

TOWN BOARD MEETING AGENDA
October 5, 2016

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PROCLAMATION: TOWN BOARD RECOGNIZES OCTOBER AS ANTI-BULLYING MONTH

PUBLIC HEARING: HALFMOON VILLAGE PDD AMENDMENT

PUBLIC HEARING: LOCAL LAW TO AUTHORIZE OVER RIDING THE PROPERTY TAX LEVY LIMIT

PUBLIC HEARING: THE PROPOSED EXPENDITURE FROM THE WATER FUND CAPITAL RESERVE IN THE NOT TO EXCEED AMOUNT OF \$185,000

COMMUNITY EVENTS:

October 12th at 7:30 pm: Special Meeting of the Town Board: 2017 Budget Workshop & Public Hearing for the proposed expenditure from the General Fund Capital Reserve

Anti-bully Workshop will be held on October 13 at 7:00pm is going in the A. James Bold Meeting Room

October 15th, Saturday at 9:00 am “A Walk in the Park” to benefit CAPTAIN Youth and Family Services. For information call 371-1185

American Legion Squadron #1450 on Grooms Road, is hosting a Pancake Breakfast on Sunday October 16th from 8- Noon

Care Links Volunteer Open House on Thursday October 20th from 4-6 pm at the Clifton Park Halfmoon Library. Care Links matches volunteers with seniors who need non-medical assistance.

Informational Session regarding the development of the Pedestrian Safety Improvements on Pruyn Hill Road, extending from Prospect Street to the entrance to Mechanicville City School District will be held on October 26th at 7:00 pm at Halfmoon Town Hall. This session is an open forum

COATS FOR CAPTAIN, will be accepting clean new coats, boots and snow pants for all sizes infant- adult through October 28th at the CAPTAIN office by October 28th

5th Annual Revolutionary Run for Veterans to benefit the Veterans Trust Fund on Saturday November 5th at Hardy Park in Schuylerville

CAPTAIN Youth and Family Services are currently accepting items for their Thanksgiving Basket Program. Please drop off at the CAPTAIN office at 5 Municipal Plaza, Suite 3 by Thursday, November 10th.

Town of Halfmoon Thanksgiving Food Baskets will have a donation box in the foyer of Town Hall. They will be accepting Thanksgiving food items until November 18th for delivery on the 19th

Clifton Park – Halfmoon Library is sponsoring a Volunteer Fair for Teens and Adults on Saturday, November 19th from 1-3pm

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: October 17th & December 19th

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Jeremy Connors (Town Board Member): (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

Amanda Smith (Recreation Director): (1) Liaison to Halfmoon Celebrations Committee

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS – month of September

1. Town Justice Wormuth

Total # Cases – 207 Total Fees Submitted to the Supervisor - \$22,433

2. Town Justice Suchocki

Total # Cases – 260 Total Fees Submitted to the Supervisor - \$34,628

3. Building

Total # Permits - 156 Total Fees Submitted to the Supervisor - \$45,575

4. Fire

Total # Permits - 28 Total Fees Submitted to the Supervisor - \$2,100

5. Safety Inspections

Total # Permits - 25 Total Fees Submitted to the Supervisor - \$2,210

6. Senior Express

Total # Riders – 410 Total # Meals - 606

7. Town Clerk

Total Fees Submitted to the Supervisor - \$9,455.19

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) month of September
Town Clerk, Receiver of Taxes, Grant Department, Animal Control

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the September 26, 2016 meeting: Sign Application for Crescent Garden Mobile Home Park, 7 Plank Road, for Change of Use/Tenant and Sign Application for Halfmoon Wine and Liquor. 1471 Route 9 (Crescent Commons), for Minor Subdivision Approval (Lot Line Adjustment) of the Lands of CGM Construction, Inc. & Riberdy Contracting Corp., Brookwood and Devitt Roads, for a Minor Subdivision for the Tanski Pruyne Hill Road Subdivision, 91 Pruyne Hill Road, for Minor Subdivision and Special Use Permits for the Campbell Subdivision, 403 Hudson River Road and for the Tanski Ushers Road Subdivision, 79 Ushers Road
2. Received from Bonnie Hatter, Budget Officer, filing of the 2017 Tentative Town Budget document and transmitted to the Town Board as required by Town Law.
3. Received from Mr. & Mrs. Richard W. Hilton, a thank you letter to Mr. Pingelski and crew on the outstanding job they did repaving Domenica Drive.
4. Received from the Clifton Park – Halfmoon Fire District #1 their 2017 proposed Budget Summary
5. Received from the Halfmoon Fire District #1 their 2017 proposed Budget Summary
6. Received from the Saratoga County Office for the Aging, a Public Hearing Notice for Wednesday October 26th at the Halfmoon Senior Center from 12:30 - 1:30 for the purpose of obtaining input, suggestions and comments relative to programs for the aging for the year 2017.
7. Received from Highway Superintendent, John Pingelski, notification of closing Hayner Road at the intersection of 236 for approximately 2 days to replace the culvert under Hayner Road.
8. Received from John Christopher, a letter of resignation as Senior Van Dispatcher, effective immediately.
9. Received from Scott Brennan, a letter of resignation from the Zoning Board of Appeals effective October 3rd, 2016.

10. Received from West Crescent Fire District, notification of their Public Hearing on the proposed 2017 District Budget scheduled for Tuesday October 18th at 7:00 pm.

NEW BUSINESS

1. Resolution to approve and order paid all vouchers #2036 - 2115
2. Resolution to approve minutes of Town Board Meeting of September 21, 2106 as presented.
3. Resolution that the Town Board approves sending a request to the Department of Transportation for a speed study for Cemetery Road in the Town of Halfmoon
4. Resolution that the Town Board recognizes October as Domestic Violence and Breast Cancer Month in the Town of Halfmoon
5. Resolution that the Town Board appoints John Christopher as part-time Transfer Station Attendant at Grade 1 Base Pay, \$13.20/ hr., effective immediately.
6. Resolution to authorize sending a request to the DOT to establish a no parking restriction on the shoulder of Route 146 in the vicinity of the Sunoco/Dunkin Donuts in the Town of Halfmoon.
7. Resolution that the Town Board hereby authorizes the Town of Halfmoon to pay in the first instance 100% of the federal and non-federal share of the cost of participation in the Pavement Preservation for Sitterly Road Project. The sum of \$422,167.00 is hereby appropriated from Highway and made available to cover the cost of participation and to authorize the Supervisor to execute all necessary Agreements, certifications or reimbursement requests on behalf of the Town of Halfmoon with the State of New York to effectuate the payment of the 80% reimbursement amount from the Federal Government and the monies awarded by the State.
8. Resolution that the Town Board schedule a Special Meeting of the Town Board for a Public Hearing for October 12, 2016, at 7:30 pm or as soon thereafter as the matter may be heard, in the A. James Bold meeting room at the Town Hall located at 2 Halfmoon Town Plaza, Halfmoon, New York, 12065, regarding the expenditure from the General Fund Capital Reserve in the not to exceed amount of \$205,000 for the purchase of capital objects.
9. Resolution that the Town Board authorizes the Supervisor to sign documents for health and vision insurance and flexible spending accounts, per the review and approval of Town Attorney.

10. **Resolution** that the Town Board of the Town of Halfmoon authorizes the Town Court to apply for a grant from the Justice Court Assistance Program for a State Grant in the not to exceed amount of \$13,000 and authorize the Town Supervisor to enter into and execute a project agreement and all other necessary documents with the appropriate State agencies.

11. **Resolution** to authorize the Town to renew membership with the Saratoga Economic Development Corporation (SEDC) for the 2016 annual member investment amount of \$1,000.

12. **Resolution** to authorize an amendment to the Employee Manual to include a notification provision pursuant to section 208 of State Technology Law, detailing the procedure to follow if a person without valid authorization has acquired private information from the Town.

13. **Resolution** to authorize the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations.

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$14,433.56
	Subsidiary: 25-4-2189 Home & Community Services		\$14,433.56
Credit:	Appropriations	25-960	\$14,433.56
	Subsidiary: 25-5-1440.40 Engineering Contractors Inspections		\$14,433.56

Information Only: The above was derived from the following breakdown of charges to be paid on the October Abstract for engineering and related fees

NAME	AMOUNT
Farm to Market Waterline	14,433.56
Total	14,433.56

Transfers between Appropriations

From Account	To Account	Amount	Reason
10-5-9010.80	10-5-3650.40	\$300	Title search for unsafe

Employee Benefits-Retirement	Demolition of Unsafe Bldg		building-281 Grooms Road
10-5-9010.80 Employee Benefits-Retirement	10-5-1920.40 Municipal Assoc. Dues	\$370	To cover expenses thru year end

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN