

The October 7, 2015 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Daphne V. Jordan, Councilwoman
Jeremy W. Connors, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PROCLAMATION: CELEBRATIONS COMMITTEE HONORING ELIZABETH MEIER

Supervisor Tollisen: This evening we have the Celebrations folks here again with us tonight with a proclamation for one of their finest members Liz Meier who has put forth a number of hours in volunteering for the Halfmoon Celebrations Association.

WHEREAS, the Town Board of the Town of Halfmoon recognizes the time and effort put forth by Elizabeth (Liz) Meier as a volunteer for the Halfmoon Celebrations Association, Inc. and applauds her willingness to volunteer and utilize her abilities and unique talents to serve our community by volunteering for this organization since 2001; and

WHEREAS, the Board wishes to recognize and express gratitude to Liz Meier who demonstrated an extraordinary dedication to the future of our community together with a willingness to put the needs of the community first by not only volunteering for Halfmoon Celebrations Association but also serving as its Secretary; and

WHEREAS, Liz Meier also volunteers for the Food Pantry in Latham, as a Youth Group Leader at her church, with the Special Olympics Program, the Get Your Rear in Gear program to combat colon cancer, the Alzheimer's Association and the Hike for Hope for suicide prevention and awareness; and

WHEREAS, Liz Meier and her husband Gary have a daughter Emily who is a volunteer for the Halfmoon Celebrations, Inc.; and

WHEREAS, the Halfmoon community, and the communities around us benefit greatly from Liz's choice to provide such exemplary service to our community and her willingness to volunteer in any capacity to ensure our residents enjoy the creative family fun events sponsored by Halfmoon Celebrations Association; and

WHEREAS, such service, which is truly the lifeblood of the community and the Town, so often goes unrecognized and unrewarded; and

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Town Board of the Town of Halfmoon hereby recognizes and commends Elizabeth (Liz) Meier for her willingness to volunteer for the Halfmoon Celebrations Association and other community programs, demonstrating her service and dedication to our community.
2. That a copy of this Resolution be presented to Liz Meier as an "Outstanding Citizen" of the Town of Halfmoon.

RESOLUTION NO. 307

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board of the Town of Halfmoon recognizes and honors Elizabeth Meier for her years of hard work and commitment as a volunteer for the Halfmoon Celebration Association.

Supervisir Tollisen: Congratulations Liz, please come up and accept your award.

Good Evening. My name is David Maxfield and I am also a volunteer for Halfmoon Celebrations. For those of you that don't know what Halfmoon Celebrations is, we are a not-for-profit organization run by town volunteers who have the commitment to deliver free family fun events to our town residents and surrounding communities.

I personally have been a volunteer on this committee since 2007 and since that time I have seen volunteers come and go, events change, some get added and some are ended, but one thing that has not changed is Liz Meier's commitment to this organization. Liz from the first day that I met her was so warm and welcoming to me. She immediately became my HCABFF (Halfmoon Celebrations Association Best Friend Forever). Then in 2012, I became the President of Halfmoon Celebrations and Liz was one of my biggest cheerleaders through this transition. I defiantly couldn't have done the job, without the cheerleaders like Liz, who also has the passion to make our events even bigger and better than the last. Liz is always there to ask, what can I do to help or do you want me to do that? Liz loves to help create our family activities that are community oriented. She loves to be behind the scenes helping in whatever capacity she is needed in. She is not a spotlight kind of gal, but tonight Liz, the spotlight is shining bright on you, because it is well deserved. Liz was the secretary on Celebrations for as long as I have been on the committee and I am sure for many years before that. Just this past year, Liz stepped down and we had to replace her role as secretary, but even stepping down Liz said if you still need me I will be there. This is just one of the examples of the type of person Liz is. Kindhearted, contributing, selfless and devoted are just a few words that come to mind when I think of Liz.

Liz was and is more than just the Secretary for Celebrations. She attends all of our meetings and always has ideas to share. She is always right there to help pass out informative information about our events and even helps with decorating the Town Complex for all of our holiday themed events. She is my backup shopper and helps me get the best price so that we save money so that we can do more things for our community. Liz is simple put contributive.

Ever since I became President for Celebrations I always wanted to thank those currently on the committee, but I was not sure what to do. Then I thought about, what if after 10 years a volunteer could get an award and be recognized for being with us for so long? Let's be honest, a volunteer giving time back to their community for a day is great, but 10 years is unselfish and should really be recognized. So with conversations with our Town Supervisor Kevin Tollisen, we agreed to have the volunteers of Halfmoon Celebrations get recognized by the Town Board and their Celebrations peers. We thought that this would be a wonderful way to say thank you.

So with all that said Liz, on behalf of Halfmoon Celebrations, I would like to say **THANK YOU** for being you and always being there to help out. You truly are

someone I look up to and I am honored to call you my friend. Liz, I am excited to work with you for many more years to come! Please come up and accept this well-deserved award. Thank you!

PUBLIC HEARING: 2016 TOWN OF HALFMOON TENTATIVE BUDGET

OPENED AT 7:12 pm

Supervisor Tollisen spoke about the budget highlights for the 2016 Town of Halfmoon budget

TOWN OF HALFMOON 2016 BUDGET HIGHLIGHTS

TOWN BUDGET HIGHLIGHTS

The Town of Halfmoon relies on two major sources of revenue for the Town budget, mortgage tax and sales tax. This year's Town Budget figures are the result of a number of different statistical data and analyses. The Town Supervisor and Town Budget Officer reviewed actual statistical data of the Town budgets over the past five year period and then compared it with recent trends to formulate the budget. The Town Budget is based on very conservative fiscal expenditures and revenues for the 2016 budget year.

NO GENERAL FUND TOWN PROPERTY TAX

This budget marks the 37th consecutive year there is no general fund Town tax to be levied with the residents of the Town of Halfmoon.

GENERAL, HIGHWAY and WATER FUND

The General Fund portion of the Town Budget shows that there has been a significant increase in health insurance costs due to Affordable Health Care rules for groups fewer than 100 will now be community rated. The Town has requested a quote from CDPHP to renew December 1, 2015 to keep the current health insurance plan for 11 months in 2016. There have also been slight cuts in NYS retirement. There is a two percent (2%) raise budgeted for all year-round Town employees. The budget includes a new Code Enforcement Officer to help with the work load in that department.

The 2016 budget also takes into account a small increase in the expected sales and mortgage tax the Town will receive based on the better than anticipated 2015 amount.

The Town will not rely upon any use of its unappropriated fund balance for the 2016 budget.

The general fund portion of the budget increased 1.9 percent from the 2015 budget.

The Highway fund portion of the budget is a 12.88% percent increase over the 2015 budget. The Town will have a proposed \$630,000 tax levy in 2016 to increase the revenue that will be generated by sales tax and State monies received thru the CHIPS program.

The Water fund portion of the budget will decrease 5.7% over last year's budget. The water fund budget operating portion increased 7.6% from the previous year based upon the Town's continuing to purchase water from the City of Troy due to GE's dredging of the Hudson River. The debt portion has decreased because the large projects for the water department have been completed and nothing is scheduled in the near future allowing us to decrease the amount transferred to capital reserve.

Overall, the Town budget for 2016 increased \$154,615, which is basically a stable and realistic budget for the year 2016.

PROVIDING NEEDED SERVICES

Our residents continue to use needed services provided by the Town. For example, over 1000 seniors actively participate in the Senior Center's educational and recreational programs, along with other services. Meals-on-Wheels, Day to Day activities, planned trips and senior van use are important and vital services provided to the seniors.

For our youth, the Summer Recreation Program enrolled just under 600 children this past summer. The Character Counts program is integrated into the programming for all summer recreation participants whose ages range from pre-school to 15 years old. The Town also employed youth thru its summer beautification program, many for whom it was their first job experience.

The Town partners with several non-profit organizations to provide support to Halfmoon children, seniors and families in need. These partnerships include: CAPTAIN, Center for the Family, Care-Links, and the YMCA Reach Out for Youth program. The programs offered by these organizations are essential components of our Town as they provide educational, financial, emotional, psychological and other support to those in need.

SLOW ECONOMIC IMPROVEMENT CONTINUES TO AFFECT HALFMOON

The slowly improving national economy continues to present realistic challenges to the Town. Sales and mortgage tax numbers for the calendar year 2015 to date have been higher than budgeted. The Town has made significant cuts in certain areas of health insurance, reducing costs while maintaining stable coverage for its employees. The Town has also been recently approved for a state sponsored program thru NYSERDA for solar panels to be placed at the Halfmoon Water Treatment facility. They will be installed at no cost to the Town but will result in significant savings in utility bills that the Town pays monthly. Lastly, the Town refunded some of its bonds resulting in substantial savings to Town residents. Conservative budgeting and spending will continue as the Town finds more ways to cut its expenses.

GRANT FUNDING

The Town continues to aggressively pursue federal, state and other grants. These grant awards have been and will continue to be used for road, sewer, water, energy efficiency improvements, sidewalk, park, trail, recreational, and court projects. These are projects that would have otherwise been funded exclusively by the Town or would have been deferred due to the lack of funds.

AUDITOR AND BOND RATING AGENCY EVALUATIONS OF TOWN FINANCES

Annually the Town's finances are examined by an independent auditing firm. For the most recently completed fiscal year 2014, the CPA Firm, Bollam, Sheedy, Torani & Company issued the following opinion regarding the Town's financial statements and internal controls:

"In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of each governmental fund, the fiduciary fund, and each account group of the Town of Halfmoon, New York as of December 31, 2014 and the changes in financial position of each governmental fund for the year then ended, in accordance with the accounting and reporting practices permitted by the New York State Office of the State Comptroller..."

The Town of Halfmoon continues to have a very strong credit rating as reflected by Moody's 2015 rating of the Town with its "Aa3" designation and the removal of the negative outlook. Another rating company, Standard and Poor maintained the Town's AA bond rating with a stable outlook. Moody's report stated:

"The town does not levy a general town property tax and derives the majority of its revenues from sales tax (68% of 2014 operating revenues). While historical budget to actual results for this economically sensitive revenue has been negative, recent years have improved with stronger receipts and more conservative budgeting. Of note, the town is considering implementing a highway tax that could come as early as fiscal 2016. A new revenue source would provide greater operating flexibility and reduce its dependence on economically sensitive revenues." (Moody's Investors Service Report, September 14, 2015).

Respectfully submitted;

Kevin J. Tollisen
Town of Halfmoon Supervisor

Supervisor Tollisen: Thanked the Finance Director Bonnie Hatter for all of her hard work on the budget and asked if there were any questions with respect to the budget from the Board and the public. No one came forward

CLOSED 7:20 pm

COMMUNITY EVENTS:

Clifton Park – Halfmoon Library a notice that Pulitzer Prize Winner Anthony Doer, author of "ALL THE LIGHT WE CANNOT SEE" will be speaking at Shenendehowa High School East on Oct. 14th at 7:00 pm. Registration is required.

American Legion Post 1450 on Grooms Road will host their Pancake Breakfast on Oct. 18th from 8-Noon. Their CRAFT FAIR will be held on October 24th

NYS Citizen Preparedness Corps Training Program Thursday October 22nd at 6:00 pm at the David R. Meager Malta Community Center

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm.

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm.

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Zoning Review Committee: 3rd Thursday of month

Open Space & Trails Committee: February 9th, April 20th, May 18th, July 20th, September 21, & November 16th.

Resident Relations Committee:

Business & Economic Development Committee:

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, Infrastructure (Water, Highway, Building & Maintenance), (2) Co-Chair of Character Counts, (3) Chair on Committee on Baseball/Athletic Organizations, (4) Chair of Personnel Committee, (5) Co-Chair of Zoning Review Committee

Councilman Hotaling: Our departments are hard at work getting ready for the winter months ahead. The Ski Program is coming together for the Recreation Department and they are also working on the Food Drive for Thanksgiving. The water will be shut off in the Town Park this week so there will be no water available.

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police);(3) Chair of Committee on Resident Relations, (4)Co- Liaison to Planning Board

Councilman Wasielewski: Thanks Mr. Supervisor, just a few things.

Ethics Committee met once for an advisory opinion to an town employee and will meet 1-2 more times before the next Town Board meeting at a date to be determined.

Emergency Corps, Fire Department, Police: October is Fire Prevention Month. You will see the Town's Fire Departments out doing Halloween Parades and Fire Prevention activities at schools and a lot more activities this month Fire Prevention Month.

Resident Relations received a new list from the Tax Assessors Office of residents that have recently moved into the Town of Halfmoon. We will be making round 2 of meeting our new residents in Halfmoon. This has been very successful.

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Co- Liaison to Zoning Board

Councilwoman Jordan: The Open Space and Trails Committee met early Monday morning and went to see something that was a concept a year and a half ago and is now becoming a reality. This is a trail that goes along McDonald's Creek, follows to Swatling Falls and connect to Creekview, and Glen Meadows trail and out to the Town Park. What seemed like a dream and was not sure could be achieved is now happening. In fact, the part of the trail that goes through Swatling Falls is planned to be a paved part of the trail sometime this month. The rest of the trail that goes

up to the falls along the creek will be kept in a natural state. We are now going to ask DEC and Parks how they think it should be groomed to keep its natural look.

Jeremy Connors (Town Board Member): (1)Zoning Board Liaison 2) Co-Liaison Planning Board; (3) Co-Chair of Zoning Review Committee (4)Chair of Animal Control Committee (5) Chair of Committee on Not for Profit Organizations; (6) Co-Chair of Character Counts

Councilman Connors: Thank you Mr. Supervisor, I would like to remind residents with the change in seasons to make sure that their chimneys and furnaces are clear of growth from over the summer to help out the firefighters.

I also want to recognize the Highway Department. On Thursday they wear pink shirts in support of Breast Cancer Awareness. It is a program that the Superintendent of Highways has continued throughout the years here. I have had cancer affect members of my family as well as many of us have been touched by it. I just wanted to state how thankful I am that they get out there wearing the shirts on Thursday and supporting and promoting that great cause.

Supervisor Tollisen: The Town Board will be recognizing Fire Prevention Month by inviting the Fire Companies to come to our next Town Board meeting to be honored and recognized during Fire Prevention Month.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Historical Society: The Historical Society had their first meeting Tuesday September 29th after the summer break. Nance Morris gave a presentation on Gray's Corner in Crescent, old Halfmoon. Gray's Corner was the property at the current intersection of Crescent Vischer Ferry Road and Dunsbach Road. It is very interesting to go back in time and see the black & white photo of narrow dirt roads knowing how busy of an intersection it is now. These are some of the things that the Historical Society does to give people a glimpse of what life was like in our town not that long ago! Next meeting will be October 27th at 7:00pm.

Lyn Murphy, Esq., (Town Attorney) No report this evening

Cathy Drobny, Esq. (Town Attorney) No report this evening

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

DEPARTMENT REPORTS- Month of September

1. Town Justice Wormuth

Total # Cases – 180 Total Fees Submitted to the Supervisor - \$23,591.00

2. Town Justice Suchocki

Total # Cases – 265 Total Fees Submitted to the Supervisor - \$26,764.50

3. Building

Total # Permits-170 Total Fees Submitted to the Supervisor - \$24,143

4. Fire

Total # Permits- 46 Total Fees Submitted to the Supervisor - \$3,710

5. Senior Express

Total # of Riders – 341 Total # of Meals - 596

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions from the Sept. 14th meeting, approving the following: Sign Applications for Copy Cat Inc., 215 Guideboard Road (Country Dollar Plaza) and for Crescent Garden Mobile Home Park, 7 Plank Road. For Change of Use/Tenant applications for Prestige Water Company, 1613 Route 9 and for Albany Default, 6 Executive Park Drive, for Approval of a Site Plan & Special Use Permit for the Halfmoon Coffee Shop & Restaurant Development Project, 1589 Route 9, for a Revised Final Site Plan for John W. Danforth Company, 5 Liebich Lane, for Approval of a Minor Subdivision (Lot Line Adjustment) for Robert and Thomas S. Ballard and Thomas G. Ballard, 21 Vosburgh Road and for the Revision to the Final Subdivision Plan for Cardin Acres PDD Subdivision, Roger Lane/Chateau Drive/David Lane, Cardin Acres, LLC.

Received & Filed

2. **Received** from Town Planning Board Resolutions from the Sept. 28th meeting, approving the following: Sign Application for Miranda Real Estate, 1482 Route 9, for a Change of Use/Tenant (Temporary) at Walmart, 1549 Route 9, for an Addition to Site Plan Application for the Halfmoon Parkway Telecommunications Facility, 3 Corporate Drive, and approval of a Minor Subdivision (Lot Line Adjustment) for Charles and Dorothy Hill & Mark and Jean Hill, 114 & 115 Beach Road.

Received & Filed

3. **Received** from the residents of Sheldon Hills, a thank you letter for the use of the Town Hall facilities for the Annual Meeting.

Received & Filed

4. **Received** from the Clifton Park – Halfmoon Library a notice that Pulitzer Prize Winner Anthony Doer, author of “ALL THE LIGHT WE CANNOT SEE” will be speaking at Shenendehowa High School East on Oct. 14th at 7:00 pm. Registration is required.

Received & Filed

5. **Received** the 2016 Tentative Budget from the West Crescent Fire District that was approved on the September 9th Board meeting.

Received & Filed

6. **Received** the 2016 Proposed Budget from Halfmoon Fire District #1(Hillcrest) and notification of public hearing on the budget to be held on October 20, 2015 at 7 p.m. at the Hillcrest Fire Station, 145 Pruyn Hill Road, Halfmoon.

Received & Filed

7. **Received** the 2016 Proposed Budget from the Clifton Park-Halfmoon Fire District #1 and notification of public hearing on the budget to be held on October 20, 2015 at 7 p.m. at the Firehouse located at 38 Old Route 146, Clifton Park.

Received & Filed

8. **Received** from Mark W. Wells, Founder/President of Kayaking4Meso, a thank you letter to the Supervisor for the Town of Halfmoon’s support of their event at the Halfmoon Park.

Received & Filed

9. **Received** from Pastors Paul and Carolyn Tebbano of Harvest Church, a thank you letter to Supervisor Tollisen for attending their Harvest Distribution Center Open House on Saturday, September 19th.

Received & Filed

10. **Received** the 2016 Proposed Adopted Budget of the Halfmoon-Waterford Fire District #1.

Received & Filed

11. Received from Andrea’s Pub, notification of their intent to renew their Liquor License.
Received & Filed

12. Received from the Halfmoon-Waterford Fire District #1, Notice that their Public Budget Hearing will be held on October 20, 2015 at 7:00 pm at the fire station at 315 Middletown Road.
Received & Filed

13. Received from the West Crescent Fire District, notice of their public hearing on the proposed 2016 District Budget that will be held at 7:00 pm on Tuesday October 20th.
Received & Filed

OLD BUSINESS

RESOLUTION NO. 308

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the negative declaration for SEQRA for the Brookview Court Culvert Replacement Project

RESOLUTION NO. 309

Offered by Councilman Hotaling, seconded by Councilman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board award the bid to low bidder Prime Highway Contractor, in the total amount of \$161,999 for the Brookview Court Culvert Replacement Project, per the review and approval of the Highway Superintendent & the Town Attorney and for the Highway Superintendent and/or Supervisor to sign any and all required documents.

NEW BUSINESS

RESOLUTION NO. 310

Offered by Councilman Hotaling, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves and orders paid Vouchers numbered 591, 2023-2023-2158 as detailed.

===== FUND TOTALS =====

10 GENERAL FUND	\$87,962.42
20 HIGHWAY FUND	\$57,780.40
25 SPECIAL REVENUE	\$45,928.71
30 CONSOLIDATED WATER	\$132,449.56
35 MISC. CAPITAL FUNDS	\$102.00
65 LIGHTING DIST	\$464.73
ABSTRACT TOTAL:	<hr/> \$324,687.82

RESOLUTION NO. 311

Offered by Councilman Jordan, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Jordan
Abstained: Connors

RESOLVED, that the Town Board approves the minutes of Town Board meeting of, September 16, 2015, as presented.

RESOLUTION NO. 312

Offered by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board acknowledges the Town Clerk's Certificate of No-Filing for the expenditure of the upgrade and new security and surveillance cameras and senior van.

RESOLUTION NO. 313

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board amend resolution #303-2015 to include the Town Board accepts Road Dedication, Parcels M, N and O for potential road improvements in the Howland Park, Phase 1, PDD.

RESOLUTION NO. 314

Offered by Councilman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Town Board to award bid to James H. Maloy, Inc. for the construction of the Crescent Road Bike and Pedestrian joint project with the Town of Clifton Park.

RESOLUTION NO. 315

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Town Justice Court to apply for a 2015-2016 Justice Court Assistance Program (JCAP) grant for 6 desks & matching file, a 3 foot Court Seal for the Courtroom, blinds, and a Witness Stand, in the not to exceed amount of \$30,000.

RESOLUTION NO. 316

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board appoints Deidre Purcell to fill a vacancy on the Ethics Board expiring on 2/2016.

RESOLUTION NO. 317

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board appoint Kathy Mascucci to the Ethics Board for a three (3) year term ending 10/2018.

RESOLUTION NO. 318

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, appoint Lucy Manupella as part time laborer at \$8.75 per hour for the Parks & Recreation Department effective November 1, 2015.

RESOLUTION NO. 319

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the renewal of Mobile Home Park license for the 2015-2016 licensing year per the inspection and approval of the Director of Code Enforcement for D&R Mobile Home Park.

RESOLUTION NO. 320

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the September 2015 Water Report for water usage submitted by the Director of Water.

RESOLUTION NO. 321

Offered by Councilman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors
Abstain: Wasielewski

RESOLVED, that the Town Board approves the minutes of the Special Meeting of the Town Board on September 30, 2015, as presented.

RESOLUTION NO. 322

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes Change Order #3 for the Werner Road Tank Rehabilitation project to include the additional cost to assess the damage and repair of the existing cathodic protection system in the not to exceed amount of \$17,546.00, per the review and approval of the Town Attorney.

RESOLUTION NO. 323

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, authorizing the Town Board to approve a proposal from SaxBST, CPA's to provide an audit of the Town's financial statements and consulting services to the Town subject to review and approval of the Town Attorney and authorize the Supervisor to execute all documents for a four (4) year contract.

RESOLUTION NO. 324

Offered by Councilman Wasielewski, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the Supervisor’s Report for the month of September, 2015 as presented.

RESOLUTION NO. 325

Offered by Councilman Wasielewski, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board to accept property located at the intersection of Farm to Market, Cary and Smith Roads for future road improvements at a cost of one dollar (\$1.00) to the Town.

RESOLUTION NO. 326

Offered by Councilman Wasielewski, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board that the Town Board waive the Purchasing Policy for the HAVC work at the Water Treatment Plant by Mid- State Heating

RESOLUTION NO. 327

Offered by Councilman Wasielewski, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board that the Town Board approves the proposal for Professional Services for the System wide Water Hydraulic Model Update by Clough Harbour & Associates in the not to exceed amount of \$28,900 per the review and approval of the Town Attorney.

RESOLUTION NO. 328

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations.

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues 25-510	\$45,628.71
	Subsidiary: 25-4-2189 Home & Community Services	\$45,628.71
Credit:	Appropriations 25-960	\$45,628.71
	Subsidiary: 25-5-1440.40 Engineering Contractors Inspections	\$45,628.71

Information Only: The above was derived from the following breakdown of charges to be paid on the October Abstract for engineering and related fees

NAME	AMOUNT
Stephenson Ridge Subdivision	\$1,109.00

Swatling Falls PDD	\$6,236.21
Sandy Rock	\$80.00
Victor's Farm	\$1,035.00
Rolling Hills Subdivision	\$1,409.50
Sheldon Hills Residential	\$1,617.25
Linden Village	\$1,580.00
Howland PDD	\$8,049.40
Cardin Acres Hodoroski	\$14,884.42
Fairway Meadows PH III	\$2,008.43
Falcon Trace PDD	\$1,620.00
Paar Estates PDD	\$1,827.00
Betts Farm PDD	\$2,725.50
Subdivision of the Lands of Bisceglia	\$1,447.00
Total	\$45,628.71

Transfers between Appropriations

From Account	To Account	Amount	Reason
10-5-1355.40 Assessor- Contractual	10-5-1355.20 Assessor- Equipment	\$268	Transfer within own budget to cover the cost of a camera
10-5-5132.40 Garage- Contractual	10-5-3310.40 Traffic Signs- Contractual	\$1,000	Transfer to cover expenses thru year end
30-5-8310.42 Admin-Cont Legal Fees	30-5-8320.43 Source of SP&P Cont-Mtn	\$10,000	Transfer to cover expenses thru year end

A resolution is needed to appropriate the contributions made to the Memorial Bench Project for the purposes of purchasing and installing the Memorial Benches in the Halfmoon Family Park:

DEBIT:	Estimated Revenues	10-510	\$2,400.00
	Subsidiary: Community Gift Contributions		
		10-4-2705	- \$2,400.00
CREDIT:	Appropriations	10-960	\$2,400.00
	Subsidiary: Parks – Contractual		
		10-5-7110.40	- \$2,400.00

A resolution is needed to create the following budget amendment of appropriations and revenues in the Highway Fund for CHIPS (Consolidated Highway Improvement Program). This includes an increase for extreme winter recovery to help local governments make necessary repairs following this year’s exceptionally harsh winter above the 2015-16 State Fiscal Year level of CHIPS funding.

Debit:	Estimated Revenues	20-510	\$20,981.18
	Subsidiary: 20-4-3501 State Aid		
	CHIPS		\$20,981.18
Credit:	Appropriations	20-960	\$20,981.18
	Subsidiary: 20-5-5112.22 Improvements		
	Capital Outlay CHIPS		\$20,981.18

A creation of appropriations is necessary to create the budgetary accounts for the purchase of a new senior van and the purchase and upgrade of existing security and surveillance cameras throughout the town properties. The not to exceed cost is \$50,000 of which general fund reserve monies will be used.

Debit:	Appropriated Reserves	10-511	\$50,000
Credit:	Appropriations	10-960	\$50,000
	Subsidiary: 10-5-6772.20		- \$25,000
	Prog for the Aging – Equipment		

10-5-1680.20 - \$25,000
Central Data-Equipment

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

There being no further business to discuss or resolve, on a motion by Councilman Hotaling and seconded by Councilman Connors, the meeting was adjourned at 7:36 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk