

The December 29, 2010 end of year meeting adjourned from the regular meeting of December 15, 2010 was called to order at 3:00 pm by Supervisor Wormuth in the A. James Bold Meeting Room at the new Town Hall, 2 Halfmoon Town Plaza, with the following members present:

Melinda A. Wormuth, Supervisor
Walter F. Polak, Councilman
Regina C. Parker, Councilwoman
Paul L. Hotaling, Councilman
Craig A. Hayner, Councilman
Mary J. Pearson, Town Clerk
Robert J. Chauvin, Deputy Town Attorney

The Supervisor opened the meeting at 3:00 pm and welcomed everyone; the Supervisor led the Pledge of Allegiance. She wished everyone and their families a wonderful, happy and blessed New Year and they won't meet again until the new year.

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Deputy Town Attorney Chauvin reported there is a housekeeping matter to bring up one is when the new Town Hall was constructed part of the contract documents required a warranty on building siding and because of a dispute that arose between the contractor and subcontractor the Town will not be paying that and the monies will be held in escrow. He stated the Town Attorney has been working on this and has arranged to pay this when a fully executed warranty is received from the contractor. He stated a resolution is needed to authorize the Supervisor to execute the warranty.

RESOLUTION NO. 251

Offered by Councilwoman Parker, seconded by Councilman Hayner: Adopted by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

Authorize the Supervisor to sign the warranty new town hall siding

Attorney Chauvin asked the Board to pass a resolution to clarify a matter with the Planning Board and for a short period of time appoint Don Roberts as vice chairman in the absence of the chairman and he would be authorized to sign approved subdivision plans or site plans.

Supervisor Wormuth stated she will ask when the Planning Board meets for the first time next year and they will hold their organizational meeting and elect both a chair and a vice chair.

RESOLUTION NO. 252

Offered by Councilman Polak, seconded by Councilman Hotaling: Adopted by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board appoints Planning Board member Donald Roberts as vice Chairman of the Planning Board for a temporary, short period of time to authorize the signing of approved subdivision plans or site plans in the absence of the Chairman of the Planning Board.

Councilman Hayner stated he wishes everyone a Happy New Year and thanks the staff and department heads for all their hard work this year.

RESOLUTION NO. 253

Offered by Councilwoman Parker, seconded by Councilman Hotaling: Adopted by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves and orders paid all vouchers for all funds listed on Abstract dated December 29, 2010, totaling \$161,100.11.

RESOLUTION NO. 254

Offered by Councilman Hayner, seconded by Councilman Hotaling: Adopted by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board accepts for dedication as a Town road, Harvest Bend Phase II, Misty Meadow Way, as it satisfies the standards set by the Town roadway dedication procedure. subject to review and approval of the Town Attorney.

RESOLUTION NO. 255

Offered by Councilman Hotaling, seconded by Councilman Polak: Adopted by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board accepts for dedication as a Town road, Brookfield Place Phase I, portion of Chester Drive and Braxton Court, as they satisfy the standards set by the Town roadway dedication procedure, subject to review and approval of the Town Attorney.

RESOLUTION NO. 256

Offered by Councilman Hayner, seconded by Councilman Hotaling: Adopted by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board accepts for dedication as a Town road, Fairway Meadows, Phase II, Dormie Ave, as it satisfies the standard set by the Town roadway dedication procedure, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 257

Offered by Councilman Hayner, seconded by Councilman Hotaling: Adopted by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board appoints Lynda Bryan as temporary clerk in the Town Clerk's office retroactive to December 20th, 2010 through December 31, 2010 at Grade I Base pay.

RESOLUTION NO. 258

Offered by Councilwoman Parker, seconded by Councilman Polak: Adopted by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

WHEREAS, Town Clerk Mary J. Pearson is retiring from her position as Town Clerk of the Town of Halfmoon effective January 1, 2011, now therefore be it

RESOLVED, that Lynda Bryan be appointed as Town Clerk, Registrar, Records Management Officer and Records Access Officer for the Town of Halfmoon beginning January 1, 2011 and terminating December 31, 2011 at the annual salary of \$48,546 for the year 2011.

RESOLUTION NO. 259

Offered by Councilman Polak, seconded by Councilman Hayner: Adopted by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board authorizes the Supervisor to make the Transfer between Appropriations and Creation of Appropriations:

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$120,000
	Subsidiary:	25-4-2189 Home & Community Services	\$120,000
Credit:	Appropriations	25-960	\$120,000
	Subsidiary:	25-5-1440.40 Engineering Contractors Inspections	\$120,000

A resolution is necessary to create additional appropriations within the Water Fund 2010 Adopted Budget. The purpose of this creation is to provide adequate budgetary appropriations thru December 31, 2010 for the purchase of water. The Town purchased water at a higher cost from

City of Troy then we were able to produce it for due to EPA dredging in the Hudson River. The Town will be reimbursed for the difference by EPA thru the end of 2012.
DEBIT: Appropriated Fund Balance 30-599 \$650,000
CREDIT: Appropriations 30-960 \$650,000 Subsidiary: Source of Supply, Power & Pumping
Purchase of Water – 30-5-8320.42-\$650,000

Transfer from Appropriations:

From Account	To Account	Amount	Reason
10-5-9010.80 Employee Benefits Retirement	10-5-1220.10 Supervisor Personal Services	\$150	Transfer of appropriations to cover payroll thru year end
10-5-9010.80 Employee Benefits Retirement	10-5-1230.10 Grant Coordinator Personal Services	\$150	Transfer of appropriations to cover payroll thru year end
10-5-9010.80 Employee Benefits Retirement	10-5-1330.10 Receiver of Taxes Personal Services	\$650	Transfer of appropriations to cover payroll thru year end
10-5-9010.80 Employee Benefits Retirement	10-5-1355.10 Assessor Personal Services	\$300	Transfer of appropriations to cover payroll thru year end
10-5-9010.80 Employee Benefits Retirement	10-5-1620.10 Buildings Personal Services	\$1,500	Transfer of appropriations to cover payroll thru year end
10-5-9010.80 Employee Benefits Retirement	10-5-3510.10 Control of Animals Personal Services	\$750	Transfer of appropriations to cover payroll thru year end
10-5-9010.80 Employee Benefits Retirement	10-5-5010.10 Supt. Of Highways Personal Services	\$900	Transfer of appropriations to cover payroll thru year end
10-5-9010.80 Employee Benefits Retirement	10-5-7110.10 Parks Personal Services	\$1,250	Transfer of appropriations to cover payroll thru year end
10-5-9010.80 Employee Benefits Retirement	10-5-8020.10 Planning Personal Services	\$2,000	Transfer of appropriations to cover payroll thru year end
10-5-9010.80 Employee Benefits Retirement	10-5-1355.40 Assessor Contractual	\$500	Transfer of appropriations to cover expenses thru year end
10-5-9010.80 Employee Benefits Retirement	10-5-5010.40 Supt. Of Highways Contractual	\$500	Transfer of appropriations to cover expenses thru year end
10-5-9010.80 Employee Benefits Retirement	10-5-7110.40 Parks Contractual	\$800	Transfer of appropriations to cover expenses thru year end
20-5-5112.21 Improvements Capital Outlay	20-5-5110.40 General Repairs Contractual	\$15,000	Transfer of appropriations to cover expenses thru year end

From Account	To Account	Amount	Reason
30-5-1620.20 Buildings Equipment	30-5-8310.20 Administration Equipment	\$250	Transfer of appropriations to cover expenses thru year end
30-5-1620.40 Buildings Contractual	30-5-8310.41 Administration Contractual-Eng	\$5,000	Transfer of appropriations to cover expenses thru year end

Councilwoman Parker addressed Town Clerk Pearson and stated on behalf of the Town Board they want to wish her much luck in retirement and thank her for her dedication and service to the Town of Halfmoon; Supervisor Wormuth stated it has been an honor serving with her and she knows the previous Supervisors have talked about her level of professionalism and enjoyed working with her as much as she has and she will be certainly missed; Councilman Hayner stated he wanted to thank Mary too and her smiling face and for her service.

There being no further business to discuss or resolve the meeting was adjourned at 3:15 by motion of Councilwoman Parker seconded by Councilman Hotaling.

Respectfully submitted,

Mary J. Pearson
Town Clerk

