

The January 2, 2008 Organizational Meeting of the Town Board of the Town of Halfmoon was called to order at 7:00 pm by Supervisor Wormuth at the Town Hall in the A. James Bold Meeting Room, Halfmoon Town Plaza with the following members present:

Melinda A. Wormuth, Supervisor
Walter F. Polak, Councilman
Regina C. Parker, Councilwomen
Paul L. Hotaling, Councilman
Craig A. Hayner, Councilman
Mary J. Pearson, Town Clerk
Lyn A. Murphy, Town Attorney

The Town Board workshop was held in the Board Room at 6:15 pm; no action was taken. Supervisor Wormuth led the Pledge of Allegiance.

RESOLUTION NO. 1

Offered by Councilwoman Parker, seconded by Councilman Polak, Adopted by vote of the Board Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board appoints Melinda A. Wormuth Chairman of the Town Board for the year beginning 1/1/08 through 12/31/08

{Resolutions organize the Town of Halfmoon for the year 2008; appoint employees; set salaries/hourly rates, beginning January 1, 2008 (unless otherwise specified) to be paid on a bi-weekly basis (unless otherwise specified).}

RESOLUTION NO. 2

Offered by Councilman Hotaling, seconded by Councilman Polak: Adopted by vote of the Board Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves wages for Town officials, elected and appointed, Supervisors appointments, and operational responsibility for Town as follows:

Supervisor Wormuth, Budget Officer, salary \$3,000 (paid in December)
Walter F. Polak, Deputy Town Supervisor, salary \$1,223
Richard Lee, Executive Assistant to Supervisor, part time \$30,355

Town Board to serve on committees and/or as liaison for the Town Board for the year 2008

- a) **Walter Polak:** Liaison to Planning Board/Code Enforcement/ZBA, Building Department Personnel/ Chair Zoning Ordinance Committee; Rehab of Justice Building
- b) **Craig Hayner:** Liaison to Parks department, Trails Committee, Chair of Ethics Board; Co-chair Open Space Committee
- c) **Paul Hotaling:** Liaison to Youth Commission, Recreation department, Water Department, CAPTAIN and Social Service Contract; Co-liaison to Planning department
- d) **Regina Parker:** Chair of Facilities/Park project; Liaison to Highway, Seniors & Animal Control; co-liaison to Ambulance/Fire; Dept. Auditing & Fixed Assets

Elected Town Officials, salary:

Supervisor, **Melinda A. Wormuth**, \$44,549
Council: **Walter Polak**, Regina C. Parker, Paul Hotaling, Craig Hayner ---\$10,550 (each)
Justice: **Lester Wormuth**, **Kevin Tollisen** - \$26,484 (each)
Town Clerk, **Mary Pearson**; Records Access Officer; Records Management Officer- \$50,477
Superintendent of Highways & Transfer Station, **John Pingelski, Jr.** - \$63,578
Receiver of Taxes, **Karen Pingelski** - \$20,796

Lyn A. Murphy, Town Attorney, two-year term, \$85,138 (2008 salary)
Robert Chauvin, Deputy Town Attorney, \$24,799
Matt Chauvin, Deputy Town Attorney, \$12,798
Kathleen Smith, legal stenographer, salary \$29,190

Nelson Ronsvalle, Coordinator of Grant Writing, salary \$44,433
Kimberly Martin, full time Senior Clerk, hourly \$13.97

RESOLUTION NO. 3

Offered by Councilman Polak, seconded by Councilman Hotaling: Adopted by vote of the Board
Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves salaries for employees in the Supervisor's office as follows:

Patricia Temple, Director of Finance, (Towns) salary \$66,131
Bonnie Hatter, Employee Services Coordinator, salary \$52,027
Lisa Perry, full time Confidential Secretary to the Supervisor, \$19.71 hourly.
Terri Russell, full-time provisional Payroll Clerk, \$14.74 hourly.
Tara Anuszewski, Senior Typist, hourly \$14.10

RESOLUTION NO. 4

Offered by Councilwoman Parker, seconded by Councilman Hayner: Adopted by vote of the Board
Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves the salaries for employees in Town Clerk's office, as follows:

Each Deputy Town Clerk designated Record Access Officers & Record Management Officers.
Laurie Sullivan, full time Senior Deputy Town Clerk & Deputy Registrar of Vital Statistics, salary \$41,893
Sharon Phelps, full time Deputy Town Clerk & Sub-Registrar of Vital Statistics, salary, \$32,777
Carol Cooper, full time Deputy Town Clerk & Sub-registrar of Vital Statistics, salary \$28,404
Mary Pearson, Registrar of Vital Statistics, salary \$1500.00

RESOLUTION NO. 5

Offered by Councilman Hayner, seconded by Councilman Polak: Adopted by vote of the Board
Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves salaries for employees in Town Justice office as follows:

Marlene A. Carey, Clerk to Town Justice salary, \$36,191
Cathy Leggett, full-time Court Clerk, hourly \$16.19
Virginia Loffredo, part time Clerk \$13.74 hourly.
David Kohls, Court Officer, part-time hourly \$19.08
Jacqueline Bigelow, full-time Court Clerk, hourly \$15.11
Greg Burke, part-time Court Officer, \$16.71
Denise Swahlan, part-time Court Officer, \$15.36
Christine Phillips, Clerk to the Town Justice, salary \$37,457
Virginia Daigle, part- time Clerk, hourly \$13.27

Allow Town Justices to employ part-time court reporters to take/transcribe minutes of hearings on trials that in the Justice's opinion deemed necessary; charges set at court reporter's current session & page charge

RESOLUTION NO. 6

Offered by Councilwoman Parker seconded by Councilman Hotaling: Adopted by vote of the Board
Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board set salaries for Highway Department employees and approve Highway Department resolutions as follows:

Sandra McBride, full-time Account Clerk, \$14.68 hourly.

WORKING SUPERVISORS:

William Bryans Jr., \$20.54
Seren Lambertsen, \$21.79
Michael Hickok, \$20.04

Rodney Smallwood, \$20.04

AUTOMOTIVE MECHANIC:
Courtney Maxwell, \$20.40

MEO:

Thomas Ceremuga, \$21.83
Janice Espey, \$17.94
William M. Suchocki, \$18.57
Bruce Betts, \$18.57
Andrew Jerome, \$17.94
Derek Pingelski, \$17.94
Shane Liberty, \$17.50
Charles LaFountain, \$17.50
Kenneth Robbins, Jr., \$17.50
Anthony McMinn, \$17.94
Patrick Mullahey, \$17.08
Raymond Anuszewski, \$17.08
Edward Ceremuga, Jr., \$16.74

LABORER: Danny Hoyt, \$13.16
Dennis M. Landry, Jr., \$13.16 per hour (contingent on pre-employment testing)
Kurt Schneider. \$13.16 per hour (contingent on pre-employment testing)

MEO to work only when needed:

Frank Brammer, \$19.22; Thomas Lundquist, \$17.08

Authorize Superintendent of Highways to post Town highways for a four-ton load limit, during spring thaw, at his discretion when necessary.

Authorize the Superintendent of Highways to utilize the Asphalt Concrete, Rock Salt and Unleaded Gas bids as awarded by the County of Saratoga and/or State of New York for the year 2008

Authorize Superintendent of Highways to purchase, without Board approval, materials for their Department not to exceed \$10,000 at one time and purchases over \$5,000 subject to review and approval of Town Supervisor and Town Attorney.

Authorize the Highway Department Working Supervisor with the most seniority to sign highway department vouchers in the absence of the Superintendent of Highways

RESOLUTION NO. 7

Offered by Councilwoman Parker, seconded by Councilman Polak, Adopted by vote of the Board Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves the following Town employee resolutions:

Authorize the Supervisor, without Board approval, to purchase materials at a cost not to exceed \$5,000 subject to satisfactory review of the Town Attorney

Authorize Town departments to utilize bids awarded by the County of Saratoga and/or State of New York and/or Federal contracts for the year 2008.

All part time employees are employed on strictly a part time basis working 20 hours per week or less depending on the needs of the position or as assigned by the Town Supervisor.

Authorize Town Supervisor to enter into agreement with Saratoga Corporate Care, Saratoga Springs for membership for random drug testing program for 2008, at no annual fee.

RESOLUTION NO. 8

Offered by Councilwoman Parker, seconded by Councilman Hotaling: Adopted by vote of the Board Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves wages for employees in Receiver of Taxes office, Assessor's office and Buildings, as follows:

Ruth Mc Clements, Deputy Receiver of Taxes, salary \$32,777
Edward Pearson, Assessor, salary \$52,027
Jo-Ann Smith, Assistant Assessor, full-time hourly \$17.94
Ryan McCarty, Town Property Tax Data Collector, full-time hourly \$14.68
Assessment Board of Review Member, \$30.00 hourly by payroll.
Leo Brady, Building Maintenance Supervisor, salary \$50,268
Glenn Waldron, Building Maintenance Worker, full-time hourly \$15.64
Harold Robbins, Building Maintenance Mechanic full time hourly \$16.74
James McBride, Sr., Buildings Laborer \$13.70
Brian Zusy, part-time Cleaner, hourly \$12.51

RESOLUTION NO. 9

Offered by Councilman Hotaling, seconded by Councilman Hayner: Adopted by vote of the Board Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves wages for Town Water Department employees as follows:

Frank Tironi, Superintendent of Water and Director of Sewer salary \$71,093
Sean McCarthy, provisional full-time Water Maintenance Supervisor, \$25.81 hourly
Scott Houle, provisional full-time Water Maintenance Worker, \$21.79 hourly
Frank Brammer, MEO, full-time Water department \$19.22 hourly.
John C. Cooper, Jr., full-time Water Plant Operator hourly \$21.06
William Robitaille, full time, provisional, Water Plant Operator hourly \$19.65
Ronald Fellows, full-time Water Department Laborer, hourly \$14.32
Thomas Lundquist II, Water Department MEO \$17.08 hourly
Cindy Jensen, full-time Account Clerk typist, Water department hourly \$15.19

Authorize the Director of Water to purchase, without Board approval, materials for the Water Department, not to exceed \$10,000 at one time, and purchases over \$5,000 subject to review and approval of Town Supervisor and Town Attorney.

RESOLUTION NO. 10

Offered by Councilman Polak, seconded by Councilman Hotaling: Adopted by vote of the Board Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves all Zoning, Planning, Code and varied employee and committee appointments as follows:

Daphne Jordan , Zoning Board member 1/1/08 through 12/31/12
George Hansen, Zoning Board Chairman, \$468.00 annually paid in December.
Zoning Board Members, \$224.00 annually paid in December.
Jeffrey Williams, Senior Planner salary \$50,268
Lindsay Zepko, Planner, salary \$41,185
Stephen Watts, Planning Board Chairman, \$2080 annually in December.
Marcel Nadeau, Planning Board member, 1/1/08 through 12/31/14
Planning Board Members, \$832.00 annually, paid in December
Mildred Pascuzzi full-time Senior Typist, hourly \$14.32
Douglas Mikol, part-time Personal Computer Tech, hourly \$25.39
Beth Abramson, Animal Control Officer, salary \$34,967
John Cuttita, part time Animal Control Officer, salary \$9,784
Stephen Watts, part-time Building and Development Administrator, salary \$31,129
Gregory Stevens, Director of Code Enforcement, salary \$51,024

Steffen Buck, full-time Provisional Code Enforcement Officer, hourly \$21.11
Paul Heslin, full-time Code Enforcement Officer \$18.39
David Milkiewicz, full-time Code Enforcement Officer \$18.39
Denise Mikol, full-time Senior Typist, hourly \$16.35
Dr. Barry Constantine & Dr. Harry Miller, Health Officers, salary \$500.00 each.
Ellen Kennedy, Historian salary \$2,500.
Eileen Pettis, Director of Senior Center, salary \$44,135
Gale Hayner, part-time Clerk, hourly \$12.51
Margaret Fiske, part-time Clerk, hourly \$11.50
Meg Bearce, substitute part-time clerk, hourly 11.97
Substitute Senior Express Chauffeurs, to work only as needed, paid hourly rate; Julia McHargue, hourly \$16.33, Linda Sabourin, hourly \$15.17; Art Hayner, hourly \$15.17; Donald Espey, hourly \$13.41 and Highway Department employees to work only in an emergency.

Town appointed Senior Citizen Board of Directors, Patricia Keyrouze and Nancy Morris for term effective 6/12/07 through 6/1/2009

Youth Commission members: Kathleen Kowsky 1/1/08 through 12/31/2009
Mara Sweeter, part-time Recreation Director & Responsibility to hire all Recreation employees & Representative to Saratoga County Youth Bureau, salary \$19,460
Shannon McCarthy, full-time Assistant Recreation Director and Youth Commission secretary, hourly \$17.27
Paul Maiello, full-time Recreation Maintenance Supervisor; Scheduler of Fields, salary \$38,920
Matt Hickok, Recreation Maintenance Worker, hourly \$14.10
Henrietta O'Grady, Trails Advisory Chair, \$1500 annually, in December
Matthew Shea, and Sandy Rohner, Trails Advisory Committee, voluntary 2-year term 1/1/2008 through 12/31/2009.
Susan Hughes, Director of Baseball, to be paid \$350.00 for expenses.
Joseph Mantica, part-time Transfer Station attendant, hourly \$13.74, Henry Pelo, part-time Transfer Station attendant, hourly \$13.74 & John C. Porter, hourly \$12.51 to work during transfer station hours as set.

Authorize any fulltime highway department employee to work at the Transfer Station when unexpected vacancy occurs at discretion of the caretaker, to be paid current hourly rate

RESOLUTION NO. 11

Offered by Councilwoman Parker, seconded by Councilman Hotaling: Adopted by vote of the Board Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves the following Town Polling Locations:

District:

1 & 6 - West Crescent Firehouse;
2 & 4 & 13 – Halfmoon Town Hall
3 & 18- Hillcrest Firehouse
5 & 12 –Halfmoon-Waterford Firehouse
7 & 17 - Bishop Hubbard Senior Housing
8 & 9 & 15 - American Legion Post #1450
10 – Twin Lakes Clubhouse
11 & 14 & 16 & 19- Halfmoon Senior Center
and further resolved that they are to be paid \$200.00, per district, for other than Town owned buildings for the year.

RESOLUTION NO. 12

Offered by Councilman Hayner, seconded by Councilwoman Parker: Adopted by vote of the Board Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves the following functions for the Town:

Authorize Supervisor to secure safe deposit box for the Town of Halfmoon at First Niagara Commercial Bank and authorize its use by the Supervisor, Patricia Temple and Bonnie Hatter.

Funds under authorization of Town Supervisor, Town Justice Wormuth, Town Justice Tollisen, Town Clerk, Receiver of Taxes and Recreation department be deposited in First Niagara, Citizens Bank, M & T Bank, HSBC, JP Morgan Chase Bank.

Authorize Supervisor to open any and all Bank/statement savings/checking accounts /money markets/certificate of deposit for Town of Halfmoon financing.

Authorize that Town Officials collecting money from persons doing business in the Town of Halfmoon charge \$20.00 for any check returned for insufficient funds, in accordance with Chapter 203 of the Laws of the State of New York, 1989, and that any person having had a check which was returned for insufficient funds shall be required to remit any further payments only in the form of cash or by certified or cashier's check, and that such fee may only be waived for those persons who can prove that it was through no fault of their own that a check was returned for insufficient funds.

Authorize the Supervisor to pay utility bills and postage, medical insurance premiums prior to audit of the Town Board to meet due date specifications and avoid late charge payments.

Appoint Department Managers, at no additional compensation: Patricia Temple, Director of Finance; Ed Pearson, Assessor; Frank Tironi, Superintendent of Water; Mara Sweeter, Recreation; Beth Abramson, Animal Control; George Hansen, Zoning Board of Appeals; Steve Watts, Building and Development Administrator; Leo Brady, Building Maintenance Supervisor; Paul Maiello, Recreation Maintenance Supervisor, Eileen Pettis, Senior Director

Authorize Supervisor, Town Board Members, Town Clerk, Deputy Town Clerks, Recreation Director and Assistant Recreation Director, Clerks and Secretary to Supervisor, Director of Code Enforcement, Code Enforcement Officers, Director of Water, Justice/Court Clerks, Assessor, Assistant Assessor, Tax Data Collector, Receiver of Taxes, Deputy Receiver of Taxes, Director of Finance, Board of Assessment Review members, Building & Development Administrator, Senior Director, Building Maintenance Worker, Building Maintenance Mechanic, Recreation dept.: site directors, tot director, working supervisors, assistant tot director, sports directors, arts & crafts directors, trip coordinators, assistant trip coordinators, summer secretary, lifeguards, WSI's, Head counselors, Senior Planner, Planner, Coordinator of Grants to voucher for mileage at rate established by the IRS when using personal vehicle for Town business. (As of 1/1/08 – 50.5 cents)

All elected officials & all Town employees shall be paid every second Thursday for the previous two weeks worked with the first payroll beginning January 1, 2008 that all employees who are paid on an hourly basis turn in their hours every second Monday, beginning January 7, 2008.

All salary employees will submit a detailed sick/vacation timecard every pay. All employees shall submit an approved time card every 2nd Monday beginning January 7th except for pay weeks that include a holiday; time card submitted on Friday of pay period ending week.

Authorize Supervisor to utilize facsimile signature stamps for the signing of documents.

Authorize Town to join the Association of Towns for 2008.

Authorize the Town to continue with Health Insurance coverage with CDPHP stating that the Towns contract is still in effect until March 31, 2008.

The following holidays will be observed by Town of Halfmoon employees for year 2008:

New Years Day, Tuesday, January 1

Martin Luther King Day, Monday, January 21st

Presidents Day, Monday, February 18

Good Friday, March 21st @ noon or Passover, (when applicable)

Memorial Day, Monday, May 26

Independence Day, Friday, July 4

Labor Day, Monday, September 1

Columbus Day, Monday, October 13

Veterans Day, Tuesday, November 11

Thanksgiving Day, Thursday, November 27

Day after Thanksgiving, Friday, November 28
Christmas Eve, Wednesday, December 24 @noon
Christmas Day, Thursday, December 25 or Hanukkah, December 22 (when applicable)
Day After Christmas, Friday, December 26
New Years Eve –Wednesday, December 31 @noon

The Town of Halfmoon Employee Policies and Procedures Manual and Benefit Package, which includes Health Insurance policy, is approved for 2008 with changes to be effective 1/1/08, and set stipend amount for employees who elect not to benefit from Health Insurance option offered by the Town in 2008 will be \$1000 per year if eligible for family coverage or \$500.00 per year if eligible for single coverage, prorated monthly. All employees must sign acknowledgement form for manual.

Per Employee Manual: Employee Pager & Cell Phone User

Town Supervisor	Councilman
Executive Assistant to the Supervisor PT	Animal Control Officer
Confidential Secretary to the Supervisor	Water Maintenance Worker
Superintendent of Water and Director of Sewer	Water Maintenance Supervisor
Water Department Account Clerk Typist	Building Maintenance Mechanic
Recreation Maintenance Supervisor	Computer Technical Network Specialist
Deputy Animal Control Officer	Director of Code Enforcement
Senior Code Enforcement Officer	Building Maintenance Worker
Code Enforcement Officers	Highway Working Supervisor
Highway Account Clerk	Part-time Cleaner
Highway Department Mechanic	Senior Van Driver
Senior Van Substitute Driver	Building Maintenance Supervisor
Buildings Laborer	Recreation Maintenance Worker

Authorize the Supervisor to sign annual renewal permits such as the DEC Stream Disturbance Permit, etc. and authorize Supervisor to apply for financial funding and reimbursement for the Youth Program, Senior Recreation Program and any other programs, permits, applications or reimbursements and other required documents that may occur throughout the year and to further authorize the Supervisor to sign annual Nutrition Agreement with Saratoga County, annual contract with Saratoga County Animal Shelter (within budgeted amounts) and to apply for employees through Employment and Training, Workfare, Inmate Labor or any other programs that provide employees not paid with town funds.

The official mailing address for the Town is, 2 Halfmoon Town Plaza, Halfmoon, New York, 12065 with exception of Receiver of Taxes whose official address is 2A Halfmoon Town Plaza, Halfmoon, New York 12065

Roberts Rules of Order be the guide for all town meetings except as may be otherwise decided by the Town Board. The Town Clerk shall eliminate the reading of the previous Town Board minutes but a copy of the minutes shall be given to all Board members and a copy be posted on the Clerk's bulletin board.

The official newspapers for the Town are the Daily Gazette and Times Union, official notices to be published in one or both papers.

Set Board meetings in the Town of Halfmoon, to be held at the Town Hall, 2 Halfmoon Town Plaza, as follows:

- Town Board meetings held first and third Tuesday of each month at 7:00 pm except: Wednesday, January 2; Thursday, February 7 and Thursday, February 21st; Tuesday, May 6th at 2:00 pm, Thursday, November 6th @7 pm
- Zoning Board of Appeals, first Monday of month at 7:00 pm.
- Planning Board, second & fourth Monday of month at 7:00 pm.
- Board of Assessment Review, fourth Tuesday in May.
- Youth Commission, second Thursday, six times per year, at 7:00 pm.

Authorize a general Fixed Asset inventory of all equipment, land, or buildings purchased over \$500.00 and for financial reporting purposes only purchases over \$5000; all dispositions of fixed assets authorized by resolution of Town Board.

RESOLUTION NO. 13

Offered by Councilman Hayner, seconded by Councilman Hotaling: Adopted by vote of the Board Ayes: Wormuth, Parker, Hotaling, Hayner Abstain: Polak Carried.

RESOLVED, that the Town Board appoints firm of Clough, Harbour and Associates to provide engineering services to the Town of Halfmoon for the year 2008 on a case by case basis by separate resolutions, or, if a resolution is not required, by written letter agreement with the Supervisor and Authorize the Supervisor to enter into contract on behalf of the Town of Halfmoon with Clough, Harbour and Associates, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 14

Offered by Councilwoman Parker, seconded by Councilman Hayner Adopted by vote of the Board Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approve the following Town agreements, contracts and appointments:

Approve the following: CAPTAIN be paid \$73,000, Saratoga Center for the Family be paid \$6,000 Care Links be paid \$5,000, whenever funds are available for 2008, and Clifton Park-Halfmoon Ambulance Corp be paid \$958,785, per contract date and approve YMCA Agreement for 2008-2009

Appoint John Ciulla to the Ethics Board for the Town of Halfmoon for the year 2008.

Resolution to authorize entering into Specialized Law Enforcement Service Agreement with the County of Saratoga Office of the Sheriff in the not to exceed amount of \$191,238 for the year 2008.

The Supervisor opened the regular portion of the January 2 meeting at 7:10 pm.

Supervisor Wormuth opened public privilege for discussion of agenda topics; no one had questions or comments.

DEPARTMENT REPORTS-month of December

1. Town Justice Tollisen

Total cases - 256 Total fees remitted to the Supervisor - \$30,173.75
Filed.

2. Town Justice Wormuth

Total cases- 301 Total fees remitted to the Supervisor - \$31,095
Filed.

NEW BUSINESS

RESOLUTION NO. 15

Offered by Councilwoman Parker, seconded by Councilman Polak: Adopted by vote of the Board Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board authorizes that the Town of Halfmoon be lead agency for the SEQRA review for the Brookfield Place, Planned Development District.

RESOLUTION NO. 16

Offered by Councilwoman Parker, seconded by Councilman Hotaling: Adopted by vote of the Board Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board authorizes Town employees to attend the Association of Towns 2008 Training School and Annual Meeting on New York City on February 17-20 and authorize payment of \$100.00 registration fee for each employee attending.

RESOLUTION NO. 17

Offered by Councilwoman Parker, seconded by Councilman Hotaling: Adopted by vote of the Board Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board authorizes entering into inter-municipal agreement with the Town of Hadley for the Town of Halfmoon employees bus transportation for the 2008 Association of Towns meeting in New York City, subject to review of the Town Attorney.

RESOLUTION NO. 18

Offered by Councilman Polak, seconded by Councilwoman Parker, Adopted by vote of the Board Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board authorizes the Supervisor to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the Town with the NYS Department of Transportation in connection with the advancement or approval of the Physically-Challenged Fishing Access on the Mohawk River at Terminal Road, subject to Town Attorney review and approval.

RESOLUTION NO. 19

Offered by Councilwoman Parker, seconded by Councilman Hayner: Adopted by vote of the Board Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

WHEREAS, the Planned Development District located on Fellows Road was approved by the Town Board of the Town of Halfmoon as Local Law No. 8 of 2005; and

WHEREAS, the Planned Development District, as approved, permits the Town Board to modify any of the provisions of this Local Law upon request of the applicant upon such terms as the Town Board shall determine to be reasonable; and

WHEREAS, the applicant for the Fellows Road Planned Development District has requested that the local law be amended to permit temporary on-site storage of domestic sanitary effluent for Townhouses labeled number 26 and 25 apartment building #1 on the plans entitled Halfmoon Heritage Apartments by Lansing Engineers dated May 14, 2007, for a period not to exceed sixty days from the issuance of the Army Corps permit for the placement of the sanitary sewer line through the planned municipal park pursuant to section 14 of the Fellows Road Planned Development District subject to the submission and approval of a pumping schedule to the Town Engineers; and

WHEREAS, the applicant for the Fellows Road Planned Development District has requested that the local law be amended to permit temporary on-site storage of domestic sanitary effluent for the Townhouse buildings labeled buildings 28, 26, and 35 Pointe West Drive on the plans entitled Pointe West Townhouses by Lansing Engineers, for a period not to exceed sixty days from the issuance of the Army Corps permit for the placement of the sanitary sewer line through the planned municipal park pursuant to section 14 of the Fellows Road Planned Development District subject to the submission and approval of a pumping schedule to the Town Engineers, and

WHEREAS, the Town Board of the Town of Halfmoon is desirous of ensuring the health, safety and well being of the citizens of the Town of Halfmoon; and

WHEREAS, the Town Board understands that permitting a safe and reliable method for disposing of sewer promotes the health, safety, and well being of the citizens of the Town of Halfmoon; and

WHEREAS, the applicant is unable to hook into the Saratoga County Sewer District #1 until the appropriate permits are issued by the Army Corps of Engineers for the sewer line base upon the approvals that require that the sewer line run through municipal property currently designated for the municipal park; now be it hereby

RESOLVED, that the Town of Halfmoon hereby permits temporary on-site storage of domestic sanitary effluent for the apartment building labeled building 1 Heirloom Way on the plans entitled Halfmoon Heritage Apartments by Lansing Engineers dated May 14, 2007, for a period not to exceed sixty days from the issuance of the Army Corps permit for the placement of the sanitary sewer line through the planned municipal park pursuant to section 14 of the Fellows Road Planned Development District subject to the submission and approval of a pumping schedule to the Town Engineers; and it is further

RESOLVED, the applicant for the Fellows Road Planned Development District has requested that the local law be amended to permit temporary on-site storage of domestic sanitary effluent for the Townhouse buildings labeled buildings 28, 26, and 35 Pointe West Drive on the plans entitled Pointe West Townhouses by Lansing Engineers, for a period not to exceed sixty days from the issuance of the Army Corps permit for the placement of the sanitary sewer line through the planned municipal park pursuant to section 14 of the Fellows Road Planned Development District subject to the submission and approval of a pumping schedule to the Town Engineers; and it is further

RESOLVED, that all other provisions of the Fellows Road Planned Development District Local Law number 8 of 2005 shall remain in full force and effect; and it is further

RESOLVED, that the applicant must hook into the Saratoga County Sewer District #1 within sixty days of receipt of the Army Corps of Engineers permits for the municipal park.

RESOLUTION NO. 20

Offered by Councilwoman Parker, seconded by Councilman Hayner: Adopted by vote of the Board Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board authorizes the Supervisor to make the following Transfer of Appropriation:

These transfers are being done for year end 2007.

From Account	To Account	Amount	Reason
10-5-1620.21 Building Capital Outlay Equipment	10-5-3310.20 Traffic Control Signs Equipment	\$10,000	Transfer of appropriations needed to cover expenses for year end 2007
10-5-9060.80 Employee Benefits Medical	10-5-7140.20 Recreation Equipment	\$3,500	Transfer of appropriations needed to cover expenses for year end 2007
30-5-9710.62 Debt Service Zone 2 Principal	30-5-8320.43 Source of Supply, Power & Pumping Contractual Maintenance	\$1,000	Transfer of appropriations needed to cover expenses for year end 2007
30-5-9710.63 Debt Service Zone 3 Principal	30-5-8320.41 Source of Supply, Power & Pumping Contractual Electrical	\$11,000	Transfer of appropriations needed to cover expenses for year end 2007
30-5-9710.73 Debt Service Zone 3 Interest	30-5-8320.41 Source of Supply, Power & Pumping Contractual Electrical	\$18,000	Transfer of appropriations needed to cover expenses for year end 2007

RESOLUTION NO. 21

Offered by Councilwoman Parker, seconded by Councilman Polak, Adopted by vote of the Board Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves and orders paid all vouchers for all funds listed on Abstract dated January 2, 2008, totaling: \$224,899.66

Councilman Hotaling stated, relative to the next item, this is part of the Phase II expansion project, which they had in the budget, but they waited to make sure they were going to be under budget. He stated it is an upgrade they will do to obsolete parts that have failed and will bring everything up to control so the raw water station on Route 32 can be operated by the main plant.

RESOLUTION NO. 22

Offered by Councilman Polak, seconded by Councilman Hayner: Adopted by vote of the Board Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

WHEREAS, the Town Board of the Town of Halfmoon approved a Capital Project to upgrade the Halfmoon Water Treatment Facility; and

WHEREAS, General Control Systems (GCS) provided and installed the two PLCs at the Water Treatment Facility which need to communicate with the PLC at the raw water intake to monitor and control the intake of water for processing at the facility; and

WHEREAS, the PLC at the raw water intake needs to be upgraded and still requires the ability to communicate with the two PLCs at the Water Treatment Facility; and

WHEREAS, the provision and installation of the PLC requires the procurement of professional services which because of the confidential nature of the services, or those requiring special or technical skill, training or expertise, do not lend themselves to procurement through solicitation due to the requirement that the PLCs be able to communicate with one another; and

WHEREAS, the cost of providing and installing the PLC is thirty-six thousand five hundred forty dollars (\$36,540) which is within the budget of the capital project;

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. That the Town Board of the Town of Halfmoon hereby authorizes the expenditure of thirty-six thousand five hundred forty dollars for the provision and installation of the required PLC.

2. That the supervisor is authorized to execute any and all documentation required to effectuate the purchase subject to the review and approval of the Town Attorney and Town Engineer.

Supervisor Wormuth opened public privilege for discussion of non-agenda items; no one had questions or comments.

There being no further business to discuss or resolve the meeting was adjourned at 7:15 pm.

Respectfully submitted,

Mary J. Pearson
Town Clerk

1/2/2008

