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TOWN of HALFMOON

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2 HALFMOON TOWN PLAZA

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COUNTY OF SARATOGA

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2024 Halfmoon Planning Board Schedule

Application deadline dates

2024 Meeting dates

Subdivisions, Site Plans, Special Use Permits & PDDs	Signs, Change of Tenant/Use, & Home Occupations	
Monday, December 11, 2023	Friday, December 22, 2023	Monday, January 8
Friday, December 22, 2023	Monday, January 8	Monday, January 22
Friday, January 12	Monday, January 29	Monday, February 12
Monday, January 29	Monday, February 12	Monday, February 26
Monday, February 12	Monday, February 26	Monday, March 11
Monday, February 26	Monday, March 11	Monday, March 25
Monday, March 11	Monday, March 25	Monday, April 8
Monday, March 25	Monday, April 8	Monday, April 22
Monday, April 15	Monday, April 29	Monday, May 13
Monday, May 13	Tuesday, May 28	Monday, June 10
Tuesday, May 28	Monday, June 10	Monday, June 24
Monday, June 24	Monday, July 8	Monday, July 22
Monday, July 15	Monday, July 29	Monday, August 12
Monday, July 29	Monday, August 12	Monday, August 26
Monday, August 12	Monday, August 26	Monday, September 9
Monday, August 26	Monday, September 9	Monday, September 23
Monday, September 16	Monday, September 30	Tuesday, October 15
Monday, September 30	Friday, October 11	Monday, October 28
Friday, October 11	Monday, October 28	Tuesday, November 12
Monday, October 28	Friday, November 8	Monday, November 25
Friday, November 8	Monday, November 25	Monday, December 9

- A **complete** application package, including **all** completed forms, checklist items and fees, are due by **4:00 pm** on the application deadline date. **INCOMPLETE APPLICATIONS WILL BE RETURNED.**
- Applications are available in the Dept. of Building, Planning & Development (BPD) and on the Town website at www.townofhalfmoon-ny.gov
- BPD reserves the right to extend the time period between receipt of an application and placement on a Planning Board meeting agenda.
- For returning items (Old Business), BPD shall determine the appropriateness and readiness of an application before being placed back on the agenda.
- Applicants will be notified by email by the Friday prior to the meeting date if their application is on the agenda.

The Town of Halfmoon Planning Board meeting starts at 7:00 pm in Town Hall. Pre-Meetings begin at 6:30 pm and are open to the public. Applicants or their authorized representatives are required to attend the 7:00 PM meeting; attendance at the Pre-Meeting is optional unless otherwise notified.