

The May 7, 2014 Regular meeting was called to order at 2:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Walter F. Polak, Councilman
Paul L. Hotaling, Councilman
Daphne V. Jordan, Councilwoman
Lyn A. Murphy, Town Attorney
Lynda A. Bryan, Town Clerk

John P. Wasielewski, Councilman - Excused

Supervisor Tollisen: Welcome to the meeting of the Halfmoon Town Board. Today is a meeting that we hold every year in the month of May to honor our Senior Citizens! We are so happy that there are so many here and if you hold out long enough there is a cake in the back that I worked on all day, only kidding. The monthly meeting for the month of May, we did a little research and the Town Board has been holding the month of May as Senior Citizen Month since 1979. I asked Lynda Bryan to pull the historical record of it and it goes way back to when John Dudek was Town Supervisor. The check at the time that was presented to the Halfmoon Seniors was \$1,900. We have come a long way since then and special thanks to the seniors. We will get into that in a second.

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION - 2014 budgeted Funds to Senior Citizen Association

Supervisor Tollisen: The month of May is Senior Citizen Month and we do appreciate all of our seniors in our town. I can tell you that the Halfmoon Senior Center is quite energetic. It has a lot of programs and activities and I know that you guys are well over 1,000 members strong. So Congratulations to you and give yourselves a round of applause for that! I know that you have activities that include exercise, that include stamping, I know that because my mother goes to the stamping classes, they include crafts, you have your fall and spring bazaars. You do so much and we want you to know from the Town of Halfmoon, how much we appreciate the Halfmoon Seniors! We appreciate what you do in our community, we appreciate your commitment and support to the town. I will ask the Town Board to come down with the big check and ask the Vice-President and the Board of the Seniors to come on up so we can also make a presentation of this years budgeted funds. I have the real thing and I will give this check to Nancy first.

Clerk Bryan and Councilman Hotaling presented the large check to the seniors as Supervisor Tollisen presented the real check!

Nancy Morris, Vice President of the Halfmoon Senior Citizens Association accepted the check

Nancy Morris: On behalf of the Halfmoon Seniors, I would like to thank the Town Board for this generous check and thank you for everything.

Supervisor Tollisen: In special honor of the seniors as well, we have Liz Callaghan from Senator Marchione's Office. She would like to come up and make a presentation to the seniors.

Liz Callaghan: Thank you Supervisor for giving me the opportunity to speak today on behalf of Senator Marchione, who along with her colleagues in the Senate yesterday passed a resolution proclaiming May 6th Senior Citizens Awareness Day.

In the interest of brevity I am not going to read the whole resolution, but I would like to read a couple of lines from it.

“WHEREAS, the more than three million residents of New York State, 60 years of age and older, bring a wealth of experience and knowledge to the increasingly active roles they play in today’s society. Their past contributions and future participation are a vital part of and an invaluable asset to the fabric of community life and activity.

RESOLVED, that this legislative body paused to urge the residents of New York State to honor all of our Senior Citizens who are the cornerstone of the strength of our nation and to whom a debt of gratitude is owed”.

I don’t know about other seniors who are present here today, but I for one like being referred to as a cornerstone of our nation. I believe there are many reasons why our senior citizens are important. For one, we are a source of knowledge and together have more knowledge about our lifetime than any computer could ever tell you. I find it necessary to remind my grandchildren of that frequently.

It gives me great pleasure to present on behalf of Senator Marchione, a copy of this resolution to Nancy. Thank you.

Nancy Morris: Again, I would like to thank Senator Marchione for this recognition.

Supervisor Tollisen: Before I move on to the agenda, I just want to give a brief update on the Senior Bus. As you know, about a month or two ago, I did advise that we were in the process of getting a new senior bus. We have gone through the process with the Town Board and what we needed to do to purchase the bus. I can tell you the good news that the bus is ordered. We are very happy about that. With respect to the bus and what I didn’t know and I am going to share with you, when they order a bus, they build it from scratch; they don’t have any sitting in the yard. So they are actually building our bus and as soon as it is ready, we will let you know. I won’t be the first driver of it. So that is the update on the bus. Congratulations again to the seniors and please bear with us with the rest of our agenda.

Now, also when we do our May meetings, I think it has become a tradition that Dr. Robinson, the Superintendent of Shenendehowa Central Schools gives us a short presentation. I will tell you, when I first started as Supervisor, Dr. Robinson and I met, he was one of the first meetings that I had. He certainly does an excellent job at the Shenendehowa Schools. I am proud that he is a colleague of mine and I look forward to working with the Shen schools.

PRESENTATION: Dr. Oliver Robinson, Superintendent of Shenendehowa Central School District

Dr. Oliver Robinson: Thank you very much for the time and Supervisor Tollisen. This is our first formal meeting here at the Town Hall and Congratulations on your new role as well. I will be brief recognizing that you do have a large agenda ahead of you. There are three purposes of being here. We have a school budget vote on May 20th. There are three components to the school vote. One component is the bus purchase resolution. Each year we try to purchase busses as a school district. So part of the resolution is to purchase 10 new busses. We have about 204 busses that pick up about 12,000 students. This gives you some context of how many busses we use. We try to keep the average age of the busses at 8 years old. That is one resolution that is on the ballot.

The second resolution that is on the ballot is three seats of the Board of Education up for re-election. We have four individuals running for three seats. Two of those

individuals are actually here today and I would just like to recognize them. We have Bill Casey & Jim Trainor who are running for re-election on the Board. We have Miss Mary **Blaabor** who is our Board President. She is not here now, but she is also running for re-election. And we have another gentleman, Scott Johnson who is not here but is the fourth person running for the Board.

The third piece is and probably the most significant piece is the school budget. I will just go by the numbers and I left some flyers here with the information on it. Information is also available on our website and if there are any questions or you need some more information, please contact us and we will get you the answers.

This year's budget, the tax impact is the lowest tax impact in six years. We are looking at a tax impact of the average taxpayer is about 1.3%, based upon what house you have and things of that nature. The budget itself is increased at about 2.15% which over the course of five years, average of about 1.5%. So it is a pretty flat lined budget. For the first time in five years, we are actually looking to add additional staff as a result of the budget. That is the result of, to be quite frank with you, it's an election year here at the state and the state was a little bit more generous with funding and we are trying to maximize those funds to do programs.

Just four major points in terms of where the budget is going. The budget is supported in the direction of a school district. We recognize that our students are going out into a much more competitive world, so therefore we have to prepare them better. There is a lot of focus on innovation which does not necessarily mean technology, buying gadgets, innovation in talking about technology as well as how we change our practice, how we teach to better in line with our kids to learning. If any of you have Grandkids and if you are still lucky to have kids in school, you would know what I am talking about in the sense that kids nowadays learn differently than before. We are trying to make those adjustments as a system to align with that piece of it. So a lot of it focuses on that, but it also focuses on the standards that are much higher for kids now in school, so we have to increase our support for the kids.

The third component is recognizing that the school district demographics are changing. We are seeing more and more families moving into the area, particularly families coming with limited or no English skills. We are looking to address those needs as well. The third big component of it is how do we continue to expand our options and opportunities for kids so when our kids leave Shen, they can in fact be successful beyond the walls of Shen. I just met a nice young lady with a Granddaughter who graduated from Pace University and I am glad that she shared that news with me because I often get the bad news; I never hear the good news. I thank you very much for sharing that with me. That is what we want. We want our kids to be successful after they graduate from Shen. Subsequently, the budget lends itself to that piece of it.

I won't go into a lot of details but just to remind people that May 20th is the budget vote at the Middle School campus. Absentee ballots can be used if you can't make it. You do not necessarily have to be out of town, but if you know that you can't make it to the voting site, you can request an Absentee ballot through my office and we will make sure that you get it.

So this is our Budget and we are pretty excited about this budget because it gives us an opportunity to move forward in a very real sense in terms of some additional programs for our kids. We are excited about the Board election votes; we have three strong incumbents running and a new person running for the Board and excited about transportation and ensuring that we have safe and reliable busses on the road at all times for our kids. So, in a nutshell, that's our budget and again recognizing that the town does have its own business and not take more time than necessary but if here are questions from the Town Board members, I would

certainly look to address that or need additional information, I would be happy to provide that or quite frankly come back. I would like to introduce two other people. The mastermind behind the finances at Shen, Mrs. Kathy Wetmore. She is in fact the most powerful person in the school district because she controls the purse strings! Kelly DeFischiani who is our communications person who does all of the communications for the district is here as well. So please let us know if there is more information that you need and we would be happy to do so. If there are any questions, I will address them, but otherwise, thank you for allowing us this opportunity.

Supervisor Tollisen: Anyone from the Board or the public have any questions?

Dora Michaels: How much is the budget?

Dr. Oliver Robinson: You know that is a very good question. Last year I told you that too, and I think that you complimented me! Our budget this year is \$160 million dollars. It sounds like a lot, but if you ever come on the campus and you see all of the things that we do and the number of kids, it actually spreads thin very fast and I am not saying that to validate it, I am saying it as a reality of what we do. It is a pretty big operation that we run at the school system. We have 10,000 kids on campus, another 1,100 kids that go to private parochial schools that we support in some fashion, transportation, text books and otherwise, and then we have probably another 100 kids that are home schooled. So that is a lot of kids that we associate ourselves with directly or indirectly as a school system. Great question, thank you.

Supervisor Tollisen: Dr. Robinson, thank you for coming today. Thank you for update and appreciate the work that you do.

Dr. Robinson: Thank you

Supervisor Tollisen gave a briefing of all of the community events. LifeSong is a not for profit for developmentally disabled individuals. The Town of Halfmoon and the Town of Clifton Park, NY State Police and the Saratoga County Sheriff's Department are co-hosting this event with LifeSong. We are holding the Daffodil Dash at our Halfmoon Town Park. We are calling it a Character Counts event. It is a family event; we want your families to come. There is going to be games for the kids. There is going to be a Bouncy Bounce. The Sheriff's Department and the State Police, we are hoping will have a contest of who runs faster. There is also going to be some canine demonstrations. It is a great event and if any of you guys could come, that would be awesome and please spread the word, it is going to be a great event.

COMMUNITY EVENTS:

Halfmoon Water Dept Bi-Annual Watermain Flushing will begin on April 21 and run through May 23

Zoning Amendment Workshop – May 6th at 7:00 pm at the Senior Center

LifeSong will be holding their 2nd Annual Daffodil Dash on May 17th Halfmoon Town Park at 9:00 am. To register, go to www.LifeSongInc.org or call (518)406-5157

Shredding Day is May 17th, 3 Boxes per vehicle are allowed. This is a free service but we are asking for canned good donations for the Food Pantry.

Honoring Jim Mincher at the Saratoga County Honor Deceased Veteran Ceremony on May 20th. Supervisor Tollisen will be there to present that with chairman of the Board of Supervisors Paul Sausville.

Clifton Park & Halfmoon EMS OPEN HOUSE on May 31st from 12 – 4 pm and open to the public.

Supervisor Tollisen: Before I get to Reports of Board Members, over the last couple of days, there have been a couple of events in the newspaper that have occurred. I want to talk to you for just a minute as your Town Supervisor about these newspaper articles. For brevity, I have written out my comments so I will read it and it will be in the minutes.

“Recent media coverage, I would like to point out certain aspects of the recent media coverage of your town government. In my opinion, they have been inaccurate and misleading. Ordinarily, I won’t mention this; however the public has the absolute right to know when this Town Board conducts business. In this regard, you have my solemn and 100% commitment that at all times in my tenure here, I will follow the law in all respects and without reservation.

In my tenure to date, we have followed the law in all respects. The law requires that public business be conducted in an open meeting. That is what we do here. We have followed the law and will continue to do so. And I will tell you that we have opened up meetings, we have pre-meetings, and we have set up workshops to discuss issues. The law also says that certain things like law suits, contract negotiations, personnel matters and political deliberations may be considered at a private meeting. That makes sense. These meetings are often thought of as being private or sensitive.

The political types of meetings are part of our democratic process and the system by which in New York, we are elected to be Public Officers. Some people are against that system of laws, often well our press may be construed to being opposed to those laws. That is not for me or anyone else to decide. We are not for or against the rules of law here. We simply follow the rules of law. That is to say here in this town, we conduct public business in open public meetings. Political meetings, under the law, are private and understandably so. We, here, the Board members, we see each other in the community, at political functions, at church, restaurants, and we are social and active in our community. It is pretty apparent in these contexts we are not acting in governmental capacity. It is unfair; it is inaccurate and misleading to label those good community and civic interactions as illegal or prohibited by law. It is pretty silly to think that three members of our Town Board cannot be in the same room together or at a party together, or at a church or at a meeting. Section 108 of the Public Officer’s Law is clear that any issue with respect to the newspaper article was legal in all respects.

The meeting that was called on Sunday at my house, that did not occur, was not called for by me. It was called for by the Chairman of the political party. I want it to be clear, that I will continue to follow the law and I will continue to work and fight for the residents of this town. But I will not tolerate mischaracterization and misleading comments without going uncommented.

Now with respect to the land sale, a resident came into my office and had some concerns about a land sale that was conducted last year. I was not here when that land sale occurred; I had nothing to do with it. When the land sale documents were provided to me by this resident, had a very legitimate concern, I advised the resident that I would have this reviewed and looked at. That is exactly what I did upon the resident leaving, I handed this matter over to the Town Attorney, Lyn Murphy for investigation and review. I have received her summary and report today and I have reviewed it and distributed it to the board members that are here. We will continue to look at that. I have also met with the Deputy Town Attorney, Mr. Chauvin. I discussed with the Deputy Town Attorney this matter with him and Miss Bryan, Mr. Chauvin has tendered his resignation to the Town of Halfmoon as Deputy Town Attorney, I believe that you have the original. That is effective

immediately. With respect to Mr. Chauvin, he tendered this letter of resignation effective immediately stating:

“I believe it is in the best interest of the residents of the Town of Halfmoon, given the recent mischaracterizations put forth in the press regarding the transfer of decommissioned well properties. Although I adamantly deny any intentional wrong doing regarding this matter, I believe my resignation is in the best interest of the Town.”

As Town Supervisor, I accept the letter of resignation. Miss Bryan has the original which is supposed to be filed and I believe that the resignation and my acceptance of it is in the best interest of the town. Does anyone from the Board wish to speak before we go into Department Reports?

Councilman Polak: I just want to comment that Mr. Chauvin has been a perfect gentleman and has defended this community to the fullest that he could and he certainly will be missed representing the Board and the community.

Supervisor Tollisen: Thank you, Walt.

Councilwoman Jordan: I'd like to comment. I really feel that this is a very unfortunate, regrettable and actually a horrible event that has taken place. I've been in office for four months now and I was not a Board member when these transactions occurred. Supervisor did ask for a report to be made weeks ago and we've been waiting for it and in the meantime, I think we all have been trying to do due diligence in some fact finding on our own as well. I know that I have.

I do have serious concerns and many questions surrounding the appraisal and sale of the property last year. It appears to be in conflict with Halfmoon's best interest. It's clear that we must insure that conflicts of interest or even the appearance of conflicts of interest don't happen again. So, I still just having been handed this report, still have to look at it and digest it and exercise my due diligence, because I don't think that you want, it's my job to look at facts with due diligence.

Having said that, we will do that and I think that we need to know exactly what happened here, how it happened and we need to find a way to make sure that something like this doesn't happen again. Thanks.

Councilman Hotaling: We have instances that are unfortunate every day. Matt poured his heart out to our town. He worked with us; we thank him for his service and wish him luck moving forward. Thank you.

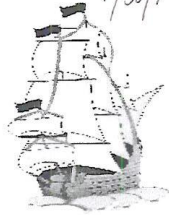
Supervisor Tollisen: One other item that I have. I did issue a Press Release with some Good News for the Town of Halfmoon with respect to the Town of Halfmoon's Annual Financial Report. I get the pleasure of signing it but my Finance Director does the work.

Supervisor Tollisen read the Press Release and gave the highlights of the Annual Financial Report for the year 2013 end shows a better than expected great news for the Town of Halfmoon. Our General Fund balance which is unreserved or available resources not included in our fiscal 2014 budget increased from \$70,918 to \$844,334. Very good news. Also the Highway Fund deficit of \$536,754, the plan was to eliminate that in a three year period and the good news is that we eliminated it in one year last year. In my press release, I have also cautioned that for 2014, that we can't take the good news for 2013 for granted. My analysis is on a weekly and monthly basis, weekly with my Finance Director and monthly with our Department Managers, is that our actual revenues are below our budgeted and we need to cut where we can. So the town has made cuts already in the budget to take care of the lower than expected mortgage tax that we expected to receive. While we are hoping

that the better weather, the sunshine, maybe some warmth at some point will start to increase house sales and make things better for 2014. I am very cautious and keeping a critical eye on this year's budget. The good news is for 2013, the town ended well so I appreciate the colleagues on the board who worked hard and I appreciate our Department Managers and I appreciate our employees who work every day so diligently for us. Thank you for that.

Supervisor
Kevin Tollisen

Town Board
Walter F. Polak
Paul Hotaling
Daphne Jordan
John Wasielewski



4/30/14 Copy - Original on Bulletin Board
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For Immediate Release

APR 30 2014

Town of Halfmoon

"Annual Financial Report for 2013 shows increase in Fund Balance and Elimination of Highway Deficit"

OFFICE OF THE TOWN CLERK
BRYAN, TOWN CLERK

Halfmoon Town Supervisor, Kevin Tollisen, announced today that the Annual Financial Report for the Town of Halfmoon for fiscal year 2013 has been submitted to the New York State Comptroller. Supervisor Tollisen stated the Town ended the year 2013 in better financial shape than in 2012. The General Fund, fund balance, which are unreserved or available resources that are not included in the fiscal year 2014 budget, increased from \$70,918 to \$844,334 and the highway fund balance deficit of \$536,754 was completely eliminated. Supervisor Tollisen said the increase in fund balance was a direct result of the coordinated effort of the Town Board leadership in imposing a spending freeze on non-essential spending, the staff of the Town who made every effort to cut spending, and better than expected revenues. Tollisen said that "this is great news for the residents of the Town of Halfmoon as Halfmoon's General Fund fiscal reserves are now growing once again".

Tollisen cautioned, however, that the Town of Halfmoon's current 2014 budget is already in a spending freeze as the Town is carefully monitoring budgeted versus actual revenues received. Tollisen stated that for the first few months of this year, revenues are lower than expected, thereby imposing the spending freeze on non-essential and discretionary budget items. The Town has made aggressive efforts to reduce portions of the 2014 budget with changing health insurance premium plans and removing certain equipment purchases from the general fund. Tollisen affirmed that there is no reduction in the services provided to Halfmoon residents; in fact, the services are continuing to improve.

Town Board Member Daphne Jordan said that she believes that "the Town is moving forward in a positive direction" and reiterated "the Town will continue to look for ways to cut spending, thereby saving monies for the residents of the Town of Halfmoon".

Highway Superintendent John Pingelski was also pleased with the news. Superintendent Pingelski advised that his Department worked incredibly hard to reduce their Department's operating costs, thereby allowing the Department to save money. That coupled with additional revenues helped to eliminate the highway deficit in one year, not in the three years as anticipated.

For additional information, please contact the Town Supervisor, Kevin J. Tollisen.

April 30, 2014
for additional information contact:
Supervisor Kevin J. Tollisen x2200

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm.

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm.

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Zoning Review Committee: 3rd Thursday of month

Open Space & Trails Committee: Monday, May 19th

Resident Relations Committee: Thursday, May 8th at 7pm

Business & Economic Development Committee: May 22 at the Senior Center

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Daphne Jordan: 1) Chair of Business and Economic Development, 2) Chair of Insurance (Liability and Medical), 3) Liaison to Open Space and Trails Committee

Since our last meeting, the Open Space and Trails Committee has met and we are looking at a possible connection from the Town Park to the Champlain Canal Trail, which would be a wonderful trail. Some of us walked it and saw that it may be a reality at some point and it may be feasible. It is exciting news. The next meeting will be May 19th should anyone like to attend.

Business and Economic Development Committee coming May 22nd at the Senior Center at 7:00 pm

Paul Hotaling: 1) Chair of Parks & Recreation, Infrastructure (Water, Highway, Building & Maintenance), 2) Chair of Committee on Not for Profit Organizations and Character Counts, 3) Chair on Committee on Baseball/Athletic Organizations

Starting off first, 35 years for having the seniors here for the special meetings is awesome. There are a lot of people we need to thank. The past Boards and the past Supervisors, our staff from the Senior Center, John Pingelski and his crew with the senior busses, it's second to none. Thank you guys for coming.

Also, the LifeSong Event at the Town Park on the 17th, I attended it the last year and it is a great event. You have kids that when you see the smiles on their face, it will make your day! It is just a great event.

Walter Polak: 1) Liaison to Planning Board, 2) Liaison to Zoning Board, 3) Chair of Zoning Review Committee, 4) Chair of Personnel

I would like to thank our friends, our seniors. I didn't realize that I had become one already. The seniors go back a long way and I remember when we started out with Bill Tansey and Mary. We designed the building and started a footprint together of what we were going to do to give the seniors a great building and programs. Did we ever think that it would magnify to the numbers that we have now and be as great as it is? That was with great leadership within your own organization, Nancy a credit to you for now taking over because I now know that you are a senior! It has just been a tribute to this community to see all that you have done. Having been a part of it early on and seeing what it is today, is certainly gratifying. I want to thank you for all that you do!

The other two items that I have this evening is that we have our Zoning Review Committee and that meeting will be on Thursday May 15th 8 in the large meeting room across the hall. The other thing that I would like to report this evening is that I was very fortunate to be invited to a luncheon today at the Highway Department for John Porter. John has finally decided to retire after 39 years of service with our Highway Department. We will do something down the road but it is great to work with someone for so many years that was so dedicated to our community. Those older guys being dedicated and doing everything that they do, has made the younger boys more viable, more active and wanting to know what to do, what can I do next and what can I do to help out, not only the Superintendent of Highways, but what can I do to help out our community. It was very gratifying and I was glad to be there. Thank you.

John Wasielewski: 1) Chair of Ethics Committee, 2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police, Animal Control), 3) Chair of Committee on Resident Relations

Lynda Bryan; 1) Chair of Senior Programs, 2) Chair of Committee on Historical Archives

I also, Walter am part of the group as a senior and I want to thank you for embracing me into your large group and also as your liaison to the Town Board. There are so many wonderful programs every day at the center and Linda Rice, the trips that you plan are just fabulous. There is so much that the Halfmoon Senior Center offers their members and better than a lot of other communities. We are very, very proud of all that you do for the residents of Halfmoon and I know that I take advantage of them, so thank you!

Last week I attended the NYS Town Clerk's Assoc. State Conference that was hosted by Saratoga this year. There were many very informative classes, especially the ones with DEC regarding the new Licensing program the State is implementing for Hunting & Fishing. And as always the interactions with other Town Clerks is invaluable.

Ellen Kennedy, the Town Historian and I attended the County Historian's Meeting yesterday in Ballston Spa. The project that will be on display at the County Fair this year will be "Old Schools". Halfmoon will be one of 4 towns exhibiting. In 2010, the Halfmoon Historical Society did a calendar on all of the One Room Schoolhouses in our town and using that will certainly make our display much easier to put together.

The Halfmoon Historical Society will meet Tuesday May 27th at 7:00 pm in the Society Building and all are invited.

Attorney Murphy: I have nothing except to thank all of you for taking the time to come out to allow us to thank you for what you do for our community and for what you have done for so many years to teach, and I am not quite in there yet, us what we should be as we move on through life. Thank you.

PUBLIC COMMENT (for discussion of agenda topics)

Dora Michaels: We would be remiss if we did not thank our Senior Director, Eileen Pettis.

Supervisor Tollisen: Yes, you are right Dora. Thank you, Eileen for the great work that you on an everyday basis with the seniors.

DEPARTMENT REPORTS – month of April

1. Town Justice Suchocki

Total # Cases – 218 Total Fees Submitted to the Supervisor - \$27,459

2. Town Justice Wormuth

Total # Cases – 290 Total Fees Submitted to the Supervisor - \$35,265

3. Senior Express Total # Riders – 319 Total # Meals – 583

And this goes to show that John Pingelski and the crew from the senior express, how hard they work for the seniors. 583 meals for the month of April, I think is just fabulous!

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approving the following: Approval of Sign Application for Halfmoon Heights Manufactured Housing Community, 50A Cemetery Road, for Change of Tenant Application for Crown Castle, 3 Corporate Drive, for MH Engineering, 5 Corporate Drive, for Association of Community Living Agencies in Mental Health, 28 Corporate Drive, for Change of Tenant and Sign Application for Joe Cars LLC, 1638 Route 9, for Mr. Formal Wear, 1505 Route 9, Halfmoon Plaza, for a Change of Use/Tenant Application for Rainbow

Direct, 1627 Route 9, for approval of the Minor Subdivision, Lower Newtown Road, regarding Site Plan Approval for Lussier Site Plan Development, 1385 Vischer Ferry Road, for a Special Use Permit for the Olesen Duplex, 30 Route 146, Resolutions Declaring a Negative Declaration pursuant to the State Environmental Quality Review Act for the Victor's Farm Residential Subdivision, located at Farm to Market and Smith Roads.

Received & Filed

2. **Received** from the Town Planning Board Resolutions denying the following: Addition to Site Plan for Adirondack Basement Systems, 4 Jones Drive and Denial of an addition to Site Plan Application for Jack Byrne Ford, 1003 Hudson River Road.

Received & Filed

3. **Received** from Donald Hallock from Waste Connections, a letter announcing that the work related to the expansion of the gas collection system at the Colonie Landfill is now complete. Thus improvement allows them to better collect landfill gas, reducing the potential of future odor issues.

Received & Filed

4. **Received** from Lisa Ackley, her letter of resignation as Senior Assessment Clerk in the Assessor's Office as of May 2, 2014.

Received & Filed

5. **Received** from Carol Hotaling, the Yellow Ribbon Lady, cards thanking the Town of Halfmoon and the Town Supervisor for making Yellow Ribbon Day such a success

Received & Filed

6. **Received** from Klamsteam Tavern & Marina, 32 Clamsteam Road, notification of their intent to apply for Liquor, Wine & Beer license.

Received & Filed

7. **Received** from the Town Planning Board Resolutions approving the following: Approval of the Thumm/West Minor Subdivision & Special Use Permit, 59 Plank Road, for AT&T/Cingular Wireless for Site Plan for co-location at the existing telecommunications facility, 133 Stone Quarry Road, for Change of Use application for Rock's Precision Automotive, 190 Route 146, for Change of Tenant/Use & Sign application for Halfmoon Works, 15 Solar Drive, for Change of Tenant application for ADT, Building #3, 1407 Route 9, for Change of Tenant & Sign application for Pizza, Inc. (Kabob Masala) 1683 Route, 9, for Sign application for Saratoga Strategic Partners, LLC 1406C Route 9, for a Change of Tenant/Use & Sign application for Northeastern Woodworks, 15 Solar Drive.

Received & Filed

8. **Received** from the Town of Halfmoon the Annual Financial Report for the fiscal year ending December 31, 2013 and available for review in the Clerk's Office.

Received & Filed

Clerk Bryan handed the Financial Annual Report to the Town Board.

9. **Received** from Supervisor Tollisen a press release announcing that the Annual Financial Report for 2013 shows and increase in Fund Balance and Elimination of Highway Deficit.

Received & Filed

10. **Received** from the Saratoga County Sheriff's Office, the report for the month of March for the Clifton Park/Halfmoon Patrols and the Halfmoon Patrols.

Received & Filed

11. Received from the NYS Department of Environmental Conservation, a letter indicating an application of the expansion of the current Colonie Landfill.

Received & Filed

12. Received from the Shenendehowa Central Schools, their 2014 – 2015 Budget, available for review in the Clerk's Office.

Received & Filed

13. Received from the Clifton Park – Halfmoon Emergency Corps, Inc. their Profit & Loss Budget vs. Actual for January through April 2014, available for review in the Clerk's Office.

Received & Filed

OLD BUSINESS

RESOLUTION NO. 154

Offered by Councilman Hotaling, seconded by Councilman Polak: Approved by the vote of the Board: Ayes: Tollisen, Polak, Hotaling, & Jordan

RESOLVED, that the Town Board awards Water Department bids, opened April 16th, to low bidders, per their submitted bids: Ti-Sales – All Water Meters; Ferguson Waterworks – All Mueller Brass Fittings and American Made Brass Fittings, per review and recommendation of the Water Committee.

Supervisor Tollisen: Mr. Hotaling, those bids have been reviewed by the Water Committee?

Mr. Hotaling: Yes, they have.

NEW BUSINESS

RESOLUTION NO. 155

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Polak, Hotaling, & Jordan

RESOLVED, that the Town Board approves and orders paid Vouchers numbered 583, 584, 772 through 903 as detailed.

===== FUND TOTALS =====

10 GENERAL FUND	\$98,972.36
20 HIGHWAY FUND	\$42,257.01
25 SPECIAL REVENUE	\$11,703.10
30 CONSOLIDATED WATER	\$152,343.40
35 MISC. CAPITAL FUNDS	\$33,397.01
50 CHURCHILL SEWER	\$3,000.00
65 LIGHTING DIST	\$437.73

ABSTRACT TOTAL:	<hr/>	\$342,110.61
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RESOLUTION NO. 156

Offered by Councilwoman Jordan, seconded by Councilman Polak: Approved by the vote of the Board: Ayes: Tollisen, Polak, Hotaling, & Jordan

RESOLVED, that the Town Board approves the minutes of Town Board meeting of April 16, 2014 as presented.

RESOLUTION NO. 157

Offered by Councilman Hotaling, seconded by Councilman Polak: Approved by the vote of the Board: Ayes: Tollisen, Polak, Hotaling, & Jordan

RESOLVED, that the Town Board acknowledges the Town Clerk's Certificate of No Filing and authorizes the purchase of a Skid Steer with Milling Head in the not to exceed amount of \$70,000.

RESOLUTION NO. 158

Offered by Councilman Hotaling, seconded by Councilman Polak: Approved by the vote of the Board: Ayes: Tollisen, Polak, Hotaling, & Jordan

RESOLVED, that the Town Board acknowledges the Town Clerk's Certificate of No Filing and authorizes the purchase of the Truck, Dump Trailer, Salter and Plow in the not to exceed amount of \$60,000.

RESOLUTION NO. 159

Offered by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Polak, Hotaling, & Jordan

RESOLVED, that the Town Board authorizes letting bids for the Werner Road Tank Rehabilitation Project to be received by the Town of Halfmoon no later than June 10th, 2014 at 10:00 am when they will be publicly opened.

RESOLUTION NO. 160

Offered by Councilman Hotaling, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Polak, Hotaling, & Jordan

RESOLVED, that the Town Board reestablishes the capital reserve fund for water.

WHEREAS, the Town Board of the Town of Halfmoon has consolidated the previously established water districts establishing one district within the Town of Halfmoon; and

WHEREAS, those previously established water districts involved capital improvements that were necessary to install the water lines and pertinent structures necessitating the expenditure of funds to effectuate the installation of the laterals and the services and the construction of the mains and appurtenant structures; and

WHEREAS, it is necessary that the consolidated water district now in existence have sufficient funds to make all physical betterments and capital improvements that are necessary to continue to supply water to the consolidated district and to assure that there are adequate funds for the major repairs and capital improvements necessary for the continued provision of potable water to the residents of the consolidated water district; and

WHEREAS, it is necessary to collect funds for the purpose of having a sufficient amount of money available for the furnishings, land, machinery, apparatus, equipment, physical betterments and improvements to the consolidated water district and to establish a Water Capital Reserve Fund pursuant to Section 6-c of the General Municipal Law to provide funding to construct, reconstruct or acquire capital physical betterments or improvements, and any equipment, machinery or apparatus for any physical betterment or improvements constructed, reconstructed or acquired; and

WHEREAS, a Public Hearing is necessary to expend funds from the Water Capital Reserve Fund and any resolution passed that involves expending these funds after a public hearing would be subject to a permissive referendum and if authorization was passed to issue obligations that have a maturity of more than five (5) years, subject to mandatory referendum; and

WHEREAS, it is necessary to segregate the Water Capital Reserve Fund and designate them as such, with no need for additional resolution to add monies to the fund;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS;

1. That the creation of the Water Capital Reserve Fund account for the Town of Halfmoon capital water projects for the consolidated district and the appropriations therefore are hereby approved.

2. That the Town of Halfmoon collect funds for the purpose of having a sufficient amount of money available for the furnishings, land, machinery, apparatus, equipment, physical betterments and improvements to the consolidated water district and to establish a Water Capital Reserve Fund pursuant to Section 6-c of the General Municipal Law to provide funding to construct, reconstruct or acquire capital physical betterments or improvements, and any equipment, machinery or apparatus for any physical betterment or improvements constructed, reconstructed or acquired.

3. That additional sums may be added to this Capital Reserve Fund at any time, without the requirement of a Public Hearing and without being subject to permissive referendum.

4. That a Public Hearing is necessary to expend funds from the General Fund Capital Reserve Water fund and any resolution passed that involves expending these funds after a public hearing would be subject to a permissive referendum and if authorization was passed to issue obligations that have a maturity of more than five (5) years, subject to mandatory referendum.

5. That a copy of this resolution and Notice of Adoption of Resolution shall be posted and published as required by law, subject to permissive referendum.

RESOLUTION NO. 161

Offered by Councilman Hotaling, seconded by Councilman Polak: Approved by the vote of the Board: Ayes: Tollisen, Polak, Hotaling, & Jordan

RESOLVED, that the Town Board authorizes the Supervisor to sign the MS4 Annual Report for Storm Water Compliance.

Supervisor Tollisen: That basically, so everyone knows is an annual report that our Storm water Management person submits yearly and before I signed it, needed a resolution to sign it.

RESOLUTION NO. 162

Offered by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Polak, Hotaling, & Jordan

RESOLVED, that the Town Board authorizes the Town to renew membership with the Saratoga County Chamber of Commerce for the 2014 annual membership investment amount of \$375.00.

RESOLUTION NO. 163

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Polak, Hotaling, & Jordan

Whereas, the Town of Halfmoon has received an award from the Safe Routes To School (SRTS) Program administered by the NYS Department of Transportation for the construction of sidewalks on Pruyn Hill Road, and

Whereas, the Town of Halfmoon has followed the engineering consultant selection process as specified in the Local Design Service Agreement regulations promulgated by the NYS-DOT and the FHWA, and

Whereas, the consultant selection committee has made its engineering consultant recommendation to the Town Supervisor and the Town Board of the Town of Halfmoon,

Therefore Be It Resolved, that the Town Board of the Town of Halfmoon authorizes the Town Supervisor to advance the project by negotiating a scope of services agreement and cost proposal with Barton & Loguidice for engineering consultant services.

SupervisorTollisen: Just some clarification on this. The committee met with respect to the sidewalk project. As you all know the City of Mechanicville, within the last year redid their entire hill and included in that hill is brand new sidewalks for the kids to go to school in a safe manor. The Town of Halfmoon also received a grant for sidewalks for the Town of Halfmoon portion up to the Mechanicville School. We have interviewed engineering firms. Rich Harris, our Director of Planning, Mr. Ronsvalle our Grant's writer, Mr. Polak and myself all interviewed engineering firms and felt that Barton & Loguidice was the appropriate firm to represent the town going forward on this as they were the actual engineers that did the project for the City of Mechanicville. They are intimately aware of what went on in Mechanicville sidewalks. We are going to employ them to see the rest of the project through for the school district, all good news.

RESOLUTION NO. 164

Offered by Councilman Polak, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Polak, Hotaling, & Jordan

RESOLVED, that the Town Board appoints Michael Ruff as part time Highway Laborer at Grade 2 Base Pay, \$13.48/hr. effective upon completion of pre-employment testing.

RESOLUTION NO. 165

Offered by Councilman Hotaling, seconded by Councilman Polak: Approved by the vote of the Board: Ayes: Tollisen, Polak, Hotaling, & Jordan

RESOLVED, authorize the Town Supervisor to execute an option and structure lease agreement with New Cingular Wireless PCS, LLC, conditioned upon Site Plan approval by the Town of Halfmoon Planning Board, for use of the Town water tower and property on Brookwood Road for the installation and maintenance of wireless communications equipment.

RESOLUTION NO. 166

Offered by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Polak, Hotaling, & Jordan

RESOLVED, that the Town Board is authorized to Request Expressions of Interest (REI), for Traffic Engineers interested in providing traffic engineering services for the Town of Halfmoon. All REI that are submitted must contain a complete list of qualifications and should be provided to the Town Clerk's Office prior to June 4, 2014, at 2:00 p.m. to be opened at the Town Board meeting at 7:00 p.m. on June 4, 2014, or as soon as thereafter as the Town Board agenda permits.

Supervisor Tollisen: This resolution comes about with respect to our Planning Board. There are a number of items that appear on the Planning Board which require a traffic study. In the past, the practice was for applicant's to get their traffic study, and many times there are questions with respect to the study. What this is doing, while the applicant is still required to pay for the traffic study, the town will be ordering the study. They will be certified traffic studies to the town. So, this is what this resolution is about, changing from the builder or the applicant doing the traffic study and then submitting it and create further questions, to actually the town doing it. What the Board is looking to do is we are looking to getting requests from engineers to do the traffic studies; they will be reviewed by the appropriate committee to ensure that they are certified and proper for doing traffic studies and then they will be put on a list that is non-discriminatory and that if you are qualified, we will take them in the order that they come in and it will just rotate in a rotational basis. This will make sure everything is on a level playing field for everyone.

RESOLUTION NO. 167

Offered by Councilman Hotaling, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Polak, Hotaling, & Jordan

RESOLVED, that the Town of Halfmoon authorize the Town Supervisor to execute a permanent easement and right of way of approximately 50 feet in width to New York State Electric and Gas Corporation for the purpose of relocating portions of their transmission line that extends along Elizabeth Street Extension in the Town of Halfmoon subject to the review and approval of the Town Attorney.

RESOLUTION NO. 168

Offered by Councilwoman Jordan, seconded by Councilman Polak: Approved by the vote of the Board: Ayes: Tollisen, Polak, Hotaling, & Jordan

RESOLVED, that the Town Board approves the Supervisor Report for the month of March 2014, as presented.

RESOLUTION NO. 169

Offered by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Polak, Hotaling, & Jordan

RESOLVED, that the Town Board authorizes the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$11,703.10
	Subsidiary: 25-4-2189 Home &		
	Community Services	\$11,703.10	
Credit:	Appropriations	25-960	\$11,703.10

Subsidiary: 25-5-1440.40 Engineering
Contractors Inspections \$11,703.10

Information Only: The above was derived from the following breakdown of charges to be paid on the May Abstract for engineering and related fees:

NAME	AMOUNT
Exit 8 Sr Housing Linden Village	450.00
Lussier Site Plan	750.00
Mott Orchard Residential	150.00
Point 146 Site Plan	420.00
Regency Park	300.00
Stone Crest Phase III Insp Barbera	4,797.30
Hudson Ridge PDD (Moorings)	436.80
Halfmoon Assisted Living	1,312.00
Crestmoore at Halfmoon Lot #7	2,187.00
Beeche Light Industrial Exp	150.00
Princeton Heights Subdivision	450.00
Falcon Trace Lot #4	300.00
Total	\$11,703.10

Transfers between Appropriations

From Account	To Account	Amount	Reason
10-5-1320.40 Auditing and Accounting	10-5-7550.40 Celebrations	\$2,000	To cover expenses for additional celebration events
10-5-3510.10 Personal Services- Animal Control	10-5-3510.40 Contractual- Animal Control	\$7,500	Transfer of appropriations within own budget to cover cost of contract with Clifton Park

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward.

There being no further business to discuss or resolve, on a motion by Councilman Hotaling and seconded by Councilwoman Jordan the meeting was adjourned at 2:55 pm.

Supervisor Tollisen: Please join us for some cake and thank you to our seniors, we love you!

Respectfully Submitted,

Lynda A. Bryan, Town Clerk