

The September 15, 2010 regular meeting of the Town Board of the Town of Halfmoon was called to order by Deputy Supervisor Polak at 7:00 pm in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Walter F. Polak, Deputy Supervisor  
Regina C. Parker, Councilwoman  
Paul L. Hotaling, Councilman  
Craig A. Hayner, Councilman  
Mary J. Pearson, Town Clerk  
Town Attorney Lyn A. Murphy  
Matthew J. Chauvin, Deputy Town Attorney

Not Present: Supervisor Mindy A. Wormuth

The Town Board Workshop was held in the Board Room at 6:15 pm; no action was taken. The Deputy Supervisor led the Pledge of Allegiance.

**REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

Councilwoman Parker reported she wanted to thank everybody for coming to our Patriot Day ceremony on September 11<sup>th</sup> , all the emergency services. Fire companies, ambulance squads, Girl and Boy Scouts, Lisa for her help with the program and Dutch Touch florist for the wreath and all the bows we had out front and it was an honor to our fallen soldiers and all the people and children that died that day; she wanted to remind people that there are free rabies clinics at the 4-H building in Ballston Spa and the information is posted in the Town Hall and does save money.

Councilman Hotaling reported that this Sunday at Old Dater Farms will be the 3<sup>rd</sup> Annual Run for Life to benefit Hannah Sames who has come a long way in a couple of years. He stated the run will start at 10 am and most of the highway people and some of the Board will be helping out; he stated on 10-10 of 10 at 12 noon at the Mechanicville Senior Center there will be a breast cancer walk and they are putting together a team from Halfmoon to help support; he stated next month is Fire prevention month and most of the departments will have a special day to recognize fire presentation and please support them.

Attorney Murphy asked the Board to modify resolution No. 3 under New Business and instead of having a special meeting Tuesday, October 5<sup>th</sup> at 3:00 pm it is her understanding the Board wishes to have the meeting at 7:00 pm with the pre-meeting at 6:15 pm here at Town Hall and no meeting on Wednesday October 6<sup>th</sup>.

Deputy Supervisor Polak reported on the Fall clean up that is held on the regular scheduled days, Tuesday, Friday and Saturday but on Saturday it is open until 3:00 pm.

The Deputy Supervisor opened public privilege for discussion of agenda topics; no one had comments.

**DEPARTMENT REPORTS – month of August**

1.	Town Clerk		
	Total fees remitted to the Supervisor -		\$5,083.48
	<i>Filed.</i>		
2.	Building		
	Total permits - 63	Total fees remitted to the Supervisor -	\$12,733
	<i>Filed.</i>		
3.	Fire Code		
	Total permits - 10	Total fees remitted to the Supervisor -	\$ 417
	<i>Filed.</i>		

**CORRESPONDENCE**

1. Received from Town Senior Planner, Planning Board resolution approving subdivision application of Falcon Trace PDD.  
*Received & Filed.*

2. Received from Saratoga County Clerk notification of receipt of Order and Resolution of the Town Board dated August 4, 2010 for Extension of Consolidated Water District.  
*Received & Filed.*

3. Received from Town Senior Planner, Planning Board resolution approving change of tenant and sign for North Forty Real Estate/Let Us Introduce You, 1471 Route 9 Halfmoon.  
*Received & Filed.*

## **NEW BUSINESS**

### **RESOLUTION NO. 192**

Offered by Councilwoman Parker, seconded by Councilman Hotaling: Approved by vote of the Board: Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves and orders paid all vouchers for all funds listed on Abstract dated September 15, 2010, totaling \$294,484.22.

### **RESOLUTION NO. 193**

Offered by Councilman Hayner, seconded by Councilman Hotaling: Approved by vote of the Board: Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves the Supervisor's Report for the month of August 2010 as presented.

### **RESOLUTION NO. 194**

Offered by Councilwoman Parker, seconded by Councilman Hayner: Approved by vote of the Board: Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board schedules the first regular Town Board meeting in October for Tuesday, October 5<sup>th</sup> 2010 at 7:00 pm in place of the October 6<sup>th</sup> meeting and will submit the 2011 Tentative Town Budget to the Town Board in compliance with General Municipal Law.

### **RESOLUTION NO. 195**

Offered by Councilman Hotaling, seconded by Councilman Hayner: Approved by vote of the Board: Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves minutes of Town Board meetings of August 18<sup>th</sup> and September 1<sup>st</sup> 2010 as presented.

### **RESOLUTION NO. 196**

Offered by Councilwoman Parker, seconded by Councilman Hotaling: Approved by vote of the Board: Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board authorizes the Supervisor to execute National Grid Application for Service for Niagara Mohawk Power Corporation for operating and maintaining the outdoor street lighting system throughout the Town.

Deputy Supervisor Polak stated, relative to the next item, this dump body and hoist will replace one on an existing chassis and no truck is involved in this bid.

### **RESOLUTION NO. 197**

Offered by Councilman Hotaling, seconded by Councilman Hayner: Approved by vote of the Board: Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board authorizes letting bids for a new Heavy Duty Dump Body and Hoist for the highway department to be opened September 29, 2010 at 2:00 pm.

RESOLUTION NO. 198

Offered by Councilman Hayner, seconded by Councilman Hotaling: Approved by vote of the Board: Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves the Phase II Archeological Investigation extra work authorization for Élan Planning & Design for the Hudson River Riverfront Park project in the amount not to exceed \$11,550.

RESOLUTION NO. 199

Offered by Councilman Hayner, seconded by Councilman Hotaling: Approved by vote of the Board: Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board authorizes waiving all Town permits and all fees relative to the demolition of the structures on 589 Hudson River Road.

RESOLUTION NO. 200

Offered by Councilwoman Parker, seconded by Councilman Hotaling: Approved by vote of the Board: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board appoints James A. Fay temporary part-time Court Officer at Grade 6 Base effective September 20<sup>th</sup>.

RESOLUTION NO. 201

Offered by Councilwoman Parker, seconded by Councilman Hayner: Approved by vote of the Board: Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board authorizes the Supervisor to make the following Transfer between Appropriations and Creation of Appropriations:

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit: Estimated Revenues 25-510 \$8,277.56  
Subsidiary: 25-4-2189 Home & Community Services \$8,277.56  
Credit: Appropriations 25-960 \$8,277.56  
Subsidiary: 25-5-1440.40 Engineering Contractors Inspections \$8,277.56

Information Only: The above was derived from the following breakdown of charges to be paid on the September Abstract for engineering and related fees:

NAME	AMOUNT
Sheldon Hills Insp Ph II	\$610.50
Sheldon Hills Insp Ph III	3,843.06
Glen Meadows PDD	2,508.00
Pan Am Southern RR	402.00
Youth for Christ	914.00
Total	\$8,277.56

Creation of Appropriations – Landfill Post-Closure Care Capital Fund per Resolution of 10/16/07 authorization was given to Clough, Harbour to perform quarterly Environmental Monitoring Services at the Town Landfill site in accordance with NYSDEC approved Post-Closure Monitoring & Maintenance per the operations manual not to exceed \$7,500 annually. This creation will set up one year of funding in Post-Closure Care Capital Fund. Monies for the Post-Closure Care Reserve Fund will fund these expenditures. Create as follows:

Debit: Appropriated Reserves 40-2-0511.00 \$7,500  
Credit: Appropriations 40-5-0960.00 \$7,500  
Subsidiary: 40-8160.20 – PC Landfill Capital Outlay - \$7,500

A increase is necessary for the project budgetary accounts for the Hudson River Park Phase I for Engineering and Final Design. The cost of Phase I is \$110,000 of which NYS Environmental Protection Fund (EPF) allocated to the Local Waterfront Revitalization Program (LWRP) administered by the NYS Department of State, Division of Coastal Resources for \$55,000 and the balance of \$55,000 will matched by the Town. An increase of \$11,550 is necessary for an extra work authorization which will be funded by the General Fund.

Debit: Estimated Revenues 35-510 \$11,550  
Subsidiary: 35-5031 - \$11,550 Interfund Transfers  
Credit: Appropriations 35-960 \$11,550  
Subsidiary: 35-5-7150.21 Culture & Recreational – Parks - \$11,550

A creation of appropriations is necessary to create the project budgetary accounts for the Erie Canal Community Connector Project with Clifton Park. The Towns of Halfmoon and Clifton Park are collaborating to construct a multi-use trail on the northern shore of the Mohawk River. For the most part, the Trail will use the corridor of Towpath of the Historic Erie Canal for the Trail route. The Trail will link existing trails in both communities, hence the project title, Erie Canal Community Connector. The Town of Clifton Park is the fiscal agent for the project. The Town of Halfmoon will reimburse Clifton Park for the Town of Halfmoon’s local share match of \$168,000. The total project is \$2,100,000 of which \$1,680,000 is a grant from the NYS Department of Transportation and the balance of \$420,000 will be a match of 60% from the Town of Clifton Park and 40% from the Town of Halfmoon. \$35,000 for engineering fees was created on December 30, 2009.

Debit: Estimated Revenues 35-510 \$133,000  
Subsidiary: 35-4-5031 - \$133,000 Interfund Transfers  
Credit: Appropriations 35-960 \$133,000

Subsidiary: 35-5-7150.22 - \$133,000 Culture & Recreational – Parks			
Transfers between Appropriations:			
From Account	To Account	Amount	Reason
10-5-7150.40 Spec Rec Fac Contractual Trails	10-5-9950.90 Transfer to Capital Projects	\$11,500	Transfer of appropriations is necessary to cover extra work authorization for the Hudson River Park Phase I Capital Project Fund
30-5-8320.41 Source of Supply, Power & Pumping Contractual Electric	30-5-8310.42 Administration Contractual Legal Fees	\$20,000	Transfer of appropriations needed to cover legal fees for water administration

The Deputy Supervisor opened public privilege for discussion of non-agenda items; no one had comments.

There being no further business to discuss or resolve on motion by Councilwoman Parker, seconded by Councilman Hayner the meeting was adjourned at 7:08 pm.

Respectfully submitted,

Mary J. Pearson  
Town Clerk

9-15-2010