

TOWN BOARD MEETING AGENDA
May 17, 2017

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: TABOR ROAD FLEX & TRUCK TERMINAL PARK (COUNTY WASTE PDD AMENDMENT)

COMMUNITY EVENTS:

Sheriff's Heroin Addiction Recovery Program (SHARP) will be held on Saturday, May 20th at 6:00PM Saint Luke's Church on the Hill, 40 McBride Road, Mech.

American Legion Post #1490 on Groom Road will be hosting their Pancake Breakfast on June 4th from 8:00 to 12:00pm.

Lifesong, Inc. will be hosting the 2017 5K Daffodil Dash on June 10th at the Halfmoon Town Park starting at 9:30 am supporting those with differing abilities

2nd Annual Wiffle Ball Tournament & Food Festival at St. Luke's On The Hill, 40 McBride Road on June 16th from 6:00 – 11:00pm

Sundae on the Farm Event in Saratoga County will be held this year on Father's Day, June 18th from 12:00 to 4:00 pm at King's Ransom Dairy Farm, located at 311 King's Road, Schuylerville, and Town of Northumberland

Family Movie Night in the Town Park on Friday June 23rd at 8:15 PM. Free popcorn and water

FREE Medication Disposal Event will be held at Halfmoon Town Hall on Saturday July 29th from Noon to 3 PM for the disposal of Unwanted, Unused or Expired Medications to Prevent Misuse. There are other times and sites available throughout the county

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm
Halfmoon Historical Society: Last Tuesday of month at 7:00 pm
Open Space & Trails Committee: June 19, August 21, October 16, December 18
Resident Relations Committee: TBD
Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Jeremy Connors (Town Board Member): (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS – month of April

1. Building

Total # Permits – 103 Total Fees Submitted to the Supervisor - \$18,179

2. Fire

Total # Permits – 12 Total Fees Submitted to the Supervisor - \$900

3. Fire Inspections

Total # Permits – 17 Total Fees Submitted to the Supervisor - \$1,320

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) month of April

Highway Department, Animal Control, Planning Department, Code Enforcement

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the May 8th, 2017 meeting: Sign Applications for Warren Tire, 159 Stone Quarry Road, for The Kennington at Halfmoon, 1 Kennington Court and for Alliance Worldwide Investigative Group, 23 Executive Park Drive, for a Change of Use/Tenant and Sign Applications for Phantom Fireworks, 1542 Route 9, for Keystone Novelties, 1516 Route 9, and for Keystone Novelties, 1707 Route 9, for Site Plan and Sign Application for the Walmart Online Pick Up Project, 1549 Route 9, for an Addition to Site Plan & Special Use Permit for Fairways of Halfmoon Brew Pub, 17 Johnson Road, for a Special Use Permit for the Dustin Grant Duplex (Lands of Cunningham-O'Neal), 11 Firehouse Road, for a Home Occupation Request for Alexander's Bakery, 30 Outlook Drive South, and Regarding a Positive Recommendation for the Proposed Tabor Road Flex & Truck Terminal Park – Amendment to the County Waste PDD, Tabor Road.
2. Received from the Saratoga County Sheriff's Office, the Monthly Statistic Report for the month of April, 2017 and including the stats for April 2016 for comparison.
3. Received from Highway Superintendent John Pingelski, a list of the roads that the town will be reconstructing this year: Cardin Road, Roger Lane, Kyle Drive, Raymond Lane, Cooks Court, Cromwell Drive, and Generals Way.
4. Received from the Saratoga Chamber of Commerce, a letter thanking the Town of Halfmoon for their support of the Chamber for 2017.
5. Received from the Clifton Park & Halfmoon Emergency Corps Inc., and the American Heart Association Training Center, a thank you letter for allowing them to come and educate the residents for the first Town of Halfmoon CPR day.
6. Received from the Halfmoon Diner Inc., notification of their intent to renew their liquor license.
7. Received from the Halfmoon Celebrations Committee, a card thanking the town for their support and assistance for the Easter Eggstravanganza and all of their events. It is greatly appreciated.

8. Received from BST their Financial Report of the Town of Halfmoon for the year ending December 31, 2016
9. Received from the NYS Department of Environmental Conservation a copy of the Mining Permit for Constantine Construction and Farm Mine on Button Road, effective May 9, 2017 through May 8, 2022.
10. Received from CAPTAIN Youth and Family Services, a thank you letter for the donation of food to Karyl's Kupboard, CAPTAIN's Emergency Food and Hygiene Pantry collected during the Highway Departments Shredding Day Event.

OLD BUSINESS

NEW BUSINESS

1. Resolution to approve and order paid all vouchers #586, & 897 - 1006
2. Resolution to approve minutes of Town Board Meeting of May 3, 2017 as presented.
3. Resolution that the Town Board accepts the Supervisor's Report for the month of March 2017 as presented.
4. Resolution that the Town Board hereby modifies the Town of Halfmoon Employee Manual §VII(I) relating to attendance at Conferences and Training Schools to require employees to submit certification of attendance and/or a certificate of completion whenever attending a conference or training school unless such requirement is waived, in writing, by the Town Supervisor. If neither is available, the employee must have the Attendance Certificate attached at the end of the employee manual executed by an authorized individual from the agency sponsoring the Conference or Training School.
5. Resolution that the Town Board accepts the Supervisor's Report for the month of April 2017 as presented.
6. Resolution that the Town Board appoints John Bold as Student Intern to assist the Historian, at \$9.70 per hour, subject to the approval of the Town Supervisor.
7. Resolution that the Town Board appoints Kevin Koval as member of the Zoning Board of Appeals (ZBA) expiring 12/31/2018.
8. Resolution that the Town Board appoints Francis Griggs as alternate on the Zoning Board of Appeals (ZBA) expiring 12/31/2020.

9. Resolution that the Town Board hereby approves the transfer of \$150,000.00 from the Highway Operating Fund to Highway Capital Reserve, subject to the review and approval of the Town Attorney.

10. Resolution that the Town Board authorizes the Supervisor to solicit bids starting May, 24, 2017, for the expansion/improvements to Water District #1 and the connection to the Saratoga County Water Authority as detailed in the plans, to be received by 2:00 pm on June 22, 2017, at which time the sealed bids received shall be publicly opened and read aloud.

11. Resolution that the Town Board appoints Brooke Cooper as Student Intern, effective immediately, at \$9.70 per hour, subject to the approval of the Town Supervisor.

12. Resolution that the Town Board authorizes the Supervisor to sign the school bus agreement Shenendehowa Central School District for the transportation of students in the 2017 Summer Rec Program.

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN