

The November 4, 2020 meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room at the Town Hall with the following members present:

- Kevin J. Tollisen, Supervisor
- Paul L. Hotaling, Councilman
- John P. Wasielewski, Councilman
- Jeremy W. Connors, Councilman
- Eric A. Catricala, Councilman
- Lyn A. Murphy, Town Attorney
- Cathy L. Drobny, Deputy Town Attorney
- Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PUBLIC HEARING: 2021 PRELIMINARY BUDGET

OPEN: 7:01 PM

Supervisor Tollisen:

RESOLUTION NO. 281-2020

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board of the Town of Halfmoon hereby adopts the Final Budget for the year 2021 and authorizes the spending of total appropriations of \$17,785,357 with estimated revenues of \$12,643,212.

POLL OF THE BOARD

Supervisor Tollisen	Aye
Councilman Hotaling	Aye
Councilman Wasielewski	Aye
Councilman Connors	Aye
Councilman Catricala	Aye

CLOSE: 7:03 PM

PUBLIC HEARING: LOCAL LAW REGARDING OUTDOOR STORAGE OF MOTOR VEHICLES

OPEN: 7:03 PM

Town Attorney Murphy:

RESOLUTION NO. 282-2020

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board approves the Local Law as it relates to outdoor storage of vehicles.

CLOSE: 7:16 PM

POLL OF THE BOARD

Supervisor Tollisen	Aye
Councilman Hotaling	Aye
Councilman Wasielewski	Aye
Councilman Connors	Aye
Councilman Catricala	Aye

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

THANKSGIVING FOOD DRIVE – Donation boxes will be located at the front entrance of the Town Hall or in the Recreation Office.

November 21st:

11:00 Baskets will be put together in the A. James Bold Meeting Room

1:00 Baskets will be delivered

HALFMOON INDOOR FARMERS MARKET in the Halfmoon Town Hall Foyer from 3:00 – 6:00. Fresh produce, Crafts & more every Wednesday starting October 7th.

PAPER SHREDDING DAY – November 7th from 9am-11am at the Highway Garage. This is a FREE service but we do ask for donations of non-perishable items for the Food Pantry.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00pm. Pre-meeting at 6:30pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00 pm. Pre-meeting at 6:15pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police, (3) Co-Liaison to Planning Board

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Eric Catricala (Town Board Member): (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Karen Pingelski (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobný, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS –

1. Town Clerk Total Fees Submitted to the Supervisor - \$7,307.75
2. Senior Express Total # Rides – 431 Total # Meals – 151
3. Building
Total # Permits – 91 Total Fees Submitted to the Supervisor - \$34,933
4. Fire Inspections
Total # Permits – 60 Total Fees Submitted to the Supervisor - \$4,290

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Receiver of Taxes, Grant Department, Planning Department, Code Enforcement

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the October 26, 2020 meeting: Sign Application for Paar Estates Residential Sign, Farm to Market Road, for Change of Use/Tenant Applications for Teta Auto Repair, 1516 Crescent Road, for Al Amin Asian Supermarket, Country Dollar Plaza, 217 Guideboard Road, for Fast Lane Auto, 1534 Route 9, for a Change of Use/Tenant and Sign Application for Common Ground Barber Company, Crescent Commons, 1471 Route 9 and for Approvals of a Minor Subdivision for the Barnum Subdivision, Tabor Road and for the Karratt/Vaid Lot Line Adjustment, 23/25 Siena Drive.
Received & Filed

2. Received from the Halfmoon Fire District #1 (Hillcrest) their 2021 Budget Summary.
Received & Filed

3. Received from the Blue Star Mothers of America, Inc. a letter of thanks and gratitude for all that the Town of Halfmoon does for the veterans, military and especially for the Blue Star Mothers.
Received & Filed

4. Received from the Saratoga County Attorney a copy of the Notice of Public Hearing for the 2021 scale of sewer user charges by the Saratoga County Sewer

District No. 1 for November 12, 2020 at 9:00 am at the Board of Supervisor's Chamber in Ballston Spa.

Received & Filed

5. Received from the Hudson River Valley Greenway, a letter stating that a new updated project budget for the Empire State Trail/Champlain Canalway Trail was above HRVG's available funding and they are therefore precluding the trail project.

Received & Filed

NEW BUSINESS

RESOLUTION NO. 283-2020

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Town Clerk Bryan

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of October 21, 2020 as presented.

RESOLUTION NO. 273-2020

Offered by Councilman Connors, seconded by Councilman Caatricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the Supervisor to enter into an Intermunicipal Agreement for mutual aid and assistance with the Village of Round Lake for mutual aid and assistance services between the Town of Halfmoon Highway Department and the Village of Round Lake Department of Public Works, subject to the review and approval of the Town Attorney.

Resolution Introduced by Superintendent of Highways Bryans

RESOLUTION NO. 274-2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors & Catricala
Abstain:

RESOLVED, that the Town Board hereby approves the expenditure in the not to exceed amount of \$2,000.00 for additional Privacy Fencing for the Dog Park from Siena Fence to match the existing fence, said monies to come from the Recreation Fees located in the Special Revenue Fund, and to authorize the Supervisor to sign and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.

Resolution Introduced by Director of Parks Maiello

RESOLUTION NO. 275-2020

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Information Technician Mikol

RESOLVED, that the Town Board hereby authorizes the Supervisor to enter into an agreement with Matrix Communications to provide software, maintenance and service for phone system per the recommendation of the Information Technology

Department at a cost not to exceed \$3,951.35, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 276-2020

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board:

Ayes: Tollisen, Hotaling, Connors & Catricala

Abstain: Wasielewski,

Resolution Introduced by Building, Planning Development Coordinator Harris

RESOLVED, that the Town Board hereby approves extending the Kensington at Halfmoon Phase II Planned Development District for an additional one year period, to commence development by September 21, 2021.

RESOLUTION NO. 277-2020

Offered by Councilman Hoptaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Highway Superintendent Bryans

RESOLVED, that the Town Board authorizes the Highway Department to enter into a contract with Precision Industrial Maintenance, Inc. for CIPP lining of 765' LF of 15" pipe, CIPP lining of 45' LF of 18" pipe, and CIPP lining of 922' of 21" for storm pipe on Cambridge Drive in the not to exceed amount of \$236,034.45 utilizing the Onondaga County bid reference #8714 and Onondaga County Contract #3089, and to authorize the Highway Superintendent to execute any necessary documentation necessary to effectuate the repairs detailed in the contract, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 278-2020

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Highway Superintendent Bryans

RESOLVED, that the Town Board hereby appoints Kurt Schneider as a full time Working Supervisor in the Highway Department at Grade 7 Step 3, \$26.45/hr., effective 11/7/2020.

RESOLUTION NO. 279-2020

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Highway Superintendent Bryans

RESOLVED, that the Town Board authorizes the Highway Department to purchase a hydroseeder per the Sourcewell Contract #1050/3076 for \$34,377.00 from Hydrograss Corp and to authorize the Highway Superintendent to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 280-2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Comptroller Hatter

A resolution is necessary to create appropriations within the Special Revenue fund from Recreation Fees in the not to exceed amount of \$2,000 per resolution passed November 4, 2020 for payment of additional privacy fencing for the Dog Park.

DEBIT:	Appropriated Fund Balance	25-599	\$2,000.00
CREDIT:	Appropriations	25-960	\$2,000.00
	Subsidiary: Parks- Dog		
	25-5-7110.20		\$2,000.00

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

There being no further business to discuss or resolve, on a motion by Councilman Wasielewski and seconded by Councilman Connors, the meeting was adjourned at 7:25 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk