

TOWN BOARD MEETING AGENDA
March 15, 2017

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

American Legion Post #1450 on Grooms Road will be hosting a Chicken BBQ Dinner on March 25th from 4:00-7:00 pm. Tickets are Pre-Sale only at \$10.00

Halfmoon Historical Society: Meet the Author Event – James Richmond author of “War on the Middleline” Tuesday March 28th at 7:00 pm in the A. James Bold Meeting Room. Mr. Richmond will be speaking about the American Revolution in the Middleline Road area. He will have books available for sale and will sign them.

Senior Center Spring Bazaar – April 1, 2017 from 9:00 am to 2:00 pm at the Senior Center. Please come out and support our seniors with their spring fundraiser. They have many different crafts, Grandmas Treasurers, quilting and baked goods!

Yellow Ribbon Day will be held on Friday April 7th at 11:00 am at the Halfmoon Town Hall. This year’s donations are requested for the Blue Star Mother’s Freedom Boxes to be sent to the troops: Microwave mac & cheese, snack packs, granola bars, hard candy, beef jerky & trail mix. A Donation box is in the foyer of Town Hall.

Easter “Egg” stravanza: Halfmoon Celebrations will be having their Easter festivities at Town Hall on April 8th from 1:00-5:00 pm with pictures with the Easter Bunny & in a Life Sized Snow Globe, Photo Booth, Magician, Balloon Artist, Egg Hunt & Bunnies & Chicks from a local farmer. Family Fun for All!

Transfer Station Spring Cleanup dates for 2017: April 18, 21, 22, 25, 28, & 29th. Fees are as follows: Car Load - \$5, Truck/Van/Trailer - \$10. Times: Tues 8-12, Fri. 12-5, & Sat. 8-3. 2017 Transfer Station Stickers available at the Town Clerk’s Office

Paper Shredding Day, Saturday April 29th from 9-11am at the Highway Garage

Canal Cleansweep will be held on Saturday April 22nd at 10:00 am on Terminal Road. Clamsteam Road will be added to the Cleansweep this year

Dave Behm of Curious by Nature will be having a series of Wildflower Walks and the kickoff for these events will be on May 6th at 10:00 am at the Halfmoon portion of the Zim Smith Trail and go to Coons Crossing.

Lifesong, Inc. will be hosting the 2017 5K Daffodil Dash on June 10th at the Halfmoon Town Park starting at 9:30 am supporting those with differing abilities

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: April 17, June 19, Aug. 21, Oct. 16, Dec. 18

Resident Relations Committee: TBD

Business & Economic Development Committee: March 22nd at 7:00 pm

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Jeremy Connors (Town Board Member): (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS – month of February

1. Building

Total # Permits – 36 Total Fees Submitted to the Supervisor - \$17,040

2. Fire

Total # Permits – 6 Total Fees Submitted to the Supervisor - \$600

3. Safety Inspections

Total # Permits – 38 Total Fees Submitted to the Supervisor - \$2,800

4. Town Clerk

Total Fees Submitted to the Supervisor - \$5,877.59

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) month of February

Code Enforcement, Planning Department, Highway Department, Town Clerk

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the February 13th, 2017 meeting: Sign Application for Hairlines, Inc., 1675 Route 9, for a Change of Tenant and Sign Application for Divinitea, 1604 Route 9 (Shamrock Plaza), and for Global Vapro/Expressions4You, 1603 Route 9 (Town Center Plaza), Amendment to Site Plan Approval for I Love NY Pizza, 1 Plant Road and for Site Plan and Minor Subdivision (Lot Line Adjustment) Approval for Harbor Freight Retail Development, 1617 Route 9.

2. Received from the Town Zoning Board of Appeals, Resolutions from the March 6th, 2017 meeting: Approval for an Area Variance for 10 Barn Owl Place, 10 Barn Owl Place and Denial of a Use Variance Application for Ludivici's Custom Hot Rodz, 1554 Route 9

3. Received from CAPTAIN Youth and Family Services, their Town of Halfmoon Annual Report for January – December 2016

4. Received from Senator Kathy Marchione, the 2016 NYS Senate Local Government Committee Report that can be viewed in the Town Clerk's Office.

5. **Received** from the Saratoga County Sheriff's Office their Monthly Statistics Report for activity from February 01 – February 28, 2017
6. **Received** from Melany Putnam, Regional Community Outreach Manager for NYSEG, notification that they have decided to close their Customer Service Office located at 6 Werner Road, effective April 28th
7. **Received** from Time Warner Cable notification that the Area Code Overlay has been approved for the NY 518 Area Code and adding the new 838 area code to the area served by 518. To complete calls in the 518 area code requires callers to dial the area code then the phone number beginning March 18th. Beginning August 19th you must use this procedure or calls will not go through.

OLD BUSINESS

1. **Resolution** to award the bid for the Truck Diesel Fuel and Unleaded Regular Gasoline that was opened on March 1st at 7:00 pm to low bidder: Mirabito Energy Products, The Metrocenter 49 Court Street PO Box 5306 Binghamton, NY 13902 (1) Premium Ultra Low Sulfur Diesel Fuels, including weekly top offs: \$1.8575 + a firm differential of .1250 = \$1.9825
2. **Resolution** to award the bid for the Fencing for the Woodin Road Ball Fields that was opened on March 1st at 7:00 pm to low bidder: Bruce Fence Co., Inc. 1161 New Loudon Road, Cohoes, NY 12047, for \$28,959.00
3. **Resolution** to award the bid for the installation of the commercial doors for the Clubhouse at the Town Park that was opened on March 10th at 1:00 pm to low bidder: Overhead Doors, 15 Corporate Drive, Clifton Park, NY 12065 at \$12,177.00
4. **Resolution** to award the bid for the renovation of the building utilized by the Halfmoon Historical Society that was opened on March 10th at 1:00 pm to low bidder: CGM Construction, 2 Brookwood Road, Waterford, NY 12188 at \$26,750.00
5. **Resolution** to award the bid for the renovation for the Senior Center that was opened on March 10th at 1:00 pm to low bidder: CGM Construction, 2 Brookwood Road, Waterford, NY 12188 at \$71,600.00

NEW BUSINESS

1. **Resolution** to approve and order paid all vouchers #
2. **Resolution** to approve minutes of Town Board Meeting of March 1, 2017 as presented.

3. **Resolution** that that the Town Board authorizes the Supervisor to solicit bids for the construction of the Veterans Memorial Park in the Town of Halfmoon Town Park, to be received by 7:00 pm on April 14th, 2017, at which time the sealed bids received shall be publicly opened and read aloud.
4. **Resolution** that that the Town Board authorizes the Director of Parks to hire 6 laborers for the 2017 summer season
5. **Resolution** that that the Town Board authorizes the Director of Parks to place of a set of old soccer goals on auctions international for sale as the town no longer has use for them.
6. **Resolution** that the Town Board authorizes the town to provide Mohawk Towpath Scenic Byway Coalition with financial support in the amount of \$600 for the year 2017.
7. **Resolution** that the Town Board request DOT to do a traffic study at intersection of Grooms Road and Woodin Road to add turn arrows to the traffic signal when turning onto Woodin Road from Grooms Road at this very busy intersection.
8. **Resolution** that the Town Board request DOT and the State to do a traffic signal study at the intersection of Farm to Market Road and Route 9 to add a turn arrow to the traffic signal to turn south at the light at this very busy intersection.
9. **Resolution** that the Town Board request DOT to do a traffic study to extend the 30 mph speed limit at the top of Pruyne Hill Road to the Mechanicville Central Schools and from Mechanicville Central Schools to Johnson Road.
10. **Resolution** that the Town Board authorizes the Supervisor to send a letter to the Department of Transportation for their approval for placement of Purple Heart Signs in the Town of Halfmoon.
11. **Resolution** to authorize a Change Order for a new completion deadline from December 31, 2016 to May 5, 2017 for the completion of the Erie Canal Community Connector Trail Project by Gallo Construction at no additional cost to the Town and to authorize the Supervisor to sign and documentation necessary to effectuate the extension of the contract, subject to the review and approval of the Town Attorney.
12. **Resolution** that the Town Board authorizes the Director of the Recreation Department the use of a credit card issued in his or her name to pay for costs associated with the recreation program and that the Director of the Recreation Department is not authorized to incur charges on the Town of Halfmoon account without prior written approval of the Town Supervisor.

13. **Resolution** that the Town Board authorizes the Grants Department to purchase boots to be utilized when conducting site visits in the not to exceed amount of one hundred fifty dollars (150.00), subject to the review and approval of the Town Attorney.

14. **Resolution** that the Town Board authorizes the Supervisor to enter into an Agreement with American Fireworks Display, LLC, to provide an aerial fireworks display, including all fireworks, equipment, labor, transportation and insurance coverage on August 18, 2017, or any rescheduled date, in the not to exceed amount of three thousand five hundred dollars (\$3,500.00) and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

15. **Resolution** that the Town Board increases the Recreation Department petty cash fund to \$750.00 to offset amount necessary for last minute adjustments.

16. **Resolution** establishing Town of Halfmoon Town Board as Lead Agency and determining that action to construct the Pedestrian Safety Improvements on Pruyne Hill Road Project is an unlisted action and will not have a significant adverse impact on the environment and direct the Supervisor to finalize the Negative Declaration for the project.

17. **Resolution** that the Town Board authorizes the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations.

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

