

The Thursday, August 20, 2009 regular Town Board meeting was called to order by Supervisor Wormuth at 7:00 pm in the A. James Bold Meeting Room at the New Town Hall, 2 Halfmoon Town Plaza with the following members present:

Melinda A. Wormuth, Supervisor
Walter F. Polak, Councilman
Regina C. Parker, Councilwoman
Paul L. Hotaling, Councilman
Craig A. Hayner, Councilman
Mary J. Pearson, Town Clerk
Lyn A. Murphy, Town Attorney
Matthew J. Chauvin, Deputy Town Attorney

The Town Board Workshop was held in the Board Room at 6:15 pm; no action was taken. The Supervisor led the Pledge of Allegiance.

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Councilman Polak reported the Town transfer station fall clean up dates: September 15, 18, 19, 22, 25 & 26th. He stated the special collection for Household Hazardous Waste will be held at the Clifton Park transfer station on September 26, applications are available in the Town Clerk's office.

Councilman Hotaling reported Halfmoon Celebrations will have a movie tomorrow night in front of Town Hall.

Councilwoman Parker reported the New Town Park is moving along and the paving has been completed and is almost ready to open.

Supervisor Wormuth stated a request came in from the Halfmoon-Waterford Fire Department and they are doing some kitchen construction and it requires a building permit and they are requesting that this Board waive the fee for that permit. She stated they have done that in the past but takes a resolution of the Board.

RESOLUTION NO. 185

Offered by Councilman Polak, seconded by Councilwoman Parker: Adopted by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

WHEREAS, the Town Board received a request to waive all building permit fees for the Halfmoon-Waterford Fire Department, therefore be it

RESOLVED, that the Town Board authorizes waiving all building permit fees for kitchen construction in the Halfmoon-Waterford Fire Department building.

The Supervisor opened public privilege for discussion of agenda topics; no one had questions or comments.

DEPARTMENT REPORTS – month of July

1. Town Clerk
Total fees remitted to the Supervisor - \$4,806.97
Received & Filed

CORRESPONDENCE

1. Received from Crescent Boat Club, Inc., 142 Canal Road, Halfmoon notification of intent to renew their liquor license.
Received & Filed.

2. Received letter from Saratoga Plan thanking and commending the Town for supporting expanding the trail resources available to Saratoga County residents through approval of County and Federal funding to extend the Zim Smith Trail.
Received & Filed.

3. Received letter from Ianniello, Anderson & Reilly, P.C. requesting a one-year extension for the Cardin Residential PDD due to construction not commencing within the one-year period set forth in the law.

Attorney Murphy stated there was a letter received as detailed but upon reviewing the letter she determined that the planned development district has expired and the proper recourse for the applicant to reapply to amend the effective date of the planned development district. She stated she would ask for a resolution and there have been no changes it just expired and would ask for a public hearing to review what they already approved.

Supervisor Wormuth questioned if the applicant has been made aware of the necessary action; Attorney Murphy stated they have and they know that if this Board agrees with scheduling a public hearing they need to be here to put forth the previously approved legislation.

RESOLUTION NO. 186

Offered by Councilman Polak, seconded by Councilman Hayner, Adopted by vote of the Board:
Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board schedules a public hearing for September 1, 2009 at 7:00 pm for the Cardin Residential Planned Development District for re-approval with no changes, as originally approved.

4. Received from Trick Shot Billiards & Sports Pub, 1602 Route 9, Halfmoon, notification of intent to renew their liquor license.

Received & Filed

OLD BUSINESS

1. Sign Ordinance Amendment – (July 7th -Public Hearing)

Attorney Murphy stated, at this time, the Board and Clerks office have the proposed changes to the current Sign Ordinance and, at this time, the Board can chose to either act or not act with regards to those changes and a resolution would be needed to change the Local Law.

Councilwoman Parker stated, relative to the Sign Ordinance, that she will look forward to discussing the one item of sandwich boards and business signs further but for the main body to move forward at this time.

Supervisor Wormuth stated that would require a future amendment of the law as well as another public hearing if the Board is comfortable with that.

RESOLUTION NO. 187

Offered by Councilwoman Parker, seconded by Councilman Polak, Adopted by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves the following Zoning Amendment to Article X – Signs as follows:

Article X SIGNS

165-46 – Same

165-47 – Same

165-48 Sign Definitions

Set forth below are the types of signs and their specific requirements for which permits shall be issued pursuant to the provisions of this article.

(1) Special event sign. Sign is to be temporary in nature (no more than one (1) week prior to event and must be removed three (3) days after the event) and shall not include sales events; no more than one sign per entrance with a minimum fifteen-foot setback and no more than six feet high for a freestanding sign or 10 feet high if a wall sign. These signs shall not be used to advertise retail sales.

(2) Political signs; lawn signs. Sign is to be temporary in nature, they may not be placed more than sixty (60) days prior to a scheduled election and they must be removed within five (5) days after election; one (1) sign per candidate on each parcel and no larger than 4.5 square feet; may only be placed on private property; and shall not exceed three feet in height for a freestanding sign. No permit is required.

(3) Commercial real estate signs. Sign is to be temporary in nature (must be removed five days after property transfer or no longer for sale); no larger than 32 square feet; one per parcel; and shall not exceed six feet in height for freestanding or 10 feet in height if a wall sign and must be located on the subject property.

(4) Residential real estate signs. Sign is to be temporary in nature (must be removed five days after property transfer or no longer for sale); no larger than 9 square feet; one per parcel; and shall not exceed five feet in height for freestanding or 10 feet in height if a wall sign and must be located on the subject property.

(5) Directional real estate signs. Sign is to be temporary in nature; no larger than two (2) square feet and must be located within a one mile radius of the subject property. The applicant may apply to the planning board for temporary signs to be located at major intersections but such signs shall be permitted solely at the discretion of the Planning Board.

(6) Construction project identification signs. Sign is to be temporary in nature and shall be removed upon completion of construction; no larger than thirty two (32) square feet; two per parcel; and shall not exceed 6 feet in height for freestanding or 10 feet in height if a wall sign.

(7) Grand opening sign. Sign is to be temporary in nature (thirty-day maximum); no larger than 32 square feet; one per parcel; and shall not exceed six feet in height for freestanding or 10 feet in height if a wall sign. No grand opening sign shall be permitted in conjunction with a banner or pennant sign pursuant to section 165-50(I).

(8) Residential subdivision identification (temporary). Sign is to be temporary in nature and must be removed upon placement of the permanent sign; no larger than 32 square feet; one per subdivision entrance; and shall not exceed six feet in height for freestanding and wall signs are not allowed for this type of sign.

(9) Residential subdivision identification (permanent). Sign is to be permanent in nature; no larger than 32 square feet with a fifteen-foot front, side and rear yard setback; one per subdivision entrance; shall not exceed six feet in height for freestanding and wall signs are not allowed for this type of sign.

(10) Nameplate and Identification sign. Sign which indicates home occupation in any residence

(11) Institutional Signs. Signs for schools, churches, hospitals or similar public and semipublic institutions

(12) Business Signs. Signs pertaining to a permitted use, service or product sold on the premises on which they are located

(13) Plaza Signs. Signs pertaining to a permitted use, service or product sold in the plaza in which they are located when the plaza is situated so that not all of the stores/offices front on a town road or highway.

165-49 Permitted Signs

A. Residential Districts, Including Professional Office/Residence

1. Institutional Signs – Not greater than fifteen (15) square feet per side
2. Name Plate and Identification Signs – Not greater than six (6) square feet
3. Business Signs – So long as related to an approved or pre-existing, non-conforming use existing at the premises where the business is located and are not greater than ten (10) square feet, per side.
4. Residential Subdivision Identification Signs both Temporary and Permanent
5. Construction Project Identification Signs
6. Commercial Real Estate Signs
7. Political Signs
8. Special Event Signs – Not greater than six (6) square feet
9. Plaza Signs - So long as related to an approved or pre-existing, non-conforming use existing at the premises where the business is located and are not greater than two hundred (200) square feet, per side
10. Directional Real Estate Signs
11. Residential Real Estate Signs

B. C-1 Commercial, NB-1 Neighborhood Business, LI-C Light Industrial/Commercial and M-1 Industrial District

1. Business Signs – Provided that the total aggregate area of all signs on the premises shall not be greater than two hundred fifty (250) square feet plus three (3) square feet per one thousand (1,000) square feet of building area for the first fifty thousand (50,000) square feet of building area, plus two (2) square feet for each one thousand (1,000) square feet of building area in excess of fifty thousand (50,000) square feet. No single sign shall exceed two hundred (200) square feet in size.
2. Construction Project Identification Signs
3. Commercial Real Estate Signs
4. Political Signs
5. Special Event Signs
6. Grand Opening Signs
7. Institutional Signs - Provided that the total aggregate area of all signs on the premises shall not be greater than two hundred fifty (250) square feet plus three (3) square feet per one thousand (1,000) square feet of building area for the first fifty thousand (50,000) square feet of building area, plus two (2) square feet for each one thousand (1,000) square feet of building area in excess of fifty thousand (50,000) square feet. No single sign shall exceed two hundred (200) square feet in size.
8. Plaza Signs – Provided that the total aggregate area of all signs on the premises shall not be greater than two hundred fifty (250) square feet plus three (3) square feet per one thousand (1,000) square feet of building area for the first fifty thousand (50,000) square feet of building area, plus two (2) square feet for each one thousand (1,000) square feet of building area in excess of fifty thousand (50,000) square feet. In addition to the signs detailed above, the Plaza may also include a free standing two sided sign with a maximum of two hundred (200) square feet per side.
9. Directional Real Estate Signs
10. Residential Real Estate Signs

165-50 General Regulations

A. Signs shall be structurally sound and be constructed of durable materials and shall be maintained in good condition including plumb and level. Signs which are permitted to deteriorate shall be removed upon direction of the Planning, Building and Zoning Department following notification to the owner.

B. No sign shall be located higher than the building to which it is attached.

C. No sign shall be located on the roof of any building.

D. No rotating, projecting or animated signs shall be permitted.

E. No freestanding sign shall be higher than sixteen (16) feet from the ground. The Planning Board shall have the authority to further restrict the height of the sign so as to make the sign compatible with the surrounding area.

F. No sign, other than an official traffic sign, shall be erected within the right-of-way line of any public street.

G. No sign shall have a source of illumination directed toward a public street or adjacent property.

H. No sign shall emit any flashing or intermittent illumination.

I. No banner or pennant, except as part of a grand opening when affixed exclusively to the face of a building for a maximum of 30 days. No banner or pennant sign shall be permitted in conjunction with a grand opening sign pursuant to section 165-48(5).

J. No sign which may be confused with any traffic control device or which might interfere with the vision or discernment of any traffic sign or which might cause danger to the public.

K. No exposed neon signs.

L. Off Premises Advertising signs shall only be permitted in the Off-Premises Sign Overlay Zone.

M. Mobile, portable or vehicle-mounted signs are not permitted in any district, except as otherwise permitted herein.

N. Signs in any C-I Commercial, LI-C Light Industrial/Commercial or M-I Industrial District shall be placed no less than 50 feet from any adjacent residential district.

O. Any authorized sign may contain noncommercial copy in lieu of any other copy.

P. All sign faces shall be two-dimensional with no raised surface exceeding one inch in residential districts or four inches in commercial districts.

Q. Any sign not permitted is prohibited. Any sign not permitted in this article and any sign specifically designated in this section is prohibited.

R. No sign or part thereof is permitted on a vehicle parked on a public right-of-way or public property or on private property so as to be intended to be viewed from a motorized vehicular traffic, which has for its basic purpose the providing of advertisement of products or directing people to a business or activity located on the same or nearby property or any other premises. This subsection is not intended to prohibit any form of vehicular signage, such as a sign attached to a bus or lettered on a motor vehicle or signs that are part of a vehicle such as a construction trailer, whose primary purpose is not advertising to the public right-of-way.

165-51 Same

165-52 Same

165-52(a) Exempt Signs

The following signs are exempt from the provisions or requirements of this article except that they must comply with section 160-50 General Regulations unless otherwise specified however, in any circumstance where the Code Enforcement Officer determines that an illegal sign is an immediate danger to public health and safety, they may remove the sign immediately, without notice:

(1) New York State inspection station identification sign. Any New York State inspection station identification sign which is at a height which does not exceed 10 feet and is located on an exterior or interior wall of the motor vehicle service station.

(2) New York State authorized repair shop identification sign for passenger vehicles. Any New York State authorized repair shop identification sign for passenger vehicles which is at a height which does not exceed 10 feet and is located on an exterior or interior wall of the motor vehicle service station.

(3) New York State authorized repair shop identification sign for trucks. Any New York State authorized repair shop identification sign for trucks which is at a height which does not exceed 10 feet and is located on an exterior or interior wall of the motor vehicle service station.

(4) New York State vehicle retail/wholesale identification sign. Any New York State vehicle retail/wholesale identification sign which is at a height which does not exceed 10 feet and is located on an exterior or interior wall of the motor vehicle service station.

(5) Self-service identification sign. One self-service identification sign which do not exceed two square feet per self-service fuel pump island.

(6) Full-service identification sign. One full-service identification sign which do not exceed two square feet per full-service fuel pump island.

(7) Fuel price signs. Fuel price signs required by federal, state or local legislation.

(8) Street number identification plates.

(9) Historical site markers.

(10) No-trespassing signs.

(11) Posted (no hunting, fishing and trapping) signs.

(12) Governmental signs.

(13) Utility line identification and location signs.

(14) Phone identification signs.

(15) Rest room identification signs.

(16) Handicapped parking and access signs.

(17) Vacancy/no vacancy signs. Vacancy/no vacancy signs which do not exceed three square feet.

(18) Accessory signs. Accessory signs, identifying such uses as parking, no parking or office, which do not exceed two square feet each.

(19) Holiday decorations. Holiday decorations erected for and during the particular holiday they relate to or symbolize.

(20) Open/closed business signs. Open/closed business signs which do not exceed two square feet.

(21) Street identification, traffic and governmental signs and control devices. Street identification, traffic and governmental signs and control devices required by law, ordinance or regulation.

(22) Official public information signs, memorial signs, building names, erection dates. Official public information signs, memorial signs, building names, erection dates or similar information cut into masonry or other permanent surface or constructed of bronze or other noncombustible material, not to exceed 16 square feet.

(23) Signs and markers in cemeteries. Signs and markers in cemeteries designating graves and memorials.

(24) Farm stand signs. Farm stand signs that do not exceed 16 square feet in size.

165-52(b) Nonconforming signs.

(1) Subject to the provisions of this article, any sign legally in existence at the date of the adoption of this article shall be considered a nonconforming sign and may be continued and maintained.

(2) Any sign existing at the time this article is enacted which is altered in any way, form or fashion shall be considered a new sign and shall be required to conform to the requirements contained herein, except that the original applicant may be allowed to alter the message of the sign, provided that the person, place, establishment, business and service identified by the sign remains the same, but may not alter its structure.

(3) A sign legally existing at the time this article was enacted which, through no responsibility or control of said sign's owner or user or that of the owner of the land on which this sign is located, becomes damaged or destroyed shall be permitted to be repaired or replaced, provided that said repair or replacement is to the identical specifications, location and appearance as existed immediately prior to its destruction or damage.

165-52(c) Illegal signs.

(1) Signs deemed illegal. The following signs are deemed illegal signs and in violation under this article:

(a) Abandoned signs.

(b) Any non exempt sign erected for which no building or sign permit was issued by the Town.

(c) Any sign not properly maintained. Indicators of same are signs that are structurally unsound, hazardous or unsafe to the public or sign company employee or those which are unsightly (i.e., faded, warped, peeling, rusted or illegible).

(2) Violation notice and sign removal. The Code Enforcement Office shall cause a notice of such violation to be served on the owner of the building, structure or lot where said sign is located or the lessee or tenant of the part of or the entire building, structure or lot where said sign is located, requiring the owner or lessee or tenant to remove the illegal sign immediately. The notice may be served personally or by certified mail, return receipt requested. Upon failure of said owner or lessee or tenant to remove the sign within twenty four (24) hours after notice is provided, the Code Enforcement Office shall be authorized to enter upon said property and remove there from any said illegal sign at costs to the owner, lessee or tenant. No liability shall attach to the Town or any officers, employees or agents of the Town, except for acts of affirmative negligence in connection with the removal of any such illegal sign. In any circumstance where the Code Enforcement Officer determines that an illegal sign is an immediate danger to public health and safety, they may remove the sign immediately, without notice.

165-52(d) Emergency Action

In cases of emergency, the Code Enforcement Office may cause the immediate removal of a dangerous or defective sign without notice.

165-52(e) Construction

(1) All sign fabrication, erection and attachment shall conform to the requirements of the latest edition of the New York State Uniform Fire Prevention and Building Code and other applicable codes and regulations.

(2) Lighting fixtures and wiring shall conform to the requirements of the latest edition of the National Electrical Code and other applicable codes and regulations, and all electrified signs shall bear the Underwriters' Laboratories label or approved equal.

(3) Transformers, wires and similar items shall be concealed.

(4) All wiring to freestanding signs shall be underground.

(5) All signs, sign finishes, supports and electrical work shall be kept in good repair and safe condition, including the replacement of defective parts, painting, repainting, cleaning and other acts required for the maintenance of said sign.

165-52(f) Fees/Procedures

Except as otherwise detailed herein, all fees and procedures for obtaining sign permits shall not be effected by the adoption of this local law. The Planning Department may waive any and all applicable fees for not for profit organizations with proof of the organizations current status granted by the state of New York. The Planning Board may waive any of the requirements set forth herein if they determine the waiver to be necessary to maintain the character and nature of an existing area or to protect the health, safety, and welfare of the citizens of the Town of Halfmoon.

NEW BUSINESS

RESOLUTION NO. 188

Offered by Councilwoman Parker, seconded by Councilman Hayner, Adopted by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves and orders paid all vouchers for all funds listed on Abstract dated August 20th, 2009, totaling \$1,042,519.83.

RESOLUTION NO. 189

Offered by Councilman Polak, seconded by Councilman Hotaling, Adopted by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves the Supervisor's Report for month of July 2009 as presented.

RESOLUTION NO. 190

Offered by Councilman Hayner, seconded by Councilwoman Parker, Adopted by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves minutes of Town Board meetings of July 7 and July 21, 2009 as presented by the Town Clerk.

Supervisor Wormuth stated, relative to the next item, she thanks the Code Enforcement office for their diligent work with these and it takes a lot of time every year to go through each of these areas and make sure they are safe and operating in a manner that they should. She stated they are very proud of the work that they do.

RESOLUTION NO. 191

Offered by Councilman Polak, seconded by Councilman Hotaling, Adopted by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board authorizes renewal of Mobile Home Park License for Rome Mobile Home Park for the 2009-2010 licensing year per inspection and approval of the Code Enforcement office.

Supervisor Wormuth stated, relative to the next item, that the Town will apply for this grant and , if successful, it does not require matching funds on our part.

RESOLUTION NO. 192

Offered by Councilman Hayner, seconded by Councilman Hotaling, Adopted by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

WHEREAS, the New York State Energy Research and Development Authority administers the State Energy Program which makes grant funding available to municipalities to study energy efficiency improvements,

BE IT RESOLVED, that the Town Board authorizes the Town Supervisor to apply for a State Energy Program grant for an Energy Conservation Study in the amount not to exceed \$30,000.

RESOLUTION NO. 193

Offered by Councilman Polak, seconded by Councilwoman Parker, Adopted by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board authorizes the Supervisor to make the following attached Transfer between Appropriations and Creation of Appropriations.

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit: Estimated Revenues 25-510 \$14,413.13
Subsidiary: 25-4-2189 Home & Community Services \$14,413.13
Credit: Appropriations 25-960 \$14,413.13
Subsidiary: 25-5-1440.40 Engineering Contractors Inspections \$14,413.13

Information Only: The above was derived from the following breakdown of charges to be paid on the August Abstract for engineering and related fees

NAME	AMOUNT
Howland PDD	\$1,388.50
Howland PDD	3,212.00
Howland PDD	749.50
Pan-Am Southern Railroad	3,461.13
Falcon Trace	670.00
Krauses PDD	402.00
Brookfield Place	2,726.50
Brookfield Place	530.00
Brookfield Place	1,273.50
TOTAL	\$14,413.13

The following creation of appropriations is needed in the General Fund based on money received for Federal and State Emergency Disaster Assistance for the severe winter storm of December 2008.

Debit: Estimated Revenues 10-510 \$500,585.21
Subsidiary: State Emergency Disaster

10-4-3989 - \$71,512.18 Federal Emergency Disaster
10-4-4960 - \$429,073.03
Credit: Appropriations 10-960 \$500,585.21
Subsidiary: 10-5-1990.40 Contingency
A resolution is needed to appropriate contributions made to the Halfmoon Senior Van Express in memory of Joann Vallee. These contributions will be used at the discretion of the Town Supervisor.
Debit: Estimated Revenues 10-510 \$580
Subsidiary: Community Gift Contributions – 10-4-2705 - \$580
Credit: Appropriations 10-960 \$580
Subsidiary: Programs for the Aging 10-5-6772.20 - \$580
A resolution is needed to appropriate contributions from WK Mansfield Hose Co, Temple Baptist Church and sale of t-shirts to the Character Counts Program for the summer recreation program for youths to attend summer camp as follows:
DEBIT: Estimated Revenues 10-510 \$510
Subsidiary: Community Gift Contributions 10-4-2705 - \$510
CREDIT: Appropriations 10-960 \$510
Subsidiary: Character Counts – Contractual 10-5-7989.4 - \$510

Transfers from Appropriations:

From Account	To Account	Amount	Reason
30-5-8320.41 Source of Supply, Power & Pumping Contractual Electric	30-5-8320.42 Source of Supply, Power & Pumping Contractual Purchase of Water	\$50,000	Transfer of appropriations needed within own budget to cover Purchase of Water from Troy due to dredging.
10-5-7140.40 Recreation Contractual	10-5-7140.20 Recreation Equipment	\$12,000	Transfer of appropriations needed within own budget to purchase equipment for new recreation park
10-5-1910.40 Unallocated Insurance	10-5-1420.41 Attorney Legal Fees PCB	\$5,000	Transfer of appropriations needed to cover legal expenses for Hudson River Dredging

RESOLUTION NO. 194

Offered by Councilwoman Parker, seconded by Councilman Hayner, Adopted by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board of the Town of Halfmoon chooses to accept its 2009 Sales Tax Revenues in cash, and further

RESOLVED, that the Town Clerk complete the 2010 County Sales Tax Levy – Sales Tax Application to be sent to the Saratoga County Real Property Tax Service, and further

RESOLVED, that Supervisor Wormuth be and she is hereby authorized to sign said application on behalf of the Town of Halfmoon.

RESOLUTION NO. 195

Offered by Councilwoman Parker, seconded by Councilman Hayner, Adopted by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board authorizes the Supervisor to apply for a 50/50 matching grant from the Local Waterfront Revitalization Program to connect with a multi-use path, Hudson River Waterfront Park to Champlain Canal Trail and construct parking on Brookwood Road in the not to exceed amount of \$265,000.

The Supervisor opened public privilege for discussion of non-agenda items; no one had questions or comments.

On motion by Councilman Polak second by Councilman Hotaling the meeting was adjourned at 7:10 pm.

Respectfully submitted,

Mary J. Pearson
Town Clerk

