

The February 4, 2015 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

Daphne V. Jordan, Councilwoman - Excused

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: KATHIE CHANK, RETIRING AS COMMUNITY OUTREACH DIRECTOR FOR CAPTAIN FOR 28 YEARS

Supervisor Tollisen: The first item on the agenda this evening for a hero in our midst. Kathie Chank is an icon in the Town of Halfmoon and surrounding communities. I kind of lied to her when I called her and asked her to come for a very low key proclamation that the Town Board would like to present to her. In all reality, Kathie you are a tremendous person and the people that are here tonight want to congratulate you on your many years of service. Please forgive me for a little bit of a lie, but if you really want to know Carol Camaroto put me up to it. In all seriousness, we have a Town Board resolution that I would like to read on behalf of the Town of Halfmoon.

TOWN OF HALFMOON TOWN BOARD RESOLUTION

WHEREAS, Kathie Chank (Kathie) is retiring from her many years of service as the Community Outreach Director for CAPTAIN Youth and Family Services where she has served since 1986 serving the Town of Halfmoon and many other communities; and

WHEREAS, Kathie has been instrumental in the creation of and the implementation of many programs that offer service and assistance to our community including but limited to; Homework Help, which assists students with academic achievement by providing guidance and resources to help the students to succeed; Peace Camp which helps children and their families learn conflict resolution and problem solving; GED programs for adults and students who have dropped out of school; Bread Giveaway and Senior Citizen Coffee, which provides weekly social interactions for seniors; and VITA, which is a program designed to help low income residents file their federal and state tax returns; and

WHEREAS, Kathie has supervised two major expansions and one complete renovation of Cheryl's Lodge during her tenure with CAPTAIN where many community members obtain the services from CAPTAIN; and

WHEREAS, while Kathie has focused her efforts on providing education and building character, she also recognized that it was difficult for families to concentrate on these goals when

they were distracted by obtaining practical needs. To address these needs, she has, among other things, secured coats, boots, food, medical referrals and provided any other necessity that would assist the families in crisis in our community; and

WHEREAS, Kathie has showed exemplary service to our community, and through her work she has positively influenced the lives of thousands of residents of all ages in our community;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Town Board of the Town of Halfmoon recognize and commends Kathie Chank for her years of service to CAPTAIN and our community; and it is further
2. That a framed copy of this Resolution be presented to Kathie Chank in recognition of her dedicated service to our community.

DATED: February 4, 2015

KEVIN J. TOLLISEN,
SUPERVISOR, TOWN OF HALFMOON

Sue Malinowski, Director of CAPTAIN: CAPTAIN has no real way of thanking Kathie for her 28 years of amazing service to the families, the children in Turf Community Mobile Home Park. She has just done amazing things with them. So what we want to do is we are dedicating the Learning Lab to Mrs. Chank.

“Dedicated February 4th, 2015 in honor of Mrs. Kathie Chank’s 28 years of service to CAPTAIN Youth and Family Services at Cheryl’s Lodge. The Learning Lab will forever be known as Mrs. Chank’s Learning Lab”

Kathie Chank: It’s been a pleasure and a privilege to work in your town for the past twenty some years. I really can’t take credit for all that happens at Cheryl’s Lodge, because if not for the nearly 50 volunteers, many who live in the Town of Halfmoon, the programs would not be possible. Halfmoon Heights is a wonderful community. Many of the residents in the park do not have much, but what they have, they are willing to share with anyone. I think that is what has been most uplifting to me through the years is that you have very little, but you are willing to share what you have. If a resident loses their home, a neighbor takes them in. If a parent goes in the hospital, the neighbors chip in and they take care of the children. Someone’s car breaks down; a neighbor takes you to work or lends you a car. It’s been a privilege to work in that community.

I was hoping for a seamless transition of leaving employment with CAPTAIN and then becoming a dedicated volunteer. Thank you all for coming and thank you for this recognition, but I really need to share it with everyone else in this room. Thank you.

Supervisor Tollisen: Kathie, congratulations again. You are a true hometown hero and we thank you from the bottom of our hearts for the front line work that you did so well. So, thank you. In honor of your recognition, all of you guys get to leave now and go to the cake reception and share your celebration.

COMMUNITY EVENTS:

February 4th, proclaiming the Birthday of Thaddeus Kosciuszko, Polish Patriot born in 1746, which the Bridges going over the Northway between Halfmoon and Colonie are named after, per the request of Carol Hotaling, the Yellow Ribbon Lady.

Celebrations Committee announced their 1st concert of the year: Neil Diamond Impersonator on March 12th at the Senior Center from 6:30 – 9:00 pm.

Easter Eggstravangza at Town Hall on Saturday, March 21st from 1:00 – 3:00 pm

Yellow Ribbon Day in the State of New York, to remember all of our Troops - April 9th – Celebration at Town Hall at 11:00 am

LifeSong will be holding their 3rd Annual Daffodil Dash on June 6th at the Halfmoon Town Park – more details to follow

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm.

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm.

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Zoning Review Committee: 3rd Thursday of month

Open Space & Trails Committee: February 9th, April 20th, May 18th, July 20th, September 21, & November 16th.

Resident Relations Committee:

Business & Economic Development Committee:

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

The only item that I have on the agenda for this evening, which I have asked the Board to move forward is, we need a resolution authorizing the Town of Halfmoon to enter into an agreement with Lakes to Locks Passage, Inc. for the completion of Wayside Signage. That is grant monies that we need to move on in order to obtain those funds.

RESOLUTION NO. 55

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board authorizes the Town of Halfmoon to enter into an agreement with Lakes to Locks Passage, Inc. for the completion of Wayside Signage

WHEREAS, the Town of Halfmoon has a grant from the Historic Hudson-Hoosic Rivers Partnership, administered through the Natural Heritage Trust, for the completion of wayside exhibit signage along the Champlain Canalway Trail;

WHEREAS, Lakes to Locks Passage, Inc., is a 501c3, not-for-profit corporation with the mission to further the appreciation, recognition, stewardship and revitalization of the natural, cultural, recreational and historic assets of the communities along the interconnected waterway of the upper Hudson River, Champlain Canal, Lake George, Lake Champlain, Chambly Canal and Richelieu River;

WHEREAS, Lakes to Locks Passage strives to unify the region's historic, cultural, natural and recreational resources to establish a world-class destination for national and

international travelers by utilizing the Lakes to Locks Passage Design Standards to create a seamless interpretation program.

NOW, THEREFORE, BE IT RESOLVED, that the Halfmoon Town Board hereby approves and authorizes the expenditure of funds in the amount of \$7,000 by March 31, 2015 to Lakes to Locks Passage, Inc. for the copy-editing, design, fabrication and delivery of three low-profile wayside exhibits. Payment will be in two installments, the first invoice of \$3,500 on 2/27/15 for copy-editing, and the second for \$3,500 on 3/20/15 for design and fabrication. Exhibit topics include: "Why the Champlain Canal," the "Halfmoon Historic Waste Weir," and the "Farmers Bridge";

BE IT FURTHER RESOLVED that the Town Halfmoon Trails Committee and Lakes to Locks Passage will collaborate on the development of text and acquiring images, but the costs for permission and acquisition of images will be the responsibility of the Town of Halfmoon.

Supervisor Tollkisen: The other item on the agenda for myself this evening was today we had our Senior Citizen Bus Dedication ceremony. We had about 150 people there. It was a great event and the seniors had a great lunch with the Town employees, and many elected officials. I think it went really well. Thank you for those who came. We are working on another grant to replace another one of our aging fleet for this year for the seniors. There will be more details to come very shortly.

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, Infrastructure (Water, Highway, Building & Maintenance), (2) Co-Chair of Character Counts, (3) Chair on Committee on Baseball/Athletic Organizations, (4) Chair of Personnel Committee, (5) Co-Chair of Zoning Review Committee

I just wanted to add to today's event. It really shows what a great staff we have here in the Town of Halfmoon. Everybody worked together and we recognized a gentleman that put his heart into the town. We are all better people and this is a better place because of him. I was very honored to give a copy of the award that is going to be in the bus for the dedication to the family. They are a great family from town. It was a very good outpouring of support that showed what Dick really meant to this town.

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Co-Liaison to Planning Board

Ethics Committee: I have two items tonight. I just want to mention that the Town conducted Ethics training on Tuesday with approximately 70 town employees and members of various committees attended Ethics training given by Mr. Steven Leventhal, who is a well known Ethics expert in New York State. It was well attended and excellent training.

We also have two openings on the Ethics Committee. All interested residents are heartily encouraged to apply.

Emergency Services: Just a reminder for all residents to dig out those fire hydrants that might still be covered with snow in front of their homes or businesses. Those few extra minutes of trying to dig out a hydrant could mean the difference between life and death in case of a working fire.

Fire Departments: We are also going to have a meeting tomorrow evening Thursday the 5th for all of the Town Fire Chiefs from all of the various departments here at Town Hall. That is all that I have this evening, thank you.

Supervisor Tollisen: I will note that Miss Jordan is excused for this meeting.

Jeremy Connors (Town Board Member): (1)Zoning Board Liaison 2) Co-Liaison Planning Board; (3) Co-Chair of Zoning Review Committee (4)Chair of Animal Control Committee (5) Chair of Committee on Not for Profit Organizations; (6) Co-Chair of Character Counts

I just wanted to thank the Highway Department for all their due diligence with the snow removal in the past couple of days here. It has been quite a challenge, I'm sure. Superintendent Pingelski and his crew definitely got the job done. I know its long hours. People always say, that's their job, but over nights and time away from their families, I'm sure doesn't make up for it just for some compensation monetarily. So, please thank your crew for us and let them know that we are thinking of them when they are out there. Be safe.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Halfmoon Historical Society: The Halfmoon Historical Society will be holding their monthly meeting on Tuesday the 24th at 7:00 pm. There will be a presentation of old advertisements which should be interesting and all are invited to attend. Also, the display that we had here in the Town Hall foyer for the 100th anniversary of the Cyclone of 1913 that hit one of our residents home on Dunsback Road, is currently at the Clifton Park – Halfmoon Library. It is nice to see our local history displayed there. If you are at the library, take a moment to look at not only pictures of the cyclone, but artifacts from the original home and pictures showing the construction of this 175 year old house. There are pictures that show the original beams in the kitchen ceiling that still have the bark on them. Thank you.

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

DEPARTMENT REPORTS – month of December

1. Building

Total # Permits – 52 Total Fees Submitted to the Supervisor - \$8,990

2. Fire

Total # Permits – 12 Total Fees Submitted to the Supervisor - \$588

DEPARTMENT REPORTS- Month of January

1. Town Justice Wormuth

Total # Cases -185 Total Fes Submitted to the Supervisor - \$26,436

2. Town Justice Suchocki

Total # Cases -313 Total Fees Submitted to the Supervisor - \$35,298

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approving the following: Addition to Site Plan Approval for Tiger Kings Realty (Core Chiropractic/Dudick), located at 377 Route 146.

Received & Filed

2. Received from Halfmoon Town Supervisor, Kevin Tollisen, a Press Release announcing the Dedication of the new Senior Bus on Wednesday, February 4th at the Senior Center. The purchase of the 14 passenger bus was partially funded by a \$25,000 grant from the Saratoga County Office for the Aging.

Received & Filed

3. Received from the Department of State, notification of their filing of Town of Halfmoon Local Law #1-2015 on January 26, 2015 for Vosburgh Road Commercial PDD (Stewart's Shop).

Received & Filed

4. **Received** from the US Army Corps of Engineers, a copy of a letter sent to Larry Boni of Boni Enterprises, LLC with the results of their inspection of the lands of the Halfmoon Healthcare Campus. They state that the site does contain jurisdictional waters of the United States and the determination regarding the delineation shall be considered valid for five years from the date of the letter.

Received & Filed

5. **Received** from Kevin M. Dailey, on behalf of Boni Enterprises, LLC, a letter informing the Town of the new Jurisdictional Determination from the US Army Corps of Engineers of the lands of the Halfmoon Healthcare Campus and request that the Town Board schedule a public hearing

Supervisor Tollisen: Would the Town Board like to schedule a public hearing?

RESOLUTION NO. 56

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board schedules a public hearing for the proposed zoning changes in the Halfmoon Heathcare Campus for Feburary 18, 2015 at 7:00 pm or as soon as the agenda allows.

NEW BUSINESS

RESOLUTION NO. 57

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board approves and orders paid Vouchers numbered 153 through 262 as detailed.

===== FUND TOTALS =====

10 GENERAL FUND	\$2,758,811.37
20 HIGHWAY FUND	\$116,656.76
25 SPECIAL REVENUE	\$1,850.32
30 CONSOLIDATED WATER	\$70,494.65
35 MISC. CAPITAL FUNDS	\$11,135.00
40 LANDFILL POST CLOSURE	\$1,914.38

ABSTRACT TOTAL:	<hr/>	\$2,960,862.48
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RESOLUTION NO. 58

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board approves the minutes of Town Board meeting of, January 21, 2015 as presented.

RESOLUTION NO. 59

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board authorizes the Town Supervisor to sign the contract from Minnie Ha Ha Cruise in Lake George for the Town of Halfmoon Summer Recreation Program, per the review and approval of the Town Attorney.

RESOLUTION NO. 60

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board authorizes the Town Supervisor to sign the contract from Dave & Buster’s for the Town of Halfmoon Summer Recreation Program, per the review and approval of the Town Attorney.

RESOLUTION NO. 61

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board authorizes letting bids for Truck Diesel Fuel and Unleaded Regular Gasoline for Town departments for fuel effective April 1, 2015 through March 31, 2016 to be opened February 18, 2015 at 7:00 pm, at the Town Board Meeting, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 62

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board authorizes the Supervisor to sign the contract with the Shenendehowa Central School District for the use of their pool for swimming lessons for the Town of Halfmoon Summer Recreation Program, per the review and approval of the Town Attorney.

RESOLUTION NO. 63

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board appoints to the Board of Assessment Review, Joann Kehn for the 5 year term, replacing Jeremy Connors and Audrey Almela for the 2 year term, replacing Eric Catricala

Supervisor Tollisen: Mr. Hotaling, do you want to report on that?

Councilman Hotaling: Yes, we did interviews and we had some very diverse candidates.

POLL OF THE BOARD

Councilman Connors	Aye
Councilman Wasielwski	Aye
Councilman Hotaling	Aye
Supervisor Tollisen	Aye

Supervisor Tollisen: I believe Miss Kehn is here tonight, so welcome aboard.

RESOLUTION NO. 64

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board schedules a Public Hearing for amending the Road Dedication Procedure for the Town of Halfmoon for February 18, 2015 at 7:00 pm or as soon as the agenda allows.

Supervisor Tollisen: The road dedication procedure will be available for review in the Town Clerk’s Office. If anyone has any question, they can go to the Director of Planning or he is here and you can speak to him and schedule a meeting with him. It is open in case anyone has any questions about the changes that are being made to the procedures. That will be the second public hearing on that night.

RESOLUTION NO. 65

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that Richard Harris be permanent Director of Planning as he has been successful with the civil service exam.

Supervisor Tollisen: Mr. Harris scared me after he took the Civil Service exam. He was worried about it and when we got the news that not only did he pass it, but he got the top score in the county. In all seriousness Rich, congratulations. We are happy that you are permanent with us now and thank you for the job that you do.

RESOLUTION NO. 66

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board approves a \$50 fee as mandated by the State of New York for new residential construction or rehabilitated residential construction when comprised of truss type, pre-engineered wood or timber construction.

Supervisor Tollisen: This is a fee that the State of New York is requiring the town to collect. This basically needs to be approved by the Town Board to collect it.

RESOLUTION NO. 67

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board authorizes the Supervisor to make the attached Transfer between Appropriations.

Supervisor Tollisen: This is just a year end thing to transfer between accounts to cover expenses.

Transfers between Appropriations 2014

From Account	To Account	Amount	Reason
10-5-1410.10 Town Clerk- Personal Services	10-5-5132.40 Garage- Contractual	\$900	To cover expenses thru year end

30-5-8320.43 Source of S&P- Cont-Mtn	30-5-8320.41 Source of S&P- Cont-Elec	\$70	To cover expenses thru year end
10-5-1410.10 Town Clerk- Personal Services	10-5-5010.41 Supt of Highways- Cont-Sr Van	\$420	To cover expenses thru year end

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward.

Supervisor Tollisen: I need to talk to the board and go into Executive Session for a very few minutes.

RESOLUTION NO. 68

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board approves going into Executive Session for a litigation matter.

Supervisor Tollisen: Executive Session was to discuss a litigation matter. There was no determination made by the Board.

There being no further business to discuss or resolve, on a motion by Councilman Hotaling and seconded by Councilman Wasielewski, the meeting was adjourned at 7:50 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk