

**The July 2, 2019 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:**

Kevin J. Tollisen, Supervisor  
Paul L. Hotaling, Councilman  
John P. Wasielewski, Councilman  
Jeremy W. Connors, Councilman  
Eric A. Catricala, Councilman  
Lyn A. Murphy, Town Attorney  
Cathy L. Drobny, Deputy Town Attorney  
Lynda A. Bryan, Town Clerk

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**PRESENTATION: CGM CONSTRUCTION AWARD –OUTSTANDING BUSINESS RECOGNITION FOR ACHIEVEMENT OVER THE LAST 40 YEARS**

**Supervisor Tollisen:** The first thing on the agenda this evening is a special presentation for our first Outstanding Business Recognition Award. This award was initiated through the Business and Economic Development Committee that Councilman Connors is the Chairman. We are very happy to have with us Chris Marchand Senior and Junior from CGM Construction. I have a proclamation from the Town Board that I would like to read:

**WHEREAS**, the Town Board of the Town of Halfmoon recognizes the importance of economic development and a strong business community to our Town; and

**WHEREAS**, for forty years CGM Construction has brought experience, innovative design ideas, and quality craftsmanship, to our community with a diverse portfolio that includes new construction of single and multi-family homes, complete home remodels, as well as construction of commercial, industrial and institutional buildings and facilities; and

**WHEREAS**, CGM Construction is a family owned company where Chris Marchand, Sr., Chris Marchand Jr., and Jivon (Marchand) Rio work together to provide design and construction services while offering superior customer service; and

**WHEREAS**, the Marchand family not only chose to locate CGM Construction in the Town of Halfmoon but also reside in the Town and are active members of our community; and

**WHEREAS**, the Town Board of the Town of Halfmoon recognizes and appreciates CGM Construction for the excellence in building they have brought to our community for the last forty years;

**NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Town Board of the Town of Halfmoon hereby awards CGM Construction the Outstanding Business Recognition Award for all of the wonderful accomplishments they have achieved over the last forty years and expresses deep appreciation for their contributions to the Town of Halfmoon and the surrounding communities.

2. That a certified copy of this Resolution will be entered into the Town records proclaiming the Town of Halfmoon's recognition of CGM Construction.

3. That a copy of this Resolution be presented to CGM Construction.

## RESOLUTION NO. 249-2019

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board honors CGM Construction with the Outstanding Business Recognition for Achievement Award.

**Councilman Connors:** “The Outstanding Business Recognition Award “was initiated through the Business and Economic Development Committee and later, it was approved by Town Supervisor Kevin Tollisen. It was announced to the public as a new program on Wednesday, May 29th. Nomination forms can be obtained at the Town Hall offices and online through the website: [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov). Anyone can make a nomination.

**Councilman Hotaling:** I really want to thank both father and son for stepping up last year. Those guys were there every day working on the spray pad. It was great quality work, and everything worked out perfect.

**Chris Marchand, Jr.:** We appreciate it. We love this town.

## COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

Saratoga County Fair will be held from July 23<sup>rd</sup> to July 28<sup>th</sup>, located at the Saratoga Fair Grounds. Signs will be placed throughout the town with more details.

Join us July 26<sup>th</sup>, for our “Community Night & Family Movie Night” at the Halfmoon Town Park, Bounce House, crafts and many other kid friendly activities. Check out our website for more details: [www.townofhalfmoon.org](http://www.townofhalfmoon.org)

23<sup>rd</sup> Annual Halfmoon Fire Department Golf Tournament Saturday, August 3<sup>rd</sup>. Go to [www.Halfmoonfire.org](http://www.Halfmoonfire.org) for more details.

National Purple Heart Day Ceremony to be held on Wednesday August 7, 2019 at 10:00 a.m. at the Halfmoon Veterans Memorial, located in the Halfmoon Town Park, Route 236. The Town of Halfmoon is proud to be a designated “Purple Heart Town”. For further information, please call (518)371-7410 Ext. 2200

“End of Summer Bash” August 23<sup>rd</sup> at the Halfmoon Town Park. Concert and Fireworks! Check out our website for more details [www.townofhalfmoon.org](http://www.townofhalfmoon.org)

## TOWN MEETINGS:

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm.

Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4<sup>th</sup> Tuesday in May

Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm

Halfmoon Historical Society: September 24 at 7:00 pm

Open Space & Trails Committee: 2/19, 4/15, 6/17, 8/19, 10/21, and 12/16, the 3<sup>rd</sup> Monday except Feb due to holiday.

**Resident Relations Committee: TBD**

**Business & Economic Development Committee: TBD**

**PUBLIC COMMENT (for discussion of agenda topics)**

## **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

Summer Camp is in full swing. We have over 400 campers this year. The Highway and Park Departments' are all out working and the Water Department turned the water on for the Spray Park. The kids are waiting every morning for it to be turned on. Again, thanks to the Marchand's for their work on the park last year. Those guys were there every day working on the spray pad.

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police, (3) Co-Liaison to Planning Board

The West Crescent Fire Department is hosting a Spaghetti Dinner for one of their own, Kelsey Murphy who has health issues on July 14<sup>th</sup> from 5:00 – 8:00. The cost is \$10.00 for spaghetti, meatballs and sausage and for a very good cause.

**Jeremy Connors (Town Board Member):** (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

I have nothing to report but I want to Congratulate CGM Construction group as our 1<sup>st</sup> recipient of "The Outstanding Business Recognition Award ". I wish everyone a Happy Independence Day!

**Eric Catricala (Town Board Member):** (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

The Zim Smith Trail is coming along as planned. It is still a little rough to be walking it at this time, but it coming along!

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

**Karen Pingelski (Receiver of Taxes):** (1) Chair of Committee on Residents Relations

**Lyn Murphy, Esq., (Town Attorney)** I have no report this evening.

**Cathy Drobny, Esq. (Town Attorney)** I have no report this evening.

**PUBLIC COMMENT (for discussion of agenda topics) No one came forward**

**Supervisor Tollisen:** Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department

Manager monthly meetings that we all discuss the important things that go on in each of the offices.

#### **DEPARTMENT REPORTS –**

1. Town Justice Suchocki  
Total # Cases – 214      Total Fees Submitted to the Supervisor - \$27,521.00
2. Town Justice Fodera  
Total # Cases – 205      Total Fees Submitted to the Supervisor - \$19,331.00
3. Senior Express -      Total # Meals - 558      Total # Riders – 580
4. Building Permits  
Total # Permits – 65      Total Fees Submitted to the Supervisor - \$18,162.00
5. Fire Inspections  
Total # Inspections – 26      Total Fees Submitted to the Supervisor - \$2,090.00

#### **DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Receiver of Taxes, Parks, Grants**

#### **CORRESPONDENCE**

1. Received from the Town Planning Board Resolutions approved at the June 24, 2019 meeting for a Change of Use/Tenant for Hudson River Road Self-Storage, 423 Hudson River Road, Secure-it Self Storage, 443 Route 146, Site Plan Approval GT Toyz 1537 Route 9, Ponderosa & Brown Subdivision (Lot-Line Adjustment) 243 Grooms Road.

***Received & Filed***

2. Received a letter of resignation from Marion Taylor Paolucci as a ZBA member effective at the end of the July 1, 2019 Meeting.

***Received & Filed***

#### **NEW BUSINESS**

##### **RESOLUTION NO. 250-2019**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board approves the minutes of Town Board Meeting of June 19, 2019 as presented.

##### **RESOLUTION NO. 251 -2019**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board authorizes employees to participate in the Insurance Reduction Program course at a cost of \$19.95 per employee, in accordance with the recommendation from NYMIR and authorizes the Supervisor to execute

any documents necessary to effectuate the training, subject to the review and approval of the Town Attorney

**Supervisor Tollisen:** This is for the employees to take advantage of discounted rates and safe driving tips.

#### **RESOLUTION NO. 252-2019**

**Offered** by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**WHEREAS**, the Town Board approved the project to add a turning lane at the intersection of Route 9 and Farm to Market Road, P.I.N.s 1MS571.30A and 1MA247.30A by resolution 248-2018 on July 3, 2018; and

**WHEREAS**, the Town of Halfmoon is hereby letting the bids and will be accepting sealed bids until 1:00 pm on July 26, 2019, for the above project in accordance with the bid package available at the Town Clerk's Office in the Town of Halfmoon and on BidNet operated through SourceSuite; and

**WHEREAS**, the bids will be publicly opened and read aloud on or about 2:00 pm on July 26, 2019, ;

**NOW BE IT THEREFORE RESOLVED**, that that the Town Board authorizes the Supervisor to solicit bids for the turning lane at the intersection of Route 9 and Farm to Market Road, to be received by 1:00 pm on July 26, 2019, the sealed bids received shall be publicly opened and read aloud at 2:00 pm the same day.

**Supervisor Tollisen:** This will give this intersection a much needed upgrade.

#### **RESOLUTION NO. 253 -2019**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, authorizing the Supervisor to enter into an agreement with CHA to provide services associated with the installation of the turn lane at the intersection of Farm to Market Road and Route 9 including establishing bid dates and bid period, Bid Phase Services and Construction Phase services as detailed in their letter dated July 2, 2019, for the not to exceed amount of Thirty-five thousand, five hundred dollars (\$35,500.00) and to authorize the Supervisor to sign the agreement and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

#### **RESOLUTION NO. 254-2019**

**Offered** by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board approves the Water Report for the June 2019 billing as submitted by the Director of Water.

**RESOLUTION NO. 255-2019**

**Offered** by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board authorizes the Supervisor to enter into an Agreement with SourceSuite to provide a web-based solicitation and bidding service, including maintenance and support services, at a one-time cost of \$195.00 for the Town of Halfmoon and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 256-2019**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board authorizes the renewal of the Mobile Home Park License for the 2019-2020 licensing year, per the inspection and approval of the Coordinator Building, Planning & Development as follows: West Crescent MHP

**RESOLUTION NO. 257-2019**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations

A resolution is needed to create the following budget amendment of appropriations and revenues in the Highway Fund for the Extreme Winter Recovery (EWR) program.

Debit:	Estimated Revenues	20-510	\$26,754.44
	Subsidiary: 20-4-3501 State Aid		
	CHIPS		\$26,754.44
Credit:	Appropriations	20-960	\$26,754.44
	Subsidiary: 20-5-5112.22 Improvements		
	Capital Outlay CHIPS		\$26,754.44

**PUBLIC COMMENT (for discussion of non-agenda items)** No one came forward

There being no further business to discuss or resolve, on a motion by Councilman Wasielewski and seconded by Councilman Hotaling, the meeting was adjourned at 7:13 pm.

**Respectfully Submitted,**

**Lynda A. Bryan, Town Clerk**