

The June 19, 2013 Regular meeting was called to order at 7:00 pm by Deputy Supervisor Polak in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Walter F. Polak, Deputy Supervisor
Paul L. Hotaling, Councilman
Craig A. Hayner, Councilman
John P. Wasielewski, Councilman
Matthew J. Chauvin, Deputy Attorney
Lynda A. Bryan, Town Clerk

Melinda A. Wormuth, Supervisor - Excused
Lyn A. Murphy, Town Attorney - Excused

The Supervisor opened the meeting at 7:00 pm by leading the Pledge of Allegiance

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Councilman Wasielewski: The only thing under my prevue tonight, we have had a number of complaints about loose animals on the Town's walking paths. Animal Control has been investigating and has been citing owners of unleashed dogs. We are on that. Thanks.

Deputy Supervisor Polak: I have spoken to a couple of residents. I've had calls. They were going to do some extra patrolling and PJ was going to get some more signs down there regarding the dogs and the rules of the trail.

Councilman Wasielewski: We are increasing the signage on the Canal trails.

Deputy Supervisor Polak: Great, thank you.

Councilman. Hotaling: I have a couple of things. This past Saturday at our Town Park, Halfmoon Baseball had their end of season Family Day Party. Over 400 families attended. It is a great organization with everybody pulling together. Not only is it just about young kids in Baseball, they also awarded a Scholarship to a young gentleman, Nick Catina, who was a lifelong Halfmoon Baseball player. He graduated from Shen this year. I would like to personally thank him.

Also, our Character Counts program here in town had fundraisers and donations. People all pulling together to make it happen. Last year we did 107 turkeys for residents in town who really needed it, and we also sent 47 kids to camp on Scholarships who would be home and probably would not have that much of a summer if it did not happen.

Just a reminder, they are going to start to flush the fire hydrants soon throughout the town. Thank you.

Deputy Supervisor Polak: I have a couple of items under the Board Reports. The first one is the Zoning Review Committee will meet in this room next Thursday at 7:00PM. The other item that I had is the Hazardous Waste Day again this year. It is a joint venture with Clifton Park and that will be on September 7th from 8-4. You can register on line at CliftonPark.org, and also you can pick up registration forms at the Town Clerk's Office. That is all that I have.

DEPARTMENT REPORTS – month of May

1. Building

Total # Permits- 126 Total Fees Submitted to the Supervisor - \$26,428

2. Fire

Total # Permits- 24

Total Fees Submitted to the Supervisor - \$1,218

PUBLIC PRIVILEGE (for discussion of agenda topics) No one came forward.

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approving the following: Sign Application for Bowl New England (Spare Time Bowl), located at 1668 Route 9 and for a Change of Use for Kid Kampus, located at 282 Grooms Road.

Received & Filed

2. **Received** from the US Army Corps of Engineers, a copy of a letter of their findings to the Sheldon Hills Homeowner's Association. After reviewing their submission, and based on the information provided, it appears that a Department of the Army permit will not be required for their proposal.

Received & Filed

3. **Received** from the Halfmoon Sandwich & Salad Shoppe, located at 1613 Route 9, their intent to apply for a Liquor License.

Received & Filed

4. **Received** from the Halfmoon Justice Court, their Court Schedule for July – December 2013.

Received & Filed

5. **Received** from Water Commissioners of the Town of Waterford, a letter stating the new purchase rate for water.

Received & Filed

6. **Received** from Gil Abramson a thank you letter about the kindnesses shown him by Henry Pelo at the Transfer Station.

Received & Filed

7. **Received** from US Army Corps of Engineers, copy of the letter to Kim Duncan with their response to her inquiry about the wetland on her property. They will not be impacted by the construction of the residential development Swatling Falls PDD.

Received & Filed

8. **Received** a letter of thanks to the Halfmoon Senior Express from Iona Barber of Marina Woods, for the bus service provided to her. It was such a help.

Received & Filed

NEW BUSINESS

RESOLUTION NO. 156

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Polak, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board approves and orders paid
Vouchers numbered
1240 through 1376 as detailed.

===== FUND TOTALS =====

10 GENERAL FUND	\$46,163.85
20 HIGHWAY FUND	\$21,622.24
25 SPECIAL REVENUE	\$6,174.08

30 CONSOLIDATED WATER	\$48,290.26
65 LIGHTING DISTRICT	\$414.73
ABSTRACT TOTAL:	<u>\$122,665.16</u>

RESOLUTION NO. 157

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Polak, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board approves the minutes of Town Board meeting of, June 5, 2013 as presented.

RESOLUTION NO. 158

Offered by Councilman Hayner, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Polak, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board approves scheduling a Public Hearing to amend Local Law to reflect changes in the dedication/bonds/letter of credit process, on July 3rd, 2013 at 7:00 pm

RESOLUTION NO. 159

Offered by Councilman Hotaling, seconded by Councilman Hayner: Approved by the vote of the Board: Ayes: Polak, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board approves participating in Hazardous Waste Day with Clifton Park again this year. It will be held on September 7th at the Clifton Park Transfer Station on Ray Road. Applications to register can be picked up at the Town Clerk's Office starting June 28th.

RESOLUTION NO. 160

Offered by Councilman Hotaling, seconded by Councilman Hayner:: Approved by the vote of the Board: Ayes: Polak, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board authorizes renewing membership with the Saratoga County Chamber of Commerce for the 2013 annual membership investment amount of \$360.00.

RESOLUTION NO. 161

Offered by Councilman Hotaling, seconded by Councilman Hayner:: Approved by the vote of the Board: Ayes: Polak, Hotaling, Wasielewski & Hayner

RESOLVED, to establish and report the standard work days for elected and appointed officials to the New York State and Local Employees Retirement System in accordance with regulation 315.4 of the New York State Comptroller's Office.

WHEREAS, the Town Board of the Town of Halfmoon is dedicated to open government and fiscal responsibility to ensure that Town funds are utilized in an efficient and effective manner; and
WHEREAS, elected and appointed officials work for the citizens of the Town of Halfmoon and are accountable to those same citizens; and
WHEREAS, regulation 315.4 of the New York State Comptroller’s office requires that the Town Board of the Town of Halfmoon re-establish standard work day for elected and appointed officials after reviewing the detailed accounting of hours worked documented by elected and appointed officials for three consecutive months; and
BE IT RESOLVED, that the Town of Halfmoon hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based upon the record of activities maintained and submitted by these officials to the clerk of the Town:

Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Employer Record of Time Worked (Y/N)	Days/Month (based on Record of Activities)
Elected Officials					
Supervisor	Melinda Wormuth	6	01/01/2012-12/31/2013	N	22.67
Town Clerk	Lynda Bryan	7	01/01/2012-12/31/2015	N	24.91
Highway Superintendent	John Pingelski	8	01/01/2012-12/31/2015	N	26.13
Board Member	Craig Hayner	8	01/01/2012-12/31/2015	N	13.19
Appointed Officials					
Deputy Town Clerk	Laurie Sullivan	8	01/01/2012-12/31/2015	Y	N/A
Deputy Town Clerk	Sharon Phelps	8	01/01/2012-12/31/2015	Y	N/A
Deputy Town Clerk	Carol Cooper	8	01/01/2012-12/31/2015	Y	N/A
Deputy Receiver of Taxes	Kiva Cropsey	8	01/01/2010-12/31/2013	Y	N/A
Clerk to the Town Justice	Christine Phillips	8	01/01/2012-12/31/2015	Y	N/A
Clerk to the Town Justice	Marlene Carey	8	01/01/2010-12/31/2013	Y	N/A
Deputy Highway Superintendent	William Bryans	8	01/01/2012-12/31/2015	Y	N/A
Assessor	Jo-Ann Smith	8	01/30/2011-09/30/2013	Y	N/A
Town Attorney	Lyn Murphy	6	01/01/2013-12/31/2014	N	12.45
Deputy Town Attorney	Matthew Chauvin	6	01/01/2013-12/31/2014	N	15.61
Planning Board Member	Donald Roberts	8	01/01/2012-12/31/2018	N	0.89

On this 20th day of June, 2013

Date enacted: June 19, 2013

I, Lynda Bryan, Town Clerk of the Town of Halfmoon , State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such borad, at a legally convened meeting held on the 19th day of June, 2013 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board consists of five members, and that 4 of such members were present at such meeting and that 4 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto Set my hand and the seal of the Town of Halfmoon.

RESOLUTION NO. 162

Offered by Councilman Hayner, seconded by Councilman Waselewski: Approved by the vote of the Board: Ayes: Polak, Hotaling, Waselewski & Hayner

RESOLVED, that the Town Board approve the Supervisor’s Report for the Month of May 2013 as presented.

RESOLUTION NO. 163

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Polak, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board authorizse the Town of Halfmoon receive dedication of a 20 foot strip of land for the LWRP (Local Waterfront Revitalization Program) Park/Trail connection and authorizing the Supervisor and Town Attorney execute all documents necessary to effectuate the dedication, record said documents and pay all required recording fees to The Saratoga County Clerk in order to complete transfer, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 164

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Polak, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board authorizes the renewal of Mobile Home Park licenses for the 2013-2014 licensing year per inspection and approval of the Director of Code Enforcement as follows: West Crescent Mobile Home Park, Springbrook Community, Midway Community, Hollner Mobile Home Park, Arrowhead Mobile Home Park, Martindale Mobile Home Park, and Gregoire Mobile Home Park.

Councilman Wasielewski: This is this inclusive of every Mobile Home Park in town?

Clerk Bryan: No, these are just the ones that the Director of Code Enforcement has gone through for inspection.

RESOLUTION NO. 165

Offered by Councilman Hayner, seconded by Councilman Wasielewski,: Approved by the vote of the Board: Ayes: Polak, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board authorizes the Supervisor to make the attached Creation of Appropriations

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit: Estimated Revenues 25-510 \$6,174.08
 Subsidiary: 25-4-2189 Home &
 Community Services \$6,174.08

Credit: Appropriations 25-960 \$6,174.08
 Subsidiary: 25-5-1440.40 Engineering
 Contractors Inspections \$6,174.08

Information Only: The above was derived from the following breakdown of charges to be paid on the June Abstract for engineering and related fees:

NAME	AMOUNT
Rolling Hills Ph II & III	\$543.58
Glen Meadows PDD	\$650.00
Arlington Heights Ph II	\$145.00

Linden Village	\$145.00
Earl Mixed Use Comm	\$435.00
Pleasant Valley Estates	\$4,255.50
Total	\$6,174.08

The following creation of appropriations is needed in the General Fund based on the money received from five participants of the American Red Cross CPR recertification class as follows:

DEBIT: Estimated Revenues 10-510 \$135
 Subsidiary: Parks & Recreation Charges
 10-4-2001.00- \$135

CREDIT: Appropriations 10-960 \$135
 Subsidiary: Recreation– Contractual
 10-5-7140.40 - \$135

PUBLIC PRIVILEGE (for discussion of non-agenda items) No one came forward.

There being no further business to discuss or resolve, on a motion by Councilman Hayner and seconded by Councilman Wasielewski, the meeting was adjourned at 7:10 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk