

TOWN BOARD MEETING AGENDA
July 5, 2017

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: GRAYBAR ELECTRIC PDD, AMENDMENT TO THE
SARATOGA ECONOMIC DEVELOPMENTCORP. PDD

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

An afternoon with Author Nicole C. Kear on Sunday July 16th at 1:00 pm at the Clifton Park – Halfmoon Public Library. Author of Now I See You, coming soon to theaters!

Halfmoon Community Night in Halfmoon Town Park on July 28th from 6-8:00pm. Learn about volunteering opportunities in the community, Nature Scavenger Hunt, Kids Crafts, Bounce House & FREE Hotdogs & Drink. Movie Night to follow

FREE Medication Disposal event will be held at the Halfmoon Town Hall on Saturday, July 29th from Noon to 3 PM for the discarding of Unwanted, Unused or Expired Medications to Prevent Misuse. There are also other dates and sites available throughout the county for more information contact The Prevention Council at 581-1230 ext. 3632 or ccfw-pfs@preventioncouncil.org.

End of Summer Bash on August 18th at 6:00 pm at Halfmoon Town Park. Music by Grand Central Station with Fireworks to follow!!

Red Cross Blood Drive – August 22 from 1:00 – 6:00 PM at Town Hall in the A. James Bold Meeting Room

Mosquito Dunks: It is that time of year again! The Town of Halfmoon is offering Mosquito Dunks FREE of charge to residents. Please stop by at the Town Clerk's Office to fill out a short application and pick yours up today!

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: August 21, October 16, December 18

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Jeremy Connors (Town Board Member): (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS – month of June

1. Senior Express Total # Riders – 396 Total # Meals – 691

2. Town Justice Wormuth
Total # Cases – 280 Total Fees Submitted to the Supervisor - \$31,363
3. Town Justice Suchocki
Total # Cases – 369 Total Fees Submitted to the Supervisor - \$45,497

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) month of June

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the June 26, 2017 meeting: Change of Use/Tenant Applications for NYHEALTHYEATS.COM Food Trailer Lunch Service, 21 Corporate Drive, and for Jay's Auto II, 7 Freeman Lane, for a Phasing Plan for the development of the Paar Estates of Halfmoon Residential PDD, 33 Farm to Market Road, for a Minor Subdivision and Special Use Permit for the Lands of Baker, 84 & 88 Fellows Road, for a Positive Recommendation of a Proposed Amendment to the Saratoga Economic Development Corporation PDD for the Graybar Electric Company, Inc. Project, 2 Werner Road and for a Negative Recommendation for the Proposed Pinebrook Hills Residential PDD, Farm to Market Road
2. Received from New York Municipal Insurance Reciprocal (NYMIR), Roger Cuva, a letter advising the Supervisor that they have no recommendations to give to the town at this time after conducting the underwriting survey for the Town of Halfmoon
3. Received a News Release from NYSEG & RG&E, information on their Smart Savings Rewards program offering their customers a chance to participate to save money on their energy bills by allowing the energy company to make brief adjustments to customers connected smart thermostats.
4. Received from the NYS Department of Taxation & Finance, Office of Real Property, a Certificate of Final Telecommunications Ceiling for Verizon New York, Inc. for the Final Ceiling amount of \$674,940.
5. Received from A. James Bold, a thank you card for the nice plaque the Town of Halfmoon gave him commmerating his many contributions

OLD BUSINESS

1. Resolution that the Town Board awards the low bidder of Peter Luizzi & Bros. Contracting, Inc. for the Town of Halfmoon, Water District No. 1 Replacement

Project in the not to exceed total amount of \$1,818,130.00 for both the Base Bid and Add Alternate 1, per the review and approval of the Town Attorney.

NEW BUSINESS

1. Resolution to approve and order paid all vouchers #1289 - 1398
2. Resolution to approve minutes of Town Board Meeting of June 21, 2017 as presented.
3. Resolution that the Town Board schedules a Public Hearing for CHA to present the Map Plan and Report for the Water District Extension for the Town of Halfmoon Consolidated Water District on July 19th at 7:00 pm or as soon as the agenda allows in the A. James Bold Meeting Room.
4. Resolution that the Town Board honors General Thaddeus Kosciuszko marking the 200th Anniversary of his passing in 1817. General Kosciuszko's engineering expertise was instrumental in the success of the Battle of Saratoga and on July 21, 1981 the NYS Legislature officially named the bridges over the Mohawk River after him.
5. Resolution that the Town Board authorizes the renewal of the Mobile Home Park License for the 2017-2018 licensing year, per the inspection and approval of the Director of Code Enforcement as follows: Gregiore MHP
6. Resolution that the Town Board authorizes the Town to renew membership with NYS Town Clerks Association for the 2017 – 2018 annual membership investment amount of \$75.00.
7. Resolution that the Town Board schedules a Public Hearing for the Rolling Hills Estates PDD Amendment for July 19th at 7:00 PM or as soon as the schedule allows in the A. James Bold Meeting Room
8. Resolution that the Town Board awards M.J. Engineering and Land Surveying for the improvements to the Sitterly and Woodin Roads Intersection Project for an estimated cost schedule consistent with NYSDOT guidelines, in the amount of \$244,000, and that the Town Board hereby authorizes the Town Supervisor to process and sign any and all documentation necessary to proceed with this project subject to the review and approval of the Town Attorney, including but not limited to, the Inter-Municipal with the Town of Clifton Park.
9. Resolution that the Town Board hereby authorizes payment in the not to exceed amount of \$5,000 to The Bonadio Group, Albany, NY, CPAs, Consultants & More, representing one half of the cost of an audit of the books and records of First Garden Mobile Home Park to be utilized to defend an Article 7 lawsuit regarding

proper assessed value, and to authorize the Supervisor to execute any documentation necessary to conduct the audit. The balance of the cost shall be paid by the Shenendehowa School District.

10. Resolution that the Town Board adopts the Spoils Material Disposal Policy and Procedures for the Town of Halfmoon, per the review and approval of the Town Attorney

11. Resolution that the Town Board authorizes the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations.

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$56,360.52
	Subsidiary: 25-4-2189 Home & Community Services		\$56,360.52
Credit:	Appropriations	25-960	\$56,360.52
	Subsidiary: 25-5-1440.40 Engineering Contractors Inspections		\$56,360.52

Information Only: The above was derived from the following breakdown of charges to be paid on the July Abstract for engineering and related fees

NAME	AMOUNT
421 Halfmoon Flex Park PDD	\$340.00
Pinebrook Hills PDD Traffic Study	\$1,873.92
Tabor Road Traffic Study	\$9,500.00
Inglewood PDD	\$1,476.05
Linden Village	\$43,170.55
TOTAL	\$56,360.52

Transfers between Appropriations

From Account	To Account	Amount	Reason
10-5-8160.40 Transfer Station-Contractual	10-5-1420.41 Attorney-Cont-Other	\$3,000	To cover Colonie Landfill attorney fees
20-5-9950.90 Transfer to Capital Project	20-5-5112.21 Improvements-Cap Outlay	\$63,325	To correct Sitterly Rd Pavement Preservation, State Grant Marchaselli award

A resolution is necessary to increase appropriations within the Water Fund Budget for \$1,890,500. The purpose of this creation is to provide adequate budgetary appropriations for the construction and inspection related to the replacement of the Town of Halfmoon Water District No. 1; including all pipe, valves, hydrants, ancillary water system appurtenances and prepare application to extend the Consolidated Water District to incorporate Water District No. 1.

DEBIT: Appropriated Fund Balance 30-599 \$1,890,500

CREDIT: Appropriations 30-960 \$1,890,500
 Subsidiary: WD#1 – 30-5-8340.21 \$1,890,500
 Trans & Dist -

A creation of appropriations is necessary to create the project budgetary accounts for the Interconnection with the Saratoga County Water Authority (SCWA) system. The total project is \$3,520,000 of which \$275,000 will be from the Special Revenue Fund, GEIS fees and the remainder will be from Water Fund fund balance

Debit: Estimated Revenues 35-510 \$3,520,000
 Subsidiary: 35-4-5031 - \$3,520,000
 Interfund Transfers

Credit: Appropriations 35-960 \$3,520,000
 Subsidiary: 35-5-8340.21 - \$3,520,000
 Trans & Distribution–SCWA

Create budgetary accounts from Town of Halfmoon Water Fund:

Debit: Appropriated Fund Balance 30-510 \$3,245,000

Credit: Appropriations 30-960 \$3,245,000
 Subsidiary: 30-5-9950.90 - \$3,245,000
 Transfer to Capital Projects

Create budgetary accounts from Town of Halfmoon Special Revenue Fund, GEIS fees:

Debit: Appropriated Fund Balance 25-510 \$275,000

Credit: Appropriations 25-960 \$275,000
 Subsidiary: 25-5-9950.90 - \$275,000
 Transfer to Capital Projects

A resolution is necessary to correct the creation dated March 15, 2017 for the Sitterly Road pavement preservation project, construction and inspection phase. The 15% State Marchiselli funds were awarded, lowering the Town Share. This funding will include milling the existing travel lanes, shoulders and replacing with a two inch asphalt overlay.

DEBIT: Estimated Revenues 35-510 \$63,325
 Subsidiary:
 35-4-3589.00 Transportation State
 Grant - \$63,325

CREDIT: Estimated Revenues 35-510 \$63,325
 35-4-5031.00 Interfund Transfer
 \$63,325

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN