

The January 2, 2007 organizational meeting of the Town Board of the Town of Halfmoon was called to order by Supervisor DeCerce at 7:00 pm at the Town Hall on Harris Road with the following members present:

Kenneth J. DeCerce, Supervisor  
A. James Bold, Councilman  
Walter F. Polak, Councilman  
Regina C. Parker, Councilwoman  
Melinda A. Wormuth, Councilwoman  
Mary J. Pearson, Town Clerk  
Lyn A. Murphy, Town Attorney

Also present: Frank Tironi, Director of Water; Steve Watts, Building & Development Administrator; John Pingelski, Highway Working supervisor; Lisa Perry, Secretary to Supervisor

The Town Board Workshop was held in the Board Room at 6:15 pm; no action was taken. The Supervisor led the Pledge of Allegiance and Councilwoman Parker led a moment of silence for two dear residents and our wonderful former President Gerald R. Ford.

#### **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

Councilwoman Parker reported that the Town is 99% for the Office of Domestic Violence preparedness through the Department of Homeland Security which is something the Town needed to have to be able to receive Federal grants.

Supervisor DeCerce stated today his office sent back to the County Emergency Services office all of the certificates from the employees on file.

Supervisor DeCerce stated most are aware that he has decided to leave office as of the end of February. He stated he had an offer he couldn't refuse and this is another adventure. He stated people have been calling him with concern about what will happen with the Town Board. He stated there is a process in place and this Board would rather have a Board member as the Deputy Supervisor and they take the place of the Supervisor and preside over the meetings and taking responsibility if the Supervisor leaves. He stated we have had a deputy who has been here for two years and she is being asked serve as deputy again this year. He stated the deputy will take an active role as the Town Supervisor until this Board elects to appoint another individual to take that roll through November. He stated if anyone has any questions he would be happy to talk to them about it.

He stated, he will provide Councilwoman Wormuth with every opportunity to go with him to some of the County activities to give her a feeling for the next two months. He stated he is trying to make sure she has a sufficient amount of time and would expect she would want to go to County agenda meetings, County Board meetings and the PCB dredging activities and, if any others come along he will offer the opportunity for her to attend.

The Supervisor opened public privilege for discussion of agenda topics. No one had questions or comments.

#### **DEPARTMENT REPORTS –month of December**

1. Town Justice Wormuth

Total Cases - 233                      Total fees remitted to the Supervisor - \$27,985  
Filed.

#### **CORRESPONDENCE**

1. Received from Marzilli's LLC, D/B/A Salty's Pub & Bistro, 215A Guideboard Road, Halfmoon notification of intent to renew their liquor license.

2. Received from Capital District Properties LLC, updated Narrative and Engineering drawing of proposed Hudson Ridge Planned Development District as requested at the December 19<sup>th</sup> Town Board meeting.

The Town Clerk asked for a motion for the first resolution for the 2007 Town Board Organizational meeting.

## RESOLUTION NO. 1

Offered by Councilwoman Parker, seconded by Councilman Bold, Adopted by vote of the Board: Ayes: DeCerce, Polak, Bold, Parker, Wormuth

RESOLVED, that the Town Board appoints Kenneth J. DeCerce Chairman of the Town Board for the year beginning 1/1/07 through 12/31/07

*{Resolutions organize the Town of Halfmoon for the year 2007; appoint employees; set salaries/hourly rates, beginning January 1, 2007 (unless otherwise specified) to be paid on a bi-weekly basis (unless otherwise specified).}*

## RESOLUTION NO. 2

Offered by Councilman Polak, seconded by Councilwoman Wormuth: Adopted by vote of the Board: Ayes: DeCerce, Polak, Bold, Parker, Wormuth

RESOLVED, that the Town Board approves wages for Town officials, elected and appointed, Supervisors appointments, and operational responsibility for Town as follows:

Supervisor DeCerce, Budget Officer, salary \$3,000 (paid in December)

Melinda A. Wormuth, Deputy Town Supervisor, salary \$1,176

Richard Lee, Executive Assistant to Supervisor, part time \$29,188

Town Board to serve on committees and/or as liaison for the Town Board for the year 2007

a) **Walter Polak:** Planning Board/Code Enforcement/ZBA/ Zoning Ordinance Committee; Highway; Chair, Ethics

b) **James Bold:** Chair, Water & Sewer; Building/Grounds; Co-chair Facilities; Insurance Contract; Trails

c) **Regina Parker:** Homeland Security Program; Public Information; Health & Public Safety (animal control, ambulance, fire); Co-chair Facilities; Seniors

d) **Mindy Wormuth:** Youth Commission, CAPTAIN & Social Services Contract; Open Space Committee; Personnel; Department Auditing & Fixed Assets

Elected Town Officials, salary:

Supervisor, **Kenneth J. DeCerce**, \$42,836

Council: **Walter Polak, A. James Bold, Regina C. Parker, Melinda Wormuth** - \$10,144(each)

Justice: **Lester Wormuth, Kevin Tollisen** - \$25,465 (each)

Town Clerk, **Mary Pearson**; Records Access Officer; Records Management Officer- \$43,728

Superintendent of Highways & Transfer Station, **Lee Buck** – \$61,133

Receiver of Taxes, **Karen Pingelski** - \$19,996

Lyn A. Murphy, Town Attorney, 2007 salary \$81,863

Robert Chauvin, Deputy Town Attorney, \$47,691

Kathleen Smith, legal stenographer, salary \$28,068

## RESOLTUION NO. 3

Offered by Councilwoman Parker, seconded by Councilman Bold: Adopted by vote of the Board: Ayes: DeCerce, Polak, Bold, Parker, Wormuth

RESOLVED, that the Town Board approves salaries for employees in the Supervisor's office as follows:

Patricia Temple, Director of Finance, (Towns) salary \$63,588

Bonnie Hatter, Employee Services Coordinator, salary \$50,026

Lisa Perry, full time Confidential Secretary to the Supervisor, \$19.02 hourly.

Kimberly Martin, full-time Payroll Clerk, \$13.61 hourly.

Tara Anuszewski, Senior Typist, hourly \$13.10

Elizabeth Meier, part time Account Clerk, hourly \$13.10

#### RESOLUTION NO. 4

Offered by Councilwoman Parker, seconded by Councilman Polak: Adopted by vote of the Board: Ayes: DeCerce, Polak, Bold, Parker, Wormuth

RESOLVED, that the Town Board approves the salaries for employees in Town Clerk's office, as follows:

Each Deputy Town Clerk designated as Record Access Officers & Record Management Officers.

Laurie Sullivan, Senior Deputy Town Clerk & Deputy Registrar of Vital Statistics, salary \$40,282

Sharon Phelps, Deputy Town Clerk & Sub-Registrar of Vital Statistics, salary, \$31,517

Terri Russell, full time Deputy Town Clerk & Sub-registrar of Vital Statistics, salary \$28,984

Mary Pearson, Registrar of Vital Statistics, salary \$1500.00

#### RESOLUTION NO. 5

Offered by Councilwoman Parker, seconded by Councilman Bold : Adopted by vote of the Board: Ayes: DeCerce, Polak, Bold, Parker, Wormuth

RESOLVED, that the Town Board approves salaries for employees in Town Justice office as follows:

Marlene A. Carey, Clerk to Town Justice salary, \$34,798

Cathy Leggett, full-time Court Clerk, hourly \$15.62

Virginia Loffredo, part time Clerk \$12.76 hourly.

David Kohls, Court Officer, part-time hourly \$17.64

Jacqueline Bigelow, full-time Court Clerk, hourly \$14.23

Matthew Gundrum, part-time Court Officer, \$15.06

Greg Burke, part-time Court Officer, \$15.67

Christine Phillips, Clerk to the Town Justice, salary \$36,016

Virginia Daigle, part- time Clerk, hourly \$12.76

Allow Town Justices to employ part-time court reporters to take/transcribe minutes of hearings on trials that in the Justice's opinion deemed necessary; charges set at court reporter's current session & page charge

#### RESOLUTION NO. 6

Offered by Councilwoman Parker, seconded by Councilman Polak: Adopted by vote of the Board: Ayes: DeCerce, Polak, Bold, Parker, Wormuth

RESOLVED, that the Town Board set salaries for Highway Department employees and approve Highway Department resolutions as follows:

Sandra McBride, full-time Account Clerk, \$13.82 hourly.

WORKING SUPERVISORS:

John Pingelski, Jr., \$22.64

Steffen Buck, \$21.04

AUTOMOTIVE MECHANIC:

Courtney Maxwell, \$19.02

Michael Hickok, \$17.75

MEO:

Thomas Ceremuga, \$21.07

Seren Lambertsen, \$17.92

Janice Espey, \$17.32

William M. Suchocki, \$17.32

Bruce Betts, \$17.32

Andrew Jerome, \$16.89

Derek Pingelski, \$16.89

Shane Liberty, \$16.48

William Bryans Jr., \$16.48  
Charles LaFountain, \$16.48  
Kenneth Robbins, Jr., \$16.48  
Anthony McMinn, \$16.89  
Patrick Mullahey, \$16.16

LABORER: Rodney Smallwood, \$13.22  
Raymond Anuszewski, \$13.22  
Edward Ceremuga, Jr., \$12.96

MEO to work only when needed:

Frank Brammer, \$18.55; Kenneth Hassett, \$19.83; Thomas Lundquist, \$15.53;  
Ray Anuszewski, \$15.53, Ed Ceremuga, \$15.53; Rodney Smallwood, \$15.53

Authorize Superintendent of Highways to post Town highways for a four ton load limit, during spring thaw, at his discretion when necessary.

Authorize the Superintendent of Highways to utilize the Asphalt Concrete, Rock Salt and Unleaded Gas bids as awarded by the County of Saratoga and/or State of New York for the year 2007

Authorize Superintendent of Highways to purchase, without Board approval, materials for their Department not to exceed \$10,000 at one time and purchases over \$5,000 subject to review and approval of Town Supervisor and Town Attorney.

Authorize the Highway Department Working Supervisor with the most seniority to sign highway department vouchers in the absence of the Superintendent of Highways

#### RESOLUTION NO. 7

Offered by Councilwoman Parker, seconded by Councilwoman Wormuth: Adopted by vote of the Board: Ayes: DeCerce, Polak, Bold, Parker, Wormuth

RESOLVED, that the Town Board approves the following Town employee resolutions:

Authorize the Supervisor, without Board approval, to purchase materials at a cost not to exceed \$5,000 subject to satisfactory review of the Town Attorney

Authorize Town departments to utilize bids awarded by the County of Saratoga and/or State of New York and/or Federal contracts for the year 2007.

All full time hourly employees will receive two times their current daily rate of pay for all hours worked on a holiday plus a days pay at their regular rate as authorized by their Department Manager and, as defined by the Policy Manual

All full-time hourly employees who are required by their Department Manager to work in excess of eight hours (8) per day (excludes flex time or shift changes ex: summer hours 4-day workweek with 10 hours per day) or forty (40) hours per week are entitled to receive overtime pay at the rate of time and one-half of said employees current rate of pay as authorized by their Department Manager.

All part time employees are employed on strictly a part time basis working 20 hours per week or less depending on the needs of the position or as assigned by the Town Supervisor.

Authorize Supervisor's Office to enter into agreement with Saratoga Corporate Care, Saratoga Springs for membership for random drug testing program for 2007, at no annual fee.

#### RESOLUTION NO. 8

Offered by Councilman Polak, seconded by Councilwoman Parker: Adopted by vote of the Board: Ayes: DeCerce, Polak, Bold, Parker, Wormuth

RESOLVED, that the Town Board approves wages for employees in Receiver of Taxes office, Assessor's office and Buildings, as follows:

Ruth Mc Clements, Deputy Receiver of Taxes, salary \$31,517.  
Edward Pearson, Assessor, salary \$48,335  
Jo-Ann Smith, Assistant Assessor, full-time hourly \$16.89  
Ryan McCarty, Town Property Tax Data Collector, full-time hourly \$14.17  
Assessment Board of Review Member, \$30.00 hourly by payroll.

Leo Brady, Building Maintenance Supervisor, salary \$48,335  
Glenn Waldron, Building Maintenance Worker, full-time hourly \$14.58  
Harold Robbins, Building Maintenance Mechanic full time hourly \$15.84  
James McBride, Sr., Buildings Laborer \$12.96  
Brian Zusy, part-time Cleaner, hourly \$11.73

#### RESOLUTION NO. 9

Offered by Councilman Bold, seconded by Councilwoman Parker : Adopted by vote of the Board: Ayes: DeCerce, Polak, Bold, Parker, Wormuth

RESOLVED, that the Town Board approves wages for Town Water Department employees as follows:

Frank Tironi, Superintendent of Water and Director of Sewer salary \$68,358  
Sean McCarthy, provisional full-time Water Maintenance Supervisor, \$24.92 hourly  
Scott Houle, provisional full-time Water Maintenance Worker, \$21.04 hourly  
Frank Brammer, MEO, full-time Water department \$18.55 hourly.  
John C. Cooper, Jr., full-time Water Plant Operator hourly \$19.83  
William Robitaille, full time Water Plant Operator hourly \$18.59  
Ronald Fellows, full-time Water Department Laborer, hourly \$13.48  
Thomas Lundquist II, Water Department Laborer \$13.22 hourly  
Cindy Jensen, full-time Account Clerk typist, Water department hourly \$14.66

Authorize the Director of Water to purchase, without Board approval, materials for the Water Department, not to exceed \$10,000 at one time, and purchases over \$5,000 subject to review and approval of Town Supervisor and Town Attorney.

#### RESOLUTION NO. 10

Offered by Councilman Bold, seconded by Councilwoman Parker: Adopted by vote of the Board: Ayes: DeCerce, Polak, Bold, Parker, Wormuth

RESOLVED, that the Town Board approves all Zoning, Planning, Code and varied employee and committee appointments as follows:

Scott Brennan, Zoning Board member 1/1/07 through 12/31/11  
George Hansen, Zoning Board Chairman, \$450.00 annually paid in December.  
Zoning Board Members, \$215.00 annually paid in December.  
Jeffrey Williams, provisional Senior Planner salary \$46,700  
Lindsey Zepko, Planner, salary \$38,824  
Stephen Watts, Jr., Planning Board Chairman, \$2000 annually in December.  
Stephen Watts, Jr., Planning Board member, 1/1/07 through 12/31/13  
Gerald Leonard, Alternate Planning Board member, 1/1/07 through 12/31/10  
Planning Board Members, \$800.00 annually, paid in December  
Mildred Pascuzzi full-time Senior Typist, hourly \$13.48  
Douglas Mikol, part-time Personal Computer Tech, hourly \$24.41  
Beth Abramson, Animal Control Officer, salary \$33,622  
John Cuttita, part time Animal Control Officer, salary \$9,090  
Stephen Watts Jr., provisional pt Building and Development Administrator, salary \$29,201  
Gregory Stevens, Director of Code Enforcement, salary \$47,864  
Kenneth Hassett, full-time Provisional Promotional Sr. Code Enforcement Officer, hourly \$19.83  
Paul Heslin, full-time Code Enforcement Officer \$17.40  
David Milkiewicz, full-time Code Enforcement Officer \$17.40  
Denise Mikol, full-time Senior Typist, hourly \$15.78  
Dr. Barry Constantine & Dr. Harry Miller, Health Officers, salary \$500.00 each.  
Ellen Kennedy, Historian salary \$2,500.  
Eileen Pettis, Director of Senior Center, salary \$41,403  
Gale Hayner, part-time Clerk, hourly \$12.03  
William Suchocki, Senior Express Chauffeur, salary, \$27,564

Substitute Senior Express Chauffeurs, to work only as needed, paid hourly rate; Julia McHargue, hourly \$15.70, Linda Sabourin, hourly \$14.58; Art Hayner, hourly \$14.09; Donald Espey, hourly \$12.64 and Highway Department employees to work only in an emergency.

Town appointed Senior Citizen Board of Directors, Regina Parker and Gaither Espey for term effective 1/1/07 through 12/31/2008

Youth Commission members: Ed Pearson and Don Alford 1/1/07 through 12/31/2008

Mara Sweeter, part-time Recreation Director & Responsibility to hire all Recreation employees & Representative to Saratoga County Youth Bureau, salary \$18,712

Shannon McCarthy, full-time Assistant Recreation Director and Youth Commission secretary, hourly \$16.10

Paul Maiello, full-time Recreation Maintenance Supervisor; Scheduler of Fields, salary \$37,423

Matt Hickok, Recreation Maintenance Worker, hourly \$13.08

Henrietta O'Grady, Trails Advisory Chair, \$1500 annually, in December

Henrietta O'Grady, George Hansen, Ed Peck, Trails Advisory Committee, voluntary 2-year term 1/1/2007 through 12/31/2008.

David Kohls, Recreation Bus Driver, hourly \$15.25

William Uber, seasonal Substitute Recreation Bus Driver, hourly \$13.75

Susan Hughes, Director of Baseball, to be paid \$350.00 for expenses.

Joseph Mantica, part-time Transfer Station attendant, hourly \$12.76, Henry Pelo, part-time Transfer Station attendant, hourly \$12.76 & John C. Porter, hourly \$11.73 to work during transfer station hours as set.

Authorize any fulltime highway department employee to work at the Transfer Station when unexpected vacancy occurs at discretion of the caretaker, to be paid current hourly rate

#### RESOLUTION NO. 11

Offered by Councilwoman Parker, seconded by Councilman Bold: Adopted by vote of the Board: Ayes: DeCerce, Polak, Bold, Parker, Wormuth

RESOLVED, that the Town Board approves the following Town Polling Locations:

District:

1 & 6 - West Crescent Firehouse;

2 & 4 & 13 – Halfmoon Town Hall

3 & 18- Hillcrest Firehouse

5 & 12 –Halfmoon-Waterford Firehouse

7 & 17 - Bishop Hubbard Senior Housing

8 & 9 & 15 - American Legion Post #1450

10 – Twin Lakes Clubhouse

11 & 14 & 16 & 19- Halfmoon Senior Center

and further resolved that they are to be paid \$200.00, per district, for other than Town owned buildings for the year.

#### RESOLUTION NO.12

Offered by Councilwoman Parker, seconded by Councilman Polak: Adopted by vote of the Board: Ayes: DeCerce, Polak, Bold, Parker, Wormuth

RESOLVED, that the Town Board approves the following functions for the Town:

Authorize Supervisor to secure safe deposit box for the Town of Halfmoon at First Niagara Commercial Bank and authorize its use by the Supervisor, Patricia Temple and Bonnie Hatter.

Funds under authorization of Town Supervisor, Town Justice Wormuth, Town Justice Tollisen, Town Clerk, Receiver of Taxes and Recreation department be deposited in First Niagara, Citizens Bank, M & T Bank, HSBC, JP Morgan Chase Bank.

Authorize Supervisor to open any and all Bank/statement savings/checking accounts /money markets/certificate of deposit for Town of Halfmoon financing.

Authorize that Town Officials collecting money from persons doing business in the Town of Halfmoon charge \$20.00 for any check returned for insufficient funds, in accordance with Chapter 203 of the Laws of the State of New York, 1989, and that any person having had a check which was returned for insufficient funds shall be required to remit any further payments only in the form of cash or by certified or cashier's check, and that such fee may only be waived for those persons who can prove that it was through no fault of their own that a check was returned for insufficient funds.

Authorize the Supervisor to pay utility bills and postage, medical insurance premiums prior to audit of the Town Board to meet due date specifications and avoid late charge payments.

Appoint Department Managers, at no additional compensation: Patricia Temple, Director of Finance; Ed Pearson, Assessor; Frank Tironi, Superintendent of Water; Mara Sweeter, Recreation; Beth Abramson, Animal Control; George Hansen, Zoning Board of Appeals; Steve Watts, Building and Development Administrator; Leo Brady, Building Maintenance Supervisor; Paul Maiello, Recreation Maintenance Supervisor

Authorize Supervisor, Town Board Members, Town Clerk, Deputy Town Clerks, Recreation Director and Assistant Recreation Director, Clerks and Secretary to Supervisor, Director of Code Enforcement, Code Enforcement Officers, Director of Water, Justice/Court Clerks, Assessor, Assistant Assessor, Tax Data Collector, Receiver of Taxes, Deputy Receiver of Taxes, Director of Finance, Board of Assessment Review members, Building & Development Administrator, Senior Director, Building Maintenance Worker, Building Maintenance Mechanic, Recreation dept.: site directors, tot director, working supervisors, assistant tot director, sports directors, arts & crafts directors, trip coordinators, assistant trip coordinators, summer secretary, lifeguards, WSI's, Head counselors to voucher for mileage at rate established by the IRS when using personal vehicle for Town business.

All elected officials & all Town employees shall be paid every second Thursday for the previous two weeks worked with the first payroll beginning January 1, 2007 that all employees who are paid on an hourly basis turn in their hours every second Monday, beginning January 8, 2007. All salary employees will submit a detailed sick/vacation time card every pay. All hourly employees shall submit an approved by department manager time sheet every 2<sup>nd</sup> Monday beginning January 8<sup>th</sup>.

Authorize Supervisor to utilize facsimile signature stamps for the signing of documents.

Authorize Town to join the Association of Towns for 2007.

Authorize the Town to continue with Health Insurance coverage with CDPHP stating that the Towns contract is still in effect until March 31, 2007.

The following holidays will be observed by Town of Halfmoon employees for year 2007:

New Years Day, Monday, January 1

Martin Luther King Day, Monday, January 15<sup>th</sup>

Presidents Day, Monday, February 19

Good Friday, April 6 @ noon or Passover, (when applicable)

Memorial Day, Monday, May 28

Independence Day, Wednesday, July 4

Labor Day, Monday, September 3

Columbus Day, Monday, October 8

Veterans Day, Monday, November 12

Thanksgiving Day, Thursday, November 22

Day after Thanksgiving, Friday, November 23

Christmas Eve, Monday December 24

Christmas Day, Tuesday December 25 or Hanukkah, December 26 (when applicable)

New Years Eve – Monday, December 31

The Town of Halfmoon Employee Policies and Procedures Manual and Benefit Package, which includes Health Insurance policy, is approved for 2007 with changes to be effective 1/1/07, and set stipend amount for employees who elect not to take Health Insurance option offered by the Town in 2007 at \$1000 per year if eligible for family coverage or \$500.00 per year if eligible for single coverage, prorated monthly.

Per Employee Manual: Employee Pager & Cell Phone User

Town Supervisor

Executive Assistant to the Supervisor PT

Confidential Secretary to the Supervisor

Superintendent of Water and Director of Sewer

Water Department Account Clerk Typist

Recreation Maintenance Supervisor

Deputy Animal Control Officer

Senior Code Enforcement Officer

Code Enforcement Officers

Highway Account Clerk

Highway Department Mechanic

Senior Van Substitute Driver

Councilman

Animal Control Officer

Water Maintenance Worker

Water Maintenance Supervisor

Building Maintenance Mechanic

Computer Technical Network Specialist

Director of Code Enforcement

Building Maintenance Worker

Deputy Highway Superintendent

Part-time Cleaner

Senior Van Driver

Building Maintenance Supervisor

Authorize the Supervisor to sign annual renewal permits such as the DEC Stream Disturbance Permit, etc. and authorize Supervisor to apply for financial funding and reimbursement for the Youth Program, Senior Recreation Program and any other programs, permits, applications or reimbursements and other required documents that may occur throughout the year and to further authorize the Supervisor to sign annual Nutrition Agreement with Saratoga County, annual contract with Saratoga County Animal Shelter (within budgeted amounts) and to apply for employees through Employment and Training, Workfare, Inmate Labor or any other programs that provide employees not paid with town funds.=

The official mailing address for the Town is 111 Route 236, Halfmoon, New York, 12065 with exception of Receiver of Taxes whose official address is 191 Harris Road, Waterford, New York 12188

Roberts Rules of Order be the guide for all town meetings except as may be otherwise decided by the Town Board. The Town Clerk shall eliminate the reading of the previous Town Board minutes but a copy of the minutes shall be given to all Board members and a copy be posted on the Clerk's bulletin board.

The official newspapers for the Town are the Daily Gazette and Times Union, official notices to be published in one or both papers.

Set Board meetings in the Town of Halfmoon, to be held at the Town Hall or Senior Center, 111 Route 236, Halfmoon, as follows:

- a) Town Board meetings held first and third Tuesday of each month at 7:00 pm except: Tuesday, May 1<sup>st</sup> at 2:00 pm, Thursday, November 8<sup>th</sup> @ 7 pm
- b) Zoning Board of Appeals, first Monday of month at 7:30 pm.
- c) Planning Board, second & fourth Monday of month at 7:00 pm.
- d) Board of Assessment Review, fourth Tuesday in May.
- e) Youth Commission, second Thursday, six times per year, at 7:00 pm.

Authorize a general Fixed Asset inventory of all equipment, land, or buildings purchased over \$500.00 and for financial reporting purposes only purchases over \$5000; all dispositions of fixed assets authorized by resolution of Town Board.

#### RESOLUTION NO. 13

Offered by Councilwoman Parker, seconded by Councilwoman Wormuth: Adopted by vote of the Board: Ayes: DeCerce, Bold, Parker, Wormuth Abstain: Polak

RESOLVED, that the Town Board appoints firm of Clough, Harbour and Associates to provide engineering services to the Town of Halfmoon for the year 2007 on a case by case basis by separate resolutions, or, if a resolution is not required, by written letter agreement with the Supervisor and Authorize the Supervisor to enter into contract on behalf of the Town of Halfmoon with Clough, Harbour and Associates, subject to the review and approval of the Town Attorney.

#### RESOLUTION NO. 14

Offered by Councilwoman Parker, seconded by Councilman Bold: Adopted by vote of the Board: Ayes: DeCerce, Polak, Bold, Parker, Wormuth

RESOLVED, that the Town Board approve the following Town agreements, contracts and appointments:

Approve the following: CAPTAIN be paid \$56,501, Saratoga Center for the Family be paid \$6,000, Care Links be paid \$5,000, whenever funds are available for 2007, and Clifton Park-Halfmoon Ambulance Corp be paid \$845,900, per contract date.

Appoint Walt Polak, John Ciulla and June Jones to the Ethics Board for the Town of Halfmoon for the year 2007.

Resolution to authorize entering into service agreement with Northeast Information Service for maintenance of telephone and voice system equipment at the Town Water department,

Resolution to authorize entering into Specialized Law Enforcement Service Agreement with the County of Saratoga Office of the Sheriff in the not to exceed amount of \$175,000 for the year 2007.

Resolution to authorize funds for two part time Senior Center receptionists.



Councilwoman Wormuth stated, relative to Correspondence #2, that Mr. Hoblock from Capital District Properties is present and, he was here at the last meeting and provided the Board with some information and has since provided the Board with more information and would like the Board to give him a reaction as to setting the public hearing at this meeting or if more time is needed to digest the information.

Councilman Bold stated he reviewed, in depth, the traffic information and there was a great deal of detail concerning the intersection with Stone Quarry and Woodin and it looks like it will be a very significant improvement. He stated, relative to the intersection at Route 9, there is no information at all about what is going to be done. He stated a statement was made that the site distance would be improved but he has no idea what improvements will be made at that intersection which gets worse with snow and snow banks. He stated he would like to have it available before the public hearing.

Mr. Hoblock stated at the Planning Board level they were only asked to get into engineering detail with respect to the Woodin and Stone Quarry intersection. He stated it had to do with the level of work require which is a complete redesign versus what is happening at Route 9 and Stone Quarry. He stated it will be just a aright hand turn lane and the creation of the existing road and is a lot less than the redesign.

Councilman Bold stated he wouldn't know how to answer people if they asked at the public hearing about the Route 9 intersection and what improvements are going to be made.

Councilwoman Wormuth asked Mr. Hoblock if he could provide something that would show the grade change and what the site distance is and what it will be and encompass winter weather concerns.

Councilman Polak stated the grade being changed going down to Route 9 will change the one driveway elevation.

Councilman Bold stated when you make an exit out of Stone Quarry onto Route 9 it is fine when you look south but when you look to the north it is inhibited by the grades and you just take a chance.

Councilwoman Wormuth stated the Town trucks don't plow that road so we don't have control over cutting the snow banks back.

Supervisor DeCerce stated what he is hearing is that they would like to see his reactions especially to that point and asked if they could have them for the next meeting.

Councilman Polak stated also something definitive regarding the trail.

Councilwoman Wormuth stated the public benefit is still an outstanding issue as far as the ball fields.

Mr. Hoblock stated he would sum up the issues and stated, they were asked to provide three things from the last meeting; the narrative and engineer drawings which were submitted; they were asked to talk to the trails committee and today they met with Henrietta O'Grady and Jeff Williams and went over a lot of items. He stated during Planning Board discussions they added to their existing sidewalk design a walking trail that goes through the community out to Route 9. He stated they were asked for further details on the potential of sewer service to the Woodin Road ball fields and they had EDP do an analysis and this is to be done in lieu of the \$1000 per unit cash contribution to the Town. He stated the analysis shows they can't do a gravity line north on Woodin Road but they can install a grinder pump at the ball fields and a 2" force main that goes a half a mile up Woodin Road to Ponderosa Drive and they care confident they can do it within the budget. He stated they are willing to do that if the Board would like to see that as opposed to the contribution they discussed.

He stated the improvement is cutting down the existing hump on Stone Quarry and what that will do is improve the stopping distance or site distance at the intersection heading east on Stone Quarry. He stated the grade change will impact solely the site stopping distance heading east on Stone Quarry to Route 9 and will not have any impact on site distance sitting on Stone Quarry looking north or south at Route 9.

Councilman Bold stated he is reading about cutting the grade down and is trying to understand how that helps the problem with pulling out on Route 9.

Mr. Hoblock stated cutting the grade down on Stone Quarry will help with the stopping site distance as you head toward that intersection. He stated they have addressed every single issue on both ends of the road that they could possibly do.

Councilwoman Wormuth stated the Town has met with DOT and they are adamant about not having a light there and they do not see any future development or potential, including this one that would trigger them to allow a light on Route 9. She stated she wouldn't want anyone to think it will happen.

Councilman Bold stated DOT does not concern themselves with the safety of our residents when they pull out of the Town road onto the State road and their concern is to move the cars through and a traffic light would impede that and their stance is consistent.

Mr. Hoblock stated they could submit the drawings and bring in Creighton Manning before the public hearing to answer any questions.

Councilwoman Wormuth stated they want to see what improvements they could suggest if a traffic light will not be installed.

Mr. Hoblock stated he will provide a profile on Route 9 and Stone Quarry, the trails map and their proposal for the public benefit.

Councilwoman Parker questioned if the 2" sewer line is large enough.

Mr. Hoblock stated he will have the engineer with him next week and he could provide the information on the sewer.

## **OLD BUSINESS**

1. Presentation for amendment to the Abele Planned Development District for Sportsplex of Halfmoon; Public Hearing set at the December 19<sup>th</sup> meeting for January 16<sup>th</sup> at 7:00 pm.

Ed Abele, Abele Builders stated, his partner John Daniels is present and, also the engineer from Creighton Manning. He stated they are hoping the board will set a public hearing at some point in the future, but most importantly they want to provide a recap of where they are with their application to amend the PDD. He stated they came before the Town Board in early 2005 with a request for an amendment and it was then it was referred to the Planning Board. He stated they are trying to capture some level of trade shows and exhibition space. He stated when they built the facility they were very pleased that the folks who conduct those shows were very interested in the facility and our community seemed to have an interest in having them. He stated the Planning Board set a very strong criteria for them, mainly related to parking and traffic and the dynamics associated with that. He stated over the last year or more they were charged with the task of looking into the traffic and parking, also looking into what type of shows they could have and not have. He stated it culminated last night with a favorable recommendation from the Planning Board to recommend to the Town Board. He stated they had a public information meeting where several of the public weighed. He stated they understand with any amendment there is a public hearing required. He stated they will summarize some of the highlights and will welcome any concerns or comments the Town Board might have. He stated he is aware of a public benefit requirement and they were hoping for the public hearing toward the end of January. He stated they added a lot of parking capacity, currently there is 248 parking spots and 200 more will be available at 3 Corporate Drive, which is a building project they are gearing up to develop next door in addition to 75 more spaces that will be annexed to the Sportsplex of Halfmoon. He stated that will require them to go back before the Planning Board should they be successful at the Town Board. He stated he doesn't want to rush anything and will defer judgment to the Town Board regarding scheduling a public hearing.

Mark Dinoli, Creighton Manning Engineering, stated he will go through a brief over view of the parking and traffic evaluation for the Sportsplex. He stated it is located in the southwest quadron of Route 9 and Corporate Drive. He stated with the addition parking from the extended overflow lots they will have a total of approximately 523 parking spaces available for any alternative land uses that the Sportsplex will try to attract to the building. He stated they did a comparison of some other similar facilities in the area, the Lake George forum another being the Adirondack Sports complex in Queensbury and studied their parking versus the parking here. He stated the Sportsplex of Halfmoon will have at least 50% more parking than both of those facilities and will provide a significant amount of parking over some of the existing facilities in the area provide. He stated they also did a trip generation of a couple of the events held in the other facilities to determine whether the Sportsplex could handle the parking going to small and large scale events. He stated it was determined that the main parking lot of the Sportsplex will be able to accommodate a smaller scale event and will be accommodated totally on site. He stated with the extended overflow being used for the larger scale events such as a boat show. He stated they would incorporate parking attendants and flaggers during the large scale events to direct patrons to the closer lots and available spaces in order to maximize ingress and egress. He stated it also recommended that a cross walk be installed on Corporate Drive to funnel all the pedestrian traffic at one location in addition to providing sidewalks along the overflow parking lots to insure pedestrian safety. He stated it was also recommended that a

temporary pedestrian cross walk be installed on Corporate Drive only for the large scale events just to let people know an event is happening even though it will only be a few times a year. He stated there is a parking evaluation and people using the site will continue to use similar access to Route 9 and Sitterly Road via Corporate Drive. He stated the evaluation indicated that, with regard to delay those two access points in addition to the site driveways will continue to operate adequately in the future with the alternative events and the surrounding roadways will not be negatively impacted by the alternative uses at the Sportsplex. He stated the Towns engineer reviewed this parking and traffic evaluation and they worked with them along with the Planning Board and the conclusions and findings have been accepted by the TE and the Planning Board.

Councilwoman Parker stated, going north on Route 9, day or night it is difficult to turn into the sports complex and, if they are going to have very large events, coming east on Sitterly it will be easier to come in the back entrance but coming west on Sitterly there will be problems at the side entrance. She stated there is a blind curve off Sitterly and an “s” turn.

Mr. Abele stated the evaluation they did of the traffic did say the majority of the delay was going to be on Corporate Drive into Sitterly and left turns coming onto Sitterly into Corporate Drive would not be as much of an issue. He stated they have not had any issues with accidents come forth at a Planning Board meeting or the Town engineer. He stated this development is not going generate far an above what is out there right now but will be redistributing what’s out there. He stated the majority of the delay would be on Corporate Drive exiting.

Councilman Bold stated, since the sports complex is not visible from Route 9 and, with a public show he asked how people will know where to turn in.

Mr. Abele stated their current soccer customers often times are traveling to events and, they either go on the website and find the driving directors or in the case of trade shows as part of their advertising material they give driving directions to people and is part of their responsibility.

Councilman Bold stated, going back to the traffic situations it is a Route 9 intersection concern he has. He stated right now the business park is mostly daytime business clientele. He state soccer is different and would be week nights and week ends but his concern is when there is a show people come and go throughout the day but if people leave from an event at one time there is nothing that directs them around the long loop to come out at the traffic light at Sitterly and, instead they will go out onto 9 and try to make a left hand turn. He asked what they can do and what would be the recommendation.

Mr. Dinoli stated they could put in temporary signing if there was an issue with people trying to get out onto Route 9 but in reality they want to try to funnel people toward the arterials and the signal does provide the added benefit. He stated that will allow a two stage left turn rather than one move and seems like a better situation. He stated there could be temporary signing or using the flaggers that are proposed to help the egress and ingress of the park. He stated he doesn’t see a safety issue at this location right now. He stated he doesn’t believe an accident evaluation was done for this report but they could try to get those reports from the State at that location. He stated he didn’t believe the accident analysis was very current and is probably two or three years behind current patterns.

Councilwoman Wormuth stated Route 9 has definitely changed over the past 4 or 5 years with the turn lane and, development on either side of the road.

Discussion followed

## RESOLUTION NO. 15

Offered by Councilman Bold, seconded by Councilwoman Parker: Adopted by vote of the Board: Ayes: DeCerce, Polak, Bold, Parker, Wormuth

RESOLVED that the Town Board amends Resolution No.296 of December 19, 2006 that set the public hearing for the Abele Planned Development District for January 16<sup>th</sup> and modify the date for the public hearing to be held February 6<sup>th</sup> at 7:00 pm.

2. On December 19<sup>th</sup> agenda, received Planning Board positive recommendation for the Pino Planned Development District, Route 146.

Warren Longacker, Lansing engineering reported on the project stating it is located on Route 146 and is approximately 65 acres. He stated water service to the proposed project will extend public water from the water main to be constructed as part of the Clemenete PDD. He stated sewer service will be provided by the gravity sanitary sewer along the Route 146 corridor. He stated a public benefit being proposed is six light poles on the property that would be delivered to a site of the Town's choice.

Councilman Bold questioned what the Town would do with six light poles.

Councilwoman Wormuth stated some time ago discussion with the owner of the property and Mr. Lee discussed the donation of the six light poles. She stated the poles are erected on the property and it would need to be determined if they still function and, what use the Town may have for them.

Discussion followed.

#### RESOLUTION NO. 16

Offered by Councilwoman Wormuth seconded by Councilman Polak: Adopted by vote of the Board: Ayes: DeCerce, Polak, Bold, Parker, Wormuth

RESOLVED, that the Town Board sets a public hearing for the Pino Parcel, Route 146 for a Commercial and Light Industrial Park for January 16, 2007 at 7:00pm.

#### NEW BUSINESS

#### RESOLUTION NO. 17

Offered by Councilwoman Parker, seconded by Councilman Polak: Adopted by vote of the Board: Ayes: DeCerce, Polak, Bold, Parker, Wormuth

RESOLVED, that the Town Board approves and orders paid all vouchers for all funds listed on Abstract dated January 2, 2007, totaling: \$191,775.02

#### RESOLUTION NO. 18

Offered by Councilwoman Parker, seconded by Councilman Bold, Adopted by vote of the Board: Ayes: DeCerce, Polak, Bold, Parker, Wormuth

RESOLVED, that the Town Board of the Town of Halfmoon is hereby authorized and directed to file an application for funds from the Habitat/Access Stamp Funding Program in an amount not to exceed \$15,000 and, upon approval of said request to enter into and execute a project agreement with the New York State Department of Environmental Conservation for such financial assistance to the Town of Halfmoon for grant to supplement existing project for physically challenged fishing access on the Mohawk River

#### RESOLUTION NO. 19

Offered by Councilwoman Parker, seconded by Councilman Polak: Adopted by vote of the Board: Ayes: DeCerce, Polak, Bold, Parker, Wormuth

RESOLVED, that the Town Board authorizes that the Town of Halfmoon be lead agency on SEQRA Review for physically challenged fishing access project.

#### RESOLUTION NO. 20

Offered by Councilwoman Wormuth, seconded by Councilman Polak: Adopted by vote of the Board: Ayes: DeCerce, Polak, Bold, Parker, Wormuth

RESOLVED, that the Town Board accepts for dedication as Town Roads, Summit Hills, Phase II and III (Outlook Drive South and a portion of Summit Trail and Phase III (rest of Summit Trail) having satisfied standards set by the Roadway Dedication Procedure., and further

RESOLVED, that the Town has accepted for dedication roads in Summit Hills Phase I, II, III, and IV.

## RESOLUTION NO. 21

Offered by Councilwoman Parker, seconded by Councilman Polak: Adopted by vote of the Board: Ayes: DeCerce, Polak, Bold, Parker, Wormuth

RESOLVED, that the Town Board accepts for dedication as Town Roads, Prospect Meadows, Phase II (Summerfield Circle and the rest of Highview Way) having satisfied standards set by the Roadway Dedication Procedure.

## RESOLUTION NO. 22

Offered by Councilwoman Parker, seconded by Councilman Polak: Adopted by vote of the Board: Ayes: DeCerce, Polak, Bold, Parker, Wormuth

RESOLVED, that the Town Board authorizes Town employees to attend the Association of Towns 2007 Training School and Annual Meeting in New York City on February 18-21 and authorize payment of \$100.00 registration fee for each employee

## RESOLUTION NO. 23

Offered by Councilwoman Parker, seconded by Councilman Bold, Adopted by vote of the Board: Ayes: DeCerce, Polak, Bold, Parker, Wormuth

### **RESOLUTION AUTHORIZING INTERMUNICIPAL AGREEMENT BETWEEN THE TOWN OF SARATOGA AND THE TOWN OF HALFMOON FOR THE BUS TRANSPORTATION TO THE 2007 ASSOCIATION OF TOWNS MEETING**

**WHEREAS**, a proposal has been made that the Town Of Saratoga and the Town of *Halfmoon* enter into an inter-municipal agreement providing for bus transportation to the 2007 Association of Towns Meeting which is being held in New York City,

**NOW THEREFORE BE IT RESOLVED**, that the Town of Saratoga and the Town of *HALFMOON* enter into an inter-municipal agreement which provides that:

1. The Town Of Saratoga will provide bus seats to the 2007 Association of Towns Meeting for \$50.33 per reservation with the understanding that the seats are non-refundable purchase. The bus will depart and return to pre-designated areas.
2. The Town of Saratoga will provide receipts for paid reservations for bus transportation to the Association of Towns Meeting.
3. The Town of Saratoga will pay for no other cost or amount or consideration.
4. The term of the agreement shall be from February 18, 2007 through February 21, 2007.

Supervisor DeCerce opened public privilege for discussion of non-agenda items.

Henrietta O'Grady, Church Hill Road, stated she just received the information relative to the Harris Road improvements that the County will be making. She stated they are looking forward to the County helping us out to give us complete roads that would be safer for pedestrian use

Robert Emmett, president of Halfmoon Senior CitizenCenter, stated the Town Board has done a terrific job enhancing the senior center building everything from the roof to the exterior parts of the building. He stated particularly the Library and it is an outstanding job redecorating and putting in a new floor. He stated the main issue yet to be done is the gutter capacity to take the water away from the building.

He asked the status of the letter of agreement that is in circulation.

Attorney Murphy stated she has responded in writing to the representative for the seniors and is waiting to receive a response back.

Councilman Bold stated he and Councilman Polak have been discussing the gutters on whether they need commercial or residential because of the vastness of the roof. He stated they have not obtained the quotations yet but they will and it will be a spring project.

Supervisor DeCerce stated the Town is taking one more step forward with the new software that this Board agreed on purchasing for the Supervisor's financial office especially.

Bob Bennett, 32 Fellows Road, asked who is paying for the extra Trooper and asked if it is coming out of our taxes or Saratoga County.

Supervisor DeCerce stated the Town shares a Deputy Sherriff with Clifton Park and comes out of the tax money from the Town of Halfmoon and have done it successfully for three years. He stated there will be another individual car and will be in Halfmoon at a different set of times and we will pay for it but both cards are strictly for Halfmoon.

There being no further business to discuss or resolve the meeting was adjourned 8:35 pm.

Respectfully submitted,

Mary J. Pearson  
Town Clerk

January 2, 2007

