

The January 04, 2012 Organizational and Regular Meeting of the Town Board of the Town of Halfmoon was called to order by Supervisor Wormuth at 7:00 pm in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Melinda A. Wormuth, Supervisor
Walter F. Polak, Councilman
Paul L. Hotaling, Councilman
Craig A. Hayner, Councilman
John P. Wasielewski, Councilwoman
Lynda A. Bryan, Town Clerk
Lyn A. Murphy, Town Attorney

Matthew J. Chauvin, Deputy Attorney- excused

The Town Board Workshop was held in the Board Room at 6:15 pm; no action was taken. Supervisor Wormuth led the Pledge of Allegiance.

Supervisor Wormuth welcomed everyone to our annual Organizational meeting and the first regular meeting of 2012. It is my honor and privilege to welcome John Wasielewski as our new Town Councilman in the Town of Halfmoon.

RESOLUTION NO. 1

Roll call on Resolution #1 Ayes: Polak, Hotaling, Wasielewski, Hayner. Motion carried

RESOLVED, that the Town Board to appoints Melinda A. Wormuth Chairperson of the Town Board for the year beginning 1/1/12 through 12/31/13.

{Resolutions organize the Town of Halfmoon for the year 2012; appoint employees; set salaries/hourly rates, beginning January 1, 2012 (unless otherwise specified) to be paid on a bi-weekly basis (unless otherwise specified).

RESOLUTION NO. 2

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board to approves wages for Town officials, elected and appointed, Supervisors appointments, and operational responsibility for the Town

Supervisor Wormuth, Budget Officer, salary \$3,000 (paid in December)
Walter F. Polak, Deputy Town Supervisor, salary \$1,323

Town Board to serve on committees and/or as liaison for the Town Board for the year 2012

- a) Walter Polak: Liaison to Zoning Board, Highway, Buildings/Maintenance department, co-liaison to Planning Board and Ethics
- b) Craig Hayner: Liaison to Parks; Recreation, Open Space, Trails, Co-Liaison to Ethics, Halfmoon Baseball and Character Counts
- c) Paul Hotaling: Liaison to Water, Historical Society, CAPTAIN/CareLinks, Co-liaison to Baseball, Planning department; Character Counts, and Animal Control
- d) John Wasielewski: Liaison to Ambulance/Fire, Personnel and Insurance. Co-Liaison to Animal Control
- e) Lynda Bryan: Liaison to Senior Center

Elected Town Officials, salary:

Supervisor, Melinda A. Wormuth, \$48,203

Council: Walter Polak, John Wasielewski, Paul Hotaling, Craig Hayner, \$11,415 (each)

Justice: Lester Wormuth, Kevin Tollisen - \$28,656 (each)
Town Clerk, Lynda Bryan, Records Access Officer; Records Management Officer- \$49,517
Superintendent of Highways & Transfer Station, John Pingelski, Jr. - \$68,792
Receiver of Taxes, Karen Pingelski - \$22,502

Lyn A. Murphy, Town Attorney, two-year term, 1/1/12 –12/31/14 - Grade 15, Step 7 - \$95,346
Matthew Chauvin, Deputy Town Attorney, Grade 10, Step 4 - \$37,658
Kimberly Martin, Senior Clerk, Grade 2 Step 6 - \$16.50/hr

RESOLUTION NO. 3

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board to approve salaries for employees in Supervisor's office.

Nelson Ronsvalle, Director of Finance, (Towns) Grade 10, Base - \$55,392
Bonnie Hatter, Employee Services Coordinator, Grade 8 Step 7 - \$56,293
Lisa Perry, Confidential Secretary to the Supervisor, Grade 6 Step 6 - \$22.16/hr
Terri Russell, Payroll Clerk, Grade 3 Step 6 - \$16.99/hr
Kathy Dougherty, part time Account Clerk Typist, Grade 2 Step 3 - \$14.03/hr

RESOLUTION NO. 4

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board to approves salaries for employees in Town Clerk's office.
Each Deputy Town Clerk is hereby designated as Record Access Officers & Record Management Officers:
Laurie Sullivan Senior Deputy Town Clerk & Deputy Registrar of Vital Statistics, Grade 5 Step 9 - \$47,142
Sharon Phelps, Deputy Town Clerk & Sub-Registrar of Vital Statistics, Grade 3 Step 7 - \$36,706
Carol Cooper, Deputy Town Clerk & Sub-registrar of Vital Statistics, Grade 3 Step 4 - \$33,430
Lynda Bryan, Registrar of Vital Statistics, salary \$1500.00

RESOLUTION NO. 5

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board to approves salaries for employees in Town Justice's office:
Marlene A. Carey, Clerk to the Town Justice, Grade 4 Step 7 - \$40,528
Cathy Leggett, Court Clerk, Grade 3 Step 8 - \$18.28/hr
Virginia Loffredo, part time Clerk Grade 1 Step 8 - \$15.46/hr
Dan Kuhn, Court Officer, part-time Grade 6 Step 1 - \$16.95/hr
Kevin Lynch, Court Officer, part-time Grade 6 Base - \$16.62/hr
Jacqueline Bigelow, Court Clerk, Grade 3 Step 6 - \$16.99/hr
Greg Burke, part-time Court Officer, Grade 6 Step 6 - \$19.17/hr
Christine Phillips, Clerk to the Town Justice, Grade 4 Step 8 - \$42,149
Virginia Daigle, part- time Clerk, Grade 1 Step 7 - \$14.86/hr
Jeffrey Decatur, part-time Court Officer Grade 6 Step 4 - \$18.07/hr

Resolution authorizing Town Justices to employ part-time court reporters to take/transcribe minutes of hearings on trials that in the Justice's opinion deemed necessary; charges set at court reporter's current session & page charge

RESOLUTION NO. 6

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board sets salaries for Highway Department employees and approve Highway Department resolutions.

William Bryans, Jr. Deputy Highway Superintendent, Grade 8 Step 6 - \$54,390

Sandra McBride, Account Clerk, Grade 2 Step 6 - \$16.50/hr

WORKING SUPERVISORS:

William Suchocki, Grade 7, Step 7 - \$24.50/hr

Michael Hickok, Grade 7 Step 6 – \$23.67/hr

Raymond Anuszewski, Grade 7 Base - \$20.51

AUTOMOTIVE MECHANICS:

Courtney Maxwell, Grade 6 Step 7 - \$22.93/hr

Dennis R. Ayotte, Jr., Grade 6 Step 4 - \$20.89/hr

MEO:

Thomas Ceremuga, Grade 5 Step 11 - \$24.89/hr

Janice Espey, Grade 5 Step 6 - \$20.17/hr

Bruce Betts, Grade 5 Step 7 - \$20.87/hr

Andrew Jerome, Grade 5 Step 6 - \$20.17/hr

Derek Pingelski, Grade 5 Step 6 - \$20.17/hr

Shane Liberty, Grade 5 Step 6 - \$20.17/hr

Kenneth Robbins, Jr., Grade 5 Step 6 - \$20.17/hr

Patrick Mullahey, Grade 5 Step 6 - \$20.17/hr

Dennis Landry, Jr. Grade 5 Base Pay - \$17.48/hr

Edward Ceremuga, Jr., Grade 5 Step 5 - \$19.49/hr

Seren Lambertsen, Grade 5, Step 7 - \$20.87/hr

Danny Hoyt, Grade 5, Step 4 - \$19.01/hr

Kurt Schneider, Grade 5, Step 4 - \$19.01/hr

LABORERS: Brian Selig, Grade 2 Step 2 - \$14.88/hr

Paul Ucci, Grade 2 Base - \$14.30/hr

MEO to work only when needed at current Grade and Step: James McBride, Grade 5 Step 5 - \$19.49/hr; Thomas Lundquist, Grade 5, Base, \$17.48/hr; Gene Morrissey Grade 5 Step 1 - \$18.18/hr;

Authorize Superintendent of Highways to post Town highways for a four-ton load limit, during spring thaw, at his discretion when necessary.

Authorize Superintendent of Highways to post Stop Signs at his discretion when necessary

Authorize Superintendent of Highways to utilize the Asphalt Concrete, Rock Salt and Unleaded Gas bids as awarded by the County of Saratoga and/or State of New York for the year 2012.

Authorize Superintendent of Highways to purchase, without Board approval, materials for the Department not to exceed \$10,000 at one time and purchases over \$5,000 subject to review and approval of Town Supervisor and Town Attorney.

Authorize the Deputy Highway Superintendent or Working Supervisor (with the most seniority) to sign highway department vouchers in the absence of the Superintendent of Highways

Henry Pelo, part-time Transfer Station attendant, Grade 1 Step 8 - \$15.46; & John C. Porter, part-time Grade 1 Step 6 - \$14.36/hr to work during transfer station hours as set.

Authorize any fulltime highway department employee to work at the Transfer Station when unexpected vacancy occurs at discretion of the caretaker, to be paid current hourly rate

RESOLUTION NO. 7

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board to approves Town employee resolutions:

Authorize the Supervisor, without Board approval, to purchase materials at a cost not to exceed \$10,000 subject to satisfactory review of the Town Attorney

Authorize Town departments to utilize bids awarded by the County of Saratoga and/or State of New York and/or Federal contracts for the year 2012.

All part time employees are employed on strictly a part time basis working 20 hours per week or less depending on the needs of the position or as assigned by the Town Supervisor.

Authorize Town Supervisor to enter into agreement with Saratoga Corporate Care, Saratoga Springs for membership for random drug testing program for 2012, at annual cost of \$100 for administrative costs.

RESOLUTION NO. 8

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board to approves wages for employees in Receiver of Taxes office, Assessor's office and Buildings.

Deputy Receiver of Taxes, Kiva Cropsey Grade 3 Step 3 - \$32,615

Dorothy Pingelski, Temporary part-time Clerk, Grade 1 Base - \$12.44/hr

Jo-Ann Smith, Assessor, Grade 8 Base - \$48,076

Lisa Ackley, Senior Assessment Clerk, Grade 2 Base - \$14.30/hr

Ryan McCarty, Part-time Town Property Tax Data Collector effective February 01, 2012, Grade 2 Step 6 - \$16.50/hr

Assessment Board of Review Member, \$30.00 hourly by payroll.

Glenn Waldron, Building Maintenance Worker, Grade 3 Step 7 - \$17.58/hr

Harold Robbins, Building Maintenance Mechanic, Grade 5 Step 5 - \$19.49/hr

James McBride, Sr., Buildings Laborer, Grade 5 Step 5 - \$19.49/hr

Brian Zusy, part-time Cleaner, Grade 1 Step 6 - \$14.36

RESOLUTION NO. 9

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board to approves wages for Water Department employees.

Frank Tironi, Superintendent of Water/Director of Sewer, Building Maintenance Supervisor Grade 11 Step 9 - \$88,839.

Sean McCarthy, Water Maintenance Supervisor, Grade 8 Step 9 - \$29.16/hr

Scott Houle, Water Maintenance Worker, Grade 7 Step 7 - \$24.50/hr

Frank Brammer, MEO, Water department Grade 5 Step 8 - \$21.71/hr

Gene Morrissey, MEO, Water Department, Grade 5 Step 2 - \$18.18/hr

William Robitaille, Water Plant Operator Grade 7 Step 5 - \$22.87/hr

Ronald Fellows, Water Department Laborer, Grade 2 Step 6 - \$16.50/hr

Cindy Jensen, Account Clerk typist, Water department Grade 2 Step 7 - \$17.08/hr

Authorize the Director of Water to purchase, without Board approval, materials for the Water Department, not to exceed \$10,000 at one time, and purchases over \$5,000 subject to review and approval of Town Supervisor and Town Attorney.

Authorize the Water Maintenance Supervisor / Water Maintenance Worker to sign water department vouchers in the absence of the Director of Water.

RESOLUTION NO. 10

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board to approves all Zoning, Planning, Code and various employee and committee appointments, and further resolution authorizing any Town employee working at the Senior Center must report to work or account for the appropriate time if the Senior Center is closed but Town Offices remain open.

Allan Tedrow, Zoning Board member 1/1/11 through 12/31/15

George Hansen, Zoning Board Chairman, \$507.00 annually paid in December.

Zoning Board Members, \$243.00 annually paid in December.

Jeffrey Williams, Senior Planner Grade 8 Step 7 - \$56,293

Lindsay Zepko, Planner, Grade 7 Step 5 - \$47,755

Stephen Watts, Planning Board Chairman, \$2250 annually in December.

Donald Roberts, Planning Board Member, 1/1/12 through 12/31/18

Donald Roberts, Planning Board Vice chairman 1/1/12 through 12/31/12

Richard Berkowitz, Planning Board member, 1/1/11 through 12/31/17
Planning Board Members, \$900.00 annually, paid in December
Mildred Pascuzzi, Senior Typist, Grade 2 Step 6 - \$16.50/hr
Douglas Mikol, part-time Personal Computer Tech, Grade 13 Step 8 - \$28.57/hr
Beth Abramson, Animal Control Officer, Grade 4 Step 6 - \$39,158
John Cuttita, part time Animal Control Officer, Grade 4 Step 7 - \$10,956
Stephen Watts, part-time Building and Development Administrator, Grade 11 Step 6 - \$35,731
Steffen Buck, Sr. Emergency Management Coordinator, Grade 9 Step 7 - \$60,619
David Milkiewicz, Code Enforcement Officer Grade 6 Step 5 - \$21.41/hr
John C. Cooper, Jr., Fire/Code Enforcement Officer Grade 7 Step 6 - \$23.67/hr
Denise Mikol, Senior Typist, Grade 2 Step 9 - \$18.47/hr
Dr. Barry Constantine & Dr. Harry Miller, Health Officers, salary \$500.00 each.
Ellen Kennedy, Historian salary \$2,500.
Eileen Pettis, Director of Senior Center, Grade 7 Step 6 - \$49,426
Gale Hayner, part-time clerk, Grade 1 Step 6 - \$14.36/hr
Michael Buonanno, part-time clerk, Grade 1 Step 1 - \$12.69/hr

Substitute Senior Express Chauffeurs, to work only as needed, paid hourly rate; Julia McHargue, Grade 3 Step 9 - \$18.38/hr; Linda Sabourin, Grade 3 Step 7 - \$16.99/hr; Art Hayner, Grade 3, Step 7 - \$16.99/hr; Donald Espey, Grade 3 Step 5 - \$15.86, and Highway Department employees to work only in an emergency.

Raymond Keller, part-time Senior Van Chauffer, Grade 3, Base - \$14.23

Amanda Smith, part time Recreation Director, Grade 5 Step 5 - \$20,344
Shannon McCarthy, Asst. Recreation Director, Grade 4 Step 7 - \$19.41/hr
Paul Maiello, Recreation Maintenance Supervisor; Grade 5 Step 7 - \$43,586
Matt Hickok, Recreation Maintenance Worker, Grade 3 Step 5 - \$16.41/hr
2011 Trails Advisory Committee Members: Henrietta O'Grady, Matthew Shea, Sandra Rohner, Brian Knowles, Paul Maiello, Jeff Williams; Chair, Craig Hayner
Cande Barger, Recreation Bus Driver, \$13.79 hourly
Dennis O'Brien, Recreation Bus Driver, \$10.67 hourly

Appoint Beverly McBride, Scott Fischer, Mark Pierre and Craig Hayner to the Ethics Board for the Town of Halfmoon for the year 2012.

RESOLUTION NO. 11

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town approves the Town Polling Locations:

District:

1 & 6 -	West Crescent Firehouse;
2 & 4 & 13 -	Halfmoon Town Hall
3 & 18-	Hillcrest Firehouse
5 & 12 -	Halfmoon-Waterford Firehouse
7 & 17 -	Bishop Hubbard Senior Housing
8 & 9 & 15 -	American Legion Post #1450
10 -	Abele Building Corporate Drive
11 & 14 & 16 & 19-	Halfmoon Senior Center

and further resolved that they are to be paid \$200.00, per district, for other than Town owned buildings for the year.

RESOLUTION NO. 12

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board approves the functions for the Town:

Authorize Supervisor to secure safe deposit box for the Town of Halfmoon at First National Bank of Scotia and authorize its use by the Supervisor, Director of Finance & Employee Services Coordinator.

Funds under authorization of Town Supervisor, Town Justice Wormuth, Town Justice Tollisen, Town Clerk, Receiver of Taxes and Recreation department be deposited in First National Bank of Scotia, HSBC, JP Morgan Chase Bank.

Authorize Supervisor to open any and all Bank/statement savings/checking accounts /money markets/certificate of deposit for Town of Halfmoon financing.

Authorize that Town Officials collecting money from persons doing business in the Town of Halfmoon charge \$20.00 for any check returned for insufficient funds, in accordance with Chapter 203 of the Laws of the State of New York, 1989, and that any person having had a check which was returned for insufficient funds shall be required to remit any further payments only in the form of cash or by certified or cashier's check, and that such fee may only be waived by the Director of Finance for those persons who can prove that it was through no fault of their own that a check was returned for insufficient funds.

Authorize a 2% increase in Planning and Building fees. Fees shall be rounded to the nearest dollar when calculating the increase. If fee charged is less than one dollar (\$1.00), the increase shall be one cent (\$.01)

Authorize the Supervisor to pay utility bills and postage, medical insurance premiums prior to audit of the Town Board to meet due date specifications and avoid late charge payments.

Appoint Department Managers, at no additional compensation: Nelson Ronsvalle, Director of Finance; Jo Ann Smith, Assessor; Frank Tironi, Superintendent of Water; Beth Abramson, Animal Control; George Hansen, Zoning Board of Appeals; Steve Watts, Building and Development Administrator; Frank Tironi, Building Maintenance Supervisor; Paul Maiello; Recreation Maintenance Supervisor, Nelson Ronsvalle, Coordinator of Grants.

Authorize Supervisor, Town Board Members, Town Clerk, Deputy Town Clerks, Recreation Director and Assistant Recreation Director, Clerks and Secretary to Supervisor, Director of Code Enforcement, Code Enforcement Officers, Director of Water, Justice/Court Clerks, Assessor, Assistant Assessor, Tax Data Collector, Receiver of Taxes, Deputy Receiver of Taxes, Director of Finance, Finance Dept. Staff, Board of Assessment Review members, Building & Development Administrator, Senior Director, Building Maintenance Worker, Building Maintenance Mechanic, Recreation dept.: summer secretary, Senior Planner, Planner, Coordinator of Grants, Grants Department Staff to voucher for mileage at rate established by the IRS when using personal vehicle for Town business.

All elected officials & all Town employees shall be paid every second Friday for the previous two weeks worked with the first payroll beginning January 1, 2012 that all employees who are paid on an hourly basis turn in their hours every second Monday.

All employees shall punch in and out using the software provided by the Town to maintain accurate work records.

Authorize Supervisor to utilize facsimile signature stamps for the signing of documents.

Authorize Town to join the Association of Towns for 2012.

Authorize the Town to continue with Health Insurance coverage with CDPHP stating that the Towns contract is still in effect until March 31, 2012.

Authorize the amendments to the Town Employee Manual as approved by the Town Board.

The following holidays will be observed by Town of Halfmoon employees for year 2012:

New Years Day, Monday, January 2

Martin Luther King Day, Monday, January 16

Presidents Day, Monday, February 20

Memorial Day, Monday, May 28

Independence Day, Wednesday, July 4

Labor Day, Monday, September 3

Columbus Day, Monday, October 8

Veterans Day, Monday, November 12

Thanksgiving Day, Thursday, November 22

Day after Thanksgiving, Friday, November 23

Christmas Eve Monday, December 24

Christmas Day, Tuesday, December 25

New Years Eve, Monday, December 31 @ noon

The Town of Halfmoon Benefit Package, which includes Health Insurance policy, is approved for 2012 with changes to be effective 1/1/12, set stipend amount for employees who elect not to benefit from Health Insurance option offered by the Town in 2012 will be \$1000 per year if eligible for family coverage or \$500.00 per year if eligible for single coverage, prorated monthly.

Per Employee Manual, Employee Pager & Cell Phone User:

Town Supervisor	Council
Animal Control Officer	Recreation Maintenance Worker
Confidential Secretary to the Supervisor	Water Maintenance Worker
Superintendent of Water and Director of Sewer	Water Maintenance Supervisor
Water Department Account Clerk Typist	Building Maintenance Mechanic
Recreation Maintenance Supervisor	Computer Technical Network Specialist
Deputy Animal Control Officer	Director of Code Enforcement
Senior Code Enforcement Officer	Building Maintenance Worker
Code Enforcement Officers	Highway Working Supervisors
Highway Account Clerk	Part-time Cleaner
Highway Department Mechanic	Senior Van Drivers
Senior Van Substitute Driver	Building Maintenance Supervisor
Buildings Laborer	

Authorize the Supervisor to sign annual renewal permits such as the DEC Stream Disturbance Permit, etc., and authorize Supervisor to apply for financial funding and reimbursement for the Youth Program, Senior Recreation Program and any other programs, permits, applications or reimbursements and other required documents that may occur throughout the year and to further authorize the Supervisor to sign annual Nutrition Agreement with Saratoga County, annual contract with Saratoga County Animal Shelter (within budgeted amounts) and to apply for employees through Employment and Training, Workfare, Inmate Labor or any other programs that provide employees not paid with town funds.

The official mailing addresses for the Town are, 2 Halfmoon Town Plaza, Halfmoon, New York, 12065; Receiver of Taxes, address is 2A Halfmoon Town Plaza, Halfmoon, New York 12065; Town Justices, 1 Halfmoon Town Plaza, Halfmoon, New York 12065, Town website: www.townofhalfmoon.org

Roberts Rules of Order be the guide for all town meetings except as may be otherwise decided by the Town Board. The Town Clerk shall eliminate the reading of the previous Town Board minutes but a copy of the minutes shall be given to all Board members and a copy be posted on the Clerk's bulletin board.

The official newspapers for the Town are the Daily Gazette and Times Union, official notices to be published in one or both papers.

Set Board meetings in the Town of Halfmoon, to be held at the Town Hall, 2 Halfmoon Town Plaza, as follows:

- a) Town Board meetings held first and third Wednesday of each month at 7:00 pm except: Wednesday, May 2nd at 2:00 pm, and Thursday July 5th for the observance of Independence Day
- b) Zoning Board of Appeals, first Monday of month at 7:00 pm.
- c) Planning Board, second & fourth Monday of month at 7:00 pm.
- d) Board of Assessment Review, fourth Tuesday in May.
- e) Ethics Board,

Authorize a general Fixed Asset inventory of all equipment, land, or buildings purchased over \$500.00 and for financial reporting purposes only purchases over \$5000; all dispositions of fixed assets authorized by resolution of Town Board.

RESOLUTION NO. 13

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, the Town Board appoint the firm of Clough, Harbour and Associates to provide engineering services to the Town of Halfmoon for the year 2012 on a case by case basis by separate resolutions, or, if a resolution is not required, by written letter agreement with the Supervisor and authorize the Supervisor to enter into contract on behalf of the Town of Halfmoon with Clough, Harbour and Associates, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 14

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board approves Town agreements and contracts and authorize the Supervisor to execute:

CAPTAIN be paid \$85,979, Saratoga Center for the Family be paid \$6,000, Care Links be paid \$11,500, whenever funds are available for 2012, and Clifton Park-Halfmoon Ambulance Corp be paid \$1,099,343; YMCA Agreement for 2012-2013 be paid \$10,000.

ALSO RESOLVED, that the Town Board authorizes entering into Specialized Law Enforcement Service Agreement with the County of Saratoga Office of the Sheriff for a term of one year, in the not to exceed amount of \$100,689 for the year 2012.

RESOLUTION NO. 15

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board authorizes the Supervisor to issue recreation fee refunds only when the amount exceeds \$20. Fees in the amount of less than \$20 will not be reimbursed.

RESOLUTION NO. 16

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board authorizes the Supervisor to provide an allocation of \$300 per year for clothing and \$100 per year for safety footwear for all full time employees who are mandated by their job descriptions to engage in outdoor field work including: Animal Control, Water Department, Code Enforcement Department, Building Department, and Parks Department. Part time employees who are mandated to engage in outdoor field work may also receive safety footwear, if necessary, every two years. Highway Department and Transfer Station employees will have the same safety footwear allocation of \$100 per year for full time employees and part time employees, if necessary, every two years.

RESOLUTION NO. 17

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board authorizes the Supervisor to utilize the following method for determining salaries for current Town employees who receive promotions: Employees who receive a promotional appointment to a job title with a higher salary grade will move to the higher salary grade at the base step. If the base step does not result in a salary increase, then the Supervisor is authorized to offer the employee an increase in salary/rate as determined appropriate by the Town Supervisor..

RESOLUTION NO. 18

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board authorizes the Town Board to appoint Lynda Bryan as Records Management Officer (RMO).

RESOLUTION NO. 19

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board authorizes the Town Board to adopt the Records Retention and Disposition Schedule MU-1, Section 185.11, 8NYCRR (Appendix H).

RESOLUTION NO. 20

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board authorizes the Town Board to appoint the Town Supervisor as the Fair Housing Officer.

Roll call on Resolutions 2-20 Ayes: Polak, Hotaling, Wormuth, Wasielewski, Hayner.
Supervisor Wormuth states that all resolutions all passed.

The Supervisor opened the regular portion of the January 4th meeting

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Attorney Murphy stated that she wanted to ask the Board to look at Resolution #17 that it has been modified. It was my understanding to say that if the base step does not result in a salary increase, then the Supervisor is authorized to offer the employee an appointment to the step and the grade that would result in a salary raise that is acceptable by the Town Board pursuant to a resolution agreed upon by the Town Board. I am not sure if that change was made in error or if the Board wants it that way. I just wanted to bring it up to the Board.

Councilman Polak said that he would like to see it left up to the Supervisor

Councilman Wasielewski asked; and not include a percentage amount?

Attorney Murphy stated; yes, left to the Supervisor and not a set percentage amount.

Councilman Hayner stated that the Halfmoon Trails Advisory Committee next meeting will be January 23rd at 7:00 pm right here in Town Hall, and as always they are open to the public.

Halfmoon Recreation Dept. announced an all-inclusive Winter Camp for kids during the February break. It is for kids in grades 1-6 the camp will run from 9:00 – 3:00 pm right here in Town Hall. The cost is \$135.00 per child, which includes a T-shirt and a daily field trip. Maximum number of participants is 75 and is first come first served basis. Registration is being held inside the Recreation Office on January 9-13 from 9:00 – 3:00 pm, and January 11th from 9:00 – 7:00 pm. Details are available on the Town's website or visit the Town of Halfmoon Recreation Department.

Supervisor Wormuth asked if it is open just for Halfmoon residents only correct?

Councilman Hayner said that yes, it is for just Halfmoon residents. Also the Ethics Board will have a meeting on Thursday January 19th right here in Town Hall at 7:00 pm. It is posted on the Town's website and on the board in the front hall. In addition, I would like to announce that the Town of Halfmoon is now accepting applications to fill a vacancy created on the Town Ethics Board. The Board will be expanding to a 5-member board. If you or anyone you know are interested in serving on the Committee, please mail your application to the Town Clerk's Office. The address is 2 Halfmoon Town Plaza, Halfmoon, NY 12065. Résumés will be accepted for the next 30 days until February 3rd. Please include a cover letter and resume with your submission. Madam Clerk, would you please post this notice and Lisa please put it on the website. Thank you.

Supervisor Wormuth asked that it be included on the next Town Board meeting's agenda so we can have it on the agenda and it will still be within the time frame.

PUBLIC PRIVILEGE (for discussion of agenda topics)

DEPARTMENT REPORTS – for the month of December

1. Senior Express Dispatch

Total # of Riders – 339 Total # of Meals - 400

2. Town Justice Wormuth

Total # Cases – 254 Total Fees Submitted to Supervisor - \$25,506

3. Town Justice Tollisen

Total # Cases – 257 Total Fees Submitted to Supervisor - \$24,076

CORRESPONDENCE

1. Received from Powers Irish Pub Inc. an alteration application changing the name on their liquor license.

Received & Filed

2. Received from Pat Bourgeois and Catherine DeLong, concerned residents about the Halfmoon Station Apartments PDD.

Received, Filed, Print, Copy for the Town Board & the Planning Board

3. Received from Sushi Na-Ra, 1683 Route 9, Clifton Park, notification of intent to renew their liquor license.

Received & Filed

NEW BUSINESS

RESOLUTION NO. 21

Offered by Councilman Hayner, seconded by Councilman Polak: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board approves and order paid all vouchers for all funds listed on Abstract dated January 04, 2012, totaling \$52,456.27.

RESOLUTION NO. 22

Offered by Councilman Hotaling, seconded by Councilman Hayner: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board approves minutes of Town Board Meeting of December 21, 2011, as presented.

RESOLUTION NO. 23

Offered by Councilman Polak, seconded by Councilman Hayner: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board authorizes the Supervisor to sign the agreement for the water district extension for the Glen Meadows PDD.

RESOLUTION NO. 24

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board to agrees to enter into a service agreement for 1 year with North East Fire Protection for yearly fire sprinkler system inspection of Town Hall, Highway Garage, Parks Dept. Building and Parks Clubhouse at a cost of \$1000.00. Per review and approval by Town Attorney

RESOLUTION NO. 25

Offered by Councilman Hayner, seconded by Councilman Polak: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board to agrees to enter into a service agreement for 1 year with FS&S for yearly inspection of Fire Alarm and FM200 system at Town Hall at a cost of \$1860.00. Per review and approval by Town Attorney

RESOLUTION NO. 26

Offered by Councilman Hayner, seconded by Councilman Wasielewski: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board to agrees to enter into a service agreement for 2012 with Alarm & Suppression, Inc. for the fire alarm inspection for the Highway Department, Justice Building, Park Maintenance, Recreation Clubhouse, and the Halfmoon Senior Center for the total amount of \$1100.00 per review and approval of the Town Attorney.

RESOLUTION NO. 27

Offered by Councilman Hayner, seconded by Councilman Polak: Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski, Hayner

RESOLVED, that the Town Board authorizes the Supervisor to make the Transfer between Appropriations and Creation of Appropriations.

PUBLIC PRIVILEGE (for discussion of non-agenda items)

Brenda LaMere, 124 Dunsbach Road, Clifton Park. She is a long time resident of Halfmoon and is a very concerned resident about the need to slow down the amount of Planned District Developments, especially the one on Dunsbach Road. She would like to see it controlled.

Kevin Getnick, 13 Mann Blvd, Clifton Park. He is concerned about the intersection of Route 9 (a county road) and Farm to Market and Kinns Road (town Road). He is concerned about the number of accidents there and the speed limit. The town limit changes at Oakbrook Commons from 40 mph to 55 mph. Is it a possibility to change the limit a bit further north on Route 9 after the intersection. He had another suggestion about having arrows on the traffic light. He would be willing to provide his services as an attorney to assist in any way.

Supervisor Wormuth stated that we could definitely contact the State about a speed limit reduction request. I want to clarify something with our Highway Superintendent. Is Kinns Road Clifton Park?

John Pingelski, the Highway Superintendent stated that yes both Kinns Road and Farm to Market are County roads.

Supervisor Wormuth stated that they are county DPW's so we will deal with both the County and the State. It is not that we are looking to pass the burden to anyone; it is just that we do not have control over them other than working with them. We

can write letters to both of them. Actually one of my new assignments this year at the County is chairing the Public Works Department, so I will be working quite closely with them, and will talk with Joe Ritchie in the morning and will follow up with a formal letter to both him and to the State.

Kevin Getnick thanked the Supervisor and said that would be great and he will be available to help out in any way.

Supervisor Wormuth asked that he leave his contact information with the Clerk.

Deanna Stephenson 7 Cindy Lane; I know that Craig had mentioned that there is an opening on the Ethics Committee, and I did not know with the information that Lynda had sent me, if there was also an opening on the Zoning and Planning Board, and is that to be stated on the next agenda or was there no openings?

Supervisor Wormuth said that No, there are no openings for 2012.

Deanna Stephenson asked there is a job description for the Fair Housing Officer that I had sent to Lynda, or is it an appointment?

Supervisor Wormuth said that is an appointment that we were required to do based on receiving Federal funding. Although they say that it does not have to be done annually, we do it as part of our Organizational meeting. If the Federal government has an exact description, we can provide that to you.

Deanna Stephenson said the 3rd thing, some happy thoughts; today I attended the State of the State with Gov. Cuomo, a personal invite, and he stayed on his mantra of Pride, Performance and Integrity. I was looking for opportunities for the Town to bring back and discuss with you all. It was fantastic, as he did talk about it all starting with local government and so very important for residents to be involved. He will be looking in 2012 for people to become involved in local government and citizenship.

Darlene Bagley, Stone Quarry Road she had a question to ask about the proposed developments going in on Dunsbach, Warner and Cary Roads. It seems that the Town believes that the town believes that we need more apartment complexes?

Attorney Murphy stated that the contractor/applicant makes a proposal to the Town Board. They are required by law to refer it to the Planning Board. The projects, many of which you have just mentioned are before the Planning Board. The Planning Board will now be reviewing them for a determination for what is appropriate and not appropriate. They are the ones that review the traffic, density and the things that people are concerned about. That is where we are in process right now.

Darlene Bagley stated that there is no final decision made yet then?

Supervisor Wormuth stated that there would be Public Hearings that will be held, we have actually asked based on concerns, that the law states that adjoining property owners be notified by mail of a public hearing. We have asked that the Planning Dept. to expand that to include surrounding neighborhoods and it will be on our website. There will be public informational meetings on the planning Board level and public hearings on the Town Board level.

Darlene Bagley stated that it should be the adjoining neighbors because they are also affected.

Supervisor Wormuth stated that we know there is a lot of public concern about this; we have looked into ways to increase how we get this out to people. Just to clarify

what Mrs. LaMere stated earlier, no PDD is guaranteed by law. It is a change of a local law and voted by the Board. It does guarantee the applicant the right to have a PDD. That is why we go through this process. The Board is under no obligation to approve a PDD.

Darlene Bagley stated her concern about the number of apartment complexes and hoping it does not fall on deaf ears. She stated that there will be many people here for the Public Hearing.

There being no further business to discuss or resolve, on a motion made by Councilman Wasielewski and seconded by Councilman Hayner, the meeting was adjourned at 7:30. The Supervisor wished everyone a Happy New Year.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk