

The June 5, 2019 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PUBLIC WORKSHOP: ZONING AND CODE AMENDMENTS AT 6:00 P.M.

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Annual Life Song Dash (f/k/a Daffodil Dash) will be held on June 8th at 8:30 a.m. in the Town Park supporting those with differing abilities.

Bowl to End Epilepsy Fundraiser on June 10th, at Spare Time in Latham.

Ribbon cutting for the Halfmoon Farmer’s Market will take place on Wednesday June 19th at 3 p.m. in the Gazebo.

Saratoga County Presents : The Year of the Senior Celebration! June 26, 2019 at the Canfield Casino, Congress Park in Saratoga Springs. More Information Coming Soon!

Summer Concert & Family Movie Night, Join us for “Music in the Park” on June 28, 2019, at 6:30 p.m. with Tony’s Polka Band & Movie to follow.

Free Rabies Clinic offered by Saratoga County Animal Shelter on July 2nd, September 17, and November 12, located at 4H Training Center, 556 Middleline Road, Ballston Lake, NY 12019 - Cats from 6 p.m. to 7 p.m. & Dogs from 7 p.m. to 8 p.m.

Saratoga County Fair will be held from July 23rd to July 28th, located at the Saratoga Fair Grounds. Signs are to be placed throughout the town with more details.

Join us on July 26th, for our “Community Night & Family Movie Night” at the Halfmoon Town Park, Bounce House, crafts and many other kid friendly activities. Check out our website for more details: www.townofhalfmoon.org

Join us on August 23rd for our “End of Summer Bash: at the Halfmoon Town Park for a concert and fireworks! Check out our website for more details: www.townofhalfmoon.org

Mosquito Dunks: It is that time of year again! The Town of Halfmoon is offering Mosquito Dunks FREE of charge to residents. Please stop by at the Town Clerk’s Office to fill out a short application and pick yours up today!

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TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm.

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: 2/19, 4/15, 6/17, 8/19, 10/21, and 12/16, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

At 6:00 this evening, we had a public workshop for the Zoning amendments. We have had 3 prior workshops and this was a summary of those zoning changes and some updates based upon the comments that we have received from the public. I believe that we should set a public hearing for June 19th at 7:00 pm

RESOLUTION NO. 213 -2019

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board hereby schedules a Public Hearing for the June 19, 2019, Town Board meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss the proposed Zoning and Planning amendments.

Supervisor Tollisen: If you weren't here for the workshop at 6:00 you would like to see those amendments, just let my office know and we will get you a copy.

The second item that I would like to discuss is the intersection of Grooms & Woodin Roads. There was another terrible traffic accident there. I think that we need to renew our request to Saratoga County DPW and NYS DOT for a study of that intersection for traffic congestion. We do have our engineers working on those traffic counts and also traffic reports for our submission to both of those departments.

RESOLUTION NO. 214 -2019

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board hereby renews it's request for the intersection of Grooms & Woodin Roads to Saratoga County Department of Public Works and NYS

Department of Transportation for a study of the traffic congestion along with our engineers findings.

Supervisor Tollisen: Just so we are clear, this is separate and apart from the \$1.8 million upgrade that is happening on Sitterly & Wooding Road with the Towns of Halfmoon & Clifton Park including the signal upgrades. So this is on the other end of Woodin Road.

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

We have several events coming up: “Music in the Park” on June 28th at 6:30 p.m. with Tony’s Polka Band & Movie to follow.

All of our departments are outside on job sites so please watch out for them. Recreation sign-ups are still going on.

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police, (3) Co-Liaison to Planning Board

To repeat from last meeting, Mr. Kevin Getnick resigned as Chairman of the Ethics Committee. Tonight, the Ethics Committee met and elected Tracey Bullett, Esq. as the new Chairman of the Ethics Committee.

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

On May 29th the Town hosted the Business and Economic Development Breakfast. It was a great opportunity for businesses to come and network. Should any business care to join, please contact the Supervisor’s office.

Also, this weekend, many Fire Departments came together for Prayers for Pete. It was a event to support a local volunteer firefighter and wonderful human being in his efforts to combat his illness. I think that there were 18 softball teams that got together to support that effort. It was a great day as the rain held out for a great cause! We appreciate the departments that go out of their way to support these causes.

Eric Catricala (Town Board Member): (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

On Saturday we had our first anniversary for the Scentral Bark Dog Park. I was the MC of the ceremonies. We had a very nice dog show and turnout. We had plenty of food and a lot of fun! We look forward to another successful year at the Dog Park.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

The Halfmoon Senior Citizens Association held their annual election today for their slate of officers for the term of June 2019 – June 2021 to read as follows:

President – Gary Shellenbarger

Vice President – Nancy Morris

Asst. Vice Pres. – Michelle Mitchell

Treasurer – Cheryl Dibble
Asst. Treasurer – Ruth Smalley
Secretary – Dorothy Pingelski
Asst. Secretary – Sarah Bolesky
Board of Directors – Dottie Becker, Jan Herrington, & Sharon Kwaitkowski

Congratulations to all newly elected officers and a big thank you to those outgoing officers for all of their hard work during the past 2 years!

Karen Pingelski (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney)

RESOLUTION NO. 215 -2019

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the Highway Superintendent to enter into a contract with Precision Industrial Maintenance, Inc. for CIPP lining of 345LF of 15” pipe located at 4 Cheltenham Place in the not to exceed amount of \$29,925.00 utilizing the Onondaga County bid reference #8714 and Onondaga County Contract #3089, and to authorize the Highway Superintendent to execute any necessary documentation to effectuate the repairs detailed in the contract, subject to the review and approval of the Town Attorney.

Cathy Drobny, Esq. (Town Attorney) I have no report this evening.

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk’s Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS –

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|----|--------------------------|--|
| 1. | Town Clerk | Total Fees Submitted to the Supervisor - \$16,956.09 |
| 2. | Town Justice Suchocki | |
| | Total # Cases – 290 | Total Fees Submitted to the Supervisor - \$16,550.00 |
| 3. | Town Justice Fodera | |
| | Total # Cases –174 | Total Fees Submitted to the Supervisor - \$26,135.00 |
| 4. | Building Permits | |
| | Total # Permits –72 | Total Fees Submitted to the Supervisor - \$20,389.50 |
| 5. | Fire Inspections | |
| | Total # Inspections – 36 | Total Fees Submitted to the Supervisor - \$4,170.00 |
| 6. | Senior Express - | Total # Meals -726 Total # Riders - 477 |

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Animal Control, Town Clerk, Assessor, Highway, Receiver of Taxes, Town Clerk's, Grant Department, Animal Control

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the May 13th, 2019 meeting: A Sign Application for Nordic Companies, 79 Ushers Road, St Thomas Anglican Church, 241 Grooms Road, A Sign Application & Change of Use/Tenant for Cote Agency, 1690 Route 9, A Change of Use/Tenant for Empire Asset Management, 6 Executive Park, Curvy Girls Food Truck, 1534 Route 9, new York School Nutrition Association, 21 Executive Park Drive, FPI Mechanical, Inc., 430 hudson River Road, Wildwood Programs, 1407 Route 9, A Minor Subdivision of the Lands (Lot-Line Adjustment) for Urbanski & Sala, 85 & 87 Pruyne Hill Road, Lussier, 30 & 32 Dunsbach Road.
Received & Filed

2. **Received** from the Town Planning Board Resolutions approved at the May 28, 2019 meeting: A Change of Use/Tenant Application for Unique Outfitters, 6 Enterprise Avenue, Sump Pump Geeks, 1604 Route 9, A Change of Use Tenant & Sign Application for Kaplan Ear, Nose & Throat, 1524 Route 9, A. Johnson Plumbing & Heating, 1466 Route 9, For Lot 2 Subdivision Shops of Halfmoon, 1707 Route 9, A Manupella/Belkevich Minor Subdivision, 130 Canal Road, A Co-Location of Telecommunications Equipment for Dish Network, 13 Solar Drive
Received & Filed

3. **Received** from the Prevention Council's the 2018 Annual Report
Received & Filed

4. **Received** Halfmoon-Waterford Fire District #1 Annual Financial Statement for year ending December 31, 2018.
Received & Filed

5. **Received** from State of New York Department of Taxation and Finance Office of Real Property Tax Services the Certificate of Final Railroad Ceiling
Received & Filed

6. **Received** from Clifton Park & Halfmoon Emergency Corp, Inc a "Letter of Appreciation" Business & Economic Breakfast.
Received & Filed

OLD BUSINESS

RESOLUTION NO. 216-2019

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

WHEREAS, the Town Board of the Town of Halfmoon has previously approved project for the car-top boat launch at Crescent Park and the surrounding area; and

WHEREAS, the project involved letting bids to determine the apparent low bidder for Contract No. 1, General Construction and Contract No. 2, Dock Construction; and

WHEREAS, Barton & Loguidice, the engineers for this project, have reviewed the submitted bids and recommends that Contract No. 1 be awarded to Peter Luizzi & Brother's Contracting, Inc. the apparent low bidder for the Project with a total bid amount of \$98,000; and

WHEREAS, Barton & Loguidice, the engineers for this project, have reviewed the submitted bids and recommends that Contract No. 2 be awarded to The Dock Doctors, LLC the apparent low bidder for the Project with a total bid amount of \$57,890;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Town Board of the Town of Halfmoon hereby awards the bid for General Construction for the Crescent Park car-top boat launch to Peter Luizzi & Brothers Contracting, Inc and awards the bid for Dock Construction to The Dock Doctors, LLC, in accordance with the recommendation of Barton & Loguidice and authorizes the Supervisor to execute any and all necessary documents to proceed with this project, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 217 -2019

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board hereby schedules a Public Hearing for the June 19, 2019, Town Board meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss authorizing an amendment to the Code of the Town of Halfmoon to amend §165-76 of the Local Laws of the Town of Halfmoon to modify the sentencing options for violations of the Town Local Laws.

NEW BUSINESS

RESOLUTION NO. 218-2019

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of, May 15, 2019 as presented.

RESOLUTION NO. 219-2019

Offered by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the renewal of the Mobile Home Park License for the 2019-2020 licensing year, per the inspection and approval of the Coordinator of Building, Planning and Development as follows: Gregoire MHP, MRK/Crescent Gardens MHP, Arrowhead MHP

RESOLUTION NO. 220-2019

Offered by Councilman Catricala, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the Supervisor to enter into an Agreement with Bryan Haslun, Wildlife Biologist, USDA/APHIS/Wildlife Services to remove geese from the Crescent Park and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

Supervisor Tollisen: This is something that pretty much is done yearly by our Wildlife Biologist.

RESOLUTION NO. 221-2019

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the Supervisor to execute any documents necessary to provide financial support in the amount of \$200.00 to the Historic Hudson –Hoosic Rivers Partnership pursuant to Article 42 of the New York State Environmental Conservation Law, said monies to come from the Special Recreation Facilities portion of the General Fund, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 222-2019

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

WHEREAS, the Town Board of the Town of Halfmoon is cognizant of their obligation to be fiscally responsible when determining the appropriate disposition of equipment that is no longer of use to the Town; and

WHEREAS, the Town has consistently sought an effective way to insure that obsolete equipment is disposed of in a manner that garners the most return on the original investment made to obtain the equipment; and

WHEREAS, the Superintendent of Highways has determined that a 2008 Ford F-350 pick-up truck and a 2016 Ford F-350 pick-up truck owned by the Town of Halfmoon are vehicles that should be sold or otherwise disposed of as they are no longer of use to the Town; and

WHEREAS, the Town has an Agreement with Auctions International to place equipment that is no longer of use to the Town out for bid; and

WHEREAS, the Superintendent of Highways has the training and experience to determine what items should be placed on the Auction website and what items should be otherwise disposed; and

WHEREAS, the Town Clerk is hereby authorized to remove the equipment and vehicles from the Town's Asset Inventory list and insurance coverage;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Superintendent of Highways may dispose of a 2008 Ford F-350 pick-up truck and a 2016 F-350 pick-up truck by placing the equipment on Auctions International.

2. That the Town Clerk shall update both the Town's Asset Inventory list and insurance coverage

3. That this Resolution shall take effect immediately.

DATED: June 5, 2019

LYNDA BRYAN, TOWN CLERK
TOWN OF HALFMOON

RESOLUTION NO. 223-2019

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes payment in the not to exceed amount of \$1,500.00 to Integrated Valuations Real Estate Appraisers & Consultants, representing one half of the cost to convert the 2017 appraisal of the Walmart Retail Outlet to a trial ready appraisal and the addition of the 2018 year to be utilized to defend an Article 7 property tax lawsuit, and to authorize the Supervisor to execute any documentation necessary to conduct the audit, per the review and approval of the Town Attorney. The balance of the cost shall be paid by the Shenendehowa School District.

RESOLUTION NO. 224-2019

Offered by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the Supervisor to execute any documents necessary to apply for the annual Highway Work Permit for Non-Utility Work from the New York State Department of Transportation, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 225-2019

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the Supervisor to execute the Professional Service Contract for General Control Systems Integration Service (GCS) for the labor and supervision to maintain the Water Treatment Plant Control System, per the review and approval of the Town Attorney.

RESOLUTION NO. 226-2019

Offered by Councilman Catricala, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board appoints Kelly Catricala, Dana Cuniff, Mark Delaney, and Kate Jeanson to the Halfmoon Citizens Association Board of Directors for the term of June 2019 through June 2021

RESOLUTION NO. 227-2019

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes a cash advance from the Consolidated Water District to the Champlain Canal Water Main Extension Capital Project up to the amount of \$300,000 to be repaid upon receipt of proceeds from the sale of bonds for the project.

RESOLUTION NO. 228-2019

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the Supervisor to execute any documents associated with the request for two hundred thousand dollars from the Recreational Trails Program (RTP), said funds to be utilized to contribute towards the costs associated with design and construction of the Erie Canal Towpath Link trail to close the existing gap in the Town’s Erie Canal Trail System, subject to the review and approval of the Town Attorney. The program provides reimbursement of up to 80% of project related costs.

RESOLUTION NO. 229-2019

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the Supervisor to execute any documents associated with the request for five hundred thousand dollars from the Local Waterfront Revitalization Program (LWRP), said funds to be utilized to contribute towards the costs associated with the design of the Crescent Road Bike and Pedestrian Extension to improve non-motorized trail connections, subject to the review and approval of the Town Attorney. The program provides reimbursement of up to 75% of project related costs.

RESOLUTION NO. 230-2019

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$580.00
	Subsidiary: 25-4-2189		
	Home & Community Services		\$580.00
Credit:	Appropriations	25-960	\$580.00
	Subsidiary: 25-5-1440.40		
	Engineering Contractors Inspections		\$580.00

Information Only: The above was derived from the following breakdown of charges to be paid on June 6, 2019 Abstract for engineering and related fees.

NAME	AMOUNT
Halfmoon Healthcare Campus	\$180.00
33 Deer Run Hollow	\$400.00

Total	\$580.00

A resolution is needed to create the project budgetary accounts within the Capital Projects Fund for the Champlain Canal Water Main Extension which will provide a loop in the existing water transportation system to better enable the Town to deliver potable water to residents and offer alternative ways to transport water in the case of an emergency.

DEBIT:	Estimated Revenues	35-510	\$3,500,000
	Subsidiary: Serial Bonds		
	35-4-5710.00		\$3,500,000
CREDIT:	Appropriations	35-960	\$3,500,000
	Subsidiary:		
	Transmission & Distribution-Champlain Canal Water Main Extension		
	35-5-8340.24		\$3,500,000

PUBLIC COMMENT (for discussion of non-agenda items)

John Mitchell, 6 Meldon Court spoke about his continuing efforts to get support for a trail on the old Fellows Road ROW.

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilman Hotaling, the meeting was adjourned at 7:25 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk