

The March 4, 2015 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
Daphne V. Jordan, Councilwoman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

Supervisor Tollisen: The first thing on our agenda this evening is a presentation from David Maxfield, President of the Halfmoon Celebrations Committee announcing the events for 2015.

PRESENTATION: CELEBRATIONS COMMITTEE ON THEIR 2015 SCHEDULE

David Maxfield, 83 Guideboard Road:

Good Evening.....As I mentioned my name is Dave Maxfield and I am a volunteer on the Halfmoon Celebrations Association. For those of you that are not aware of what Halfmoon Celebrations is, we are a not-for-profit organization that is run by town volunteers who have the commitment to deliver family fun programs to our residents that build on the foundation of a strong neighborly community.

I am excited tonight to let you all know of our ambitious schedule of FREE events this year and yes I did say FREE!

These FREE events are:

1. Thursday, March, 12th 6:30pm– 9:00pm Concert: Al Bruno as a Neil Diamond Impersonator at the Senior Center
2. Saturday, March 21st 1pm-3pm Easter “Egg”stravaganza at the Town Hall
3. Thursday, June 11th 6:30pm– 9:00pm Concert: Mike and the Monsters a rock powerhouse at the Town Park
4. Friday, June 19th at dusk Movie Night: Wizard of Oz at the Town Park. You can meet and greet with the characters from the Wizard of Oz 1 hour before the movie so around 7:30
5. Thursday, July 9th 6:30pm– 9:00pm Concert Betsy and the ByeGons Girl sound 60’s band w/Cruise-in at the Town Park
6. Friday, July 17th at dusk Movie Night: The Lego Movie at the Town Park. We will be handing out Lego Character Crayons to the 1st 120 children 1 hour before the movie starts.
7. Thursday, August 13th 6:30pm– 9:00 Concert: OutPast9 Cover band w/Fireworks at the Town Park
8. Friday, August 21st at dusk Movie Night: Frozen at the Town Park. You can meet and greet with the characters from Frozen 1 hour before the movie so around 7:30pm
9. Saturday, September 19th 1:00-5:00 Fall Festival at the Town Park
10. Saturday, December 5th 4:00pm-7:30pm Holiday Celebration and Tree Lighting Town Hall and Abele Park

I hope that you all can join us on Thursday, March 12th for our 1st concert of the season at the Halfmoon Senior Center from 6:30pm until 9:00pm. We have hired Al Bruno performing Neil Diamond songs. Al has been performing for many years and has a wonderful following. Please join Halfmoon Celebrations and Al for a fun filled evening of music and moves. Light refreshments will be available by the Halfmoon Seniors.

Then Saturday the March 21st is our 2nd annual Easter “Egg”stravaganza from 1pm-3pm and that will be held right here in our Town Hall. We will have several family fun activities such as professional pictures with The Easter Bunny by FotoMagic, Face Painting, Balloon Making, pony rides on the courtyard, live bunny, and goats and chickens to pet and feed, Easter music will be played during the event, New York Life will be doing Child ID cards, Capital Region Photo booths will have a photo booth available, Donald Duck and his friend the Chicken will be available to hand out with or do a funny bunny selfie at our selfie station. Also, Jodie Fitz from Price Chopper will be making holiday snacks to share with everyone. Also the Albany County Explorers post 043 will be selling light refreshments.

I sure hope you all can make it to one of our events this year. Our 2015 magnets with all of our events are available for you to put on your refrigerator. Thank you for all for your valuable time this evening and have a great night!

Supervisor Tollisen: David, I would like to thank you and your committee for all of the hard work you do throughout the year. I know that last year as a tremendous year and the final event of the year brought almost a standstill to the Town Hall from people. Again, thank you for a job well done and thank your committee too from the Town Board.

PUBLIC HEARING: ZONING ENFORCEMENT OFFICER

Supervisor Tollisen: Asked if anyone wanted the Public Hearing read. Hearing none he **opened the public hearing at 7:04 pm.** and asked Rich Harris to give a short presentation of the creation of the Zoning Enforcement Officer position.

Richard Harris, Director of Planning: The role of the Zoning Enforcement Officer would be something new for the Town of Halfmoon It is something that is utilized in other communities. The primary purpose is to allow an applicant to receive a denial if one is necessary under the Zoning Ordinance of the town from an appointed staff person, appointed by the Town Board, as opposed to having to go to the Planning Board, get their application in according to the Planning Board schedule, which in some cases is a four week lee time from a Planning Board meeting. At the Planning Board meeting they get denied. If they time it right, they get on the next Zoning Board of Appeals agenda to hear their variance.

It basically will help save anywhere from 1-3 months during the development review process. Staff is primarily responsible for reviewing projects before they go to the Planning Board, providing background. This would enable the same staff to have the authority to issue a denial much like a Code Enforcement Officer can for certain building permit related requirements and not have to go the Planning Board and go directly to the Zoning Board of Appeals.

Supervisor Tollisen: Any questions of the Board?

Councilwoman Jordan: Not a question, just a comment. This is from having been on the Planning Board and on the Zoning Board in the past. It is the staff that initially determines a denial anyway and tells the Planning Board basically that you have to deny this. So, it is saving a lot of time. It is streamlining the process for a lot of people. It is a good thing.

Supervisor Tollisen: Anyone else? Questions from the public? Hearing none the Supervisor

Closed the public hearing at 7:07 pm.

RESOLUTION NO. 88

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves hiring a Zoning Enforcement Officer

POLL OF BOARD:

Councilman Connors	Aye
Councilwoman Jordan	Aye
Councilman Wasielewski	Aye
Councilman Hotaling	Aye
Supervisor Tollisen	Aye

Supervisor Tollisen: Just a legal question. Do I have to do a second resolution appointing Mr. Harris even though it was in the Organizational Minutes?

Attorney Murphy: No

Supervisor Tollisen: OK. The list of Community Events, please look at those. There are many events that are listed and I am not going to go through those as we have a very large agenda this evening.

COMMUNITY EVENTS:

Celebrations Committee announced their 1st concert of the year: Neil Diamond Impersonator on March 12th at the Senior Center from 6:30 – 9:00 pm.

Clifton Park & Halfmoon Emergency Corps. to host Donor Registration Drive for local teen battling Leukemia The event will take place on Sunday, March 15th from 1:00pm-4:00pm at CPHM EMS, 15 Crossing Blvd

Contact: Leah Ferrone / Phone: [518-371-3880](tel:518-371-3880) ext: 120 / Email: lferrone@cphmems.org

(CPHM EMS), in partnership with Be The Match, will host “*Clifton Park & Halfmoon Saves Lives*”, a donor screening and registry with the hopes of finding a bone marrow match for Reese Johnson, a 14-year-old Ballston Spa resident who is battling Leukemia

Vintage Dress Presentation at Town Hall on March 25th at 7:00 pm. This presentation will tell the story of the 4 generations of the “Ladies Who Wore the Dresses” that are currently on display in Town Hall and some secrets of the makings of these beautiful dresses.

Easter Eggstravangza at Town Hall on Saturday, March 21st from 1:00 – 3:00 pm

Yellow Ribbon Day in the State of New York, to remember all of our Troops - April 9th – Celebration at Town Hall at 11:00 am

The 9th Annual Canal Clean Sweep: Saturday April 18th at Crescent Park from 10am – 11am. In recognition of Earth Day 2015. Meet at the bottom of Terminal Road. Gloves and trash bags will be supplied.

A Night Out For JP Honsinger Fundraiser on Friday May 1st @ 6:00 at the Hilton Garden Inn RSVP Kathleen Angolini at (518) 369-7744

LifeSong will be holding their 3rd Annual Daffodil Dash on June 6th at the Halfmoon Town Park – more details to follow

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm.

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm.

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Zoning Review Committee: 3rd Thursday of month – February 19th at 7:00 pm

Open Space & Trails Committee: February 9th, April 20th, May 18th, July 20th, September 21, & November 16th.

Resident Relations Committee:

Business & Economic Development Committee: February 26th at 7:30 pm

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, Infrastructure (Water, Highway, Building & Maintenance), (2) Co-Chair of Character Counts, (3) Chair on Committee on Baseball/Athletic Organizations, (4) Chair of Personnel Committee, (5) Co-Chair of Zoning Review Committee

Water, Highway, Building & Maintenance: I want to thank the Highway guys. They have been working hard keeping things plowed and cleaned. The Water Department has been going out helping and clearing around the fire hydrants. Our Emergency Service people have been going out there too and plugging away. With the cold weather they are doing their best to keep our residents safe during this long winter.

I really have to thank the Halfmoon Celebration Committee, who are all volunteers, for all of the work that they do. I am honored to be part of that committee. There are a lot of volunteers that pour their hearts into to it and give back to this town. It is a lot of what Halfmoon is made of. I just want to say a special thank you to them.

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police);(3) Chair of Committee on Resident Relations, (4)Co- Liaison to Planning Board

Ethics Committee: We have two interested residents to join the Ethics Committee. Myself and the Deputy Supervisor will interviewing them shortly.

Emergency Services: It has been brought to my attention from the Fire Department and the Ambulance Corps that they have had a hard time viewing house numbers during the recent snows from the street. It is very frustrating when seconds count and not be able to find your house because there is no visible number either on your house or your mailbox. Just friendly reminders to make sure your house numbers are visible for all to see. That is all I have tonight, thank you.

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Co- Liaison to Zoning Board

I don't have anything to report about my committees but I would like to comment on what John Wasielewski said. As you interview the people for the Ethics Committee, please make sure that the other Board members have the information on these people ahead of time too.

Councilman Wasielewski: If they are deemed acceptable by the Deputy Supervisor and myself, you will certainly know who they are and everything that you need to know from my committee.

Councilwoman Jordan: Thank you. The only other comment that I want to make was about the public workshops that the Town had in the past and the one last night. You know, we have had more than a handful in the past year of public workshops and they have been well attended by people that care about the issues being brought forth. It usually is about amending town ordinances. What the public workshop allows to happen is for there to be a collaborative effort between the public and the Board members themselves. We can't all get together and discuss items like that without it being public. The input is good and is put to good purpose in making the amendment or a new ordinance the right way the first time because we have everybody's input. I just wanted to say that last night's public workshop was a great example of the good work that happens. Last night's workshop was regarding our road dedication process. I feel that the collaborative time between the people that were here and the Board will make something good out of it. I feel relieved from last night when we first started and everything seemed very regulatory to me and I am confident that it is going to be good for everybody.

Jeremy Connors (Town Board Member): (1)Zoning Board Liaison 2) Co-Liaison Planning Board; (3) Co-Chair of Zoning Review Committee (4)Chair of Animal Control Committee (5) Chair of Committee on Not for Profit Organizations; (6) Co-Chair of Character Counts

I would like to echo what the Deputy Supervisor said about the Celebration Committee and to recognize them for their hard work and dedication. It does not go unnoticed. They had a great program in 2014 and I am looking forward to 2015. I am sure that they will top last year.

Also with the abundance of snow in the area, I would like residents to be mindful of the vents on the sides of their houses. The snow piles up on the sides of the houses and does not allow for the gasses such as carbon monoxide to escape your house. We wouldn't want anybody to get hurt. So if you need help, ask a young neighbor and I'm sure they will go and help you.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Halfmoon Historical Society will be hosting another presentation of the **Vintage Dresses** that are currently on display in the foyer. It will be held on March 25th at 7:00 pm in this room. We previously did a presentation at the library in the fall, but

felt that this unique collection required another audience before it is stored away. Some of the dresses are too fragile to ever be on display again. So we hope that you can join us as we travel from 1869 and the Civil War days to the Flower Power days of the 70's. It is a very interesting story complete with interesting newspaper articles, getting to know the "Ladies who wore the Dresses" and how the dresses were made. The dresses are a work of art and a story all on their own! Please come join us.

This past Saturday, the **Two Towns One Book** hosted one of the many events surrounding this year's Community Read "**The Art of Hearing Heartbeats**" by having Kate Duding, a professional Storyteller at the library telling stories. We look forward to announcing more events in the future.

I wanted to quickly mention that while the Neil Diamond Concert will be at the Senior Center at 6:30, they will be opening their doors at 6:00 pm and serving food. So if you would like dinner ahead of the concert, please consider the Senior Center!

Lyn Murphy, Esq., (Town Attorney) At this point I would like to ask the Board to pass a resolution to authorize the Supervisor to execute an agreement with third party custodian, subject to the review and approval of the Town Attorney. Basically what that achieves is that our bank is switching the party that provides the collateral for their accounts and we need to agree to whoever the third party is. They haven't determined who that is going to be yet, but when they do so there will be a time limit upon which we have to sign the agreement. So putting in the approval of the Town Attorney, if the Board doesn't like who they appoint we can switch our accounts. This way we can act quickly if needed.

RESOLUTION NO. 89

Offered by Councilman Wasielewski, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Supervisor to execute an agreement with third party custodian subject to the review and approval of the Town Attorney.

Cathy Drobny, Esq. (Deputy Town Attorney)

Supervisor Tollisen: There are 2 items that I will bring forward this evening. They are both on the agenda. The first is the Town of Halfmoon is moving forward with another round of Bond Refunding. We have 2004 and 2008 bonds and have found that we can refund those; refinance them basically and save the town a lot of money. Last year when we did some bond refunding and we saved \$702,000, long term for the town and this bond refunding is projected to save us an additional \$600,000. We are moving forward with that. It is supposed to create an immediate savings to the town budget and it is a good thing for the town.

Secondly, I am pleased to announce that the Town of Halfmoon will be starting up its quarterly newsletter again. It is going to be called the **Town of Halfmoon Navigator**. It is going to be sent out quarterly to residents. We are hoping that the first issue is going to hit at the end of April. The Town of Halfmoon Navigator will be full of information about various aspects of the good things going on in the town, things you may not read about in the newspaper. Additionally, it will give you information about various non-profit organizations. The best news is that this will be paid for by business ads. There will be no costs to the residents. We do believe that this will be a great program for the town. It will be mailed to all 8,300 households in the town.

The three people that are spearheading this are here tonight. One is my secretary Lisa Perry. The second one is Dianne Mincher. Diane has about 350 years'

experience in business working for different newspapers. I have come to know Dianne very well and what a great lady she is. We are happy that she is working with us.

Third is Debbie Lucarelli. They are going to be tag teaming and we look forward to working with them. So thank you. That is on the agenda tonight.

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

DEPARTMENT REPORTS- Month of Febraury

1. Town Justice Wormuth

Total # Cases – 222 Total Fees Submitted to the Supervisor - \$28,882

2. Town Justice Suchocki

Total # Cases – 478 Total Fees Submitted to the Supervisor - \$27,876

3. Senior Express

Total # Riders – 264 Total # Meals - 403

4. Town Clerk

Total Fees Submitted to the Supervisor - \$4,801.19

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approving the following: Sign Application for American Para Professional Systems Inc., 1673 Route 9 (Healthplex), for a change of Tenant for Local Loyals Inc., 1471 Route 9 (Crescent Commons), for a Change of Tenant and Sign Application for Bliss Nails and Spa, 1509 Route 9, (Glennpeter Plaza), for a Seasonal Change of Use at Lowe’s Home Improvement, 476 Route 146.

Received & Filed

2. Received from Hoss’s Tavern & Marina LLC, 32 Clamsteam Road, their revised Notice to Municipality for their On-Premises Liquor License to include “Disc Jockey” to type of music as listed on item #14

Received & Filed

3. Received from Supervisor Kevin Tollisen, a Press Release announcing the Bond Refunding of the 2004 Water Bonds and 2008 Public Improvement Bonds, estimated savings to the Town of Halfmoon to be over \$600,000, or 4.5% of the refunded bonds.

Received & Filed

4. Received from US Army Corps of Engineers, a copy of the letter sent to Thomas J. Samascott of Malta Land Company, LLC,. The letter authorizes Tra-Tom Development to discharge fill material in wetlands and streams, with mitigation, to facilitate the construction of Plant Road Estates.

Received & Filed

5. Received from Irene Brown, a letter asking for consideration to her requests for her property when the pending subdivision (Linden Village) goes in on Dunsbach Road.

Supervisor Tollisen: Please refer this to the Planning Board if you haven’t already

Rich Harris: We have a meeting with the Browns.

Received & Filed

6. Received from Time Warner Cable, a copy of a letter that is going out to their customers that describe the changes to take effect in their April 2015 statement with the decrease for you CableCard service. Current monthly charge is \$2.50 and new monthly charge is going to be \$1.25.

Received & Filed

7. **Received** from Jack Henry, a copy of the letter he sent to NYS DOT after the denial he received for a speed limit reduction on Ponderosa Drive.

Received & Filed

8. **Received** from Monika Sideris, a beautiful thank you letter to all of the employees working for the Senior Express. She used their services for 6 months and will not forget them and the excellent service she received.

Received & Filed

OLD BUSINESS

Supervisor Tollisen: I am going to recuse myself from #1.

Deputy Supervisor Hotaling led the discussion and offering of the motion.

RESOLUTION NO. 90

Offered by Councilman Wasielewski, seconded by Councilman Connors:
Recused: Tollisen. Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board and the Highway Superintendent awards the Fuel Bids of Premium Ultra Low Sulfur Diesel Fuels and Unleaded Regular Gasoline received and opened February 18th, to G.A. Bove & Sons, Inc., 76 Railroad Street, Mechanicville, NY, at bid markup from JOC low posting in plus amount of .1800 per gallon, per review and approval of the Highway Committee.

RESOLUTION NO. 91

Supervisor Tollisen: What does the Board want to do? Do you want to continue the public hearing or do you want to continue to table the public hearing?

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board agrees to continue to table amending the Road Dedication Procedure from the February 18, 2015 Town Board meeting.

Supervisor Tollisen: Basically the reason why I believe the Town Board wants to table is because we had a public workshop last evening that went almost 2 hours. I think that the Board wants to digest those comments and discuss further the road dedication.

NEW BUSINESS

RESOLUTION NO. 92

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves and order paid funds listed on vouchers 380-493

RESOLVED, that the Town Board approves and orders paid Vouchers numbered 380 through 493 as detailed.

===== FUND TOTALS =====

10 GENERAL FUND	\$88,064.56
20 HIGHWAY FUND	\$76,169.32
25 SPECIAL REVENUE	\$25,613.23
30 CONSOLIDATED WATER	\$538,475.79
35 MISC. CAPITAL FUNDS	\$12,450.21
50 CHURCHILL SEWER	\$419.34

ABSTRACT TOTAL:	<hr/>	\$741,192.45
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RESOLUTION NO. 93

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the minutes of Town Board meeting of, February 18, 2015, as presented.

RESOLUTION NO. 94

Offered by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, the Town Board approves hiring Bryce Appraisal in Latham to do an appraisal of the real property known as 183 Harris Road, SBL #279.-3-5 in an amount not to exceed \$250.00.

RESOLUTION NO. 95

Offered by Councilman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board amends resolution #80-2015 regarding the not to exceed amount for the Barton & Logudice Contract with the Town of Halfmoon from \$25,000 to \$20,000.

Supervisor Tollisen: This is a resolution to amend a prior resolution for the contract with Barton & Logudice for our grants and the budgeted amount is in the not to exceed amount of \$20,000. I just wanted to make sure that was clarified.

RESOLUTION NO. 96

Offered by Councilman Connors, seconded by Councilwoman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board changes the Fee Schedule for Baseball/Soccer Field Reservations for Tournaments to \$200/day per field and Camps/Clinics to \$200/day per field. Scheduling shall be on the following basis:

- No camps or clinics shall be permitted on the Town Park fields during the summer recreation program running from the last week of June through the first week in August.
- Tournaments shall only be permitted over a four day period lasting from Thursday through Sunday.

POLL OF BOARD:

Councilman Connors	Aye
Councilwoman Jordan	Aye
Councilman Wasielewski	Aye
Councilman Hotaling	Aye
Supervisor Tollisen	Aye

RESOLUTION NO. 97

Offered by Councilman Connors, seconded by Councilman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board agrees to increase the Recreation Department petty cash fund to \$750.00 to offset amount necessary for last minute adjustments and authorize finance office to cut checks in advance of board approval for children who have signed up for trips In the Summer Recreation Program to facilitate payment to the trip site, and to authorize the finance office to cut checks in advance of board approval to provide lunch for campers during the Summer Recreation Program.

Councilman Hotaling: We have an increase in costs and increase in volume of campers to help offset the expenses.

RESOLUTION NO. 98

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board appoints Haylie Sullivan as part-time clerk instead of seasonal part-time clerk at the current rate of pay, \$12.69/hr.

RESOLUTION NO. 99

Offered by Councilman Hotaling, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board enters into agreement with Dianne Mincher to provide services relating to publishing quarterly newsletter for the Town of Halfmoon with quarterly fee paid of \$450 plus 15% of sales ads to be paid out of funds created from sales of advertising for newsletter, and authorize the Supervisor to sign said Agreement, subject to review and approval of the Town Attorney.

Supervisor Tollisen: Resolutions 8, 9, & 10 are a formulation of the newly rejuvenated Halfmoon Navigator. Thank you, Dianne.

RESOLUTION NO. 100

Offered by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board enters into agreement with Deborah Lucarelli to provide services relating to publishing quarterly newsletter for the Town of Halfmoon with quarterly fee paid of \$250 plus 15% of sales ads to be paid out of funds created from sales of advertising for newsletter, and authorize the Supervisor to sign said Agreement, subject to review and approval of the Town Attorney.

RESOLUTION NO. 101

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board enters into Agreement with Digital X-Press for printing services for Town quarterly newsletter, and authorize the Supervisor to sign said Agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 102

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board appoints Lindsay Zepko, Part Time Planner, to be paid at rate of \$25 per hour retroactive to January 1, 2015, and rescinding that portion of the organizational agenda whereby Ms. Zepko would be an independent contractor.

RESOLUTION NO. 103

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes submitting to Auctions International, a 2004 Swenson Spreader from the Parks Department that is no longer needed by the Town of Halfmoon.

RESOLUTION NO. 104

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town of Halfmoon authorizes establishing and collecting fees associated with storm water management reviews as noted:

2015 Stormwater Review Fee Schedule

Soil Disturbance Permit Fees:

Residential Subdivisions:

Minor Subdivision (4 lots or less): \$400 flat fee

Major Subdivision (5 lots or more): \$800 flat fee or \$50/lot, whichever is greater

Non-Residential/Commercial: \$100/disturbed acre

Stormwater Pollution Prevention Plan (SWPPP) Acceptance Form: \$100

Stormwater Notice of Intent/Notice of Termination: \$200 (total fee)

POLL OF BOARD:

Councilman Connors	Aye
Councilwoman Jordan	Aye
Councilman Wasielewski	Aye
Councilman Hotaling	Aye
Supervisor Tollisen	Aye

RESOLUTION NO. 105

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board accepts the Supervisor’s Report for the month of December 2014, as presented.

RESOLUTION NO. 106

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board accepts for Road Dedication, the remaining portion of Swatling Drive, in Swatling Falls PDD as all of the standards as set by the Town of Halfmoon Roadway Dedication Procedure have been satisfied, subject to the review and final approval of the Town Highway Superintendent for the road improvements and the Town Attorney for the Deed descriptions, closing papers, title insurance, letters of credit and all related or required documents, said documents to be executed by Town Attorney and further the Town shall not issue certificates of occupancy or maintain, plow or otherwise care for the roads until proof of recording of all necessary documents with the County Clerk’s office are received.

RESOLUTION NO. 107

Offered by Councilman Hotaling, seconded by Councilman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Supervisor to make the attached Creation of Appropriations

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$7,099.93
	Subsidiary: 25-4-2189 Home & Community Services	\$7,099.93	
Credit:	Appropriations	25-960	\$7,099.93
	Subsidiary: 25-5-1440.40 Engineering Contractors Inspections	\$7,099.93	

Information Only: The above was derived from the following breakdown of charges to be paid on the March Abstract for engineering and related fees:

NAME	AMOUNT
Betts Farm PDD	\$1,278.50
Creek View Estates	\$380.00
Fairway Meadows Ph III	\$1,105.00
Falcon Trace	\$380.00
Glen Meadow PDD	\$190.00
Howland PDD	\$950.00
Linden Village	\$190.00
MMMH Enterprise	\$558.00
Paar Estates of Halfmoon PDD	\$380.00

Stephenson Ridge Subdivision	\$760.00
Swatling Falls PDD	\$190.00
421 Halfmoon Flex Park PDD	\$381.65
Cardin Acres PDD – Hodorowski	\$356.78
Total	\$7,099.93

A resolution is necessary to create additional appropriations within the 2014 Water Fund Budget. The purpose of this creation is to provide adequate budgetary appropriations for the purchase of water. The Town purchased water at a higher cost from City of Troy then we were able to produce it for, due to EPA dredging in the Hudson River. The Town will be reimbursed for the difference by EPA.

DEBIT:	Appropriated Fund Balance	30-599	\$200,570
CREDIT:	Appropriations	30-960	\$200,570
	Subsidiary: Source of Supply, Power & Pumping		
	Purchase of Water – 30-5-8320.42		\$200,570

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

There being no further business to discuss or resolve, on a motion by Councilman Hotaling and seconded by Councilman Connors, the meeting was adjourned at 7:30 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk