

**The February 03, 2016 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:**

Kevin J. Tollisen, Supervisor  
Paul L. Hotaling, Councilman  
Daphne V. Jordan, Councilwoman  
John P. Wasielewski, Councilman  
Jeremy W. Connors, Councilman  
Lyn A. Murphy, Town Attorney  
Cathy L. Drobny, Deputy Town Attorney  
Lynda A. Bryan, Town Clerk

## **PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

### **COMMUNITY EVENTS:**

**Halfmoon American Legion – Ziti & Meatball Dinner Saturday February 13<sup>th</sup> from 4-7:00 pm. ALL Proceeds go to AGENT ORANGE PROJECT**

**Real Talk: Heroin Wednesday February 24<sup>th</sup> at the Clifton Park – Halfmoon Library from 6:30 8:00 pm Powerful interviews with people whose lives have been touched by the heroin crisis.**

**Clifton Park-Halfmoon Public Library Robot Demonstration & The Martian Movie Sunday, March 6, 2016 @ 1 PM**

**Easter “Egg”stravganza – March 19<sup>th</sup> at Town Hall from 1:00 – 3:00 Easter fun for all kids!**

**Yellow Ribbon Day – April 8<sup>th</sup> Service at 11:00 am at Halfmoon Town Hall**

**Vietnam War Memorial Wall – The Town of Halfmoon and Senator Marchione in conjunction with the NYS Senate will be hosting the Memorial in the Halfmoon Town Park for 5 days from June 2<sup>nd</sup> through June 6<sup>th</sup>, 2016. There will be a reading of the names of those who made the ultimate sacrifice in the Vietnam War.**

### **TOWN MEETINGS:**

**Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm except May 4<sup>th</sup> at 2:00pm**

**Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:00 pm.**

**Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm.**

**Board of Assessment Review: 4<sup>th</sup> Tuesday in May**

**Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm**

**Halfmoon Historical Society: Last Tuesday of month at 7:00 pm**

**Open Space & Trails Committee: February 8<sup>th</sup>, April 20<sup>th</sup>, May 18<sup>th</sup>, July 20<sup>th</sup>, September 21, & November 16<sup>th</sup>.**

**Resident Relations Committee: March 3<sup>rd</sup> at 7:00 pm**

**Business & Economic Development Committee: February 18<sup>th</sup>**

## **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Supervisor):** (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

**Councilman Hotaling:** As a town resident and also as a Town Board member, I am very proud of our employees, our businesses in town, our residents went well and above by pitching in last week when we had the water shortage. We had 23,000 residents and nobody went without water. The EMS was here working hard with action plans. The talent of our employees was tremendous. Thank you, Mr. Tanski for your donations of water and helping out. It was a great job done by everyone.

We also have started the layout of our new Spray Park in the Town Park and are looking forward to getting that done. In the hallway we have the new TV, so looking forward to all the new things yet to come.

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

**Councilman Wasielewski:** Thank you Mr. Supervisor, just a few things. Echoing Councilman Hotaling's comments, the residents of Halfmoon did an outstanding job conserving water. What could have been a true crisis, dry water taps, was averted thanks to theirs and the businesses in town's conservation efforts along with the town employees who went way above and beyond normal expectations. Everybody just did an outstanding job.

**Resident Relations,** we met right before the water crisis and had a very productive meeting. Our next meeting will be Wednesday March 30<sup>th</sup> at 7:00 pm. Wed will hit the ground running here in early May. We have a very good committee this year.

We plan on doing interviews for the two alternate positions on the Planning Board, date and time for those interviews to be set. That is all that I have for tonight, thank you.

**Daphne Jordan (Town Board Member):** (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

**Councilwoman Jordan:** Just a reminder that the Open Space and Trails Committee is meeting February 8<sup>th</sup>. The Business and Economic and Development Committee is meeting February 18<sup>th</sup> at 7:00 pm and Zoning Board of Appeals is looking for one alternate and one regular member. I think that we are still allowing time to apply, correct?

**Supervisor Tollisen:** The time has expired but at this time it is last call because interviews have not yet started. If you are interested you need to notify us immediately. Mr. Wasielewski and Mr. Connors will be doing the interviews for Planning Board and Ms. Jordan and Mr. Hotaling will be doing the interviews for Zoning.

**Jeremy Connors (Town Board Member):** (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

**Councilman Connors:** Thank you Mr. Supervisor. Again, I would just like to echo my colleagues remarks in regards to our residents who did go above and beyond during our water incident and especially the town employees who stepped up and hit it out of the park and again went above and beyond to ensure that the public was taken care of and well informed. That to me shows a true commitment to the positions that they hold as well as to the commitment to the community which they serve so thank you for that.

I also want to thank the Hillcrest Fire Department for the invite to their Installation Banquet; it was an honor and a privilege to attend as well as to see the installation of their Officers and Board members. The installation was performed by our Supervisor and that was really nice to see. Congratulations to them and Chief Butler. Other than that Mr. Supervisor, I have nothing.

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

Today, the Senior Center had their Business meeting and I spoke to the seniors and thanked them for all of their efforts in the water conservation. It was especially hard for them as all of their programs for the week at the center were cancelled.

The **Halfmoon Historical Society** hosted a presentation last Tuesday at their monthly meeting of the newly found pictures of the construction of the Thaddeus Kosciusko Bridge built in 1958-59 and tomorrow is Thaddeus's 270<sup>th</sup> Birthday. The display and handouts are in the foyer. Take a few moments to learn more about this Revolutionary War Hero who the bridge is named after, and the unusual way we came into possession of these wonderful pictures. We know what this bridge looks like, we travel it every day, but to be able to step back in history and watch this beautiful bridge being built step by step is amazing. Thank you.

**Amanda Smith (Recreation Director):** (1) Liaison to Halfmoon Celebrations Committee

**Lyn Murphy, Esq., (Town Attorney)** No report

**Cathy Drobny, Esq. (Town Attorney)** No report

**Supervisor Tollisen:** I was just reviewing with the Board members the 2015 budget. The preliminary numbers and although they are just preliminary at this point, we are showing about a \$450,000 revenue over expenditure situation. That is very good news with respect to 2015. We had some very conservative fiscal budgeting, departments spent only when needed although their budgets are tight as it is. We believe that we will be able to replenish the monies that the Highway Department used for the \$200,000 culvert replacement and put that back into the Highway Fund balance and put some money back into inter fund transfer and increase our fund balance a little bit more, while it is preliminary, all the signs are pointing to this and it is very good news for the town.

That being said, I think that everyone knows that the Vietnam Wall Memorial is coming June 2<sup>nd</sup> through the 6<sup>th</sup>. Our departments are very actively working on that and it is progressing forward. I am appreciative of all of our departments and our Sheriff's Department and Clifton Park – Halfmoon Emergency Corps for agreeing to be on site taking care of our safety during that entire period. It is very good news and I am going to leave it at that because a lot more preparations are under way.

**Councilman Connors:** Supervisor, Can I just interject for a moment. I want to thank you as well as Senator Marchione for going above and beyond to ensure that this great tribute will be here at our town. I know that my father was a veteran of the Vietnam War. It is a great honor and I know the importance of that memorial for our veteran's so I thank you as well as Senator Marchione.

**PUBLIC COMMENT (for discussion of agenda topics)** No one came forward

**DEPARTMENT REPORTS- Month of January**

1. **Town Justice Wormuth**  
**Total # Cases – 493      Total Fees Submitted to the Supervisor - \$31,990**

2.     **Town Justice Suchocki**  
           Total # Cases – 213           Total Fees Submitted to the Supervisor - \$25,102
  
3.     **Senior Express**  
           Total # Riders – 283           Total # Meals - 488
  
4.     **Town Clerk**                   Total Fees Submitted to the Supervisor - \$7,382.10

## **CORRESPONDENCE**

1.     **Received** from the Town Planning Board Resolutions approving the following: a Sign Application for Siteone Landscape Supply, 1653 Route 9 (Casale Rent-All), for Change of Use/Tenant Application for Right Trac Financial Group, 440, Route 146 and for DCK Royale, LLC/Collection D'Alli, 1473 Route 9 Crescent Commons, for Change of Use/Tenant & Sign Application for Mantra Wellness Therapeutic & Medical Massage and 518 Acupuncture, 9 Corporate Drive, Capital Region Business Park, Approval of the Princeton Heights Residential Subdivision, Princeton Street and Manchester Drive, for Approval of a Minor Subdivision/Lot Line Adjustment for the Rafferty Three Lot Minor Subdivision, Clamsteam Road, for Minor Subdivision Approval for the Greg & Gary Mincher Subdivision, Harris Road and for Minor Subdivision Approval for the Lot Line Adjustment between Lands of Thomas A. & Sharon E. Ruchlicki and Rosemarie E. Wysocki, 362 Farm to Market Road.

***Received & Filed***

2.     **Received** from the US Environmental Protection Agency, a letter to Supervisor Tollisen clarifying statements in EPA's January 12, 2016 letter regarding the Halfmoon water supply.

***Received & Filed***

**Supervisor Tollisen:** That letter is going to be on file with the Town Clerk's Office. I am going to pause and take a moment to say that this is the one reason why going back on the Hudson River water at this point is not something that we as a Town Board should go back to at any point in the near future. Basically, the EPA is saying that they cannot guarantee PCB levels will remain at the 500 parts per trillion that is allowed under federal and state law and they recognize our issue of not being able to go back on and off the river at each time. We are continuing with Troy water and trying to get that 20 year contract solidified and ratified. We are very close to completing that deal. We do believe that Troy is the proper source of water as our primary supplier of water for the town, but we are also, as the Board is fully aware, pursuing other opportunities and avenues for additional safeguards for residents.

**Councilwoman Jordan:** Just to clarify, the 20 year contract has a clause in it for us to be able to get water elsewhere if necessary.

**Supervisor Tollisen:** The wording that we have talked about is that Troy would remain our primary source of water but when we have a situation where we have the main water line and then the emergency line falling, I think it is only prudent to look at other sources. It not only protects the Town of Halfmoon but region wide, it protects all of us.

3.     **Received** from Beverly Zagorski, a thank you card for all of the information and updates on the water situation.

***Received & Filed***

4.     **Received** from Barbara Bird, Sparky the Clown, a letter of appreciation to Supervisor Tollisen for the ongoing announcements and notifications in dealing with the water crisis affecting the Town of Halfmoon.

*Received & Filed*

5. Received from the Department of State notification of their filing of Local Law #1-2016, Paar Estates PDD on January 26, 2016.  
*Received & Filed*

6. Received from the residents of Marina Woods, a card to Supervisor Tollisen and Team a thank you card for taking such good care of them during the water crisis and for the deliveries of water. It was very much appreciated.  
*Received & Filed*

7. Received from the Slagels, a thank you card for addressing their concerns about not receiving the Boil Water Robo call and for all that was done for our town including working Sunday during the water emergency.  
*Received & Filed*

8. Received from Bruce Tanski Construction & Development LLC, an amendment to Parcland PDD (Carol Jean Estates) including Project Narratives and Site Plans.

**Supevisor Tollisen:** Make sure that all of the Board members have them.

**Clerk Bryan:** Yes, they already do.  
*Received & Filed*

9. Received from Erica Ryan, a thank you card to Supervisor Tollisen, the Town Board, and the volunteers that assisted with the water distribution. She felt very much informed and it made a difficult situation much more bearable.  
*Received & Filed*

10. Received from Terri-Ann Montanye, a thank you note for the great assistance during the water conservation. The Highway Department went over and above to assist by keeping us up to date and loading our cars.  
*Received & Filed*

**NEW BUSINESS**

**RESOLUTION NO. 56**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves and orders paid  
Vouchers numbered  
0171-0285

**===== FUND TOTALS =====**

10 GENERAL FUND	\$1,487,312.14
20 HIGHWAY FUND	\$102,599.01
25 SPECIAL REVENUE	\$12,135.83
30 CONSOLIDATED WATER	\$264,635.81
35 MISC. CAPITAL FUNDS	\$83,211.45
42 MISC-AMBULANCE	\$959,768.00
80 TRUST FUND	\$50,691.50

<b>ABSTRACT TOTAL:</b>	<hr/> \$2,960,353.74
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#### **RESOLUTION NO. 57**

**Offered** by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Jordan  
Abstain: Connors

**RESOLVED**, that the Town Board approves the minutes of Town Board meeting of January 20, 2016 as presented.

#### **RESOLUTION NO. 58**

**Offered** by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Town Supervisor to sign the contract for a one time grant to assist with the purchase of a Modernfold panel partition to be installed at the Halfmoon Senior Center, per the review and approval of the Town Attorney.

**Supervisor Tollisen:** This is a grant that we received from Saratoga County Office for the Aging to finally replace the divider in the main room in the Senior Center. That has been a significant safety issue for some time and therefore could not use it. There was money available through Office for the Aging primarily paying for most of it. We look forward to that happening.

#### **RESOLUTION NO. 59**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Town Supervisor to sign the Lease of School Bus Agreements with Shenendehowa Central School District for the transportation of students in the Recreation Department's Winter Camp for four days during the annual winter school break starting February 16-19, 2016, per the review and approval of the Town Attorney.

#### **RESOLUTION NO. 60**

**Offered** by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED** that the Town Board authorizes the Town Supervisor to enter into an agreement for Clough Harbour & Associates to perform Environmental Monitoring for 2016 of the Town of Halfmoon Landfill to be conducted in October 2016 for an annual fee of \$7,500.00, per review and approval of the Town Attorney.

#### **RESOLUTION NO. 61**

**Offered** by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes letting bids for Truck Diesel Fuel and Unleaded Regular Gasoline for Town departments for fuel effective April 1, 2016

through March 31, 2017 to be opened February 17, 2016 at 7:00 pm, at the Town Board Meeting, subject to the review and approval of the Town Attorney.

#### **RESOLUTION NO. 62**

**Offered** by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board accepts the State and Municipal Facilities Program (SAM) grant for construction of a Spray Park in the amount of \$58,000 and to authorize the Town Supervisor to execute any necessary documents to facilitate the grant.

#### **RESOLUTION NO. 63**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes submitting to Auctions International the 2004 Chevy Utility Truck that the Water Department no longer has use for.

#### **RESOLUTION NO. 64**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board schedule a public hearing for February 17<sup>th</sup>, at 7:00 pm or as soon as the agenda allows for the Cold War Veteran's exemption allowing eligible veteran's a reduction in their applicable taxes.

#### **POLL BOARD:**

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Wasielewski	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

#### **RESOLUTION NO. 65**

**Offered** by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Town Board authorizes submitting to Auctions International the wide area mower Parks Department has replaced.

#### **RESOLUTION NO. 66**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Town Supervisor to execute all necessary documents for the Crescent Road Multi-Use Path Project.

RESOLUTION NO. 67

**Offered** by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations

Transfers between Appropriations 2015

From Account	To Account	Amount	Reason
10-5-1310.40 Finance-Contr	10-5-1230.40 Grants-Contr	\$100	To cover expenses thru year end
20-5-5140.10 Highway Misc- Personal Serv	20-5-5142.40 Snow removal Contractual	\$3630.00	To cover expenses thru year end within own budget

Transfers between Appropriations 2016

From Account	To Account	Amount	Reason
10-5-1110.40 Town Justice- Suchocki-Contr	10-5-1110.20 Town Justice- Suchocki-Equip	\$165	Transfer within Justice budget to purchase shredder
10-5-1110.40 Town Justice- Suchocki-Contr	10-5-1111.20 Town Justice- Wormuth-Equip	\$135	Transfer within Justice budget to purchase shredder
10-5-1111.40 Town Justice- Wormuth-Contr	10-5-1111.20 Town Justice- Wormuth-Equip	\$30	Transfer within Justice budget to purchase shredder

A resolution is necessary to create appropriations within the Special Revenue fund from Recreation Fees per resolution #51 in the amount of \$50,000 for a Spray Park located in the Town Park:

Debit:           Appropriated Fund Balance   25-599           \$50,000

Credit:           Appropriations           25-960 \$50,000  
                    Subsidiary:    25-5-9901.90 - \$50,000  
                                    Interfund Transfers

A resolution is necessary to create additional appropriations within General Fund for a spray park located within the Town Park. The not to exceed amount of \$108,000 of which \$50,000 from Recreation Fees held in the Town of Halfmoon Special Revenue Fund along with a \$58,000 State and Municipal Facilities Program (SAM) grant from New York State will be used.

Debit:           Appropriations 10-960           \$108,000  
                    Subsidiary:    10-5-7110.21 - \$108,000  
                                    Parks-Improvement

Credit:           Estimated Revenues 10-510           \$108,000  
                    Subsidiary:    10-4-5031 - \$50,000  
                                    Interfund Transfers  
                                    10-4-3089.10 - \$58,000  
                                    Other, SAM grant



A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control for 2015 expenses paid after January 1, 2016.

Debit:	Estimated Revenues	25-510	\$1,625
	Subsidiary: 25-4-2189	\$1,625	
	Home and Community Services		
Credit:	Appropriations	25-960	\$1,625
	Subsidiary: 25-5-1440.40	\$1,625	
	Engineering Contractors Inspection		

A resolution is necessary to create additional appropriations for the Sitterly Road pavement preservation design phase for milling the existing travel lanes, shoulders and replacing with a two inch asphalt overlay, from highway fund monies in the amount of \$3,000 for accounting purposes thru December 31, 2015 as follows:

Debit:	Appropriated Fund Balance	20-599	\$3,000
Credit:	Appropriations	20-960	\$3,000
	Subsidiary: 20-5-9901.90 -	\$3,000	
	Interfund Transfers		

#### **PUBLIC COMMENT (for discussion of non-agenda items)**

**Jim Bold:** I just wanted to add my comments to the many comments that already been made relative to the water shortage we experienced here a few days ago. I had several nice cards and I wanted to add to that my appreciation and congratulations on both the way and the Town Board and all of the town staff handled this. Your use of the robo call is a nice modern technology feature that I wish we had years ago when we experienced situations like this. It was used very effectively, the information was very clear and easy to understand; when they were ready to hang up I had no questions. I was just a well handled thing, a job well done. Thank you.

**Supervisor Tollisen:** Thank you.

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilman Hotaling, the meeting was adjourned at 7:22 pm.

**Respectfully Submitted,**

**Lynda A. Bryan, Town Clerk**