

**TOWN BOARD MEETING AGENDA**  
**July 15, 2015**

**TOWN BOARD WORKSHOP – Board Room – 6:30 pm**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**COMMUNITY EVENTS:**

**Park Avenue Playground, Mechanicville will be serving Free Summer Meals for kids and teens on Mondays, Wednesdays and Fridays from July 6<sup>th</sup> through August 21<sup>st</sup> between the hours of 11:00 AM and 1:00 PM. Individually wrapped items are being accepted in the donation box located in the Town Hall foyer.**

**Movie Night in the Park: July 17<sup>th</sup> “Weather Permitting” at Dusk in the Town Park Game Night for the Kids before the movie starting at 6:00. Free hotdogs.**

**OutPast9 “Pop Cover Band” August 13<sup>th</sup> from 6:30 PM – 9:00 PM in the Town Park with Fireworks to follow**

**Red Cross Blood Drive at Town Hall on Monday August 17<sup>th</sup> from 1:00– 6:00 PM**

**Movie Night in the Park: August 21<sup>st</sup> “Weather Permitting” at Dusk in the Town Park**

**Good Karma 5K Walk/Run September 12<sup>th</sup> - 9:30 AM at Halfmoon Town Park for All India Movement for Seva, Inc.**

**Fall Festival in the Town Park September 19<sup>th</sup> from 1:00 PM – 5:00 PM**

**Nick’s 5K Run – 2015 Fight to be Healed in honor of Kendra Sisco on September 27<sup>th</sup> at the Clifton Commons. Registration**

**TOWN MEETINGS:**

**Town Board Meetings: 1<sup>st</sup> & 3rd Wednesday of month at 7:00 pm except May 7<sup>th</sup> at 2:00pm**

**Zoning Board of Appeals: 1st Monday of month at 7:00 pm.**

**Planning Board Meeting: 2<sup>nd</sup> & 4th Monday of month at 7:00 pm.**

**Board of Assessment Review: 4th Tuesday in May**

**Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm**

**Halfmoon Historical Society: Last Tuesday of month at 7:00 pm**

**Zoning Review Committee: 3<sup>rd</sup> Thursday of month**

**Open Space & Trails Committee: July 20<sup>th</sup>, September 21<sup>st</sup>, & November 16<sup>th</sup>.**

**Resident Relations Committee:**

**Business & Economic Development Committee:**

## **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

### **Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Supervisor):** (1) Chair of Parks & Recreation, Infrastructure (Water, Highway, Building & Maintenance), (2) Co-Chair of Character Counts, (3) Chair on Committee on Baseball/Athletic Organizations, (4) Chair of Personnel Committee, (5) Co-Chair of Zoning Review Committee

**John Wasielewski (Town Board Member);** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police);(3) Chair of Committee on Resident Relations, (4)Co- Liaison to Planning Board

**Daphne Jordan (Town Board Member):** (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Co- Liaison to Zoning Board

**Jeremy Connors (Town Board Member):** (1) Zoning Board Liaison (2) Co-Liaison Planning Board; (2) Co-Chair of Zoning Review Committee (3)Chair of Animal Control Committee (4) Chair of Committee on Not for Profit Organizations; (5) Co-Chair of Character Counts

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

## **PUBLIC COMMENT (for discussion of agenda topics)**

### **DEPARTMENT REPORTS – month of June**

1. Town Clerk Total fees submitted to the Supervisor \$13,057.99

### **CORRESPONDENCE**

1. **Received** from the Town Zoning Board Resolutions approving the following: Area Variance for Mr. Aurentz, 21 Lape Road and can now proceed to the Planning Board for subdivision of his property. Public Hearing scheduled for Mr. Giroux, 11 Jennifer Drive for an Area Variance for August 3, 2015.

2. **Received** from the NYS Department of State notification that Local Law #5-2015 to modify the Local Law for the Vending, Hawking, Peddling and Soliciting Licenses was filed in their office on June 19, 2015.

3. **Received** from the NYS Department of State notification that Local Law #6-2015 for the Falcon Trace PDD Amendment was filed in their office on June 20, 2015.
4. **Received** from United States Postal Service, a letter about the findings of their review of the impacts associated with the establishment and denial of a Zip Code for the Town of Halfmoon.
5. **Received** from the NYS Department of State notification that Local Law #7-2015 relating to Roadway and Infrastructure Dedication Procedures was filed in their office on July 3, 2015.
6. **Received** from the NYS Department of Environmental Conservation, a Notice of Public Statement Hearing and Deadline for Petitions for Party Status for MPM Silicones, LLC, 260 Hudson River Road, Waterford. The hearing will be held on August 25<sup>th</sup> at 1:00 pm at the Waterford Town Hall.

#### **OLD BUSINESS**

1. **Resolution** that the Town Board accepts the bid of Greenman-Pederson Engineers and Construction Services, Babylon, NY for Construction Management and Inspection Services for the Erie Canal Towpath Community Connector project.

#### **NEW BUSINESS**

1. **Resolution** to approve and order paid all vouchers #1426-1563
2. **Resolution** to approve minutes of Town Board Meeting of July 1, 2015 as presented.
3. **Resolution** that the Town Board appoints Gregory Burke as Clerk to the Town Justice at Grade 4 Step Base \$35,304 effective August 1, 2015.
4. **Resolution** that the Town Board approves the Water Report for the July 2015 billing, as submitted by the Director of Water.
5. **Resolution** that the Town Board appoints Nick Godino as Seasonal Parks Laborer at \$8.75 per hour.
6. **Resolution** to authorize the Town Board to renew its membership with Saratoga Economic Development Corporation (SEDC) for 2015 annual member investment of \$618.00.

7. **Resolution** to authorize the Town Board to renew its membership with the New York State Town Clerk's Association for the annual membership investment of \$75.00.

8. **Resolution** that the Town Board appoints Charles Sherman as Part- time Court Officer at Grade 6 Base Pay \$17.29 effective immediately per completion of pre-employment testing.

9. **Resolution** to that the Town Board approves entering into a formal Assessment Agreement between the Town of Halfmoon and BBC Development for the following parcel: 1525 Route 9 SBL NO.: Section 278-2-26 Block 2 Lot 26 from \$528,750 to \$428,750.

10. **Resolution** that the Town Board authorizes the Supervisor to accept the Town of Halfmoon's share of the 2016 Sales Tax revenue in cash from Saratoga County Real Property Tax Services.

11. **Resolution** that the Town Board authorizes the expenditure for Hope Energy Group to do the upgrades to the lighting in the Town Park in the not to exceed amount of \$7,225.50 to be paid from the recreation upgrades per the review and approval of the Town Attorney. The result would be savings of about \$3900 per year in the lighting costs.

12. **Resolution** that the Town Board approves the Supervisor's Report for the month of June 2015, as presented.

13. **Resolution** that the Town Board accepts for Road Dedication, Hunter Run and Roger Lane in Cardin Acres, Phase I, as all of the standards as set by the Town of Halfmoon Roadway Dedication Procedure have been satisfied, subject to the review and final approval of the Town Highway Superintendent for the road improvements and the Town Attorney for the deed descriptions, closing papers, title insurance, letters of credit and all related or required documents, said documents to be executed by Town Attorney. The Town shall not issue certificates of occupancy or maintain, plow or otherwise care for the roads until proof of recording of all necessary documents with the County Clerk's office are received.

14. **Resolution** that the Town Board authorizes the Supervisor to make the attached Creation of Appropriations.

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:        Estimated Revenues        25-510                    \$11,632  
                 Subsidiary: 25-4-2189 Home &  
                 Community Services    \$11,632

Credit:       Appropriations                    25-960                    \$11,632  
                 Subsidiary: 25-5-1440.40 Engineering  
                 Contractors Inspections    \$11,632

Information Only: The above was derived from the following breakdown of charges to be paid on the July Abstract for engineering and related fees

NAME	AMOUNT
Cardin Acres PDD Hodoroski	\$11,632.00
<b>Total</b>	<b>\$11,632.00</b>

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**