

## TOWN BOARD MEETING AGENDA

May 3, 2017 at 2:00 PM

TOWN BOARD WORKSHOP – Board Room – 1:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION - DR. ROBINSON, SHEN SCHOOL DISTRICT

PRESENTATION – 2017 BUDGETED FUNDS TO SENIOR CITIZEN ASSOCIATION

PUBLIC HEARING: MODIFYING THE LOCAL LAWS AS THEY RELATE TO ZONING

### COMMUNITY EVENTS:

Dave Behm of Curious by Nature will be having a series of Wildflower Walks and the kickoff for these events will be on May 6<sup>th</sup> at 10:00 am at the Halfmoon portion of the Zim Smith Trail and go to Coons Crossing.

The Halfmoon Senior Center is having a Celebration Banquet for 30 years as an Association and 25 years in their building at the Fairways of Halfmoon on May the 12<sup>th</sup> from 5-9. Tickets are available at the Senior Center.

American Legion Post #1490 on Groom Road will be hosting their Pancake Breakfast on June 4<sup>th</sup> from 8:00 to 12:00pm.

Lifesong, Inc. will be hosting the 2017 5K Daffodil Dash on June 10<sup>th</sup> at the Halfmoon Town Park starting at 9:30 am supporting those with differing abilities

2<sup>nd</sup> Annual Wiffle Ball Tournament & Food Festival at St. Luke's On The Hill, 40 McBride Road on June 16<sup>th</sup> from 6:00 – 11:00pm

Sundae on the Farm Event in Saratoga County will be held this year on Father's Day, June 18<sup>th</sup> from 12:00 to 4:00 pm at King's Ransom Dairy Farm, located at 311 King's Road, Schuylerville, Town of Northumberland

### TOWN MEETINGS:

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm except May 7<sup>th</sup> at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4<sup>th</sup> Tuesday in May

Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: June 19, Aug 21, Oct 16, Dec 18

Resident Relations Committee: TBD

Business & Economic Development Committee: May 5<sup>th</sup> Breakfast at 8:00 am

## REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Jeremy Connors (Town Board Member): (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS – month of April

1. Town Justice Wormuth  
Total # Cases – 229      Total Fees Submitted to the Supervisor - \$26,086
2. Town Justice Suchocki  
Total # Cases – 300      Total Fees Submitted to the Supervisor - \$39,707
3. Town Clerk      Total Fees Submitted to the Supervisor - \$13,199.13
4. Senior Express      Total # Riders – 397      Total # Meals - 628

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) month of April - Planning Department, Town Clerk

#### CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the April 24, meeting: Change of Use/Tenant Application for Electric Concepts, LLC, 5 Morris Lane and a Change of Use/Tenant & Sign Application for Legally Bronzed Tanning, 15 Route 236 (Woods Plaza).
2. Received from Saratoga County Public Health Emergency Preparedness Program a thank you card for making the drill at Town Hall on March 1<sup>st</sup> such a success.
3. Received from the Town of Halfmoon, the Annual Financial Report for the fiscal year ending December 31, 2016 and available for review in the Town Clerk's Office
4. Received from Shenendehowa Central School, their 2017-18 Budget and available for review in the Town Clerk's Office.
5. Received from the Highway Superintendent notification that the Rail Road will be reconstructing the Rail Road tracks on Ushers Road (near Coons Crossing) May 15-19, and will be detoured via Tabor Road.
6. Received from the Town Zoning Board Resolutions approved at the April 24, meeting: Walmart Sign, 1549 Route 9- Area Variance

#### NEW BUSINESS

1. Resolution to approve and order paid all vouchers #823 - 896

2. Resolution that the Town Board approves the minutes of Town Board meeting of April 19, 2017 as presented.
3. Resolution that the Town Board hereby approves the expenditure of \$90,795.00 for the Halfmoon Waterfront Connection Project, said monies to come from the Recreation Fees located in the Special Revenue Fund, and to authorize the Supervisor to sign and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.
4. Resolution that the Town Board authorizes the Supervisor to sign the documentation for Change Order #2 with CGM Construction for the renovations to the Senior Center in the not to exceed amount of \$3,200, per the review and approval of the Town Attorney.
5. Resolution that the Town Board approves the expenditure of \$52,000 for the National Grid Energy Savings Program, replacing all interior lights to LED in the Pavilion, Senior Center, Town Hall and Justice Building and HVAC improvements in the Town Hall.
6. Resolution that the Town Board approves sending a speed study request to the Dept. of Transportation to lower the speed limit on Upper Newtown Road to 45 mph as it is a very busy road with several bends and new developments proposed.
7. Resolution that the Town Board approves the investigation proposal from CHA for the significant erosion around the Owl Creek Culvert on the Champlain Canal by Brookwood Road in the not to exceed amount of \$24,000, per the review and approval of the Town Attorney.
8. Resolution that the Town Board promotes Kyle Andrus to MEO in the Highway Department at Grade 5 Step 3 at \$20.93/hr. effective April 29, 2017.
9. Resolution that the Town Board authorizes the Supervisor to sign Change Order #1 and Change Order #2 for the final construction costs for the Crescent Road Multi-Use Path for a net reduction of \$103,604.76 as prepared and recommended by M.J. Engineering, subject to the review and approval of the Town Attorney
10. Resolution that the Town Board commemorates the 30<sup>th</sup> Anniversary of the Halfmoon Senior Citizens Association on May 12, 2017.
11. Resolution that the Town Board authorizes the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account

CREDIT:	Appropriations	25-960	\$90,795
	Subsidiary:	25-5-9901.90 - \$90,795	
	Interfund Transfer		

The following creation of appropriations is needed in the Capital Projects Fund for the construction of a railroad pedestrian crossing. The funds for this Waterfront Connection Project will come from a New York State Department of State Local Waterfront Revitalization Program grant \$90,795 and the Special Revenue Fund \$90,795.

DEBIT: Estimated Revenues 35-510 \$181,590  
    Subsidiary: 35-4-5031 - \$90,795  
                Interfund Transfers  
                35-4-3897 - \$90,795  
                Cul & Rec Cap Proj-Grant

CREDIT: Appropriations 35-960 \$181,590  
    Subsidiary: 35-5-7150.21 - \$181,590  
                Cul & Rec - Trails

A resolution is necessary to create appropriations within the Special Revenue fund from Recreation Fees in the not to exceed amount of \$35,000 per resolution #345 dated 10/5/2016 for the fencing at the VanDenBurg Ball Fields on Woodin Road. The notice to bidders and the bid amount total \$28,995.12.

DEBIT: Appropriated Fund Balance 25-599 \$28,995.12

CREDIT: Appropriations 25-960 \$28,995.12  
    Subsidiary: 25-5-9901.90 - \$28,995.12  
                Interfund Transfer

The following creation of appropriations is needed in the General Fund for the replacement of fencing at the VanDenBurg Ball Fields on Woodin Road. The funds for this will come from the Special Revenue Fund \$28,995.12.

DEBIT: Estimated Revenues 10-510 \$28,995.12  
    Subsidiary: 104-5031 - \$28,995.12  
                Interfund Transfers

CREDIT: Appropriations 10-960 \$28,995.12  
    Subsidiary: 10-5-7110.20 - \$28,995.12  
                Parks - Equipment

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**