

**The April 6, 2016 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:**

Kevin J. Tollisen, Supervisor  
Paul L. Hotaling, Councilman  
Daphne V. Jordan, Councilwoman  
John P. Wasielewski, Councilman  
Jeremy W. Connors, Councilman  
Lyn A. Murphy, Town Attorney  
Cathy L. Drobny, Deputy Town Attorney  
Lynda A. Bryan, Town Clerk

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**PROCLAMATION: HONORING ZACHARY HUNTER DAHODA**

**Supervisor Tollisen:** The first item on our agenda this evening is a resolution honoring an Eagle Scout in the Town of Halfmoon. I had the privilege of attending Zachary's Eagle Scout Ceremony on Sunday. I have been to a number of Eagle Scout ceremonies and this one was certainly at the top. Zachary is a young man who has a great future ahead of him. We have seen him grow up here in Halfmoon as he has served at many different events in Halfmoon. The first time that I saw him was at one of the Senior Citizen events that he was serving our seniors. We have a framed resolution to present to him tonight; we presented him with a paper one on Sunday. Tonight we have a more formal one for him. Zachary has done what I consider almost the impossible, when Zachary stands up you can see all of the merit badges that he has earned. Zachary has attained the level of Eagle Scout which is no small task and has developed into an amazing young man and really involved in his community.

**TOWN OF HALFMOON PROCLAMATION**

**WHEREAS**, it has come to the attention of the Town Board of the Town of Halfmoon that Zachary Hunter Dahoda is the recipient of the "highest award" a Boy Scout can receive, the Eagle Scout Award; and

**WHEREAS**, the Town Board recognizes the extraordinary dedication to the values and principles of scouting that is required to achieve this prestigious Award and desire to show our gratitude for Zachary's service to our community; and

**WHEREAS**, a Town benefits when someone decides to provide service to their community, whether through participation in voluntary programs, through unique personal achievement or by demonstrating a willingness to give of themselves for their community; and

**WHEREAS**, Zachary has clearly decided to provide such selfless service by completing his Eagle Project at the VFW Post 1498 where Zachary installed a new sink and the necessary plumbing, installed new cabinets and countertops, put in a new floor and gave the entire room a fresh coat of paint, thereby providing the members of VFW a new kitchen to enjoy; and

**WHEREAS**, such service, which is truly the lifeblood of the community and the Town, so often goes unrecognized and unrewarded; and

**WHEREAS**, Zachary has had a long history of personal achievement as a Scout earning his 250 hour Community Service Agreement Award and by honoring the Town of Halfmoon's first Eagle Scout, Walter Polak Jr., by attending Walt's funeral with several other Scouts in recognition of all that Walt had done for the Scouts; and

**WHEREAS**, Zachary has also succeeded outside of Scouts. He participates in numerous community service activities including the Crescent Park Clean Sweep, the annual 9/11 Ceremony, the Easter "Egg"stravaganza, assisting in feeding the less fortunate by assisting with

the creation of Thanksgiving Baskets, the Halfmoon Fall Festival, the Town of Halfmoon Tree Lighting Ceremony, and by volunteering for numerous Halfmoon Senior Center activities/functions and assisting the Seniors with lunch service to their members. He is also a member of the Shenendehowa United Methodist Church, the Church Choir, and the hand Bell Choir; and

**WHEREAS**, Zachary has also succeeded at Shenendehowa High School where he is currently a sophomore earning grades that place him on the Honor Roll and, also participates in sports, being named to the Varsity Crew Team;

**NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That I, as Town of Halfmoon Supervisor, recognizes and commends Zachary Hunter Dahoda as an “Outstanding Citizen” for his achievements and advances both as a Scout and as a member of our community.
2. That the Town Board of the Town of Halfmoon congratulates Zachary Hunter Dahoda on his achievement as “Eagle Scout”.
2. That a copy of this Proclamation be presented to Zachary Hunter Dahoda.

DATED: April 2, 2016

Kevin J. Tollisen  
Town Supervisor, Town of Halfmoon

**RESOLUTION NO. 117**

**Offered** by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board of the Town of Halfmoon recognizes and commends, Eagle Scout Zachary Hunter Dahoda as an outstanding citizen for his achievements and advances.

**Supervisor Tollisen:** Congratulations Zachary. Please come up with your family to receive your resolution and for some pictures.

**PUBLIC HEARING: TO AMEND LOCAL LAW #2- 2010 DOG CONTRTOL ORDINANCE**

**Supervisor Tollisen:** The next item on our agenda is a Public Hearing to amend Local Law #2-2010 of the Dog Control Ordinance. Would anyone like the notice read? Hearing none:

**OPEN PUBLIC HEARING at 7:09**

**Supervisor Tollisen:** I will ask our Town Attorney to give us a summary of the public hearing.

**Town Attorney Murphy:** In essence, the amendments that are being proposed, the Dog Control Fee Schedule, per the state requirements, have now been changed and updated to what the requirements currently are. They have their own separate resolution that you will see that resolution later on in the agenda. There is no increase in fees pursuant to the Local Law.

There is an amendment to the local law for dogs that bark incessantly or waste in areas that are not owned by the owner and further strengthens the law with regards to requirements as set forth for vaccination. Basically the barking is the time frame has been shortened for enforcement for someone who allows their dogs to bark. Other than that there are no other changes.

**Supervisor Tollisen** asked if the Board had any questions or comments, there were none. He then asked the public if they had any questions or comments, hearing none

**CLOSED PUBLIC HEARING at 7:10**

**RESOLUTION NO. 118**

**Offered** by Councilman Connors, seconded by Councilman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves Local Law #3-2016 amending Local Law #2-2010 for the Dog Control Ordinance.

**PRESENTATION: KENNSINGTON PLACE PHASE II**

**Mr. Bill Hoblock** with Capital District Properties here tonight to discuss the Kennington Halfmoon Phase II, PDD which is called The Kennington which is a continuation of the existing Kennington of Halfmoon Multi-family community on Stone Quarry Road. The proposed PDD is a total of 70 units and utilizing the same building that is already built in connection with the existing Kennington on Stone Quarry Road and built with the same exact standards with what we just completed with the original Kennington at Halfmoon.

Let's just talk about what we just finished. If you recall Phase I of the Kennington at Halfmoon. We finished construction of that project at the beginning of last year. It has been very well received and is basically fully occupied at this time. If you haven't seen it, I urge you to please go see it. I sat here before for many years and the Planning Board for many years telling everyone that we were going to build something beautiful and I am very proud of what we built. You can see the amenities of the multi-family with the clubhouse that we built with the movie theater and the yoga studio, the billiards, the coffee bar that the residents come in and use every morning. In the apartments themselves, you see granite countertops, wood floors and tile.

I am not seeking any action from the Town Board; I am here really for two reasons. First of all, the last time when I first introduce the PDD was 2012 and the Town Board makeup was very different. I think that John and Paul were the only two that were here at that time. I just wanted to bring everyone up to speed with what has happened.

I'm assuming that everyone knows about the parcel that we are talking about. It is on the south side of Stone Quarry Road with 17 acres. History of it; in 2006, it was actually approved by the town for 10 lot single family homes and that was never built, so we purchased it in 2008. The site plan is 7 buildings and as I said before, the same exact buildings as Kennington of Halfmoon across the street. Each building has 10 residences with 8 in building garages. The 2 units in the middle don't have an in building garage; they have a garage right next to the building. The overall elements to the site design exactly what we did across the road with street lamps, street trees, and sidewalks. The nice thing about this almost 17.5 acres stays green so we will do a community garden and nice walking trails. 1.2 acres will be covered by buildings and an additional 10% will be covered by road. When you look at it, 83% of the site remains green. Density; the Town Zoning Code maximum in a multifamily PDD as 10 units per buildable acre, here we have 7.44 buildable acres. Under the new revised code there is a maximum density allowed of 73 units and we are proposing 70. When you go inside the residences, we are mimicking what is

across the street. It is the highest level that you can build in a multifamily community. The residents that you would see here are the empty nesters mainly from the Clifton Park, Halfmoon area who have sold their homes and come back because their kids and grandkids are here. We have special programs geared to seniors so they are a great portion of our residents. We also have a lot of young professionals who want nothing to do with a home. We also have relocations with Global Foundries and a lot of GE. The good news with utilities is with the connection with across the street, we pulled the water from Route 9 all the way down Stone Quarry Road all the way over to Woodin and loop the system and actually made service available everyone on Stone Quarry Road to tap into, so water is right there. We also extended sewer right to Stone Quarry Road.

The public benefit is always a topic of discussion with any PDD. Because we did so many improvements for Phase I, a lot of the immediate needs in the area were taken care of. We upgraded the sanitary sewer capacity problem and put in a new line. We rebuilt the Birchwood Road pump station which is right off of Stone Quarry Road so we kind of took care of all the sewer issues in that part of town.

VanDenBurgh Park also had some septic issues, we put a sewer system there and actually ran about a half a mile of line up Woodin Road to Ponderosa and anyone who wanted to tap into it could do it. Water issue, we looped the entire way from Route 9 all the way to Woodin, again with tap ins, so that was taken care of. Traffic improvements were massive to say the least. The intersection of Stone Quarry and Woodin Road, we completely redesigned and reconstructed. Route 9 and Stone Quarry was also a problem, so what we did is called vertical alignment, we brought the hump down to avoid accidents and put in a right turn lane on Stone Quarry so you can get out to Route 9 and help during peak times. The improvements that we did really make that local network road function a lot better. If we look at what is need as far as a PDD, we don't really know. Our last conversation, we were offering a \$1,000 per unit to the town. We are always willing to have discussions as to what public benefits are best for the time.

Before closing, I just want to mention why this an appropriate land use. At the end of the day, that is one of the biggest inquiries. Does the proposed use fit the code, and the comp plan? In the comp plan it is targeted for its development because of it's close to Route 9, the heart of town and to utilities. If you look at the surrounding uses like I said, you have commercial along Route 9, your multifamily which is us and then it transitions into single family. So when you look at this project from a land use perspective, it is your classic transition piece. It is ideally situated for the use that we are proposing. It is frankly an awkward piece given what surrounds it, given the topography of it. The single family home already failed, it is not a commercial piece, and you would never put a gas station or a Burger King there. We look at it as a good solution to a pretty awkward piece of property.

That is an overview for the board members who weren't here in 2012. We submitted an application in the summer of 2012 and immediately turned it over to the Planning Board for review and recommendation. We went before the Planning Board that fall and referred to the Town Attorney for its review. We were back and presented our traffic study that obviously was asked for and that happened early 2013. There were 2 issues/concerns and they're interrelated, traffic and density. We meet the code as far as the density issue is concerned. The other issue was traffic and this was before our improvements were finished. The way traffic studies work; we use the ITE, the Institute of Traffic Engineers and their assumptions. They have historic trips and an apartment generates a certain amount of trips in the am, and peaks. The Planning Board said that they did not like assumptions, that they need actuals. We had just recently completed the Paddocks in Saratoga in the Town of Wilton which is very comparable. So I said that I was going to do actuals from the Paddocks; you put down the strips and count the cars actually coming in and going out and it showed that that the trips generated are actually half of the ITE manual. However given the drastic differences between the ITE numbers and what we

presented as actuals, the Planning Board said can you redo those? We redid them and the results were the same. We are now in the summer of 2014, about a year after we first applied and the traffic studies are done and the second last concern is the density. We reduced the overall unit count 25% from 90 units down to 70 which is where we stand today.

Now the last thing which brings me to tonight; in December of 2014, we had a public hearing with an expanded public notice of 551 households and only a dozen people showed up and spoke which a third of them were in favor. There was no outcry from this. The traffic concerns still lingered. They did not like the actuals from the Paddocks in Saratoga because it is not Halfmoon. The only real way to satisfy the Planning Board's concerns about traffic was to wait until Kennington Phase I was complete and fully occupied and do actual traffic counts. That occurred at the end of last year and lo and behold they are virtually identical to the Paddocks of Saratoga and half of the ITE numbers. So if you look at what will 70 units generate under the actuals from across the road, it's about 27 cars in the morning and evening. It is based upon as good information as you can possibly get.

We are going to be presenting this to the Planning Board soon, but I thought that it was best to come in and update everyone.

**Supervisor Tollisen** asked if the Board had any questions or comments

**Councilman Hotaling:** On your traffic study, when did you have the improvements done for Phase I?

**Bill Hoblock:** The improvements were made in 2014 at the latest and maybe even leaked into 2013. They were massive especially at the intersection of Woodin and Stone Quarry and a 4 month deal. One of the issues in 2013 was you are going to put more traffic on the road and your improvements aren't even done yet, so we finished Phase I and now with those completed the road functions and can certainly accommodate another 70 units. I do not know if that helps and I do not know the exact date, sorry.

**Councilman Wasielewski:** I agree with you, Phase I has been a good project and the road improvements have been wonderful, very positive comments from the residents who live in that area. We had a problem with blasting in Phase I. Is it the same rock formation on the south side of the road? Can we expect more of that?

**Bill Hoblock:** Let me address that. Across the road was 32 acres and of the 32 acres, we probably touched (site work) 25, so there is a big parcel of land and there was blasting for a long time. The difference between there and here is that in Phase I it backs up to housing and here we have industrial on the 17 acres, it sits on a knoll so you really are only going to be doing work on about 7-8 acres. So when you take into account much less land and there is not a lot of single family homes and what we did for everyone was a pre-blast inspection of their homes and a post-blast and there were no claims ever made. I think that is significant. Whenever claims were made, we addressed them and took those very seriously, but at the end of the day there were no claims. We understand that blasting behind a residential development had some issues. This should not have the impacts that Phase I did.

**Supervisor Tollisen:** Any other questions of the Board? Any questions from the public?

**Bill Hoblock:** Thank you very much.

**COMMUNITY EVENTS:**

Donnie Elvis (Elvis Impersonator) April 7<sup>th</sup> from 6:30 pm – 9:00 pm at the Senior Center

Yellow Ribbon Day is April 9<sup>th</sup> and is being observed on April 8<sup>th</sup> in the Town of Halfmoon and the State of New York, to remember all of our Troops – Celebration is at Town Hall at 11:00 am

American Legion Post #1450 on Grooms Road will be hosting their Breakfast Buffet on Sunday April 10<sup>th</sup> from 8am until Noon.

WEST CRESCENT DEPARTMENT will be hosting Recruitment Open House so that residents can learn about what it takes to become a volunteer firefighter to be held at The West Crescent Fire House at 1440 Crescent Rd., on Saturday, April 23 between 10:00am and 2:00pm and April 24 between 8:00am 2:00pm

Transfer Station Spring Cleanup Dates: April 19, 22, 23, 26, 29 & 30 Tuesday 8-12, Friday 12-5, Saturday 8-3. Please get your 2016 sticker at the Town Clerk's Office

The 10<sup>th</sup> Annual Canal Clean Sweep: Saturday April 23<sup>rd</sup> at Crescent Park from 10am – 11am in recognition of Earth Day 2016. Meet at the bottom of Terminal Road. Gloves and trash bags will be supplied.

Senior Center Spring Bazaar – April 30<sup>th</sup> at the Senior Center from 9:00 – 2:00 pm

Vietnam Moving Wall –Senator Marchione, the Town of Halfmoon and the NYS Senate will be hosting The Moving Wall in the Halfmoon Town Park for 5 days from June 2<sup>nd</sup> through June 6<sup>th</sup>. There will be a reading of the names of the patriots who made the ultimate sacrifice during the Vietnam War. To learn more about the Moving Wall or to volunteer for this project email [marchione@nysenate.gov](mailto:marchione@nysenate.gov)

#### TOWN MEETINGS:

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm except May 7<sup>th</sup> at 2:00pm

Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:00 pm.

Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm.

Board of Assessment Review: 4<sup>th</sup> Tuesday in May

Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: February 9<sup>th</sup>, April 11<sup>th</sup>, May 18<sup>th</sup>, July 20<sup>th</sup>, September 21, & November 16<sup>th</sup>.

Resident Relations Committee: March 30<sup>th</sup> at 7:00 pm

Business & Economic Development Committee: February 18<sup>th</sup> at 7:00 pm

#### REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor) Tomorrow night at the Senior Center the Halfmoon Celebrations Association is having the Donny Elvis Impersonator from 6:30 to 9. That is a free event and there will be refreshments for sale. The American Legion Post #1450 on Grooms Road will be hosting their Breakfast Buffet on Sunday April 10<sup>th</sup> from 8am until Noon. St. Luke's on the Hill will be having training for the use of the narcan drug for the heroin opiate overdose prevention program.

My office just completed its annual Financial Report and next week we have the auditors coming to double check everything. As soon as the auditing is complete, I will be issuing a more formal presentation. I am proud to say that it is looking good

and the financial condition of the town continues to improve and put money into savings. Our fiscal outlook is improving greatly and I am very proud of that. I will give more details of that in the upcoming weeks. Looks like we are going to be adding to our fund balance in both the Highway Department and our General Fund.

**Paul Hotaling (Deputy Supervisor):** (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

**Councilman Hotaling:** I was very honored Sunday to attend the Eagle Scout Ceremony with Supervisor Tollisen. Zachary you did a great job and at a young age, younger than any young man that I ever heard of accomplishing that feat. One thing that they told us about at the ceremony is that for the last four years Zachary has also served as Chaplain for the troop. Looking forward to seeing you grow in the future. Thank you for all that you do for our town!

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

Thank you Mr. Supervisor, my thanks to you and your family also Zackary, very impressive. Thank you.

I have two things tonight Mr. Supervisor, Resident Relations, we just had a very productive meeting last Wednesday evening. Members of the committee were given assignments of all of the new residences who have moved into town since last fall. We will be knocking on doors as soon as the weather warms up a little bit.

I would like to remind all members of the town that there is an Open Burn Ban in effect until May 15th and that is a NYS law. That is all that I have tonight, thank you.

**Daphne Jordan (Town Board Member):** (1) Chair of Business and Economic Development Committee (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

I also congratulate Zachary and wish that you could get a whole posse of kids to do what you do and lead by example, it would be wonderful. Thank you so much for all that you do!

**The Open Space & Trails Committee** meeting is Monday April 11<sup>th</sup> and not the 20<sup>th</sup> as it is listed. I also want to highlight the **10<sup>th</sup> Annual Canal Clean Sweep**: Saturday April 23<sup>rd</sup> at Terminal Road at the Crescent Park from 10am – 11am in recognition of Earth Day 2016. Meet at the bottom of Terminal Road. Gloves and trash bags will be supplied. If you would like to join us Saturday, that would be wonderful. The **Business and Economic Development Committee** and the town are hosting a special business recognition program next Thursday April 14<sup>th</sup> at 8:00 am here in town hall. We will be honoring businesses for their partnership with the town especially during the State of Emergency water crisis that we had. There were so many businesses that had to conserve water and shut down just so that all of the residents could have water for very basic needs. So, we want to show our appreciation and later on we do have a resolution that the Town Board is proclaiming April 14<sup>th</sup> as the Town of Halfmoon Business Appreciation and Recognition Day. That is all that I have.

**Jeremy Connors (Town Board Member):** (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

Thank you Mr. Supervisor. To Zachary, I will echo my colleague's sentiments, thank you, and congratulation and keep up the great work! We look forward to working with you in the future at the town, excellent job!

I had the honor today to go to a press conference hosted by Senator Marchione in regards to Recruit New York for volunteer firefighters. There is a shortage of volunteer firefighters in the State of New York. It has tailed off approximately 50,000 to 100,000 over the years since the 90's. There's a big push to garner more volunteers, young men such as Zachary or retirees and everybody in between, there is a job for everybody to be in the volunteer fire service. Quick fact about the volunteer fire service; our volunteers here save millions of dollars annually because it is not a paid service, so note that the hard work and serviced that they put in and do not receive a paycheck. So definitely kudo's to our volunteer firefighters.

On April 23<sup>rd</sup> through the 24<sup>th</sup> is the Recruit New York event. That's where local fire departments open up their doors to try and garner their ranks and get more members. We do have four local fire departments in our town and we encourage you to attend and show your support and see what they do.

Councilwoman Jordan: I just have one quick fact to add to that. Because of our volunteer firefighters, the taxpayers in the State of New York are saved \$3 Billion dollars, that's a lot of money.

**Supervisor Tollisen:** Mr. Connors, would you like to do a resolution to support the Recruit New York Initiative?

#### **RESOLUTION NO. 119**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board supports the Recruit New York Initiative Fire Departments to recruit volunteer firefighters.

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

As you can see, we are getting ready for **Yellow Ribbon Day** here in Halfmoon. It is a day to remember all of our troops currently serving in our military. It is always observed in the State of New York on April 9<sup>th</sup> but this year it falls on Saturday, so this year we are going to observe it this Friday, April 8<sup>th</sup> at 11:00am. It is a wonderful ceremony and we hope that you can attend.

Also, Senator Marchione, the Town of Halfmoon and the NYS Senate will be hosting **The Moving Wall** in the Halfmoon Town Park for 5 days from June 2<sup>nd</sup> through June 6<sup>th</sup>. There will be a reading of the 58,272 names of the patriots who made the ultimate sacrifice during the Vietnam War. We will need many volunteers to make this day a success. We have volunteer forms available here if you would like to help.

**Supervisor Tollisen:** Just a notification that we will be getting out that during June 2-6<sup>th</sup> while the wall is here, the Town Park will be closed for any regular events. There will be playground use or anything like that. It is a very solemn event and it requires very specific things so the Town Park will be closed to the public.

Obviously people can walk the park but there will be no large scale activities like baseball during the Vietnam Wall being here.

**Amanda Smith (Recreation Director):** (1) Liaison to Halfmoon Celebrations Committee

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

**PUBLIC COMMENT (for any item on the agenda) No one came forward**

#### **DEPARTMENT REPORTS – month of March**

**1. Town Justice Wormuth**

**Total # Cases – 288      Total Fees Submitted to the Supervisor - \$36,953**

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**2. Town Justice Suchocki**

**Total # Cases – 288      Total Fees Submitted to the Supervisor - \$35,922**

**3. Building**

**Total # Permits – 169      Total Fees Submitted to the Supervisor - \$20,286**

**4. Fire**

**Total # Permits – 21      Total Fees Submitted to the Supervisor - \$1,575**

**5. Safety Inspections**

**Total # Permits – 3      Total Fees Submitted to the Supervisor - \$1,800**

**6. Senior Express**

**Total # Riders – 364      Total # Meals – 618**

**7. Town Clerk**

**Total Fees Submitted to the Supervisor - 6,194.31**

#### **CORRESPONDENCE**

**1. Received** from the Town Planning Board Meeting on March 14<sup>th</sup>, Resolutions approving the following: Change of Use/Tenant Application for Dr. Petra V. Enzien, DMD, PLLC, 173 Route 236 and for Seasonal Outside Use at Walmart, 1549 Route 9, Approval of a Site Plan Application for the Spare Lots Office Building, 409 Route 146, for Minor Subdivision Approval for the Clifton Park Materials Group LLC, 118 Button Road, for Minor Subdivision Approval (Lot Line Adjustments) between 26 & 27 Chateau Drive and 11 David Lane and between 26 & 30 Marcel Road and 23 Cardin Drive.

**Received** from the Town Planning Board Meeting on March 28<sup>th</sup>, Resolutions approving the following: Sign Application for a Plaza Sign & Panel insert for Contemporary Athlete, 1613 Route 9, for a Change of Use/Tenant for Creative Ink/Billie's Barber Shop, 2A Hayner Heights Drive, for Site Plan Approval of Stewart's Shop, 214 Guideboard Road, for Minor Subdivision Approval for Clifton Park Church of Christ, 7 Old Route 146, for Minor Subdivision Approval for a Lot Line Adjustment between 2 Stage Run & 134 Harris Road and for Approval of a Major Subdivision & Special Use Permit for CGM Construction, Inc., Guideboard & Middletown Roads.

***Received & Filed***

2. Received from Duke's Grove, notification of their intent to renew their Seasonal Liquor License.

*Received & Filed*

3. Received from NYS Department of Agriculture and Markets, their Dog Control Officer Inspector Report completed on March 11, 2016 for the Town of Halfmoon and rated us Satisfactory.

*Received & Filed*

4. Received notification from NYS Department of Public Service Commission that is sponsoring a public statement hearings regarding NYS Electric & Gas Corp. proposal to close the Mechanicville walk-in office between Sept. 2016 and May 2017 to be held on Thursday April 21, 2106 at 6:30 PM at the Mechanicville City Senior Center, 178 North Main Street.

*Received & Filed*

5. Received from Norma Morris, a thank you letter to the Supervisor and Town Board for the honor bestowed upon her in recognition of her 90<sup>th</sup> birthday,

*Received & Filed*

6. Received from NYS Department of Transportation notification that the application for the Town of Halfmoon for a certificate of public convenience and necessity to operate as a common carrier of passengers by motor vehicle for the bus for the Rec Department is adopted.

*Received & Filed*

7. Received from the West Crescent Fire District, the results of their Special Election determining whether they should sell their Rescue Vehicle or not. The resolution was passed to sell the vehicle.

*Received & Filed*

8. Received from the West Crescent Fire Department a Recruitment Open House to be held on April 23rd and April 24th from 8am to 2pm at the Fire House at 1440 Crescent Rd. They will open their doors so that residents can learn about what it takes to become a volunteer firefighter.

*Received & Filed*

9. Received from the Planning Department, the MS4 Annual Report which is available for review in the Planning Department from April 6th-May 6, 2016.

*Received & Filed*

## **NEW BUSINESS**

### **RESOLUTION NO. 120**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves and order paid funds listed on vouchers 608-728

<b>10 General Fund</b>	<b>81,883.85</b>
<b>20 Highway Fund</b>	<b>25,431.98</b>
<b>25 Special Revenue</b>	<b>10,210.00</b>
<b>30 Consolidated Water</b>	<b>719,728.83</b>
<b>35 Misc. Capital Funds</b>	<b>1,500.00</b>
<b>65 Lighting District</b>	<b>435.73</b>

**Total** **\$839,190.39**

**RESOLUTION NO. 121**

**Offered** by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves the minutes of Town Board meeting of, the Town Board Meeting of March 16, 2016 as presented.

**RESOLUTION NO. 122**

**Offered** by Councilwoman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board adopts the Dog Control Fee Schedule for the Town of Halfmoon.

**POLL BOARD:**

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Wasielewski	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

**RESOLUTION NO. 123**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board appoints Laura Weeks as a full time Data Collector in the Assessor’s Office at \$15.17/hr. effective April 18, 2016,

**POLL BOARD:**

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Wasielewski	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

**RESOLUTION NO. 124**

**Offered** by Councilman Hotaling, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town increase the Recreation Department petty cash fund to \$750.00 to offset amount necessary for last minute adjustments and authorize finance office to cut checks in advance of board approval for children who have signed up for trips In the Summer Recreation Program to facilitate payment to the trip site, effective April 6, 2016 and to authorize the finance office to cut checks in advance of board approval to provide lunch for campers during the Summer Recreation Program.

**RESOLUTION NO. 125**

**Offered** by Councilwoman Jordan, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Supervisor to send a letter to the New York State Department of Health expressing the Town's support for the water interconnection project proposed by the Saratoga County Water Authority (SCWA) and encouraging the Department of Health to award grant monies to the SCWA to enable the installation of infrastructure necessary for the SCWA to provide potable water to the Towns of Halfmoon and Waterford.

**RESOLUTION NO. 126**

**Offered** by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Town to provide Mohawk Towpath Scenic Byway Coalition with financial support in the amount of \$600 for the year 2016.

**Supervisor Tollisen:** This is an annual support contribution.

**RESOLUTION NO. 127**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes payment to Dave the Sign Guy prior to production to receive a price reduction for the sign for the 3' Seal for behind the Justice Bench and lettering on the building in the not to exceed amount of \$1,600, paid for by the 2015-2016 Justice Court Assistance Program (JCAP) grant award.

**RESOLUTION NO. 128**

**Offered** by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board of the Town of Halfmoon appoints the Town Supervisor as the Minority and Women-Owned Business Enterprises Liaison and further authorizes said Supervisor to effectuate any and all necessary documents to carry out the role of Minority and Women-Owned Business Enterprises Liaison and Affirmative Action Officer.

**RESOLUTION NO. 129**

**Offered** by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Town Supervisor to execute all necessary documents for the Crescent Road Boat Launch Project per the review and approval of the Town Attorney.

**RESOLUTION NO. 130**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves the Supervisor's Report for the month of December 2015, as presented.

**RESOLUTION NO. 131**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that Carol Cooper be permanent Employee Service Clerk for the Finance Department, effective immediately to be paid at current salary, as she has been successful with the civil service exam.

**POLL BOARD:**

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Wasielewski	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

**Supervisor Tollisen:** Congratulations Carol

**RESOLUTION NO. 132**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes waiving the Town of Halfmoon Purchasing Policy and enter into a contract with General Code for services related to our Laser Fiche software as General Code is our current provider, the cost for the service is less than the State Contract price, and the Town would have a thirty day waiting period for support if the Town switched from our current vendor to the State Contract Vendor.

**Councilman Hotaling:** Is this a one year agreement?

**Supervisor Tollisen:** I have not seen the agreement.

**Attorney Murphy:** I have seen the agreement and I am 90% sure that this is a one year agreement.

**RESOLUTION NO. 133**

**Offered** by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board hereby appoints Kyle Andrus to the position of Laborer, effective April 2, 2016 at Grade 2 Step 2, \$15.79 /hr.

**RESOLUTION NO. 134**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves the April 2016 Water Report for usage as submitted by the Director of Water.

**RESOLUTION NO. 135**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes hiring Weston & Sampson to do a project/feasibility concept design for a dog park for the Town of Halfmoon in the not to exceed amount of \$4,800, subject to the review and approval of the Town Attorney and authorize the Supervisor to sign the agreement and any and all documents.

**Supervisor Tollisen:** This is strictly the concept design and feasibility site for a potential dog park and again, this is the very initial state of it. We have had a lot of requests from residents for a dog park, so the town is doing a feasibility study and considering it. There will be more information as we proceed forward, this is just the hiring of the consultant to look into this more formally.

#### **RESOLUTION NO. 136**

**Offered** by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the purchase of Historical Markers to be placed throughout the Town of Halfmoon in the not to exceed amount of \$5,000 to be paid from the special fund designated as Rec Fees.

**Councilman Wasielewski:** Was there an amount of signs that we talked about here?

**Supervisor Tollisen:** It was a not to exceed amount of \$5,000

**Councilwoman Jordan:** The Historical Society provided us with a list and there is a lot of different ones that they have planned now and going into the future and they are listed by priority but I don't know how many the \$5,000 buys.

**Supervisor Tollisen:** According to what I'm told they range between \$1,500 and \$2,000 per sign. The plan is to do 2-3 per year, more if we can do it.

**Councilman Wasielewski:** I did not know if the \$5,000 was for one sign or what.

**Supervisor Tollisen:** At least 2 and potentially more.

#### **RESOLUTION NO. 137**

**Offered** by Councilwoman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Supervisor sign the credit application with L&W Supply, per the review and approval of the Town Attorney.

#### **RESOLUTION NO. 138**

**Offered** by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board proclaims April 14<sup>th</sup>, 2016 as Town of Halfmoon Business Appreciation and Recognition Day in honor of all businesses in the Town of Halfmoon.

**Supervisor Tollisen:** If any members of the public want to come to this, it is going to be in this room on April 14<sup>th</sup> from 8-10. It is going to be a nice program.

**RESOLUTION NO. 139**

**Offered** by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the use of Recreation Fees for the Crescent Park Boat Launch/Terminal Road Car Top Boat Launch Project in the amount of \$100,000.

**Supervisor Tollisen:** This is in addition to resolution #10. This is the 50% match grant that we received for this boat launch.

**RESOLUTION NO. 140**

**Offered** by Councilwoman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves going to bid to replace a dump box on an existing truck for the Highway Department.

**RESOLUTION NO. 141**

**Offered** by Councilwoman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes putting the following items on Auctions International as they are no longer needed at the Highway Department:

- 1) Lot of (9) Truck Tires and rims
- 2) One Electric Type Writer
- 3) (4) Front Bumpers For Mack Trucks
- 4) (1) Front Bumper for Ford Truck
- 5) Old Road Saw (Parts only bad motor)
- 6) Log Length Fire wood from the Erie connector trail

**RESOLUTION NO. 142**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board of the Town of Halfmoon hereby authorizes the Recreation Director to recommend for hiring up to 150 employees to assist in the functioning of the various recreation programs and events offered by the Town of Halfmoon, subject to the review and final approval of the Town Supervisor.

**RESOLUTION NO. 143**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality

inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit: Estimated Revenues 25-510 \$7,060  
 Subsidiary: 25-4-2189 Home & Community Services \$7,060

Credit: Appropriations 25-960 \$7,060  
 Subsidiary: 25-5-1440.40 Engineering Contractors Inspections \$7,060

Information Only: The above was derived from the following breakdown of charges to be paid on the April Abstract for engineering and related fees

NAME	AMOUNT
Angle Lane	\$340.00
Cardin Acres PDD Hodoroski	\$410.00
Northeast Controls Inc	\$855.00
Princeton Heights	\$1980.00
Spare Lots Office Building #409	\$1610.00
Stewarts Shop Guideboard Road	\$1780.00
110 Lower Newtown	\$85.00
<b>Total</b>	<b>\$7,060.00</b>

Transfers between Appropriations

From Account	To Account	Amount	Reason
10-5-1990.40 Contingency	10-5-7989.41 Character Counts Contractual	\$6,045	To restore unused appropriations from Year 2015 for Character Counts Program

The following creation of appropriations is needed in the General Fund based on money received for newsletter advertising to date. This creation is for the quarterly distribution of the Halfmoon Navigator.

DEBIT: Estimated Revenues 10-510 \$1,000  
 Subsidiary: Other, Misc-Newsletter 10-4-2770.10 - \$1,000

CREDIT: Appropriations 10-960 \$1,000  
 Subsidiary: Public Information & Serv 10-5-1480.40 - \$1,000

A resolution is necessary to create appropriations within the Special Revenue fund from recreation fees per resolution #112 in the amount of \$80,000 for recreation projects:

Debit: Appropriated Fund Balance 25-599 \$80,000

Credit: Appropriations 25-960 \$80,000  
 Subsidiary: 25-5-9901.90 - \$80,000 Interfund Transfers

A resolution is necessary to create additional appropriations within General Fund for recreation projects. The not to exceed amount of \$80,000 from Recreation Fees held in the Town of Halfmoon Special Revenue Fund.

Debit: Appropriations 10-960 \$80,000

Subsidiary: 10-5-7110.21 - \$80,000  
Parks-Improvement

Credit:	Estimated Revenues	10-510	\$80,000
	Subsidiary: 10-4-5031 - \$80,000		
	Interfund Transfers		

**PUBLIC COMMENT (for discussion of non-agenda items)**

There being no further business to discuss or resolve, on a motion by Councilman Hotaling and seconded by Councilman Connors, the meeting was adjourned at 8:00 pm.

**Respectfully Submitted,**

**Lynda A. Bryan, Town Clerk**