

TOWN OF HALFMOON BUILDING DEPARTMENT

518-371-7410 – EXT. 2260

If you cannot keep an appointment or you're running late, please extend the courtesy by calling the office to let us know, thank you.

COMMERCIAL INSPECTION SCHEDULE

**24 HOUR NOTICE IS REQUIRED PRIOR TO ANY INSPECTION,
HOWEVER, DOES NOT GUARANTEE AN INSPECTION WITHIN
24 HOURS AS THEY ARE ON **A FIRST COME, FIRST SERVED BASIS****

THANK YOU FOR YOUR UNDERSTANDING

- Pre-Construction Site Inspection: Wetlands, Storm Water Impacts, etc.
- Pre-Footing: Before footings are poured. Re-bar must be suspended and rod for foundation walls must be in place
- Post-Footing/Grading: Before pouring foundation. Re-bar in footing must be 6' apart. Show horizons per plan.
- Foundation – Before backfill.
- Sewer/Water: Any system before backfilling. For Water Line Inspection, please call the Water Department at 371-7410 -- Ext. 2602. For Sewer Line Inspections, please call Saratoga County Sewer at 664-7395.
- Septic: Inspections of septic systems are the responsibility of the design engineer/architect. A letter of approval shall be submitted to the Building Department in order to obtain a C.O. **Town will inspect before backfill.**
- Water Wells: Well driller must be registered with the DEC. A copy of the well completion report and a water quality test report must be submitted to the Building Department in order to obtain a C.O.
- Surveyor Certification of Building Location and Floor Elevation (before framing).
- Framing/Fireplace: Rough in electric and plumbing/mechanical (before insulation).
- Insulation: Before sheetrock.
- Underdrain: Before pouring basement floor.
- Final Electrical.
- Final C.O./Fireplace: Before occupancy. After final fireplace and electrical.
- Special inspections as detailed on your permit. Erosion Control Inspection Reports by your Engineer (Filed Monthly).

**ELECTRICAL INSPECTIONS ARE TO BE ONE BY THIRD PARTY
ELECTRICAL INSPECTORS**

**POSTAL NUMBERS MUST BE VISIBLE FROM
THE ROAD OR NO INSPECTIONS**

**4" PERMANENT NUMBERS MUST BE IN
PLACE FOR A C.O.**