

The November 19, 2018 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Daphne V. Jordan, Councilwoman
Jeremy W. Connors, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Civil War Display & Presentation: Display in the Town Hall Foyer will be up until December 1st. Presentations will be held on November 27th at 7:00pm. Come hear stories of Elmer Ellsworth and other Halfmoon Soldiers, the Battle of Gettysburg and of course, the display itself! It is a MUST SEE!

Thanksgiving Food Basket Delivery: Come join us at Town Hall on Saturday November 17th at 10:00am to help assemble and deliver Thanksgiving Food Baskets to our local Seniors and families in need. A donation box for the food drive is in Town Hall Foyer.

13th Annual “Spirit of Thanksgiving”, Thursday November 22nd from 12 to 2:30pm hosted by Salty’s Pub & Bistro and the Twin Bridges Rotary Club. To make reservations call (518) 328-8358

Holiday Stop & Shop – Small Business Saturday on November 24th at Halfmoon Town Hall from 10:00AM - 3:00PM with Local Vendors & Crafters, Food & Raffles

Holiday Party & Tree Lighting on December 1st. Holiday Party is from 2:00 – 6:00PM and the Memorial Tree lighting is at 6:30 – 7:30PM at the Abele Memorial Park

Outside Holiday Home Decorating Contest for all Halfmoon Residents. Judging will be on December 15th from 6:00 – 9:00PM. Prizes for the different categories are \$50.00 each! Good Luck!

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: Feb 20, April 16, June 18, Aug 20, Oct 15, and Dec. 17, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee, (4) Chair of Safety Committee

I just want to give a shout out to everybody who came out Saturday for the Thanksgiving Food Drive, from the town staff, to all of the people in the community who both donated food items and helped pack baskets and deliver them, Mike Raucci and crew from New Country Toyota who are second to none. We delivered 87 turkeys and all of the fixings and delivered and took care of a lot of families in town. It was great to be able to do that. Thanks to all who helped!

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Chair of Committee on Resident Relations, (4) Co-Liaison to Planning Board

I have no report this evening, thank you Mr. Supervisor

Daphne Jordan (Town Board Member): (1) Co-Chair of Business and Economic Development (2) Animal Control (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

I have no report this evening

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Committee on Not for Profit Organizations; (3) Co-Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

I just have one thing Mr. Supervisor; I just want to thank John Pingelski and his crew for coming out to assist the County last Wednesday. There was a flash storm and break down valley on Church Hill Road, with a lot of ice and it caused multiple accidents on Church Hill Road and the fire department had to come out to close down the road. Thank you for assisting, it is great to see our municipal agencies working together to insure the safety of our residents. Thank you again, and please pass along to your crew.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives, (3) Co-Chair of Committee on Resident Relations

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Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

Supervisor Tollisen: I just want to report that we have received word that the BridgeNY project, that the town was awarded an \$863,000 grant for South Main Street to take care of a culvert. This is a large sum of money and I want to thank the Highway Superintendent for his hard work on that.

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS – month of October

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Highway Department, Recreation Office, Parks & Recreation

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the November 13, 2018 meeting: Approval of Sign Applications for CM School of Fine Arts, 1505 Route 9 and for Chatpata Pak-Indian Cuisine, 1683 Route 9, for Approval of Change of Use/Tenant & Sign Application for Fiorello Pharmaceuticals Inc. 1675 Route 9, for a Major Subdivision for the Lands of Griner Subdivision, 32 Linden Park Drive and Issuing a Positive Recommendation for the Halfmoon Healthcare Campus Planned District Development (PDD), Route 146.

Received & Filed

2. **Received** from Lansing Engineering, an Amendment to the Inglewood PDD called Woodloch Residential submitted with the Project Narrative and Concept Plan Rendering.

Received & Filed

3. **Received** from Governor Cuomo as he has announced the BridgeNY projects (bridges and culverts) which were awarded funding. Please see the link:

<https://www.governor.ny.gov/news/governor-cuomo-announces-more262-million-bridge-ny-funding-repair-and-replace-local-bridges>

Received & Filed

NEW BUSINESS

RESOLUTION NO. 358-2018

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors **RESOLVED**, that the Town Board approves the minutes of Town Board Meeting of November 7, 2018 as presented.

RESOLUTION NO. 359-2018

Offered by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board appoints Matthew Connors as a part time Parks Laborer, to be paid \$11.00 per hour effective November 1, 2018, working less than 30 hours a week, so long as he successfully completes all pre- employment testing.

RESOLUTION NO. 360-2018

Offered by Councilwoman Wasielewski, seconded by Councilman Hotaling:
Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Supervisor to enter into an Agreement with Planet Technologies to provide a project foundation, platform build, production migration planning and execution, knowledge transfer, and any other service necessary to complete the Office 365 migration for the Town of Halfmoon in the not to exceed amount of \$11,625 with an additional \$8,785.92 for licensing from Microsoft for a total amount of \$20,410.92 and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 361-2018

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the Comptrollers Report for the month of October, 2018 as presented.

RESOLUTION NO. 362-2018

Offered by Councilwoman Jordan, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Comptroller to make the attached Creations of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$14,623.29
	Subsidiary: 25-4-2189		
	Home & Community Services		\$14,623.29
Credit:	Appropriations	25-960	\$14,623.29
	Subsidiary: 25-5-1440.40		
	Engineering Contractors Inspections		\$14,623.29

Information Only: The above was derived from the following breakdown of charges to be paid on November 21, 2018 Abstract for engineering and related fees.

NAME	AMOUNT
Route 9 Storage	\$850.00
Arlington Heights	\$425.00
Dutch Lane Estates	\$5,987.11

First New York FCU	\$170.00
Giffy's Bar-B-Cue	\$340.00
Halfmoon Commercial PDD	\$243.00
Hoffman Car Wash	\$1,190.00
Howland PDD	\$1,057.65
Lissmac NYS Route 146	\$2,710.00
Paar Estates	\$1,480.53
33 Deer Run Hollow	\$170.00
Total	\$14,623.29

A resolution is necessary to close the project budgetary accounts for the Spray Park project. The project was funded by a State and Municipal Facilities Program (SAM) grant from New York State along with Special Revenue Fund, Recreation fees. Money remaining will be returned to the Special Revenue Fund.

Debit:	Appropriations	35-960	\$78,079.20
	Subsidiary:	35-5-7110.20 -	\$78,079.20
		Parks & Rec, Spray Park	
Credit:	Estimated Revenues	35-510	\$78,079.20
	Subsidiary:	35-4-3089.10 -	\$22,132.00
		Other, SAM Grant	
	Subsidiary:	35-4-5031.00	
		Interfund Transfers	\$55,947.20

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilman Hotaling, the meeting was adjourned at 7:06 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk