

The November 19, 2014 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
Daphne V. Jordan, Councilwoman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

Supervisor Tollisen: The first thing on the agenda is a presentation by Halfmoon Celebrations Committee. David Maxfield is the President. Dave, let me just say, the Town of Halfmoon building looks awesome!! So, we thank you and your committee for the awesome job decorating for this Holiday Season. Let me tell you that we do appreciate ALL of the activities that you do throughout the year. I know you have a great group of volunteers and we sincerely appreciate all of your hard work and dedication throughout the year for all the things you do.

David Maxfield: Thank you

PRESENTATION: CELEBRATION COMMITTEE – DAVID MAXFIELD

Good Evening, my name is David Maxfield and I live at 83 Guideboard Road. I am a volunteer on Halfmoon Celebrations. For those of you that don't know what Halfmoon Celebrations is, we are a not-for-profit organization and is run by town volunteers who have the commitment to deliver family fun programs to our residents that build on the foundation of a strong neighborly community.

These events would not be possible without these passionate volunteers and they are: Shannyn McCarthy, Mara Sweeter, Liz Meier, Anna Nickerson, Emma Lester, Paul Hotaling, Ed Jordan, Kathy Dougherty, Chris Messier, Kristen Woodworth, John Sullivan, Eric Clark, Donna DeVoe, Emily Meier, DeeDee Bennett, Dennis Lester, Melissa LeMay, Traci McCumber and our beloved Heidi Bennett who we lost this year. We miss Heidi and know we have a beautiful angel looking over us and guiding us through our events.

We would also would like to thank the behind the scenes people if you will that provide extra help to us, when needed, they are: Lisa Perry; Frank Tironi, Harold Robbins, Jim McBride, PJ Maiello, Matt Hickok and Kevin Tollisen.

This association also could not be possible without our local sponsors. This year we were able to obtain 27 local sponsorships to make these free events possible for our town and the surrounding communities. So I ask you to please, support these following sponsors: 1st National Bank of Scotia, Adirondack Basement, Alonzo Fireworks, Architectural Glass and Mirror, Barton & Loguidice, P.C. , Bonded Concrete, Capital Title Services LLC, Carola, Bagnoli and Tollisen Law Firm, CHA, Community Bank, County Waste, Emerick Funeral Home; Gracecom Communication, Halfmoon Attorney Lyn Murphy, Halfmoon Town Supervisor Kevin Tollisen, Holiday Inn Express, Jack Byrne, Price Chopper, Stewart's Shops, TEC Protective Coatings, The Soloman Organization, The Town of Halfmoon, Toyota of Clifton Park, Trick Shots, Trustco Bank, Waste Connections (Colonie Landfill), Waterford Clock and Wojtowicz Trucking.

As you can see the busy elves of Halfmoon Celebrations worked tirelessly to decorate the town hall this past Saturday to get ready for our upcoming Holiday Celebration to be held on Saturday, December 6th from 4:00pm until 6:30pm right here in our Town Hall. We will have several family fun activities such as professional pictures with Santa that will be printed and placed in an ornament right here on the spot, Halfmoon Historical Society will teach us how to make beaded ornaments. We will have Face Painting, a Balloon Artist and a Photo booth. We will also have Horse drawn wagon rides outside on the courtyard, our holiday music will be courtesy of B95.5 and New York Life will be doing Child ID cards. Furthermore, Jodie Fitz from Price Chopper will be here making fresh reindeer food. We will be making snow cones for all to enjoy, the Home Bureau will be selling refreshments to help raise money for their organization and so much more! I sure hope that all of you can join us for this FREE, family, friendly, fun event. Lastly, after the Holiday Celebration, please join us for the 12th annual Holiday Memories program where we light the town tree and memorial trees simultaneously in memories of our loved ones that we lost, but are never forgotten. This ceremony is such a touching ceremony that not only does it bring family and friends together, but it brings our neighbors together as well as one strong loving community. As a community it seems that we support each other during the holiday season, for what can be a sorrowing time for many of us because we have lost loved ones that are so near and dear to us. Once you attend this ceremony you will see why it has been going strong for the past 12 years.

So on behalf of Halfmoon Celebrations & Frosty & Rudolf (they came in costume to join in the meeting and will be at the Holiday Party), I would like to wish you all a very Happy, Healthy and Safe Holiday Season!

Thank you!

Supervisor Tollisen: Thank you Dave, Frosty and Rudolph! Please come to the Halfmoon Celebrations event on December the 6th. It sounds like it is going to be a really good time!

Next, we are going to have a public hearing amending the Local Law as it relates to demolition. Madam Clerk would you please read the Public Hearing Notice?

PUBLIC HEARING: AMENDING THE LOCAL LAW AS IT RELATES TO ZONING ON DEMOLITION

No person, firm, corporation, association or partnership shall commence the demolition of any building or structure or any portion thereof without first having obtained a permit from the Code Enforcement Officer. If the building or structure proposed to be demolished has been in existence for more than seventy-five (75) years, a twenty-one (21) day time period shall commence during which demolition shall not occur unless necessary to protect the health, safety and wellbeing of the surrounding area. When an application for demolition described herein is received by Code Enforcement, Code Enforcement shall immediately contact the Halfmoon Historical Society and advise them of the application for demolition. To the extent practicable and with written consent of the owner, the Halfmoon Historical Society shall work with the owner to document the historical nature of the buildings and structure as well as preserve the contents.

In the event that the Historical Society has completed their documentation prior to the 21 days, rather than hold up the demolition permit, it would allow for a shorter

time period upon written authorization by the Historical Society that they are finished with that project.

Supervisor Tollisen: The Public Hearing will be opened at 7:08

Does anyone from the Board have any questions? Are there any questions from the public?

Jim Bold, President of the Halfmoon Historical Society: I won't even try to top that last presentation. I just wanted to briefly present my thoughts relative to this proposed change in the ordinance. The intent of this is to preserve and document these historic structures through photography and to gather the story. We would like to be able to go in and take photographs, and perhaps some measurements. If we do observe any of the interior items such as a wall hanging, a particular piece of furniture that could be interesting, we would at least request the owner to make a donation. If they choose not to donate it, that is their prerogative and we have no control over that. But, we would at least identify it.

We had the opportunity to be at Smith's Restaurant in Cohoes recently, and on the back of the menu they have a whole story about that building, the history and the people. What a fascinating story it is to read. For those of us that are interested and not everyone is, but for those who are, you learn from it. Last night we were at the Power's Pub, same thing. They have a very nice story on the back of the menu. Ellen helped provide some of the information for that story. When you read that you get a real sense of the place. The idea is to gather the story of these older structures and I hope that the Board will support this. Thank you.

Pete Bardunias, President and CEO of the Southern Saratoga County Chamber of Commerce: Hi everybody. Thank you for the opportunity as always to participate in these hearings. The Chamber Board does not have any official position on this one way or the other, but I did want to say thank you to Jim for presenting last night to our Historic Business Preservation Task Force. We really appreciated that. He alluded to the meeting at Power's Pub; it was really great to do that, it was really very helpful. It is a very well-meaning plan to try to help preserve some of that wonderful history that we have here in the Town of Halfmoon. I think it would be great to save whatever we can and if business owners are obliging, that is so much the better.

One thing I just wanted to add is that looking ahead; it might be worthwhile to have on the radar screen, that there are other business owners who are trying to preserve some of those historic buildings for their own use as businesses. It is one thing to talk about those that maybe can no longer be used, but there are others like Power's Pub that we hope will last in service for a long time. Our task force is kind of in the middle of fact finding so I am not ready to give any results yet, but one thing we are finding is that it does appear that the people who do try to do that, run into some undo hardships. It's a lot easier to tear down the old building and put up a straight rectangular structure. That is not what we want to do when possible. We will be having some recommendations as per our charter from the Board of Supervisor's on the committee of development program. We are going to put out some recommendations to try to help business owners who are trying to preserve historic buildings and they don't have to be officially historic. We want to make sure that we do our best to help them as well. That is all that I have, thank you.

Superisor Tollisen: Thanks very much.

Tom Mithen: I am a resident for two years in the Town of Halfmoon. I was very pleased to receive this amendment and I think that it means a lot to know that those of us who are also over the 75 year age, I glad to see that they are also

concerned about buildings. I commend you for it. The only question that I have is toward the end where it says “with the written consent of the owner”, the question that I have, suppose the owner does not want to give consent, what do you do then?

Attorney Murphy: The town is not in the position to force a private entity to allow another private entity into their building. So, we couldn’t force someone to allow the Historical Society to come in. We would encourage it as much as we can, but unfortunately we are not legally able to force

Tom Mithen: It is voluntary on the part of the owner then

Attorney Murphy: Correct, it will be encouraged

Tom Mithen: Let’s suppose the owner decides it is a good idea to document as Jim indicated the historical value of the building or just even understand if there is any historical aspect to the building, who really takes the lead in that? Is it the Historical Society or is it the owner?

Attorney Murphy: Once the owner gives consent to the building department, the building department would reach out to the Historical Society and they would work with the owner.

Supervisor Tollisen: Thank you. I will say that this resolution was introduced to us by the Historical Society, so thank you for bringing it to our attention.

There is one slight change to the way it is written on the agenda. It is not a material change but it is a change that with the 21 day waiting period, in the event that the Historical Society can wrap it up prior to the 21 days, rather than hold up the demolition permit, it would allow for a shorter time period upon written authorization by the Historical Society that they are finished with that project. OK? That would be the only change.

Anything further? In order to proceed we would need to have a resolution for a negative declaration for SEQRE

Supervisor Tollisen: Closed the Public Hearing at 7:22

RESOLUTION NO. 355

Offered by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan, & Connors

RESOLVED, that the Town Board approves the Negative Declaration for SEQRE

RESOLUTION NO. 356

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan, & Connors

RESOLVED, that the Town Board adopts the Local Law with the amendment of the shorter time period if the town receives written notification from the Historical Society that they are finished with that project.

POLL OF THE BOARD:

Councilman Connors:	Aye
Councilwoman Jordan:	Aye
Councilman Wasielewski:	Aye
Councilman Hotaling:	Aye
Supervisor Tollisen:	Aye

COMMUNITY EVENTS:

Supervisor Tollisen: Under Community Events, our annual Food Drive is under way through Friday. We are still accepting donations at the Recreation Department. If you look at the Recreation Department, it looks like an actual Food Pantry or Grocery Store at this point, but we are accepting donations through Friday. On Friday at 12:30 we are doing a

Press Conference at 12:30 with New Country Toyota of Clifton Park.

That is located in Halfmoon. Mike Raucci and his team are providing 800 turkeys to residents in Halfmoon, Mechanicville, Stillwater, Schaghticoke and the surrounding area. We are partnering with them once again. So, if you are free Friday at 12:30, please show up at Toyota and show your support. We will be there in mass. I know that there are a bunch of our Town Board members and employees that are going to be there as well.

On Saturday morning at 9:00 we are meeting here at the Town Hall in this room, if you want to help. We are going to be packing up baskets, or actually bags for 80 families that are going to be distributed after we are done packing it up.

It is going to be a fun time for the kids because they are going to be drawing different things for the families. If you want to join us for that it will be 9:00 right here. I appreciate everyone's hard work on that as well.

I will also note that on December 4th at the Gordon C. Emerick Funeral Home, they are doing their blessing of the outdoor Christmas Crèche. If you want to go to that, they do request that you do RSVP. That is a great event to kick off the season as well.

One other item, please check out our new website, it has launched. It is fantastic. The town employees, the town website committee, our town tech department have done a fantastic job on the website so please check that out. There is a lot of information out there with respect to all of the different departments. There are downloadable forms now that you can get right off the internet. Please check out our business directory. That is one of the things with our Business and Economic Development Committee; we have set up a Business Directory. It is purely voluntarily. Our Business and Economic Development Committee went out to all of the businesses. We gave them a letter, a flier to fill out, invited them to join our Business Directory which is complimentary, to showcase their business. If you go on there, there are a number of different businesses that are categorized. When you click on them, you either go right to their website or you get an email link to contact them directly. Fantastic things, so please check out our Halfmoon businesses.

ANNUAL THANKSGIVING FOOD DRIVE: We are collecting items for the Holiday Food Drive until November 21st. All Thanksgiving items for baskets can be placed in the donations boxes in Town Hall to help those in need in our community.

Blessing of the outdoor Christmas Creche – December 4th at 12:30 pm at Emerick Funeral Home. Please RSVP by November 28th at 371-5454

US Marine Corps TOYS FOR TOTS Program – Members of Clifton Park & Halfmoon EMS are accepting donations of new & unwrapped toys at their 15 Crossing Blvd location. Toys can be dropped off weekdays from 6-6 until Dec. 15th

Dec. 6th ANNUAL HOLIDAY PARTY for the kids 4:00 – 6:30 at Town Hall

Dec. 6th ANNUAL HOLIDAY MEMORIES TREE MEMORIAL & HOLIDAY CEREMONY Saturday at 6:30 pm at the Abele Memorial Park

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm.

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm.

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Zoning Review Committee: 3rd Thursday of month

Open Space & Trails Committee:

Resident Relations Committee:

Business & Economic Development Committee:

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Daphne Jordan: 1) Chair of Business and Economic Development, Chair of Insurance (Liability and Medical), 2) Liaison to Open Space and Trails Committee, (3) Co- Liaison to Zoning Board

Business and Economic Development Committee had a group tour of potential and existing commercial and manufacturing sites in Halfmoon last Saturday. It was led by SEDC President Dennis Brobson. It was very informative as we were able to see and hear what businesses are touring Halfmoon and what they have to say about the available sites. Halfmoon is a very desirable location. There are pockets of zoning that the committee feels must be changed for businesses and areas that are zoned for businesses that aren't necessarily the best for businesses. They might be better used for residential or open space. At this point the Business and Economic Development Committee would like to meet with the Zoning Review Committee at some point in the near future to hear what we have to say and see what Zoning Review has to say about it.

Open Space and Trails Committee: They had their last meeting for the year Monday evening. We went over the Trail projects and Grants update for everything going on. Among those that we spoke about were the Swatling Falls, the McDonald's Creek Project, the Champlain Canal Extension South, Erie Canal Community Connector, Lighthouse Park, Champlain Trail Connector, and the Safe Route to School, Falcon Trace Trail and the Champlain Trail Sign Project. So the committee has been very busy this year.

Jim Bold also gave a presentation on Open Space and we looked at preservation tools that have been provided by Saratoga PLAN. It is the committee's intention next year to work very hard on developing an informative pamphlet for the community on Open Space and working toward the goal of more open space in Halfmoon. That is all that I have.

John Wasielewski: 1) Chair of Ethics Committee, 2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police, Animal Control), 3) Chair of Committee on Resident Relations, (4)Co- Liaison to Planning Board

Committee on Emergency Services and Public Safety: I would like to encourage Town residents about a little known election; it is kind of like some of the other minor elections. Although the main election season is over, this one is for the Fire

Districts Fire Commissioners. These are multimillion dollar budgets in many cases. All of the Fire District elections are on the same night, Tuesday December 9th from 6-9 pm. You don't hear a lot about these elections, but they are none the less very important and I would encourage all of our town residents to participate.

Committee on Resident Relations: Obviously, we are done doing door to door until the spring, but as the Supervisor mentioned, the new web page is pretty terrific. Resident Relations has its own tab on the webpage. It will be updated very frequently and we hope to get the word out there with all of the town events that we can and everything that is going on in the Town Park, all positive things for the residents.

Supervisor Tollisen: One of the things on the website that I forgot to mention was you can actually sign up for alerts from the Town. Make sure you go in that page about signing up for alerts and when emergencies, agendas, meetings, or different things happen, you can actually sign up to receive those through email. So, please do that.

Paul Hotaling: 1) Chair of Parks & Recreation, Infrastructure (Water, Highway, Building & Maintenance), 2) Chair of Committee on Not for Profit Organizations and Character Counts, 3) Chair on Committee on Baseball/Athletic Organizations, (4) Co- Liaison to Planning Board, (5) Co-Liaison to Zoning Board, (6) Co-Chair of Zoning Review Committee

We are very blessed here in Halfmoon with our volunteers. Halfmoon Celebrations always does a fantastic job.

Halfmoon Historical Society: I can't say enough about the display both here and at the Library. You put so much time into it. Thank you very, very much.

Our town employees, department Managers and this Board stood up when we went through the budget process this year and we got it done. We have gotten so much support since Peter has come on board. Peter, thank you and everybody on your wonderful staff for all of your support. I

Pete Bardunias, sitting in the back, I met him about four years ago from the Southern Saratoga County Chamber of Commerce, thank you and your wonderful staff. I am not sure if anyone knows but Southern Saratoga County Chamber of Commerce was awarded #1 Chamber in New York State of the year. Congratulations and thank you for all of your support!

The 30th is the Tree Decorating at the Gazebo for the Memorial Tree Lighting and then on the 6th is the event here. Enjoy your holidays and looking forward to 2015.

Lynda Bryan: 1) Chair of Senior Programs, 2) Chair of Committee on Historical Archives

Halfmoon Historical Society: November's meeting at the Historical Society will be Tuesday November 25th at 7:00 pm and the Presentation will be a Veteran's Day tribute and focusing on the 70th Anniversary of the Battle of the Bulge as told by local Veteran Allan Atwell who served there. Other Veterans will be on display also. It is a very nice reibute. All are welcome to attend.

Senior Center: The Halfmoon Senior Center held their Holiday Bazaar last Saturday November 15th and had a wonderful turnout. Thanks to all that supported the seniors!

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approving the following: a Change of Tenant Application for Pro Cycles LLC, 1512 Route 9, for a Change of Tenant and Sign Application for ADK Auto Brokers, 3 Plant Road, for Commercial Site Plan Re-Approval for Bobrow Distributing Corporation, 8 Enterprise Avenue, for Commercial Site Plan Approval for Northway Surgical & Pain Center, 1596 Route 9 and for a Denial of a Site Plan Application for Stewart's Shop #112, 1403 Route 9.

Received & Filed

2. **Received** from New York State, Department of State the notification that Local Law 5-2014 for Linden Village PDD has been filed in their office on November 4, 2014.

Received & Filed

3. **Received** from Halfmoon – Waterford Fire District #1, their Notice of Annual Election will take place on Tuesday December 9, 2014 between 6:00 am and 9:00 pm at the 315 Middletown Road location for electing (1) one Fire Commissioner, for a five year term, to commence January 1, 2015 and end December 31, 2019.

Received & Filed

4. **Received** from the Muscular Dystrophy Association, a thank you to Supervisor Tollisen for his participation in the Clifton Park MDA Lock-Up. The event raised approximately \$30,000.

Received & Filed

5. **Received** from Matthew Kennedy of Stone Quarry road, a request for a speed limit reduction from 40 mph to a more reasonable 30 or 35 mph for such an increasingly busy road.

Received & Filed

Supervisor Tollisen: We need a resolution to send the request for the speed study.

RESOLUTION NO. 357

Offered by Councilman Wasielewski, seconded by Councilman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski & Jordan

RESOLVED, that the Town Board approves sending the documentation for the speed reduction request for Stone Quarry Road.

6. **Received** from Susan Sheridan. A letter stating her concerns regarding the increased number of trailers and their placement for the Crescent Gardens Mobile Home Park (formerly Rome Mobile Home Park).

Received & Filed

7. **Received** from Jeremy Connors, a letter stating his resignation from the Board of Assessment Review, effective immediately.

Received & Filed

8. **Received** from Supervisor Tollisen, a Press Release about the Launching of the New Website for Halfmoon Residents and Businesses.

Received & Filed

9. **Received** from John Pingelski, Town Highway Superintendent, the schedule of the Highway Department Winter hours which will be Monday – Friday from 7:00am -3:00pm, effective November 24, 2014.

Received & Filed

10. **Received** from Halfmoon Fire District #1, (Hillcrest) their Notice of Annual Election will take place on Tuesday December 9, 2014 between 6:00 pm and 9:00 pm at the 145 Pruyn Hill Road location for electing (1) one Fire Commissioner, for a five year term, to commence January 1, 2015 and end December 31, 2019.

Received & Filed

11. **Received** from the Clifton Park - Halfmoon Fire District #1, their Notice of Annual Election will take place on Tuesday December 9, 2014 between 6:00 pm and 9:00 pm at the 38 Old Route 146 location for electing (1) one Fire Commissioner, for a five year term, to commence January 1, 2015 and end December 31, 2019.

Received & Filed

12. **Received** from the West Crescent Fire District their Notice of Annual Election will take place on Tuesday December 9, 2014 between 6:00 pm and 9:00 pm at the 1440 Crescent Road location for electing (1) one Fire Commissioner, for a five year term, to commence January 1, 2015 and end December 31, 2019.

Received & Filed

13. **Received** from NYS Department of Transportation, their response to a request on the operation of the traffic signal located at the intersection of Route 9 with Farm to Market Road and Kinns Road. They noted that there are times of the day that it takes 2 cycles to clear the light, so they modified the timing plan to increase the maximum green time for Farm to Market Road and Kinns Road. They agree that the provision of additional turn lanes on the side road maybe a long term solution, but funding will only allow preserving the condition of the existing highway, but will be considered the next time Route 9 undergoes a reconstruction project.

Received & Filed

Supervisor Tollisen: This is a joint request by the Towns of Clifton Park and Halfmoon for DOT to address some of the traffic congestion on the Clifton Park side with Kinns Road and the Halfmoon Side with Farm to Market Road and the intersection with Route 9. It is interesting, I read the letter a couple of times and it basically says that they agree with our analysis, that we need turn lanes and or turn signals, but there is no funding available, so you are kind of stuck with it. They have addressed it with changing the green amount on the light a bit, but there is nothing more they can do at this point. I am not happy with the results and neither is the Town of Clifton Park Supervisor. We are stuck with it for now and will continue to badger them in the future.

OLD BUSINESS

1. **Resolution** to ratify the resolution that was tabled from November 5, 2014 to amend the sale of the Poplar Drive parcels to include the paper street, now that the new appraisal is completed.

Supervisor Tollisen: Just let me give you information on what we are doing here. We had authorized the sale of Poplar Drive. There was a contract for the sale of Poplar Drive with a town resident. There was some question whether or not the paper street that is part of that land was included in the sale. We asked the appraiser to go back and relook at it with the paper street. So Bryce appraisers did come back and Ms. Drobny looked at it again when the appraisal came back. Ms. Drobny, what was the change in the appraisal?

Deputy Attorney Drobny: Less than \$1,000

Supervisor Tollisen: Just under \$1,000 extra dollars. The original appraisal was for \$54,405. The appraisal with the paper street is \$55,365. We asked our Real Estate Agent to go back out to the perspective buyer and confirm that the purchaser would not pay anything more and in fact that if the paper street was not included, he would pay less.

So, this would be a motion to confirm the sale based upon this added information for the sum of \$52,000, pursuant to the purchase price in the contract signed and approved by the Town Attorney’s office.

RESOLUTION NO. 358

Offered by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board amends the resolution and confirms the sale of the Parcels on Poplar Drive to include the paper street for the contracted price of \$52,000, per the review and approval of the Town Attorney.

POLL OF THE BOARD:

Councilman Connors:	Aye
Councilwoman Jordan:	Aye
Councilman Wasielewski:	Aye
Councilman Hotaling:	Aye
Supervisor Tollisen:	Aye

NEW BUSINESS

RESOLUTION NO. 359

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves and orders paid Vouchers numbered 2263 through 2356, as detailed.

===== FUND TOTALS =====

10 GENERAL FUND	\$51,366.54
20 HIGHWAY FUND	\$34,162.53
25 SPECIAL REVENUE	\$293.70
30 CONSOLIDATED WATER	\$423,700.59
35 MISC. CAPITAL FUNDS	\$37,923.43
65 LIGHTING DISTRICT	\$437.73
80 TRUST FUND	\$24,500.00
ABSTRACT TOTAL:	\$572,384.52

RESOLUTION NO. 360

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the minutes of Town Board meeting of, November 5, 2014 as presented.

RESOLUTION NO. 361

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the minutes of Town Board Special Meeting for the Public Hearing of the 2015 Budget of, November 6, 7, 10, 12, 13, & 14, 2014 as presented.

RESOLUTION NO. 362

Offered by Councilman Wasielewski, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the Supervisor's Report for the month of October, 2014 as presented.

RESOLUTION NO. 363

Offered by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

Abstained: Councilman Wasielewski

Councilman Wasielewski: I am just not totally familiar with the details and I would like to abstain.

Supervisor Tollisen: OK, do you wasn't to discuss it further?

Councilman Wasielewski: Who would pay the fee if it wasn't waived?

Town Attorney: The Town. What we are doing is taking a piece of town property and joining it to the Baker farm. It's a triangle that is right in the middle there. I do not know how the town ended up with it, but it doesn't make any sense for us to keep it. It is going to add to their tax burden. So it would basically be our responsibility because it behooves us to attach it to their property.

Councilman Wasielewski: So we are waiving ourselves from paying ourselves the fee?

Town Attorney: Correct.

Councilman Wasielewski: Aye

RESOLUTION NO. 363

Offered by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

WHEREAS, the Fellows Road subdivision is required to transfer Town Property to the adjoining land owner in conformance with the original plan for the realignment of Fellows Road and,

WHEREAS, the realignment of Fellows Road is in the best interests of the citizens of the Town of Halfmoon,

THEREFORE BE IT RESOLVED, the Town Board of the Town of Halfmoon waives the subdivision fees for the realignment of Fellows Road.

RESOLUTION NO. 364

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the \$2,000 expenditure to Barton & Logudice to come from Rec fees for the joint effort with Mechanicville and Stillwater for Barton and Logudice to do engineering services to plan for the generators needed for Mechanicville Schools in case of a major disaster.

Supervisor Tollisen: This is just a confirming resolution to take the money out of the Recreation fees. We had talked about this at a prior meeting where we are actually partnering with the Town of Stillwater, the City of Mechanicville and the Town of Halfmoon to do engineering study for what is needed at the Mechanicville schools for long term planning for generators in the event that there is a major disaster, we could use that as a place to be.

RESOLUTION NO. 365

Offered by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the Preliminary Budget be and is hereby adopted as the 2015 Budget for the Town of Halfmoon, and further

RESOLVED, that the 2015 Budget be copied in its entirety in the 2014 Minutes Book of the Town of Halfmoon.

POLL OF THE BOARD:

Councilman Connors:	Aye
Councilwoman Jordan:	Aye
Councilman Wasielewski:	Aye
Councilman Hotaling:	Aye
Supervisor Tollisen:	Aye

RESOLUTION NO. 366

Offered by Councilman Wasielewski, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Supervisor to sign the application for the Merchant Agreement and addendum to ETS, to process credit card payments, per the review and approval of the Town Attorney.

Supervisor Tollisen: This would allow the town to accept credit cards for water bills and also for payment for building permit fees and things of that nature.

RESOLUTION NO. 367

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board that the Town Board authorizes the Supervisor to offer CDPHP Medicare Advantage to the Town of Halfmoon Medicare eligible retirees and dependents for the period of January 1, 2015 through December 31, 2015 pending review and approval of the Town Attorney.

RESOLUTION NO. 368

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Supervisor to sign the contract with Tyler Technologies – Incode proposal for Online Account Management for Utility Billing in the not to exceed amount of \$4,485.00 per the review and approval of the Town Attorney

Supervisor Tollisen: This is in conjunction with Resolution #366, whereas if someone goes on line to pay a water bill that it actually gets put right through to our system. It doesn’t require any manual input. It actually goes into Incode automatically. It is less room for human error and will go right into our account.

RESOLUTION NO. 369

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$293.70
	Subsidiary: 25-4-2189 Home & Community Services		\$293.70
Credit:	Appropriations	25-960	\$293.70
	Subsidiary: 25-5-1440.40 Engineering Contractors Inspections		\$293.70

Information Only: The above was derived from the following breakdown of charges to be paid on the November Abstract for engineering and related fees:

NAME	AMOUNT
Rolling Hills	\$293.70
Total	\$293.70

Transfers between Appropriations

From Account	To Account	Amount	Reason
10-5-1230.10 Grant Coord- Personal Services	10-5-1440.40 Engineering	\$10,000	To cover additional expenses

A resolution is necessary to close out the 2009 Water Infrastructure Improvements:

1) Rehabilitation of the Brookwood Road Water Tank, 2) Replacement of Button Road Water Line, 3) Installation of Additional Water Line on Button Road, and 4) Installation of a Pressure Relief Valve Station. Project budget for the four Infrastructure Improvements and inclusive of engineering and all other consulting services is \$1,077,000.

DEBIT:	Appropriations	35-960	\$1, 077,000.
	Subsidiary:		
	Trans & Distribution-Cap Outlay	35-5-8340.24	- \$1,077,000
CREDIT:	Appropriated Reserves	35-511	\$1,077,000
	Subsidiary:		
	NYS Grant - Legislative	35-4-3089	- \$477,000
	Interfund Transfer	35-4-5031	- \$600,000

A resolution is needed to appropriate the contributions made to the Memorial Bench Project for the purposes of purchasing and installing the Memorial Benches in the Halfmoon Family Park:

DEBIT:	Estimated Revenues	10-510	\$1,500.00
	Subsidiary: Community Gift Contributions		
		10-4-2705	- \$1,500.00
CREDIT:	Appropriations	10-960	\$1,500.00
	Subsidiary: Parks – Contractual		
		10-5-7110.40	- \$1,500.00

A resolution is needed for the Town of Halfmoon's portion, in a joint effort with Mechanicville and Stillwater for engineering fees to plan for generators at the Mechanicville Schools. This money will come from Recreation Fees held in the Town of Halfmoon Special Revenue Fund in the amount of \$2,000 for accounting purposes as follows:

Debit:	Appropriated Fund Balance	25-599	\$2,000.00
Credit:	Appropriations	25-960	\$2,000.00
	Subsidiary:	25-5-9901.90	- \$2,000.00
	Interfund Transfers		

A resolution is necessary to create the following appropriations within General Fund from Recreation Fees held in the Town of Halfmoon Special Revenue Fund for the Town of Halfmoon's share for engineering fees to plan for generators at the Mechanicville Schools in the amount of \$2,000.00.

Debit:	Appropriations	10-960	\$2,000.00
	Subsidiary:	10-5-1440.40	- \$2,000.00
	Engineer Regular–Contractual		
Credit:	Estimated Revenues	10-510	\$2,000.00
	Subsidiary:	10-4-5031	- \$2,000.00
	Interfund Transfers		

A resolution is needed to increase the project budgetary accounts for the Crescent Road Pedestrian and Bicycle improvements project with Clifton Park. The Town of Clifton Park is the fiscal agent for the project and the Town will reimburse Clifton Park for the Town of Halfmoon's local share. The project increase for Town of Halfmoon's share is \$5,250. This money will come from Recreation Fees held in the Town of Halfmoon Special Revenue Fund per resolution #337 dated November 5, 2014.

Debit:	Appropriated Fund Balance	25-599	\$5,250.00
Credit:	Appropriations	25-960	\$5,250.00
	Subsidiary:	25-5-9901.90 - \$5,250.00	
		Interfund Transfers	

A resolution is necessary to create the following appropriations within Capital Projects fund from Recreation Fees held in the Town of Halfmoon Special Revenue Fund for the Crescent Road Pedestrian and Bicycle Improvements project in the amount of \$5,250.00.

Debit:	Appropriations	35-960	\$5,250.00
	Subsidiary:	35-5-7150.20 - \$5,250.00	
		Culture & Recreational - Parks	
Credit:	Estimated Revenues	35-510	\$5,250.00
	Subsidiary:	35-4-5031 - \$5,250.00	
		Interfund Transfers	

A resolution is necessary to create additional appropriations within the Water Fund Budget. The purpose of this creation is to provide adequate budgetary appropriations for the purchase of water. The Town purchased water at a higher cost from City of Troy then we were able to produce it for, due to EPA dredging in the Hudson River. The Town will be reimbursed for the difference by EPA.

DEBIT:	Appropriated Fund Balance	30-599	\$410,000.00
CREDIT:	Appropriations	30-960	\$410,000.00
	Subsidiary:	Source of Supply, Power & Pumping	
		Purchase of Water – 30-5-8320.42	\$410,000.00

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

There being no further business to discuss or resolve, on a motion by Councilman Hotaling and seconded by Councilman Wasielewski, the meeting was adjourned at 7:40 pm.

Supervisor Tollisen: I wish everyone a Happy Thanksgiving and thank you for coming tonight!

Respectfully Submitted,

Lynda A. Bryan, Town Clerk