

**The December 31, 2012 end of year meeting, adjourned from the regular meeting of December 19, 2012 was called to order at 2:00 pm by Supervisor Wormuth in the A. James Bold Meeting Room at the New Town Hall with the following members present:**

Melinda A. Wormuth, Supervisor  
Walter F. Polak, Councilman  
Paul L. Hotaling, Councilman  
Craig A. Hayner, Councilman  
Matthew J. Chauvin, Deputy Attorney  
Lynda A. Bryan, Town Clerk

John P. Wasielewski, Councilman - Excused  
Lyn A. Murphy, Town Attorney - Excused

**The Supervisor opened the meeting at 11:00 am and welcomed everyone**

**Supervisor Wormuth:** This meeting was adjourned from the regular meeting of December 19, 2012 and I need a motion to pass a resolution to resume the meeting.

**RESOLUTION NO. 267**

Offered by Councilman Hotaling, seconded by Councilman Hayner: Approved by the vote of the Board: Ayes: Wormuth, Polak, Hotaling, & Hayner

**RESOLVED**, that the Town Board re-opens the December 19, 2012 meeting.

**The Supervisor led the Pledge of Allegiance.**

**CORRESPONDENCE**

**1. Received** from Nelson Ronsvalle, a letter of resignation as Director of Finance effective December 31, 2012  
*Received, Filed & Print*

**PUBLIC PRIVILEGE (for discussion of agenda topics) – No one came forward**

**NEW BUSINESS**

**RESOLUTION NO. 268**

Offered by Councilman Hayner, seconded by Councilman Polak: Approved by the vote of the Board: Ayes: Wormuth, Polak, Hotaling, & Hayner

**RESOLVED**, that the Town Board approves and orders paid Vouchers numbered 2894 through 2954 as detailed.

**===== FUND TOTALS =====**

10 GENERAL FUND	\$156,665.78
20 HIGHWAY FUND	\$19,056.31
25 SPECIAL REVENUE	\$31,703.65
30 CONSOLIDATED WATER	\$48,257.42
80 TRUST FUND	\$46,000.00

**ABSTRACT TOTAL:** \$301,683.16

#### **RESOLUTION NO. 269**

Offered by Councilman Hotaling, seconded by Councilman Polak: Approved by the vote of the Board: Ayes: Wormuth, Polak, Hotaling, & Hayner

**RESOLVED**, that the Town Board to amends resolution #2012-259 appointing Jesse Belleard as Laborer, as he has withdrawn his appointment.

#### **RESOLUTION NO. 270**

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Wormuth, Polak, Hotaling, & Hayner

**RESOLVED**, that the Town Board appoints Kyle Andrus to fill the vacant Laborer position in the Highway Department, Grade 2, Step Base \$14.30 /hr., contingent upon successful completion of any necessary pre-employment testing.

**Councilman Polak:** He is going to be quite an asset to our Highway Department. He comes with a lot of equipment operator experience. He has his CDL license 1A, and has worked in the construction field for 22 years. We are certainly going to welcome him aboard.

#### **RESOLUTION NO. 271**

Offered by Councilman Hayner, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Wormuth, Polak, Hotaling, & Hayner

**RESOLVED**, that the Town Board to authorizes Supervisor to sign agreement for James Corsaro, Archivist, for the active records project in the Town Clerk's Office in the not to exceed amount of \$1,000, per the review and approval of the Town Attorney.

#### **RESOLUTION NO. 272**

Offered by Councilman Hayner, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Wormuth, Polak, Hotaling, & Hayner

**RESOLVED**, that the Town Board to approve Change Order No. 2 for Mid-State Industries, Ltd. in the amount of \$1,390 to remove and replace existing fascia boards on the east and south elevations and add a new downspout for the Halfmoon Justice Court Roof Replacement project.

**Supervisor Wormuth:** Mr. Polak, could you please update the Board on the change?

**Councilman Polak:** Certainly, after they got into the job and opened it up, they found that it had rotted, so it was the proper time to replace it while they were on site

**Supervisor Wormuth:** Are we still within the total amount budgeted for the project?

**Councilman Polak:** Definitely, and by a considerable sum.

**Supervisor Wormuth:** Thank you.

#### **RESOLUTION NO. 273**

Offered by Councilman Hayner, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski & Hayner

**RESOLVED**, that the Town Board authorizes authorizing the Town Board to enter into a Stipulation Agreement with Verizon of New York, SBL #638.-9999-631.9-1882 reduced from \$768,370 to \$676,166, SBL #638.-9999-631.9-1881 from \$112,335 to \$98,855, SBL #638.-9999-631.9-1883 \$17,973 to \$15,816 for tax year 2012 and authorize Attorney Cathy Drobny to execute agreement.

**RESOLUTION NO. 274**

Offered by Councilman Polak, seconded by Councilman Hayner: Approved by the vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski & Hayner

**RESOLVED**, that the Town Board authorizes the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations

DATE: December 31, 2012  
TO: Town Board – Town of Halfmoon  
FROM: Melinda A. Wormuth, Supervisor  
SUBJECT: Creation of Appropriations and Transfer of Appropriations

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit: Estimated Revenues25-510  
\$9,494.80  
Subsidiary: 25-4-2189 Home and Community Services \$9,494.80  
Credit: Appropriations 25-960  
\$9,494.80  
Subsidiary: 25-5-1440.40 Engineering Contractors Inspection \$9,494.80

Information Only: The above was derived from the following breakdown of charges to be paid on the December Abstract for engineering and related fees:

NAME	AMOUNT
Swatling Falls PDD	\$9,494.80
TOTAL	\$9,494.80

Transfers between Appropriations:

From Account	To Account	Amount	Reason
30-5-8340.20 Water Meter	30-5-8320.41 Water Contractual Electric	\$900.00	To cover electrical costs associated with water treatment facility
10-5-1111.40 Town Justice Contractual	10-5-1111.20 Town Justice Equipment	\$95.00	To purchase paper shredder
10-5-1990.40 Contingency	10-5-1230.10 Grant Coordinator Personal Svce	\$1,900.00	To cover additional cost of support staff
10-5-1990.40 Contingency	10-5-1330.10 Receiver of Taxes Personal Svce	\$3,900.00	To cover costs of personnel
10-5-1990.40 Contingency	10-5-1220.10 Supervisor Personal Svce	\$3,900.00	To cover additional cost of support staff
10-5-1356.10 Assessm’nt Personal Svce	10-5-1356.40 Assessm’nt Contractual	\$50.00	To cover costs of board training
10-5-1420.40 Attn’y Contractual	10-5-1420.10 Attn’y Personal Svce	\$10,850.00	To cover costs of personal services
10-5-1620.20 Buildings Equipment	10-5-1620.10 Buildings Personal Svces	\$9,950	To cover costs of personal svces
10-5-1990.40 Contingency	10-5-3510.10 Control of Animals Personal Svce	\$5,350.00	To cover costs of personal svces

10-5-3610.10 Code Enforcement Persn'l Svce	10-5-3610.40 Code Enforcement Contractual	\$700.00	To cover costs associated with code vehicles
10-5-5132.40 Garage Contractual	10-5-5010.10 Garage Personal Svce	\$6,700.00	To cover costs associated with personal svces
10-5-5132.40 Garage Contractual	10-5-5010.20 Highway Equipment	\$300.00	To cover costs associated with office equipment
10-5-5132.40 Garage Contractual	10-5-5132.20 Highway Garage Equipment	\$2,000.00	To cover costs of safety equipment: surveillance cameras
10-5-7140.10 Recreation Personal Svce	10-5-7310.10 Youth Program Personal Svce	\$50.00	To cover costs of personal svces
10-5-7140.10 Recreation Personal Svce	10-5-8160.10 Transfer Station Personal Svce	\$4,700.00	To cover costs of personal svces
20-5-5140.10 Highway Miscellaneous	20-5-5130.20 Highway Equipment	\$35,000.00	To cover costs of radio system, and shoulder machine
20-5-5140.10 Highway Miscellaneous	20-5-5112.21 Improvements Capital	\$800.00	To cover costs of road improvements
30-5-8320.43 Source of SP&P Contractual	30-5-1380.41 Water Fiscal Agent Fees	\$520.00	To cover costs of fiscal agent fees
30-5-8340.20 Transmission Meters	30-5-8310.10 Water Administration	\$27,060.00	To cover costs of personal svces
30-5-8320.43 Source of SP&P Contractual	30-5-8320.42 Water Source of SP&P Contract	\$11,600.00	To cover increased costs to purchase water
30-5-8330.41 Water Purification Water Test	30-5-8310.42 Water Legal Fees	\$22,000.00	To cover increased costs of GE litigation

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control for 2012 expenses paid after January 1, 2013.

Debit:
Estimated Revenues25-510  
\$50,050.00  
Subsidiary: 25-4-2189 Home and Community Services

\$50,050.00

Credit:
Appropriations 25-960  
\$50,050.00  
Subsidiary: 25-5-1440.40 Engineering Contractors Inspection

\$50,050.00

Public Privilege (for discussion of non-agenda topics) – No one came forward

She wished everyone and their families a wonderful, happy and blessed New Year.

There being no further business to discuss or resolve, on a motion by Councilman Hotaling and seconded by Councilman Polak, the meeting was adjourned at 11:11 am.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk