

**The October 01, 2014 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:**

Kevin J. Tollisen, Supervisor  
Paul L. Hotaling, Councilman  
Daphne V. Jordan, Councilwoman  
John P. Wasielewski, Councilman  
Lyn A. Murphy, Town Attorney  
Cathy L. Drobny, Deputy Town Attorney  
Lynda A. Bryan, Town Clerk

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**PUBLIC HEARING – TO EXPEND MONIES FROM THE GENERAL FUND CAPITAL RESERVE FOR THE 2015 BUDGET.**

**Supervisor Tollisen** asked if anyone from the public wanted the Public Hearing Notice read. No one asked and **the Supervisor opened the Public Hearing at 7:02 pm**

Please take notice that the Town Board of the Town of Halfmoon will hold a Public Hearing on October 1, 2014 at 7:00pm or as soon thereafter as the agenda allows. This Public Hearing will be held in the A. James Bold Meeting Room at the Halfmoon Town Hall, 2 Halfmoon Plaza, Halfmoon, NY, to expend monies from the General Fund Capital Reserve for the following items:

Town Justice	Copier	\$ 1,000.00
Buildings	Justice Bldg: Carpet & Courtroom reno	\$75,000.00
Code Enforcement	2 Trucks & Light Bars	\$51,600.00
Parks	Mower, Sprayer, Hoist, Utility Windshield	\$15,000.00
Senior Van	Mini Van	\$23,500.00
Central Data	Server, 3 Copiers/Printers, Tablet, Computers,Public Wireless Access Point,	

Online Software app & Credit Card Process \$ 65,000.00  
Total Capital Reserve \$231,100.00

Subject to permissive referendum. Please take further notice that at such Public Hearing any and all interested persons will be heard

**Supervisor Tollisen** asked if anyone from the Board or public had any questions and hearing none, **the Supervisor closed the Public Hearing at 7:04 pm**

### **RESOLUTION NO. 312**

**Offered** by Councilman Hotaling, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski & Jordan

**RESOLVED**, that the Town Board approves expending the monies from the General Fund Capital Reserve for the 2015 Budget, subject to permissive referendum

### **PRESENTATION: 421 FLEX PARK, LLC-AMENDEMENT TO NYSEG PDD AND PARKFORD PDD**

**Jason Dell**, I am an engineer with Lansing Engineering, here on behalf of the applicant for the 421 Halfmoon Flex Park. I am also here with Dean Taylor; he is also a representative of the applicant on the realty end of things. The proposed project is located along the north side of Route 146. It is located between Parkford Drive and 4 Enterprise Drive and the backside of the building over here. The site is comprised of 2 parcels, one of which is approximately 6.8 acres in size and is occupied by the back portion of the property. There is also a smaller property located up front along 146 which is about .61 acres. Both of those lots are currently zoned C-1. There is an additional portion of the project property that is about 2 acres that is currently on the property that 4 Enterprise is situated on along the western side of the property. To give you a setting for the surrounding zoning and use in the aerial along Route 146, we've got the NYSEG PDD located to the east of the project site and the Parkford PDD is located immediately west of the project site. So the site itself straddles both PDD's.

For the proposed project, the applicant would like to do a truly flex space type development. For that, he is proposing a 45,500 square foot flex space building that will have overhead doors as well as loading dock access. The second building on the western side of the property is approximately a 15,000 square foot building that will also be utilized as truly a flex space type development. Water would be provided to the site from a connection from the water main that is located along Route 146. There is adequate capacity in the area to service the project. We would connect the project to the existing sanitary sewer force main that is located along Route 146. There is also adequate capacity in that line too. Storm water will be managed on site and in accordance with the storm water management regs set forth by the DEC. So, in order to obtain the objectives for the project, the applicant would like to have the 2 properties as well as the portion of the property that is currently occupied by 4 Enterprise included in with the Parkford PDD's zoning. Parkford PDD's zoning allows for more of an M-1 industrial type use. 2 acres from the NYSEG PDD as well as the 2 parcels for our project would be consolidated and proposed to be placed in the Parkford PDD.

As a public benefit for this project, the applicant has offered to provide the town with \$30,000 to go towards snow removal equipment or something of that nature. With me here tonight is Dean Taylor and he will talk for the need for this type of a use in this area.

**Dean Taylor:** I am a licensed NYS Real Estate Agent with ReMax Park Place. The reason why we are seeking this type zoning to go into the Parkford PDD is that there is an awful lot of inventory out in light industrial. Basically the difference between what I see as your C-1 light industrial zoning, it allows for manufacture of the assembly of products that were manufactured elsewhere. You have to use a special use permit to do a laboratory type situation, whereas if we go to the M-1 zone, an M-1 zone would allow for the actual manufacture of products. At Exit 10 in Clifton Park, we have a 40,000 square foot building that was CO'd approximately in January of this year and we have filled that up and that is up for attorney review today. That will have us completely filled up with flex space very similar, different developer, but similar format to this.

During the time that we filled that 40,000, we also filled another 37,000 square foot building in the same time that there was a spec building in the Liebich Lane. This is a 60,000 and to my knowledge, they do not have the first tenant yet and both buildings were completed at the same time. We have a brewery, we have the Helping Hands School here, and we also have 8 different sub-contractors for Global Foundries. It is very important to them that they are able to get down to Simitech in a reasonably quick time and also get up to Global Foundries. A lot of these service companies, when they get the call, they have 1 half hour from the time they get the call, to grab the part if they have the part and get up there, and you have to be on the site in a half hour. Believe it or not most of these companies have looked in the Liebich Lane area, but they were not able to go there because they felt that they were just a little bit further away to get onto the Northway.

There is another 115,000 square feet that is in the approval process right now plus a 15,000 square foot building that is going to be started by that developer in the next couple of weeks. In addition to the 115,000 square feet, there is another project up on Kinns Road & Route 9. This is an approved subdivision that will be filed with the County Clerk in approximately 3 weeks and this calls for another 400,000 square feet. All of these have the same type zoning. In my opinion, to lure these type businesses, we have to have a different product. They are not going to be able to manufacture. For example, if we have somebody who is going to provide, Herrington Plastics is another company that supply the very engineered finite plastics for the industry, they would not be able to manufacture them in any of these, but yet now, we would be close enough that they can manufacture in this area. I am sure that we will absorb this 500,000 square feet. This particular parcel, I would not advise my client to go ahead and start building if he has this same old zoning and it is a little more difficult location.

Not everything is going to be Global Foundries related. However, it helps with the absorption. In this area here, we are looking at a total of 12 tenants and 8 of them are Global Foundries. What happens that with Global Foundries taking up that space, it pushes everything out to the other areas. That is generally what our theory is and why we are here instead of looking for another light industrial zone, we would like to go into the Parkford PDD. This way here we feel that we can attract businesses to the zoning and not the location.

**Supervisor Tollisen:** What are the sizes of the 2 buildings that you are talking about again?

**Dean Taylor:** This is a 45,000 square foot building, but how it is designed is that we would be having 5 spaces that would be approximately 5,000 square foot. Of the tenants that I have done a couple of hundred thousand square feet of leasing for the Global Foundries support companies. What I am finding is that they want a bathroom, maybe an office, maybe two, but mostly what they need is distribution warehouse. Hoffman Wire, they will cut the wire to the specs and when they show up at the job, they have it all cut and they just have to install. Another company that does a lot of work up there is Flooring Environment, he does the same thing.

He pulls carpet out and when you come to his office. You say what do you need all of this space for and in the morning they are constantly cutting their flooring out, put it on the truck and they ship it and just have to trim it up. It makes them much more competitive. We have a piping contractor and their piping is about ¼ inch and it goes for twice the price of 12 inch piping. It's very technical and what they do is basically store the piping and when they get the call, they load it up on their truck and bring it up to Global Foundries. So, of these spaces of the 40,000 square foot, we have a distillery that is going to use 8,800 square foot and then we've got somebody else that I can't mention that is 10,000 square feet, but everybody else is 5,000 and 6,000 square feet. All they have is basically a small warehouse office and bathrooms. They need overhead drive up doors; they have to be large doors and large loading docks: one loading dock, one overhead door 4,500 square feet of warehouse, 500 square feet of office and bathroom. That seems to be the model. I did go down a few years ago to the Poughkeepsie site and it looked like the same product there as what we are doing here. That is where we got the inspiration to do it. It has been very much a success.

**Councilwoman Jordan:** I have spoken to you about some of this before. The uniqueness of this project is that it would be M-1 as compared the other projects.

**Dean Taylor:** That is light industrial and this is heavier industrial and the biggest thing is the manufacturing and laboratory.

**Councilwoman Jordan:** OK, thanks.

**Councilman Wasielewski:** Dean, do you think the space is big enough? You talk about the expansion; we are only looking between the two buildings about 60,000 square feet.

**Dean Taylor:** Well, when you say big enough, we haven't been getting the calls for the larger spaces. You now have, 20,000 square feet these days with the tech companies is a large space. There are very few of those out there. I am sure that once we start filling it up we will think it is too small, there is somebody out there that is looking for 100,000 square feet, but we just can't fit them on this site.

**Councilman Wasielewski:** I am always happy to hear about business wanting to move to Halfmoon and job creation. I think it is a fantastic thing. I think that this is a good location for it. The nature of the manufacturing would be my only concern at this time. Are we looking at hazardous, fumes, chemicals, other dangers that might be involved?

**Dean Taylor:** You bring up a good point. There is in Parkford, I don't know if the Board is aware, but Momentive Performance Materials, they do have a storage site for their materials.

**Councilman Wasielewski:** On Enterprise, right?

**Dean Taylor:** 20 Solar Drive. It is a 24,000 square foot building and it was one of those solar town walk in cooler types, they have to keep it refrigerated. The actual set up was \$1.5 million dollars to the requirements, they require non spark. Everything in that whole section is non- spark. You have to put in to you coolers, when the fans start, they have to be non-spark. There are all sorts of mediation in the event that there was ever a spill. The product comes in 50 gallon sealed containers and they are shrink wrapped on pallets. It is very unlikely that anything would happen, but in the event that it happened, the sprinkler systems are all turned to the chemical instead of the water, depends what the MSO requires. Each product that is stored there is over seen by another entity. I believe that John Cooper did the last inspection over at the Momentive site. He could probably give the Board a little bit more insight as to how that operation goes, but I wasn't involved in the engineering that went into the 3 different methods if something were to happen

**Councilman Wasielewski:** Well, the Fire Departments train there regularly on Solar Drive because of the hazardous materials. Are we looking at the same extent of hazardous materials at this site?

**Dean Taylor:** I would like to have that. That would open up and I do believe that Global will be seeking that type of facility. Now, I don't know if that the 4 & 32, where it is going to be allowed. I don't know if that is going to be within the area of where they want to be.

**Councilman Wasielewski:** OK

**Dean Taylor:** I just want to add to that Global doesn't normally do the lease for that. They would do it with their logistic company. Those companies are actually larger and stronger than Global. They are all very regulated and very prestigious companies with a lot of integrity.

**Councilman Wasielewski:** So as far as traffic goes, you see 18 wheelers, tractor trailers

**Dean Taylor:** I am going to see tractor trailers delivering the bulk product and most likely it is going to be the smaller local delivery trucks taking it out of the overhead doors based on what I am seeing up at Exit 10.

**Councilman Wasielewski:** OK, fair enough. Thank you.

**Supervisor Tollisen asked if the Board or the public had any other questions, there were none.**

### **RESOLUTION NO. 313**

**Offered** by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski & Jordan

**RESOLVED**, that the Town Board refers the 421 Flex Park, LLC amendment to NYSEG PDD and Parkford PDD to the Planning Board for their review and recommendation.

### **POLL OF THE BOARD**

Councilwoman Jordan	Aye
Councilman Wasielewski	Aye
Councilman Hotaling	Aye
Supervisor Tollisen	Aye

### **PRESENTATION: BETTS FARM PLANNED DEVELOPMENT DISTRICT**

**Gavin Vuillaume, with Environmental Design:** I am here with Chris and Ed Abele who represent Abele Builders and is the applicant for the Betts Farm PDD. I will quickly start off by thanking the Town Board for giving us the opportunity to present this project. It has been an ongoing project for the last 2-3 years.

**Supervisor Tollisen:** Just let me preface that this is before the Town Board because of the changes. I actually asked that they come back to the Town Board for a new presentation. This is something that has already been before the Planning Board, but I asked that they come back because of the changes.

**Gavin Vuillaume:** With that, we obviously made some changes, but before we get to those changes, I guess for some of the new Town Board members, I will just give them a quick rundown of the project. It has essentially stayed the same as far as the intensity of the project and the type of housing that is being provided at this location. The site itself is 152 acres, it is currently zoned AR; agriculture and is located at the end of Betts Lane. The map that we have this evening shows Betts Lane along this edge here and we also have access here out to Hayner Road. The project is accessed from two points and obviously with the lay out that we provided before; this newer layout is very similar. I did bring that other map if you would like to see that one. I can show you the map that was the originally presented to the Planning Board a couple of years ago. If you have any questions on the original layout, we can look at that.

For tonight, we just wanted to bring you up to date with the changes that have been made with the project. Before I get to the differences of the two layouts, I should explain some reasons for the changes. As you know over the last few years the housing market has changed. The applicant, Abele Builders has experienced that with two of their projects, Sheldon Hills and Glen Meadows. Sheldon Hills is pretty much finished now and at their last stages of that project. It has been a very successful project for the applicant, but they did make some changes as the project

became fully built. They are starting to realize some of those changes now with the newer development Glen Meadows PDD. That project is very close to this one. That would be over in this general area over here. There is another sub-division Swatling Falls which is right adjacent to this one as well. The housing products in those two housing developments have changed to meet the market. The market no longer is looking for the attached dwellings. The market also doesn't seem to be looking for large homes. Many of the people looking to purchase homes in this area are looking for smaller lots and possibly are maintenance free. That is something that this PDD will provide. That is really the main reason for some the changes that have occurred with the layout. There was also some discussions with the school as far as them being potentially interested in some property adjacent to this, so that has changed some of our thinking on how the subdivision is going to be laid out. Essentially, the main focus is on the revised layout of the roads. The unit breakdown which ends up being I think 102 two-family units along with 120 patio homes units. So, it would be 222 residential units being proposed in the project.

The public benefit for this is still the same. Because of the residential usage and the residential properties in the area, there seems to be a high demand for athletic fields. Back when we first started this project, the applicant had proposed to not only provide land, but also develop several ball fields, and we continue to do that as part of this public benefit for this project. Some of the location of that has changed just a little bit, but essentially it is in the same area that we had before. So the public benefit is essentially the same. We have done traffic reports. We have talked to the sewer district and made sure that there was enough capacity with the pump station that was developed for this. With the traffic, the applicant is committed to make some improvements to Betts Lane which currently is an underutilized, somewhat unimproved road, it's a very narrow road and there will be some modifications that are necessary for that. So the applicant will certainly be providing improvements to that road.

As far as the housing products itself, I do not know, Chris or Ed, is there something else that you would want to add at this time right now or anything that I forgot?

**Chris Abele:** Gavin basically hit on all of the objectives that we have experienced. It is going to be a maintenance free community, as is Sheldon Hills and Glen Meadows. We are seeing a demand for smaller lots and if you are going to do a maintenance free community, the lots should be smaller so that you can provide a reasonable cost for maintenance. We want to mimic Sheldon Hills, excessive landscaping, lighting, and walking trails. We want to do a master plan community. We feel that there is a need for that and the product would be empty nest targeted but it would not be exclusively empty nest. What we are finding in Glen Meadows and Sheldon Hills, it tends to be a slightly older demographic and we feel that there is a big need for that. Like Sheldon and Glen we want to do a nice community and hopefully be successful.

**Supervisor Tollisen:** What is your density per acre, Chris?

**Chris Abele:** We have 222 units and 150, so what would that be, 3 units per  $\frac{3}{4}$  of an acre.

**Councilman Wasielewski:** Those are buildable acres?

**Chris Abele:** No.

**Councilman Wasielewski:** That number changes. Out of the 152, how much are buildable?

**Chris Abele:** I would say about 100 acres.

**Supervisor Tollisen:** In see in your narrative it says about 60 acres of open space?

**Chris Abele:** One thing that I would like to say, I want to express my favoritism for density. I know that can be a subject that people might hesitate at, but I've always said that for the last 10 or 20 years, if you have a significant dense project, you can afford to put the right amenities in to make it a good project. I want to refer to, and I know that I am a broken record but I want to refer to Sheldon Hills. We put the clubhouse there which there will not be one here, extensive landscaping, walking trails and lighting. The density to me as a developer is not a negative.

**Supervisor Tollisen:** Question's from the Board?

**Councilwoman Jordan:** I have a question. You did mention walking trails and I believe that members of the Open Space & Trails Committee have spoken I think to Chris regarding a trail connecting the Champlain Canal Trail along McDonald's Creek and coming out at the Town Park. I don't see anywhere here as part of a public benefit that that specific trail has been discussed in here.

**Chris Abele:** Well, I can tell you on Glen Meadows as part of our public benefit, we have committed to do a mile trail and dedicate it to the town. It is at the discretion of the town, wherever they tell us to put it, we are willing to do it.

**Councilwoman Jordan:** Alright, good.

**Councilman Wasielewski:** This changes the road layout from the original design, correct?

**Chris Abele:** Correct.

**Councilman Wasielewski:** There are more cul-de-sacs in this one, correct?

**Gavin Vuillaume:** We have the two cul-d-sacs, no same amount.

**Councilman Wasielewski:** same amount

**Gavin Vuillaume:** (spoke from the audience & difficult to hear) in the original you see that the cul-de-sacs stay the same. Basically what we did was to take the ball fields and put them over to this side and you got the road closer to the property line over here and also have the roundabout similar to what we did in Glen Meadows. So as far as the road changes, I am sorry, there are actually 3 cul-de-sacs, 2 here and 1 at the bottom.

**Councilman Wasielewski:** I know that Highway is concerned about snow removal with cul-de-sacs that is why I am asking. Thank you.

**Councilman Hotaling:** Gavin, as far as your storm water, it is all the same, nothing different?

**Gavin Vuillaume:** That has all stayed the same, nothing has changed in the storm water design. Sewer water is all the same. There is a force main now on the property as part of those other two projects so that part of it has already been installed. The pump station is already installed, so really a lot of the sewer is already there and just need to be connected.

**Councilman Hotaling:** OK, thank you.

**Supervisor Tollisen:** Any more questions from the Board or the public? Hearing none, he asked; what is the pleasure of the Board.

**RESOLUTION NO. 314**

**Offered** by Councilman Wasielewski, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski & Jordan

**RESOLVED**, that the Town Board refers the Betts Farm PDD back to the Planning Board for their review and recommendation.

#### **POLL OF THE BOARD**

Councilwoman Jordan	Aye
Councilman Wasielewski	Aye
Councilman Hotaling	Aye
Supervisor Tollisen	Aye

#### **COMMUNITY EVENTS:**

**October 5<sup>th</sup>:** Hillcrest Fire House will be hosting an Open House at the new station from 12:00 to 5:00 p.m., Residents can tour the new station and celebrate their 50th Anniversary.

**October 8<sup>th</sup>:** Erie Canal Towpath Community Connector Informational Meeting at the Clifton Park – Halfmoon Library

**October 10<sup>th</sup>:** Pick up date for the Halloween Costume Collection. CAPTAIN is looking for gently used costumes for residents. Collection box is in the foyer.

**Mohawk Towpath Byway 12<sup>th</sup> Annual Duathlon** on Sunday October 19<sup>th</sup>. It is a 2 mile run followed by a 17 mile bike and a 2 mile run to the finish

**Clifton Park – Halfmoon Library, Volunteer Fair** on Sunday October 19<sup>th</sup> from 2-4

**Visions of War: Vietnam through the lens of US Air Force Combat Photographer Sergeant Robert Witowski** with an open discussion led by Vietnam Veterans. Thursday October 30<sup>th</sup> 12:00 – 2:00 pm at the Saratoga Springs Library.

#### **TOWN MEETINGS:**

**Town Board Meetings:** 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm except May 7<sup>th</sup> at 2:00pm

**Zoning Board of Appeals:** 1<sup>st</sup> Monday of month at 7:00 pm.

**Planning Board Meeting:** 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm.

**Board of Assessment Review:** 4<sup>th</sup> Tuesday in May

**Senior Center Business Meeting:** 1<sup>st</sup> Wednesday of month at 1:00 pm

**Halfmoon Historical Society:** Last Tuesday of month at 7:00 pm

**Zoning Review Committee:** 3<sup>rd</sup> Thursday of month

**Open Space & Trails Committee:** Monday November 17<sup>th</sup> at 7:00 pm

**Resident Relations Committee:**

**Business & Economic Development Committee:**

#### **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin Tollisen:** The 2015 Tentative Town Budget has been submitted to the Town Clerk for filing and presented to the Town Board for review. I am going to go through some of the 2015 Tentative Budget Highlights. The town budget is comprised in the Town of Halfmoon with primarily two sources of revenue. One source is sales tax and the second is mortgage tax. Without having a town general tax or highway tax, obviously economic factors influence the town budget. So when reviewing my first budget for this year, I took a number of different steps with Bonnie Hatter our Director of Finance and my Budget Officer to look at a number of

different things. What we did, we actually and critically analyzed just about every single line item of the budget. We looked at 5 year trends and how those things go cyclical like a roller coaster. We looked at recent trends as well, for instance, on mortgage tax that has been a roller coaster ride for the past years. If you look at last year's 2013 budget we got about \$1.19 million dollars in mortgage tax. However, if you look at this year's mortgage tax, which mortgage tax goes from October to September for the budget year. Right now, September just finished the 2014 mortgage tax. We had budgeted \$1.2 million dollars for 2014. We will be lucky to get \$720,000. As I have said for months and months, we have been keeping a critical eye on those things and I analyze that on a monthly basis. We have made cuts throughout 2014 where we can. But for 2015, we've had to lower that budget number from \$1.2 million to \$780,000. If I took the 5 year average, it would be about \$930,000. I did not feel that the 5 year average was appropriate for the trend that we were in such a drastic reduction in one year so we made that \$780,000. This is the 36<sup>th</sup> year with no General Fund Town Tax and the 30<sup>th</sup> year that there is no Highway Tax proposed in this year's budget. In the General Fund, I just talked about the mortgage tax; I also will note that there were some significant decreases in some of our expenditures. Number one this year, we were able to take a different health insurance plan for our town employees. That was a deductible plan which we funded the deductible, but basically, it resulted in a net savings to the town. In my budget it is a \$100,000 decrease in health insurance costs, which is a great thing. In addition, there will be a press release going out of my office probably next week; in addition we were able to reduce the utility costs. Some of you may know or have seen in the newspaper; Governor Cuomo announced that the Solar City has been awarded a grant for the Town of Halfmoon to put in solar panels resulting in \$150,000 in utility savings projected for next year. I did not put that entire number in my budget, I took a little bit more of a conservative approach of reduction, but you will see that utility costs were reduced quite significantly. Over a 20 year average they are projecting, we are going to be saving \$4.2 million dollars for our town residents. We are pretty happy about that.

Also in my budget for this year, we are not expecting to use any unappropriated General Fund Balance. We are looking to tow the line on the unappropriated Fund Balance. The General Fund portion of the budget increased by .44%, less than 1% increase. That includes the \$231,000 that we just had the public hearing on for capital improvements. So if you take the capital improvements numbers out of the equation, it went down more actually, but because I have elected to put it into my budget and be the most transparent that I can with expenditures, the General Fund was .44% increase. As far as the Highway Fund, we are actually showing that to be a 5% decrease. That is obviously a very important department for us. The big thing with highway is that we can't predict weather. Precipitation has become my enemy and I think the Highway Superintendents also. If you remember we have had what we call smaller storms in the springtime and you have to put salt on the roads and you have to make sure it is safe. Those salt expenditures have severely cut into the budget. Next year we were able to get a grant for Sitterly Road paving. So we were able to save a little bit of money for road improvements because of the Sitterly Road pavement project that we got the grant for and we will also be using CHIPS money.

As far as the water fund portion of the budget, that went up about 2.5%. Overall if you look at the analysis, the Town Budget for 2015 decreased about \$11,086. Basically this is what I would consider a stable budget and the most realistic budget that I can present to the Town Board for their review. Our residents continue to use services provided by the town for example, there is over 1,000 seniors actively participating in our Senior Center and Educational Programs along with other services. I have continued that contract with the senior citizens and have not reduced that contract. Meals on Wheels, day to day activities, planned trips, senior van use and providing them with a Director are an important and vital service to our seniors.

For our Summer Recreation Program, this past year we enrolled over 700 children. We continue to integrate the Character Counts Program and all of our programs for summer recreation. The town has also employed through its summer recreation and beautification program some kids, which many of them is their first job experience. We also partner with several Not-For-Profit Organizations: CAPTAIN, Center for the Family, Care Links, and the YMCA. I am continuing to provide for those different organizations as they provide services for those who are most in need, those who have financial issues, those who cannot put food on their table, those that need counseling, whether it be domestic violence or child abuse counseling. There is also through the YMCA programs that are reach out to youth that target our teenagers and provide them with needed services on Friday nights so they have an alternative instead of hanging out on the streets. They can actually go to the YMCA and use those programs.

As far as I can see it, the slowly improving economy continues to provide realistic challenges to the Town of Halfmoon. Sales tax numbers again have been a little bit better this year, but mortgage tax revenues have declined sharply. The town has made significant cuts in areas like health insurance as I have explained while maintaining stable coverage for its employees. With the 2014 budget, going back to it, as I have explained on numerous occasions, we are continuing the budget freeze through the end of 2014 for all town departments. That means only necessary and absolutely spending will go forward. The town will also aggressively pursue grant funding. I have not replaced our retired full time grant writer. I have not replaced it with a full time person with benefits, insurance and all of those costs. I have replaced it through the Town Board with a professional company Barton & Logudice which is about \$20,000 and that is in my budget for next year resulting in a savings of about \$50,000 with benefits. As far as the town audit, the CPA firm of Bollam, Sheedy & Torini & Company has issued their statement in respect to their audit and basically stating that for 2013, we have complied with everything that we need too. It is my budget message as well. Moody's rating was an AA3 designation with a negative outlook, HOWEVER, this may not be so clear but I want to make it clear Standard and Poor's has maintained the town's AA bond rating and changed the outlook from negative to stable. Their quote from March 12<sup>th</sup>, 2014 report is "We believe Halfmoon will likely maintain what we consider it's very strong financial flexibility and liquidity despite continuing operating deficits. We consider the town's budgetary flexibility strong and its reserves remain what we view as very strong".

Overall, my budget is very tight. I welcome the Town Board to make any necessary changes necessary. I have scheduled a Budget Workshop, which is not on your agenda but if you would like to come to this, please do so. It will be held on October the 9<sup>th</sup> at 7:30pm right here at Town Hall. It's open to the public. It will be a discussion with the Town Board members on the budget. Anyone from the public who wishes come and ask any questions, I would be happy to answer any questions that you may have. Again, that is scheduled for October 9<sup>th</sup> at 7:30.

## **TOWN OF HALFMOON 2015 TENTATIVE BUDGET HIGHLIGHTS**

### **TOWN BUDGET HIGHLIGHTS**

The Town of Halfmoon relies on two major sources of revenue for the Town budget, mortgage tax and sales tax. This year's Town Budget figures are the result of a number of different statistical data and analyses. The Town Supervisor and Town Budget Officer reviewed actual statistical data of the Town budgets over the past five year period and then compared it with recent trends to formulate the budget. The Town Budget is based on very conservative fiscal expenditures and revenues for the 2015 budget year.

### **NO TOWN PROPERTY TAX AND NO TOWN HIGHWAY TAX**

This budget marks the 36<sup>th</sup> consecutive year there is no general fund Town tax to be levied with the residents of the Town of Halfmoon. This is also marks the 30<sup>th</sup> consecutive year with no Highway tax.

### **GENERAL, HIGHWAY and WATER FUND**

The General Fund portion of the Town Budget shows that there has been a significant decrease in health insurance costs due to the Town switching to a different health insurance plan. There have also been slight cuts in personnel and other employee benefits. There is a two percent (2%) raise budgeted for all year-round Town employees.

The 2015 budget also takes into account a sharp reduction in the expected mortgage tax the Town will receive as the 2014 budget anticipated verses actual revenues shows the Town will receive significantly less mortgage tax.

The Town will not rely upon any use of its unappropriated fund balance for the 2015 budget.

The overall general fund portion of the budget increased less than one half of one percent (actual .44% increase) from the 2014 budget.

The Highway fund portion of the budget shows a decrease of just over five percent (actual 5.08% decrease) over the 2014 budget. The Town will be relying on grant monies awarded in 2014 as well as State monies received thru the CHIPS program for the majority of its road improvements.

The Water fund portion of the budget will increase two and one half percent (2.5%) over last year's budget. The water fund budget operating portion increased slightly from the previous year based upon (1) The Town's continuing to purchase water from the City of Troy due to GE's dredging of the Hudson River and (2) the increased legal fees associated with the GE lawsuit.

**Overall, the Town budget for 2015 decreased \$11,086, which is basically a stable and realistic budget for the year 2015.**

### **PROVIDING NEEDED SERVICES**

Our residents continue to use needed services provided by the Town. For example, over 1000 seniors actively participate in the Senior Center's educational and recreational programs, along with other services. Meals-on-Wheels, Day to Day activities, planned trips and senior van use are important and vital services provided to the seniors.

For our youth, the Summer Recreation Program enrolled over 700 children this past summer. The Character Counts program is integrated into the programming for all summer recreation participants whose ages range from pre-school to 15 years old. The Town also employed youth thru its summer beautification program, many for whom it was their first job experience.

The Town partners with several non-profit organizations to provide support to Halfmoon children, seniors and families in need. These partnerships include: CAPTAIN, Center for the Family, Care-Links, and the YMCA Reach Out for Youth program. The programs offered by these organizations are essential components of our Town as they provide educational, financial, emotional, psychological and other support to those in need.

### **SLOW ECONOMIC IMPROVEMENT CONTINUES TO AFFECT HALFMOON**

The slowly improving national economy continues to present realistic challenges to the Town. Sales tax numbers for the calendar year 2014 to date have been better, but mortgage tax revenues have declined sharply from the previous year. The Town has made significant cuts in certain areas of health insurance, reducing costs while maintaining stable coverage for its employees. The Town has also been recently approved for a state sponsored program thru NYSERDA for solar panels to be placed at the Halfmoon Water Treatment facility. They will be installed at no cost to the Town but will result in significant savings in utility bills that the Town pays monthly. Lastly, the Town refunded some of its bonds resulting in substantial savings to Town residents. Conservative budgeting and spending will continue as the Town finds more ways to cut its expenses.

## **2014 BUDGET FREEZE**

Shortly after January 2014, with the realization that mortgage tax numbers were significantly lower, the Town Supervisor instituted a budget freeze for 2014 spending. This means only expenditures for the health, safety and welfare of our community can be incurred without the Town Supervisor's approval.

## **GRANT FUNDING**

The Town continues to aggressively pursue federal, state and other grants. These grant awards have been and will continue to be used for road, sewer, water, energy efficiency improvements, sidewalk, park, trail, recreational, and court projects. These are projects that would have otherwise been funded exclusively by the Town or would have been deferred due to the lack of funds.

## **AUDITOR AND BOND RATING AGENCY EVALUATIONS OF TOWN FINANCES**

Annually the Town's finances are examined by an independent auditing firm. For the most recently completed fiscal year 2013, the CPA Firm, Bollam, Sheedy, Torani & Company issued the following opinion regarding the Town's financial statements and internal controls:

*"In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental and fiduciary funds and account groups of the Town of Halfmoon, as of December 31, 2013 and the changes in financial position of the governmental funds for the year then ended in accordance with the accounting and reporting practices permitted by the New York State Office of the State Comptroller..."*

The Town of Halfmoon continues to have a very strong credit rating as reflected by Moody's 2014 rating of the Town with its "Aa3" designation. Another rating company, Standard and Poor maintained the Town's AA bond rating and changed its outlook from negative to stable. Standard and Poor's report stated:

*"We believe Halfmoon will likely maintain what we consider its very strong financial flexibility and liquidity. Despite continuing operating deficits, we consider the Town's budgetary flexibility strong; in addition its reserves remain what we view as very strong". (Standard & Poor Report, March 12, 2014).*

Respectfully submitted;

Kevin J. Tollisen  
Town of Halfmoon Supervisor

**Supervisor Tollisen:** The second item that I have for tonight, is the last few meetings we have put out to sell 2 parcels of property on Poplar Drive which is off of Grooms Road in the Town of Halfmoon and I believe is in Aspen Ridge Development. That has actually been listed with 21<sup>st</sup> Century Properties. An offer came in today that has been negotiated for a couple of days. The offer is for \$52,000. The Town Attorney has reviewed it. The appraisal of that property was done by Bryce Appraisal Services. The appraisal was in the amount of \$54,405. I also have a letter from the Real Estate Agent from 21<sup>st</sup> Century Properties recommending that this is a good offer. The offer again is \$52,000 and if the Board is acceptable to that I would move that the Board accept the contract for the sum of \$52,000. It would be subject to permissive referendum #1 and #2 at the request of the Town Attorney, it be subject to the purchaser paying the transfer tax. The commission would be 5% to the realtor and it would be subject to final approval from the Town Attorney's Office. Just let me make sure, did I miss anything?

**Attorney Murphy:** Just to be clear, the taxes would be paid by the purchaser, not the Town Attorney.

**Supervisor Tollisen:** Is that what I said? So the transfer tax will be paid by the purchaser. This is for both SBL numbers for a total of 3.66 acres.

**Councilman Wasielewski:** Just for the record, can we describe the nature of these two plots?

**Attorney Murphy:** I think what you are requesting is that the way the property is laid out and I believe the Supervisor has a map; it shows in the appraisers office what we commonly refer to as a paper street which provides frontage for the back lot. That paper street was designed to hook into the neighborhood which abuts the property. That neighborhood ended up building a cul-de-sac instead of a through street based on the approvals that they received. So this paper street does not exist so the back lot does not have frontage to a town road so it isn't developable to anybody but the person who is making the offer and owns the lot in front of the property. So only one of the pieces of property is on a town road, the other one is not.

**Supervisor Tollisen:** I believe that the Board got a copy of the contract ahead of time and you have the appraisals and the letter from the realtor with her recommendation.

**Councilman Wasielewski:** The town has no further use of these 2 parcels and it is land locked and not accessible to anyone other than those owning the adjoining properties, correct?

**Attorney Murphy:** Correct, which is why the appraisal came back the way that it did and the realtor is recommending what they are recommending.

**Councilman Wasielewski:** Just for the record, thank you.

**Councilwoman Jordan:** and the other piece to that is that the 2 parcels have always travelled on one deed together, so they are not separate.

**Supervisor Tollisen:** Anything further? We would need a motion to approve subject to permissive referendum and subject to the purchaser paying the property transfer tax and 5% commission paid to the realtor and final approval by the town Attorney's Office and I would expect for me to execute any and all documents on behalf of the town.

#### **RESOLUTION NO. 315**

**Offered** by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski & Jordan

**RESOLVED**, that the Town Board accepts the contract for the sale of the parcels on Poplar Dive for \$52,000, property transfer tax to be paid by the purchaser, 5% % commission paid to the realtor subject to permissive referendum and final approval of the Town Attorney.

#### **POLL OF THE BOARD**

Councilwoman Jordan	Aye
Councilman Wasielewski	Aye
Councilman Hotaling	Aye
Supervisor Tollisen	Aye

**Supervisor Tollisen:** October 5<sup>th</sup>: Hillcrest Fire House will be hosting an Open House at the new station from 12:00 to 5:00 p.m., Residents can tour the new station and celebrate their 50th Anniversary. I will be there at 1:00 pm on Sunday on behalf of the town to help them dedicate their Fire House. We have a resolution to honor the opening of the new fire house and dedicating that.

#### **RESOLUTION NO. 316**

**Offered** by Councilman Hotaling, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski & Jordan

**RESOLVED**, that the Town Board honors the Hillcrest Fire Company on the dedication of their new building on October the 5<sup>th</sup> and presenting them with a resolution from the Town of Halfmoon.

#### **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Daphne Jordan:** 1) Chair of Business and Economic Development, Chair of Insurance (Liability and Medical), 2) Liaison to Open Space and Trails Committee, (3) Co- Liaison to Zoning Board

I just wanted to announce that on October 8<sup>th</sup>: there is an **Erie Canal Towpath Community Connector Informational Meeting at the Clifton Park – Halfmoon Library**. It connects Clifton Park and Halfmoon along the Towpath Trails. So, this project has been around for a while and this is the first public informational meeting on that and it is on October 9<sup>th</sup> from 7-9. This connection trail begins at the park area of Ferry Road in Clifton Park and goes eastward along the Erie Canal Towpath and it ends here on Clamsteam Road in Halfmoon. This project has been in the works for a while and they expect it to be completed a year from now.

**Open Space Committee** met with the developer of Swatling Falls so that we could have input on the trail that is supposed to be in that development. It was a great meeting, the developer is responsive as to what the Open Space and Trails Committee wants in terms of making that part of the trail part of our wish list for connecting the Champlain Canal to the Town Park. We also looked at the open space of 28 acres around the falls itself that will be donated to the town.

**John Wasielewski:** 1) Chair of Ethics Committee, 2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police, Animal Control), 3) Chair of Committee on Resident Relations, (4)Co- Liaison to Planning Board

Going along with what the Supervisor mentioned, I had the opportunity to view the Hillcrest Fire Department Fire Station. It is a beautiful facility and not just built for 2014 but for many, many more years to come. Hillcrest should be commended on the wonderful job that they did with their new facility. I wish them all of the best.

October is Fire Prevention Month, we will be having a resolution at the next Town Board meeting and honoring the volunteers and emergency responders throughout Halfmoon.

**Resident Realtions**, the hand outs are all done and are at the printers and we will be meeting next week. Members will be notified. That is all I have, Mr. Supervisor.

**Paul Hotaling:**1) Chair of Parks & Recreation, Infrastructure (Water, Highway, Building & Maintenance), 2) Chair of Committee on Not for Profit Organizations and Character Counts, 3) Chair on Committee on Baseball/Athletic Organizations, (4)Co- Liaison to Planning Board, (5) Co-Liaison to Zoning Board, (6) Co-Chair of Zoning Review Committee

First off, I would just like to thank Supervisor Tollisen and the Finance Director Bonnie Hatter. I sat in on the majority of the budget meetings. People don't know the dedication that went into that. Our Department heads, our staff, everybody has stepped up to the plate to help out. We are moving forward and everybody still has a job. Thank you for your efforts.

The Fall Festival this year was a huge success. I want to thank the Celebrations Committee for all of their efforts and all of the town employees who helped, especially David Maxfield.

The Park improvements are coming to completion. We now have water in field #1, the sprinkler system is working great. All of the exercise equipment has all been assembled and on the trail and the Toddler Playground is being used every day. Thank you.

**Lynda Bryan;** 1) Chair of Senior Programs, 2) Chair of Committee on Historical Archives

### **PUBLIC COMMENT (for discussion of agenda topics)**

**Deanna Stephenson, 7 Cindy Lane:** I just have a quick question regarding number #3 of Old Business, is that a typo? Is that \$7,500 or \$75,000?

**Supervisor Tollisen:** Seven thousand five hundred.

**Deanna Stephenson:** OK, got it. Clough Harbour & Associates does garbage?

**Attorney Murphy:** They are country wide. They have offices all over the country and they do have a division dedicated to landfill. In fact they maintain our landfill right now that we have closed as part of that division.

**Deanna Stephenson:** That is a considerable savings. (Spoken from the audience and rest could not be heard)

**Supervisor Tollisen:** We were happy. Again, even though Clough Harbour is our engineers, we do believe that things like this do serve us better by going out for RFP's. You can see that in the final results here.

### **DEPARTMENT REPORTS – month of August**

#### **1. Building**

**Total # Permits – 115      Total Fees Submitted to the Supervisor - \$15,222**

#### **2. Fire**

**Total # Permits – 15      Total Fees Submitted to the Supervisor - \$735**

### **DEPARTMENT REPORTS – month of September**

#### **1. Town Justice Suchocki**

**Total # Cases – 283      Total Fees Submitted to the Supervisor - \$29,790**

#### **2. Town Justice Wormuth**

**Total # Cases – 238      Total Fees Submitted to the Supervisor - \$25,390**

#### **3. Senior Express**

**Total # Riders – 317      Total # Meals - 464**

### **CORRESPONDENCE**

**1. Received** from the Town Planning Board Resolutions from the September 22, 2014 meeting as follows: Approval of the Lands of M. Hickok & Lands of C. Ross Minor

Subdivision, 19 & 25 Halfmoon Drive; Approval of a Sign application for S. Saxon Company, 1524 Route 9, Suite B; Approval of an addition to Site Plan application for Grace Fellowship Church, 1 Enterprise Avenue; Approval for Change of Tenant application for American Para Professional Systems, Inc., 1673 Route 9; Denial of Site Plan application for Miranda Real Estate, 1482 & 1480 Route 9.

*Received & Filed*

2. **Received** from the Office of the Sheriff, the report for the month of August for the Clifton Park/Halfmoon Patrols and the Halfmoon Patrols.

*Received & Filed*

3. **Received** from Henrietta & Harold O' Grady letter to NYS Department of Environmental Conservation expressing their opposition to the Town of Colonie Landfill proposed expansion.

*Received & Filed*

4. **Received** notification of Public Hearing on the proposed 2015 District Budget from Halfmoon Fire District #1 (Hillcrest) to be held on October 21, 2014 at 7:00 p.m. at the Hillcrest Fire Station, 145 Prun Hill Road, Halfmoon.

*Received & Filed*

5. **Received** from US Army Corps of Engineers, a copy of the letter to Robert Marini stating they have received notification that the responsibilities have been transferred to Marini Land II, Inc. (previously Leyland Development) and a request for a modification of Special Condition to allow for adequate time to construct and plant the mitigation area. The request has been approved.

*Received & Filed*

6. **Received** from the NYTS Department of Agriculture & Markets, a copy of the Municipal Shelter Inspection Report that was completed on September 19, 2014 stating that dog shelter services were rated "Satisfactory".

*Received & Filed*

7. **Received** from Karen B. Simmons, Attorney, copy of a letter to Thomas Lalor, Claims Supervisor at NYMIR, for Dana L. Gould, individually and on behalf of her children Harry & Lily Gould.

*Received & Filed*

8. **Received** from Kevin J. Tollisen, Chief Fiscal Officer, and Bonnie Hatter Budget Officer the filing of the 2015 Tentative Town Budget document and transmitted to the Town Board as required by Town Law.

*Received & Filed*

9. **Received** from the West Crescent Fire District, notice of the Public Hearing to review the 2015 Budget at 7:00 pm at the West Crescent Fire Hall, 1440 Crescent Road, on October 21, 2014.

*Received & Filed*

## OLD BUSINESS

### Linden Village PDD

**Supervisor Tollisen:** Linden Village came back to the Town Board. There was a public hearing on Linden Village, there were comments from some residents with respect to that and we sent it back to our town engineers for review. I will report that I had a meeting with the residents who had some concerns along with our town engineer and based upon those concerns, we believe that those issues can be addressed entirely during the site plan review. At this point, I don't see anything to

stand in the way of moving forward either approving this project or denying it. What is the pleasure of the Board?

**Councilman Wasielewski:** All of the concerns of the residents have been addressed?

**Supervisor Tollisen:** Yes, I had a meeting; I believe it was last week with Mike Bianchino from Clough Harbour and the concerns that they had with respect to drainage and things of that nature. Mr. Bianchino specifically stated to them that they can be addressed at site plan review and a lot of the drainage issues as far as size of culvert pipes and things of that nature will be addressed when they do those analysis.

#### **RESOLUTION NO. 317**

**Offered** by Councilman Wasielewski, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski & Jordan

**RESOLVED**, that the Town Board approves Local Law #5- 2015 Linden Village PDD.

#### **POLL OF THE BOARD**

Councilwoman Jordan	Aye
Councilman Wasielewski	Aye
Councilman Hotaling	Aye
Supervisor Tollisen	Aye

**Supervisor Tollisen:** Just so we are clear with the PDD legislation, the Board has a copy of it and the Board has a copy of the PDD public benefit and it has specific timelines created right in the legislation to make sure that they are done within those timelines. I just wanted that to be clear.

#### **RESOLUTION NO. 318**

**Offered** by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski & Jordan

**RESOLVED**, that the Town Board award the bid to the only bidder, Park Lane Construction & Development to construct the new Salt Shed for the Highway Department for \$276,511.00 per the review and approval of the Highway Superintendent & the Town Attorney.

#### **RESOLUTION NO. 319**

**Offered** by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski & Jordan

**RESOLVED**, that the Town Board award the bid to Clough Harbour & Associates, low bidder at \$7,500 for RFP's for Residential Garbage Collection Feasibility Study, per the review and approval of the Highway Superintendent & the Town Attorney.

Clough Harbour & Associates -	\$ 7,500
RS Lynch -	\$19,900
Waste Zero -	\$30,000

**Councilwoman Jordan:** In reading all that they are going to do, there is one other analysis that I would like to have done with the study that isn't listed and maybe it is part of the study already and it is just not saying. But I also wanted to know the average cost for those that don't have private garbage service and might only use our transfer station for their garbage, what their costs is at this time so that we can

compare what it is for them for garbage service, even though for most of us it would probably be a reduced rate.

**Supervisor Tollisen:** John, are you OK with that?

**Attorney Murphy:** That won't change the bid specs because that is just the cost of the use of the landfill. I just want to make it clear; if you are changing the bid specs we would have to rebid it. So, you are not changing the bid specs

**Councilwoman Jordan:** No, I am not changing the bid specs; I am just want to make sure that part is included in their study.

**Supervisor Tollisen:** OK. Mr. Hotaling, with that modification

**NEW BUSINESS**

**RESOLUTION NO. 320**

**Offered** by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski & Jordan

**RESOLVED**, that the Town Board approves and orders paid Vouchers numbered 1848 through 2036, as detailed.

**===== FUND TOTALS =====**

10 GENERAL FUND	\$56,490.79
20 HIGHWAY FUND	\$143,904.49
25 SPECIAL REVENUE	\$1,862.88
30 CONSOLIDATED WATER	\$113,270.92
35 MISC. CAPITAL FUNDS	\$427.46
<b>ABSTRACT TOTAL:</b>	<b>\$315,956.54</b>

**RESOLUTION NO. 321**

**Offered** by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski & Jordan

**RESOLVED**, that the Town Board approves the minutes of Town Board meeting of, September 17, 014 as presented.

**RESOLUTION NO. 322**

**Offered** by Councilman Hotaling, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski & Jordan

**RESOLVED**, that the Town Board accepts for Road Dedication, Anna Lane and Kelly Lane, located in Anna's Place subdivision, as it has satisfied the standards set by the Town of Halfmoon Roadway Dedication Procedure, subject to the review and final approval of the Town Highway Superintendent of the road improvements and the Town Attorney of the deed descriptions, closing papers, title insurance, letters of credit and all other related and required documents. The Town shall not maintain,

plow or otherwise care for the roads until proof of recording of all necessary documents with the County Clerk's office is received.

**POLL OF THE BOARD**

Councilwoman Jordan	Aye
Councilman Wasielewski	Aye
Councilman Hotaling	Aye
Supervisor Tollisen	Aye

**RESOLUTION NO. 323**

**Offered** by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski & Jordan

**RESOLVED**, that the Town Board approve the September 2014 Water Report for water usage as submitted by the Director of Water.

**RESOLUTION NO. 324**

**Offered** by Councilman Hotaling, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski & Jordan

**RESOLVED**, that the Town Board authorizes the Supervisor to sign the 2015 Catered Event Deposit Agreement for the Great Escape, securing this year's rate for the Summer Rec Program for 2015, per the review and approval of the Town Attorney.

**RESOLUTION NO. 325**

**Offered** by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski & Jordan

**RESOLVED**, that the Town Board authorizes submitting to Auctions International, an email auction site, one (1) 1988 Ford Dump Truck and one (1) 2000 Gelh Skid Steer from the Highway Department that is no longer needed by the Town of Halfmoon

**Supervisor Tollisen:** This is a late add on by our Highway Superintendent

**RESOLUTION NO. 326**

**Offered** by Councilman Hotaling, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski & Jordan

**RESOLVED**, that the Town Board approves waiving the building permit fee for the new Salt Storage Shed for the Highway Department.

**Supervisor Tollisen:** There is a building permit required even though it is a town building, so we are just waiving the fee for ourselves.

**RESOLUTION NO. 327**

**Offered** by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski & Jordan

**RESOLVED**, that the Town Board authorizes the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:           Estimated Revenues 25-510           \$1,862.88  
                   Subsidiary: 25-4-2189 Home &  
   Community Services   \$1,862.88

Credit:           Appropriations           25-960           \$1,862.88  
                   Subsidiary: 25-5-1440.40 Engineering  
   Contractors Inspections   \$1,862.88

Information Only: The above was derived from the following breakdown of charges to be paid on the September Abstract for engineering and related fees:

NAME	AMOUNT
Stone Crest Ph III Barbera	\$1,862.88
<b>Total</b>	<b>\$1,862.88</b>

Transfers between Appropriations

From Account	To Account	Amount	Reason
10-5-1230.40 Auditing and Accounting	10-5-1910.40 Unallocated Insurance	\$250	To cover additional expenses
10-5-1220.40 Supervisor	10-5-1440.40 Engineering	\$2,500	To cover additional expenses

A creation of appropriations is necessary to create the budgetary accounts for the Salt Shed. The total project is \$320,000 of which general fund reserve monies will be used.

Debit:           Appropriated Reserves           10-511           \$320,000

Credit:           Appropriations 10-960   \$320,000  
                   Subsidiary: 10-5-5132.20 - \$320,000  
   Garage – Equipment

A creation of appropriations is necessary to create the budgetary accounts for the Parks Department Truck. The total project is \$60,000 of which general fund reserve monies will be used.

Debit:           Appropriated Reserves           10-511           \$60,000

Credit:           Appropriations 10-960   \$60,000  
                   Subsidiary: 10-5-7110.20 - \$60,000  
   Parks – Equipment

**PUBLIC COMMENT (for discussion of non-agenda items)**

There being no further business to discuss or resolve, on a motion by Councilman Hotaling and seconded by Councilman Wasielewski, the meeting was adjourned at 8:10 pm.

**Respectfully Submitted,**

**Lynda A. Bryan, Town Clerk**