

TOWN BOARD MEETING AGENDA
January 18, 2017

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

Two Towns One Book, Season 6 Kickoff of the Community Read chosen book of NOON AT TIFFANY'S by Echo Heron. A delightful presentation; Tiffany Treasures will be given by Michael Barrett, a Tiffany expert on Saturday, January 21, 2017 at 1:30 PM at the Clifton Park-Halfmoon Public Library. Reservations are requested.

St. Luke's on the Hill, 40 McBride Road will be presenting a discussion with Andrew McKenna from his memoir Sheer Madness: From Federal Prosecutor to Federal Prison. A Military Man's Cautionary Story of Prescription Drug & Heroin Addition on January 28th at 6:00 pm

Understanding Opioid and Heroin Abuse, an Educational Community Forum sponsored by the Town of Halfmoon and Saratoga County Sheriff Mike Zurlo, to be held at Halfmoon Town Hall on February 9th at 6:30 pm

Saratoga County Public Health Services, notification of the Emergency Preparedness Drill to be held at Halfmoon Town Hall on March 1st from 10-12 pm. They need volunteers (2 hours) to walk through an Open Point of Dispensing (POD) to represent individuals in need of medication during an emergency. To sign up please call 584-7460 ext. 8387

Yellow Ribbon Day will be held on Friday April 7th at 11:00 am at the Halfmoon Town Hall. This year's donations are requested for the Blue Star Mother's Freedom Boxes to be sent to the troops: Microwave mac & cheese, snack packs, granola bars, hard candy, beef jerky & trail mix. A Donation box is in the foyer of Town Hall.

Transfer Station Spring Cleanup dates for 2017: April 18, 21, 22, 25, 28, & 29th. Fees are as follows: Car Load - \$5, Truck/Van/Trailer - \$10. Times: Tues 8-12, Fri. 12-5, & Sat. 8-3. 2017 Transfer Station Stickers available at the Town Clerk's Office

Paper Shredding Day, Saturday 29th from 9-11am at the Highway Garage

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: Feb. 17, April 17, June 19, Aug 21, Oct 16, Dec 18, The 3rd Monday except Feb due to holiday

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Jeremy Connors (Town Board Member): (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS – month of December

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) month of December

Highway Department, Receiver of Taxes, Code Enforcement, Grant Department, Planning Department

YEAR END REPORTS – Town Justice Suchocki,

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the January 9th, 2017 meeting: Sign Application for Right Trac Financial Group, Inc., 440 Route 146 and for a Change of Tenant Application for the Klam'r at 32 Clamsteam Road.
2. Received from the Highway Superintendent, notification of the Spring Cleanup dates for 2017: April 18, 21, 22, 25, 28, & 29th. Fees are as follows: Car Load - \$5, Truck/Van/Trailer - \$10. Times: Tues 8-12, Fri. 12-5, & Sat. 8-3.
3. Received from the US Army Corps of Engineers, a copy of the response letter to Steve Schoenberg about his property on the north side of Route 146 & east of Werner Road. They determined that the site does contain jurisdictional waters of the United States and strongly recommend that development of the site avoid discharging dredged or fill materials into the waters as much as possible.
4. Received from the American Red Cross notification of their Blood Bank to be held on Tuesday January 31st from 1:00 – 6:00 pm in the large Meeting Room at Town Hall. To schedule an appointment call 1-800-RED-CROSS or visit redcrossblood.org and use sponsor code: HALFMOONTOWNHALL
5. Received from the Saratoga County Public Health Services, notification of the Emergency Preparedness Drill to be held at Halfmoon Town Hall on March 1st from 10-12 pm. They need volunteers (2 hours) to walk through an Open Point of Dispensing (POD) to represent individuals in need of medication during an emergency event. To sign up please call 584-7460 ext. 8387
6. Received from Event Beverage Company, LLC, an Amendment Application for Tabor Road Flex & Truck Terminal Park, amendment to the County Waste PDD.

OLD BUSINESS

NEW BUSINESS

1. Resolution to approve and order paid all vouchers #36 - 150
2. Resolution to approve minutes of Town Board Organizational & Regular Meeting of January 4th, 2017 as presented.
3. Resolution to that the Town Board approves renewing the Saratoga County Town Clerk's Association Annual Dues for 2017 in the not to exceed amount of \$40.00.
4. Resolution that the Town Board approves the Water Report for the January 2017 water billing as submitted by the Director of Water.
5. Resolution to that the Town Board approves renewing the annual membership dues for 2017 for the NYS Association of Towns in the not to exceed amount of \$1,500.00.
6. Resolution that the Town Board approves the 2017 Water Rates as submitted by the Director of Water.
7. Resolution that the Town Board amend Organizational Minutes removing Clifton Park-Halfmoon VFW Post #1498, \$1,000 from Resolution #16 approving Town agreements and contracts to \$1,000 stipend.
8. Resolution that the Town Board authorizes the Supervisor to sign the credit card authorization and contract with Dave & Buster's for the Summer Rec Program, per the review and approval of the Town Attorney.
9. Resolution that the Town Board appoints Paul Lageunesse as a Senior Van Driver at Grade 3 Base Pay at \$16.35 hr., effective immediately per completion of pre-employment testing.
10. Resolution that the Town Board enter into a contract with Elot Electronic Recycling for the electronic recycling at the Town of Halfmoon Transfer Station, per the review and approval of the Town Attorney.
11. Resolution that the Town Board passes a resolution to honor Investigator Amos J. Wyche Jr. for his many years of distinguished service to the citizens of Saratoga County. We wish him well in his retirement.
12. Resolution that the Town Board authorizes Change Order #2 to decrease the amount to HMA Contracting Corp. for the construction of the Champlain Canal Phase III project in the amount of (\$10,274.00).

13. Resolution that the Town Board authorizes the Supervisor to sign the contract with Tri-City Valley Cats for the Recreation Department's 2017 Summer Camp Program on July 19th, per the review and approval of the Town Attorney

14. Resolution that the Town Board authorizes the Supervisor to sign the contract with Billy Beez at Crossgates Mall for the Recreation Department's 2017 Summer Camp Program on July 8th, per the review and approval of the Town Attorney

15. Resolution that the Town Board authorizes the Supervisor to sign the contract with Mechanicville City Schools to use their buildings and grounds for the Recreation Department's 2017 Summer Camp Program from June 26 through August 4, per the review and approval of the Town Attorney

16. Resolution that the Town Board authorizes the Supervisor to sign the contract with Shenendehowa Central School District to use their buildings and grounds for the Recreation Department's 2017 Summer Camp Swimming Lesson Program from June 27 through July 14th, per the review and approval of the Town Attorney

17. Resolution that the Town Board authorizes the Supervisor to make the attached Creation of Appropriations.

A resolution is necessary to create \$18,320 in additional appropriations within the Water Fund 2016 Budget. The purpose of this creation is to provide adequate budgetary appropriations for engineering services related to the interconnection with the Saratoga County Water Authority system. Resolution #407 authorizes an agreement with CHA in the not to exceed amount of \$396,600.

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| DEBIT: | Appropriated Fund Balance | 30-599 | \$18,320 |
| CREDIT: | Appropriations | 30-960 | \$18,320 |
| | Subsidiary: Administration | | |
| | Contractual-Engineering – 30-5-8310.41 | | \$18,320 |

Transfers between Appropriations 2016

| From Account | To Account | Amount | Reason |
|---|--|---------|------------------------------------|
| 20-5-5140.10 Highway- Personal Services | 20-5-5142.40 Highway-Snow Removal | \$1,500 | To cover expenses thru year end |
| 10-5-9010.80 Benefits- State Retirement | 10-5-1680.40 Central Data- Contractual | \$2,000 | To cover expenses thru year end |
| 30-5-9010.80 Benefits- | 30-5-8320.41 Source of S&P- | \$4,260 | To cover expenses thru year end |

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|--|---|---------|--|
| State Retirement | Cont-Electric | | |
| 30-5-8340.20 Trans & Dist- Meter Purchases | 30-5-8320.41 Source of S&P- Cont-Electric | \$4,060 | To cover expenses thru year end |
| 30-5-8320.43 Source SP&P Cont-Mtn | 30-5-8320.41 Source of S&P- Cont-Electric | \$5,560 | To cover expenses thru year end |
| 10-5-1620.10 Buildings- Personal Services | 10-5-1620.40 Buildings- Contractual | \$1,500 | To cover expenses within own budget |

Transfers between Appropriations 2017

| From Account | To Account | Amount | Reason |
|---|---|---------------|--|
| 30-5-8310.10 Water- Personal Services | 30-5-9055.80 Benefits- Disability | \$20 | To cover expenses within own budget |

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN