

TOWN BOARD MEETING AGENDA
March 1, 2017

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: CAPTAIN

BID OPENING: TRUCK DIESEL FUEL and UNLEADED REGULAR GASOLINE

BID OPENING: FENCING for the WOODIN ROAD BALL FIELDS

COMMUNITY EVENTS:

March is Colorectal Cancer Awareness Month in the Town of Halfmoon

Clifton Park – Halfmoon Fire Company will host their All You Can Eat Pancake Breakfast on Sunday March 5th from 8:00 am– 12:00pm. Cost: \$5.00. Come and support your local Volunteer Fire Company!

Ziti Dinner Fundraising Event for Halfmoon Recreation: March 10th from 5:30 – 7:30pm at the Senior Center. Adults \$8.00 & Children under 10 - \$5.00. Kids Bingo & DJ for musical entertainment. Tickets call 371-7410 x2272 or stop by Rec. Dept.

Zoning Review Committee Workshop for the Town of Halfmoon on Wednesday March 22nd at 7:00 pm in the A. James Bold Meeting room

Chicken BBQ Dinner at the Sons of the American Legion Squadron Post #1450, 275 Grooms Road on Saturday March 25th from 4-7:00 pm. Pre-Sale Only until March 20th. Tickets are \$10.00 per person

Halfmoon Historical Society: Meet the Author Event – James Richmond author of “War on the Middleline” Tuesday March 28th at 7:00 pm in the A. James Bold Meeting Room. Mr. Richmond will be speaking about the American Revolution in the Middleline Road area. He will have books available for sale and will sign them.

Senior Center Spring Bazaar – April 1, 2017 from 9:00 am to 2:00 pm at the Senior Center. Please come out and support our seniors with their spring fundraiser. They have many different crafts, Grandmas Treasurers, quilting and baked goods!

Yellow Ribbon Day will be held on Friday April 7th at 11:00 am at the Halfmoon Town Hall. This year's donations are requested for the Blue Star Mother's Freedom

Boxes to be sent to the troops: Microwave mac & cheese, snack packs, granola bars, hard candy, beef jerky & trail mix. A Donation box is in the foyer of Town Hall.

Easter "Egg"stravaganza: April 8th at Town Hall from 1:00 – 5:00 pm. Pictures with the Easter Bunny & in Human Sized Snow Globe, Magician, Balloon Artist, Crafts, Pony Rides, Bunnies & Chicks and Egg Hunt. Family fun for All!

Transfer Station Spring Cleanup dates for 2017: April 18, 21, 22, 25, 28, & 29th. Fees are as follows: Car Load - \$5, Truck/Van/Trailer - \$10. Times: Tues 8-12, Fri. 12-5, & Sat. 8-3. 2017 Transfer Station Stickers available at the Town Clerk's Office

Paper Shredding Day, Saturday April 29th from 9-11am at the Highway Garage

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: April 17, June 19, August 21, October 16, December 18

Resident Relations Committee: TBD

Business & Economic Development Committee: March 22 at 7:00 pm

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Jeremy Connors (Town Board Member): (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS – month of January

1. Town Clerk Total Fees Submitted to the Supervisor - \$6,604.98

DEPARTMENT REPORTS – month of February

1. Town Justice Wormuth

Total # Cases – 234 Total Fees Submitted to the Supervisor - \$33,441.00

2. Town Justice Suchocki

Total # Cases – 247 Total Fees Submitted to the Supervisor - \$37,640.15

3. Senior Express Total # Riders – 364 Total # Meals - 608

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office)

Month of February – Animal Control

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the February 13th, 2017 meeting: for a Sign Application for Polished Nail Salon, 1581 Route 9, for Hudson River Self Storage, 423 Hudson River Road, for a Change of Use/Tenant Applications for Melior Innovations, Inc., 11B Solar Drive, and for Movin' Ads, 1604 Route 9 (Shamrock Plaza), for Seasonal Outside Use at the Home Depot, 4 Halfmoon Crossing, for Seasonal Outside Use at Walmart, 1549 Route 9, for Seasonal Outside Use at Lowe's, 476 Route 146, and for Site Plan Approval for the Halfmoon Village Planned Development District.

2. Received from Andrew Sciocchetti at AJS Masonry, Inc. a letter to Supervisor Tollisen and the Sheriff's Department thanking them for their efforts in educating

our community on the heroin and opiate abuse that is so rampant in our area and for hosting the forum and training on Thursday February 9th.

3. Received from the Rev. Lawrence F. Asma, CM, a 17x23 watercolor picture of the ship Halfmoon sailing across a turbulent sea that he painted and is offering to the Town of Halfmoon to proudly display.

4. Received from the NYS Department of Health, a copy of a letter to Mr. John Bergener responding to his questions and comments concerning the PFOA contamination and testing from the Hoosic Falls area along the Hoosic River.

NEW BUSINESS

1. Resolution to approve and order paid all vouchers #366A - 466

2. Resolution to approve minutes of Town Board Meeting of February 15, 2017 as presented.

3. Resolution that the Town Board approves proceeding with the construction of a Dog Park in the Town of Halfmoon for the benefit of all Town of Halfmoon residents, in an amount not to exceed \$100,000 (40% to be paid from Northern GEIS special fund fees and 60% to be paid from Special Fund Rec fees), and for the Town Supervisor to execute any and all necessary documents for said dog park, subject to review and approval of the Town Attorney as to form and content.

4. Resolution to accept the proposal from Adirondack Trust Insurance for the Town insurance coverage from carrier New York Municipal Insurance Reciprocal, for all coverage (Property, General Liability, Auto, Public Officials, etc.) in the amount of \$136,129.85 for the renewal period March 1, 2017 through March 1, 2018, subject to review and approval of the Town Attorney.

5. Resolution that the Town Board authorizes the Highway Department to purchase a 4 Ton hot patch trailer off of the Suffolk County Contract 18-14.9.11 in the not to exceed amount of \$40,000.00 from Trius, Inc. and a Road side mower with attachments off of the Suffolk County contract 11-16.7.7 in the not to exceed amount of \$104,000.00, and to authorize the Highway Superintendent to execute any necessary documentation, subject to the review and approval of the Town Attorney.

6. Resolution that the Town Board authorizes the Town Supervisor, the Highway Superintendent and the Town Board to sign the 284 Agreement between the Highway Superintendent and the Town Board for the Expenditure of Highway monies.

7. Resolution that that the Town Board authorizes the Supervisor to solicit bids for the purchase and installation of the commercial doors for the Clubhouse at the

Town Park , to be received by 1:00 pm on March 10, 2017, at which time the sealed bids received shall be publicly opened and read aloud.

8. Resolution that the Town Board authorizes the Supervisor to solicit bids for the renovation of the building utilized by the Halfmoon Historical Society, to be received by 1:00 pm on March 10, 2017, at which time the sealed bids received shall be publicly opened and read aloud.

9. Resolution that that the Town Board authorizes the Supervisor to solicit bids for the renovation of the Senior Center, to be received by 1:00 pm on March 10, 2017, at which time the sealed bids received shall be publicly opened and read aloud.

10. Resolution that the Town Board authorizes the Supervisor to enter into an Agreement with the Saratoga County Water Authority pursuant to which the Saratoga County Water Authority will provide potable water to the Town of Halfmoon and to authorize the Supervisor to execute any documents to enter into the Agreement, subject to the review and approval of the Town Attorney.

11. Resolution, that the Town Board authorizes the Supervisor to sign the contract with EMTech Energy Management Technologies for semi-annual test, inspection, technical support and software services/upgrades for the Building Automation System (BAS) for a term of three years with a not to exceed amount of \$2,360.00 for year one, \$2,360.00 for year two, and \$2,410.00 for year three, per the review and approval of the Town Attorney.

12. Resolution to authorize the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations.

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues 25-510	\$4,825.67
	Subsidiary: 25-4-2189 Home & Community Services	\$4,825.67
Credit:	Appropriations 25-960	\$4,825.67
	Subsidiary: 25-5-1440.40 Engineering Contractors Inspections	\$4,825.67

Information Only: The above was derived from the following breakdown of charges to be paid on the March Abstract for engineering and related fees

NAME	AMOUNT
Paar Estates	\$4,825.67
Total	\$4,825.67

The following creation of appropriations is needed in the General Fund based on money received for 2017 newsletter advertising to date. This creation is for the triannual distribution of the Halfmoon Navigator.

DEBIT: Estimated Revenues 10-510 \$3,850
Subsidiary: Other, Misc-Newsletter
10-4-2770.10 - \$3,850

CREDIT: Appropriations 10-960 \$3,850.
Subsidiary: Public Information & Serv
10-5-1480.40 - \$3,850.

2016 Creation:

A resolution is necessary to create \$2,750 in additional appropriations within the General Fund 2016 Budget. The purpose of this creation is to provide adequate budgetary appropriations for the reimbursement of monies expended for the purchase of a storage shed located behind the Senior Center. The money was received from the Department of State pursuant to agreement #TM31344.

DEBIT: Estimated Revenues 10-510 \$2,750
Subsidiary: Other, Misc
10-4-2770.00 - \$2,750

CREDIT: Appropriations 10-960 \$2,750
Subsidiary: Administration
Programs for the Aging- 10-5-6772.40 \$2,750

Transfers between Appropriations 2017

From Account	To Account	Amount	Reason
10-5-7140.40 Recreation- Contractual	10-5-7140.20 Recreation- Equipment	\$400	To cover expenses within own budget
30-5-8310.42 Admin-Cont- Legal Fees	30-5-1910.40 Unallocated Insurance	\$1200	To cover expenses within own budget

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN