# TOWN BOARD MEETING AGENDA December 17, 2014

TOWN BOARD WORKSHOP - Board Room - 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PUBLIC HEARING: CRESCENT GARDENS MOBILE HOME PARK

## **COMMUNITY EVENTS:**

December 20 from 11-1 pm Santa is coming to Town at Billie's Barber Shop

#### TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm.

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm.

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Zoning Review Committee: 3rd Thursday of month

Open Space & Trails Committee:

Resident Relations Committee:

Business & Economic Development Committee:

## REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

**Daphne Jordan:** 1) Chair of Business and Economic Development, Chair of Insurance (Liability and Medical), 2) Liaison to Open Space and Trails Committee, (3) Co- Liaison to Zoning Board

**John Wasielewski;** 1) Chair of Ethics Committee, 2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police, Animal Control), 3) Chair of Committee on Resident Relations, (4)Co- Liaison to Planning Board

Paul Hotaling: 1) Chair of Parks & Recreation, Infrastructure (Water, Highway, Building & Maintenance), 2) Chair of Committee on Not for Profit Organizations and Character Counts, 3) Chair on Committee on Baseball/Athletic Organizations, (4)Co-Liaison to Planning Board, (5) Co-Liaison to Zoning Board, (6) Co-Chair of Zoning Review Committee

**Lynda Bryan**; 1) Chair of Senior Programs, 2) Chair of Committee on Historical Archives

## PUBLIC COMMENT (for discussion of agenda topics)

## CORRESPONDENCE

- 1. Received from the Town Planning Board Resolutions approving the following: Change of Tenant and Sign Application for Salon Seven, 15 Route 236, for a Change of Use/Tenant and Sign Application for SDB Inc., 425 Route 146, Revisions to the Final Plans for Phases III &IV of the Glen Meadows Planned Development District/Residential Subdivision, Upper Newtown Road, Approval of an Addition to Site Plan Application for Miranda Real Estate, 1480 & 1482 Route 9, for Approval of the Minor Subdivision for the Subdivision of Lands of the Town of Halfmoon to be Annexed to Lands of Rexford and Fellows, Fellows Road, for Approval of the Rafferty Two Lot Minor Subdivision, Middletown Road, and for Denial of a Special Use Permit for the Rafferty Two Lot Minor Subdivision, Middletown Road.
- **2. Received** from the Halfmoon Fire District #1 (Hillcrest), certifying results of the annual election, held December 09, 2014, for (1) one Fire Commissioner, electing Michael J. Root Sr. to a (5) five year term commencing January 1, 2015 and ending December 31, 2019.
- **3. Received** from the Halfmoon Waterford Fire District certifying results of the annual election, held December 09, 2014, for (1) one Fire Commissioner, electing Peter Semenza to a (5) five year term commencing January 1, 2015 and ending December 31, 2019.
- **4. Received** from the West Crescent Fire District, certifying results of the annual election, held December 09, 2014, for (1) one Fire Commissioner, electing James Young to a (5) five year term commencing January 1, 2015 and ending December 31, 2019.
- 5. Received from the Clifton Park Halfmoon Fire District #1, certifying results of the annual election, held December 09, 2014, for (1) one Fire Commissioner, electing Ken Hassett to a (5) five year term commencing January 1, 2015 and ending December 31, 2019 and for (1) one Fire District Treasurer electing Pam Horner to a (3) three year term commencing January 1, 2015 and ending December 31, 2017.

- **6.** Received from the Zoning Board of Appeals, their 2015 schedule for their meetings.
- 7. **Received** from the Justice Court, their 2015 January June schedule for their Court dates.
- 8. Received from the Planning Board, their 2015 schedule for their meetings.
- 9. Received from the Town Board, their 2015 schedule for their meetings.
- **10. Received** from the Nonna Maria's Italian Kitchen, 1505 Route 9, notification of their intent to apply for a new Liquor License Application.
- 11. Received from NYS Department of State, notification that Local Law #6-2014 for the Amendment to Zoning as it pertains to demolition, was filed in their office on November 25, 2014.
- 12. Received from NYS Department of Transportation, a letter, with their response to our requested speed limit investigation of Stone Quarry Road. Their policy is to conduct an investigation only if one had not been done in the past three years. They state that since the study of 2013, that they are not aware of any significant changes in either the roadway characteristics or roadway development to warrant the initiation of another speed limit investigation at this time.
- 13. Received from the Office of the Sheriff a copy of the report for the month of November for the Clifton Park/Halfmoon Patrols and the Halfmoon Patrols.
- **14.** Received from Anita Steigerwald, owner of 7 Circle Lane in the Crescent Garden Mobile Home Park, a letter in support of the proposed development in the park.
- **15. Received** from NYS Environmental Facilities Corporation, a letter notifying us that the Pruyn Hill Sidewalks project was not selected for funding from the Green Innovation Grant Program.
- **16.** Received from Sushi Na-Ra, 1683 Route 9, notification of their intent to renew their liquor license.
- 17. Received from Frank & Shirley Benjamin, 17 Circle Lane in the Crescent Garden Mobile Home Park, a letter in support of the proposed development in the park.

Received & Filed

#### **NEW BUSINESS**

- 1. **Resolution** to approve and order paid all vouchers #2460 2557
- **2. Resolution** to approve minutes of Town Board Meeting of December 03, 2014 as presented.
- **3. Resolution** that the Town Board authorizes the Supervisor to enter into an Agreement with the Shenendehowa Central School District to lease school buses to transport participants in connection with the Learn-to-Ski Program on Saturdays in January and February.
- **4. Resolution** that the Town Board authorizes the Supervisor to sign an agreement with the TriCity Valley Cats for the Summer Recreation Program trip scheduled for July 20, 2015, per the review and approval of the Town Attorney.
- **5. Resolution** that the Town Board will not issue refunds for missed field trips, unless cancelled by the Vendor or Recreation Director. And further resolves that refunds will only be issued if the amount exceeds \$25.00 per family. And further resolves that the Town board authorizes the Recreation Director to issue refunds for extenuating circumstances at her discretion.
- **6. Resolution** to authorize the Town Supervisor to enter into and sign a use agreement with Mechanicville City Schools for use of school classrooms, cafeteria, gymnasium, lobby, field and playground for 2015 Town summer recreation program, per the review and approval of the Town Attorney.
- 7. **Resolution** that the Town Board honors Milly Pascuzzi as she has demonstrated her dedication to the Town of Halfmoon by serving the residents of the Town as Planning Department Secretary for over ten (10) years, from April 2004 through December 2014.
- **8. Resolution** that the Town Board approves retaining a Realtor to market the Plank Road property.
- **9. Resolution** that the Town Board authorizes the Town Supervisor to negotiate and execute a contract with Barton & Loguidice for engineering consultant services in the amount of \$44,677 for the construction of the Pruyn Hill Sidewalks per the review and approval of the Town Attorney.
- 10. Resolution that the Town Board authorizes the Town Supervisor to sign Time Warner Cable Franchise renewal Agreement for 10 year period, subject to review and approval of Town attorney.

11. **Resolution** to authorize the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations.

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit: Estimated Revenues 25-510 \$9,350.42

Subsidiary: 25-4-2189 Home &

Community Services \$9,340.52

Credit: Appropriations 25-960 \$9,350.42

Subsidiary: 25-5-1440.40 Engineering
Contractors Inspections \$9,350.42

Information Only: The above was derived from the following breakdown of charges to be paid on the December Abstract for engineering and related fees:

NAME	AMOUNT
Sheldon Hills Ph III Revised	\$750.00
Halfmoon Assisted Living	(580.00)
Crestmoore at Halfmoon Lot #7	(1,305.00)
Brookfield Place	\$908.80
Princeton Heights	\$4099.00
Halfmoon Village & Yacht Club	\$300.00
Creek View Estates	\$2000.00
Stephenson Ridge Subdivision	\$2100.00
Stone Crest Preserve Estates of	\$767.72
Halfmoon	
Inglewood PDD	\$300.00
Total	\$9,340.52

Transfers between Appropriations

From	To Account	Amount	Reason
Account			
20-5-5112.21	20-5-5142.40	\$116,410	To cover expenses thru
Improvements-	Snow Removal-		year end within own
Cap Outlay	Contractual		budget
30-5-1620.40	30-5-8320.41	\$5,000	To cover expenses thru
Buildings Capital	Source of SP &P		year end within own
	Contr-Elec		budget
30-5-8340.40	30-5-8320.41	\$12,000	To cover expenses thru
Trans & Dist-	Source of SP &P		year end within own

Contractual	Contr-Elec		budget
10-5-1410.10	10-5-1410.40	\$600	To cover expenses thru
Town Clerk-	Town Clerk-		year end within own
Personal Services	Contractual		budget
10-5-1660.40	10-5-1670.40	\$100	To cover postage
Central Storeroom-	Central Printing-		expenses thru year end
Contractual	Contractual		

A resolution is needed to appropriate the contributions from donations made to the Character Counts Program from Soft Tex, Halfmoon Fire Dept, Sons of the American Legion, WK Mansfield Hose Co., Hillcrest Fire Dept, Park Avenue Confections, Senator Marchione, Stanley Dudek, St. Pauly, Sheldon Hills, Republican Club golf outing and concert vendoring for the summer recreation program for youths to attend summer camp as follows:

DEBIT: Estimated Revenues 10-510 \$4,340.50

Subsidiary: Community Gift Contributions

10-4-2705 - \$4,340.50

CREDIT: Appropriations 10-960 \$4,340.50

Subsidiary: Character Counts – Contractual

10-5-7989.41 - \$4,340.50

A creation of appropriations is necessary to create the project budgetary accounts for the Salt Shed as the work was not able to be completed within the year. The total project is \$320,000 of which General Fund capital reserve monies were used per resolution #220 on June 18, 2014. \$260,810.90 was spent within General Fund and the balance \$59,189.10 will be spent within Capital Projects Fund.

Debit: Estimated Revenues 35-510 \$59,189.10

Subsidiary: 35-4-5031 - \$59,189.10

Interfund Transfers

Credit: Appropriations 35-960 \$59,189.10

Subsidiary: 35-5-5132.20 - \$59,189.10 Garage Equip—Capital Outlay

Create budgetary accounts from Town of Halfmoon General Fund:

Debit: Estimated Revenues 10-510 \$59,189.10

Credit: Appropriations 10-960 \$59,189.10

Subsidiary: 10-5-9950.90 - \$59,189.10

Transfer to Capital Projects

# PUBLIC COMMENT (for discussion of non-agenda items)

**ADJOURN**