

The February 5, 2020 Regular meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room at the Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: Bridge New York; South Main Street Culvert Project

Kelley Kircher, P.E., Project Manager from the NYS Department of Transportation Region 1 along with Tony Papile from CHA presenting

Kelley Kircher: The project is funded under the Bridge New York Program and that is a state funded program and this is the second round of the program. Under this round they awarded \$262 million to 165 projects statewide. The culvert replacements are completely state funded; there isn't any federal or local money involved. The intent of that program is to help local governments rehabilitate bridges and culverts or structural condition. So the Town of Halfmoon submitted an application to replace the culvert that carries a tributary to the Hudson River under South Main Street in the town near the Mechanicville border. That application was reviewed and approved by DOT and others and so the project was awarded to the town. Between the design, the building of the project and the inspecting, the town was awarded \$863,040. As part of the application that the town put together, they checked a box asking DOT to design, build and inspect the project, which is why I'm here tonight. But along with this location there are 4 others in Saratoga and Washington Counties that also checked the box so as a construction contract we will combine all 5. They are all culvert replacements and we will build them all together, the thought being that we would get better bid prices if we had more of the work to go around. We are using design consultant CHA and we have been coordinating with the town on the project. We have sent the town our draft design report currently in preliminary design. Tonight, we just wanted to present and give a status update, some of the technical detail and get any public comment. With that I will have Tony come up to provide some background on the project.

Tony Papile: Thank you Kelley. As Kelley said I am here to provide some background on the project and what we are proposing for the new structure.

SOUTH MAIN STREET CULVERT REPLACEMENT

A brief summary of the project:

- The Town was awarded a total of \$863,040 for the replacement of the culvert carrying an unnamed tributary to the Hudson River under South Main Street. This is a State-funded program, and the award was based on an application the Town prepared.
- The Town checked a box asking NYSDOT to design, build, and inspect the culvert replacement. NYSDOT is using CHA as a design consultant.
- Along with this location, there are four other locations locally that are using NYSDOT to design/build, so all five will be built in one contract.
- Bids are currently scheduled to be opened in January 2021, and the South

Main Street culvert will be replaced in 2021.

- Per the Town's application, the road will be closed to traffic during construction, with a detour using US Route 4 and Park Avenue.
- The new culvert will be 18' opening by 4' tall and 37' long. Today, the culvert is 13' wide, 3'-2" tall, and 30' long.
- 'We are currently in Preliminary Design. A Draft Design Approval Document was distributed to the Town for review.
- There is one property acquisition from Cascades Tissue for 902 SF.

The reason why we are replacing this, the existing concrete box culvert is in pretty poor condition and particularly bad is the headwalls and the roof also has concrete deterioration and exposed rebar. The upstream headwall actually collapsed into the stream last year and that is the reason for the temporary barrier that is there.

Another need in addition to the culvert as I mentioned the roadway has 11' lanes and minimal shoulders is to provide a wider roadway section and have 12' lanes and 5' shoulders to allow room for pedestrians for the Empire State Trail. What we are proposing is pre-cast concrete box culvert as it is a durable type of structure and it's going to be bigger. It is for hydraulic reasons; we're improving the capacity of the structure to carry the stream under higher flow.

We do have a need for one right of way acquisition as we just don't have enough room in that quadrant to get the new structure in. It is about 200th's of an acre and going through the process this year to acquire that little parcel from the landowner. Construction will be in 2021, we will be implementing a detour. We did environmental screening for flood plan impacts, wetlands etc. and came away with no impacts. That is all I have tonight and will open it up for comments.

Supervisor Tollisen: Tony, what is the projected construction timeline for next year?

Tony Papile: It is going to be a little hard to say as Kelley mentioned that it is going to be in a bundle of 5 so we aren't necessarily going to dictate which one the contractor does first. But it will be during the construction season next year, April through October.

Supervisor Tollisen: When does the bidding go out for that?

Tony Papile: It is going out in January 2021.

Kelley Kircher: We do have a plan because of the 5. This culvert and the one in Edinburg have been prioritized as the schedule allows mostly because of the issues with the headwall collapsing. The one in Edinburg, the road was actually closed. The flooding that we experienced at Halloween, it actually washed out the approaches to the bridge, so that will be the first priority and will still be constructed next year.

Supervisor Tollisen: Does anyone have any more questions or comments?

Kelley Kircher: If anyone has questions in the next 2 weeks, John Pingelski from the town has offered to take comments and forward them to me so we can incorporate them into the final design.

Supervisor Tollisen: Thank you very much.

COMMUNITY EVENTS:

The "BUY A BRICK" program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website at www.townofhalfmoon-ny.gov.

Clifton Park-Halfmoon Public Library Event to learn more about Essential Oils on Sunday, February 16th at 2:00pm in the Library Program Room.

Ziti Dinner Fundraiser event on February 27th at the Halfmoon Senior Center from 4:30pm – 7pm for the Town of Halfmoon Character Counts Program.

Winter Farmer's Market: Wednesday's through May 27th inside Town Hall from 3:00pm-7:00pm. Come and check out many wonderful vendors!

Spring Cleanup Dates for Town Residents: April 14, 17, 18, 21, 24, and 25. Tues. 8am- Noon, Fri. Noon-5pm and Sat. 8am-3pm. Fees are as follows: \$5 per car load, \$10 per truck or van load, \$10 per trailer load, U-Haul type vehicles will be charged accordingly and regular household garbage will be charged the normal rate.

Paper Shredding Date: 3M Document Destruction will be held on Saturday, May 2nd from 9am-11am at the Transfer Station, 322 Route146. Residents are encouraged to bring a maximum of 3 bags/boxes to shred. There is no cost for shredding, but you are asked to bring at least one canned item per bag/box for donation to a local food pantry.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00pm. Pre-meeting at 6:30pm

Zoning Board of Appeals: 1st Monday of month at 7:00pm. Pre-meeting at 6:45pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00pm. Pre-meeting at 6:15pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm starting March

Trails & Open Space Committee: 2/18, 4/20, 5/18, 7/20, 9/21, and 11/16

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

This past Saturday at Town Hall we had the Winter Carnival. It was a great success. I want to give a big thank you to town staff for all their help.

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police, (3) Co-Liaison to Planning Board

I have no report this evening, thank you Mr. Supervisor.

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

I have no report this evening, thank you Mr. Supervisor.

Eric Catricala (Town Board Member): (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

I have no report this evening, thank you Mr. Supervisor.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

This fall the Senior Center won the pumpkin decorating contest at the County Fall Festival. First prize was a free pizza party put on by the Office for the Aging. Last week we had the party and what a party it was complete with karaoke and more prizes! I would like to thank the Office for the Aging and Supervisor Tollisen for going above and beyond and treating the seniors to a fabulous fun filled day!

Karen Pingelski (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq. (Town Attorney) Please refer to Resolution #82-2020

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk’s Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS

- 1. Town Justice Fodera – Year End Report
- 2. Animal Control - Year End Report
- 3. Town Clerk Total Fees Submitted to the Supervisor - \$7,212.58
- 4. Senior Express Total # Rides – 639 Total # Meals – 458
- 5. Town Justice Suchocki
Total # Cases – 250 Total Fees Submitted to the Supervisor - \$30,350
- 6. Town Justice Fodera
Total # Cases – 257 Total Fees Submitted to the Supervisor - \$25,687
- 7. Building Permits
Total # Permits - 29 Total Fees Submitted to the Supervisor -\$28,052.50
- 8. Fire Inspections
Total # Inspections (2019) - 38 Total Fees Submitted to the Supervisor - \$2,990
Total # Inspections (2020) - 14 Total Fees Submitted to the Supervisor - \$980

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Water Department, Parks Department, Town Clerk's Office, Highway Department, Assessor, Grant Department

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the January 13, 2020 meeting: Sign Application for GT Toyz, 1537 Route 9, and for Rollin' Smoke BBQ, 222 Guideboard Road, for a Change of Use/Tenant Application for Block & Colucci Law Firm, 21 Corporate Drive, for Fleury Risk Management, 28 Corporate Drive, for Schopf & Hoffman Law Firm, 28 Corporate Drive, for Flex Financial Planning, 28 Corporate Drive, for Platinum Property Care Inc. & Bulldog Built, 1471 Route 9, for Condor Trading, 7 Freeman Lane, for a Change of Use/Tenant and Sign Application for Mane Tame, 1471 Route 9, Regarding Final Subdivision Approval for the Creekview Estates Residential PDD and for Eastpointe Homes Residential Subdivision, Cemetery Road.

Received & Filed

2. **Received** from the Town Planning Board Resolutions approved at the January 27, 2020 meeting: Sign Application for the New York School of Nutrition, 21 Executive Park Drive, for a Change of Use/Tenant for Seasonal Outside Use at Lowe's, 476 Route 146, for Seasonal Outside Use at the Home Depot, 4 Halfmoon Crossing, for a Change of Use/Tenant Application for JP's Cutting Edge LLC, 425 Route 146, for a Site Plan Application for the Garden Gate Plaza, 1516 Route 9, for an Addition to Site Plan Requests for the Clifton Park Church of Christ, 250 Pruyn Hill Road and for the Frank Warehouse Addition, 574 Hudson River Road.

Received & Filed

3. **Received** from the NYS Dept. of State, notification of their filing of Local Law # 1-2020 for Amending Town Codes on January 30, 2020.

Received & Filed

4. **Received** from the NYS Dept. of Transportation, their response to the town's request to have a study of the traffic signals at the intersection of Grooms and Woodin Roads. Their study concluded that due to the safety record, acceptable level of service and their familiarity with similar intersections, they are not currently recommending changes to the signal's operation.

Received & Filed

5. **Received** from the Halfmoon Town Court, a letter to Town Supervisor Tollisen that the court's records and docket are available to be present for examination by the OCA's Internal Audit Services (IAS) unit, to be consistent with Section 2019-a of the Uniform Justice Act.

Received & Filed

6. **Received** from U.S. Department of Homeland Security FEMA Region II, a letter to Saratoga County Officials stating that they are participating in the RISK MAP (Mapping, Assessment, and Planning) program for engineering analysis and flood planning mapping throughout Saratoga County from February 2020 through September 2020.

Received & Filed

OLD BUSINESS

NEW BUSINESS

RESOLUTION NO. 66-2020

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Wasielewski, Connors, & Catricala
Abstain: Hotaling

RESOLVED, that the Town Board to approves the minutes of Town Board Meeting of January 15, 2020 as presented.

RESOLUTION NO. 67-2020

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board that the Town Board hereby authorizes the Town Highway Superintendent to enter into an agreement with the New York State Department of Transportation (NYSDOT) to provide liquid anti icing, salt brine from the NYSDOT Highway Maintenance Facility for the purpose of snow and ice control within the Town of Halfmoon and its area of responsibility in exchange for the town providing an equivalent amount of road salt and further, authorizes the Town Highway Superintendent to execute said agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 68-2020

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board approves the Town entering into a service agreement for 3 years with Milton Cat for Semi-Annual service for generators at the Justice Building, Water Treatment Facility, Senior Center, Highway Department, and Town Hall at an annual cost of \$29,311 and authorize the Supervisor to execute the Agreements, subject to the review and approval by the Town Attorney.

RESOLUTION NO. 69-2020

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board hereby appoints Keith Butler as a full time Laborer in the Highway Department at Grade 2 Base Pay \$18.02/hr., subject to successful completion of all pre- employment testing.

RESOLUTION NO. 70-2020

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board hereby appoints Urmila Singh as a part time, 24 hours per week, Town Property Tax Data Collector, Grade 2 Base \$16.84/hr., effective February 18, 2020, contingent upon successful completion of all pre-employment testing.

Supervisor Tollisen: I think that Ms. Singh is here with us this evening. Congratulations, welcome aboard! Looking forward to working with you. Our Assessor is also here with us this evening, AnnMarie, good to have you here.

RESOLUTION NO. 71-2020

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the Supervisor to enter into an Agreement with the United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services USDA/APHIS/Wildlife Services to remove rock pigeons living in and around buildings maintained by the Town of Halfmoon and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 72-2020

Offered by Councilman Catricala, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

WHEREAS, the Town Board previously awarded the construction contract for the SCWA Interconnection Project to Carver Construction, Inc. in the amount of \$2,644,450.00; and

WHEREAS, Change Order #1 was submitted by CHA to reflect an increase in the cost for the project in the amount of \$104,312.24, for a total cost of \$2,748,762.24; and

WHEREAS, Change Order #2 was submitted by CHA to reflect an increase in the cost for the project in the amount of \$16,879.16; and

WHEREAS, CHA, the engineers for the project recommends approval of Change Order #2; and

WHEREAS, the approval of the Change Order will increase the cost of the project by \$16,879.16;

NOW THEREFORE, BE IT

RESOLVED, that the Supervisor is hereby authorized to sign Change Order #2 and as recommended by CHA; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign any and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney

RESOLUTION NO. 73-2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the Supervisor of Buildings and Grounds to purchase a 2020 Chevrolet Silverado MD 4WD Reg. Cab Work Truck with platform body and snow plow per the Sourcewell Contract #120716-NAF in the not to exceed amount of \$66,587.30 from National Auto Fleet Group and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 74-2020

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

WHEREAS, the Town Board of the Town of Halfmoon is cognizant of their obligation to be fiscally responsible when determining the appropriate disposition of equipment that is no longer of use to the Town; and

WHEREAS, the Town has consistently sought an effective way to insure that obsolete equipment is disposed of in a manner that garners the most return on the original investment made to obtain the equipment; and

WHEREAS, the Supervisor of Buildings and Grounds has determined that a 2003 Gehl Skid Steer and a 2003 John Deere 4310 Tractor that should be sold or otherwise disposed of currently in the possession of the Town of Halfmoon; and

WHEREAS, the Town has an Agreement with Auctions International to place equipment that is no longer of use to the Town out for bid; and

WHEREAS, the Supervisor of Buildings has the training and experience to determine what items should be placed on the Auction website and what items should be otherwise disposed; and

WHEREAS, a detailed list of all items disposed of shall be provided to the Town Clerk to enable the updating both of the Town's Asset Inventory list and insurance coverage;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Supervisor of Buildings may dispose of unused and/or obsolete equipment by placing the equipment on Auctions International or otherwise disposing of the equipment.
2. That the Supervisor of Buildings will provide a detailed list of all items disposed of to the Town Clerk to enable the updating both of the Town's Asset Inventory list and insurance coverage
3. That this Resolution shall take effect immediately.

DATED: February 5, 2020

LYNDA BRYAN TOWN CLERK
TOWN OF HALFMOON

RESOLUTION NO. 75-2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the Supervisor to enter into an Agreement with BDG Development, LLC to provide potable water to the Creekview

Subdivision and to authorize the Supervisor to execute any documents to effectuate the Agreement, subject to the review and approval of the Town Attorney.

Councilman Hotaling: Is there any cost associated with that?

Attorney Murphy: This is the agreement that authorizes them to put in the infrastructure and make the payments to us for the reservation of the EDU's. Cost for this water is hard for me to answer because we draw from the county and we draw from the town. This doesn't have to do with their water rate; it has to do with their initial infrastructure costs.

RESOLUTION NO. 76-2020

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board approves sending a request for a speed reduction study on Woodin Road, currently at 40 mph. between the intersections of Grooms Road and Sitterly Road to Saratoga County Department of Public Works and the NYS Department of Transportation.

RESOLUTION NO. 77-2020

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board hereby authorizes the Town Supervisor to enter into an Agreement with the Shenendehowa Color Guard to provide an opportunity for the youth to learn to perform choreographed dances and routines while promoting the value of hard work and dedication, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 78-2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the Supervisor to enter into an Agreement with the Clifton Park & Halfmoon Emergency Corps, Inc. to provide emergency medical services and advanced life support care on a 24 hour per day, 7 days a week basis and to authorize the Supervisor to execute any documents necessary to enter into the Agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 79-2020

Offered by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

WHEREAS, the Town Board of the Town of Halfmoon has previously approved the purchase of two 2020 $\frac{3}{4}$ ton pickup trucks with service bodies for the Town of Halfmoon Water Department as detailed in the 2020 Budget; and

WHEREAS, the purchase involved letting bids to determine the apparent low bidder for the purchase contract; and

WHEREAS, the only bid received for the purchase of the vehicles was from Nemer, Chrysler, Jeep, Dodge, Ram of Saratoga in the amount of \$40,749.00 per vehicle for a total of \$81,498.00

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Town Board of the Town of Halfmoon hereby awards the bid for the purchase of two 2020 ¾ ton pickup trucks with service bodies to Nemer, Chrysler, Jeep, Dodge, Ram of Saratoga in the amount of \$40,749.00 per vehicle for a total of \$81,498.00, and authorizes the Supervisor to execute any and all necessary documents to proceed with this purchase, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 80-2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board hereby approves extending the Halfmoon Healthcare Campus Planned Development District for an additional two year period, to commence development by March 20, 2022.

RESOLUTION NO. 81-2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the Comptroller to make the attached Creations of Appropriations.

A resolution is necessary to reestablish appropriations in the General Fund from fund balance per resolution no. 354-2019, dated November 6, 2019 in the not exceed amount of \$100,000 (\$8,596.20 spent in 2019) for the security upgrades and equipment determined necessary during safety inspections in conjunction with the Saratoga County Sheriff's Department and the Saratoga County Office of Emergency Services.

DEBIT:	Appropriated Fund Balance	10-599	\$91,403.80
CREDIT:	Appropriations	10-960	\$91,403.80
	Subsidiary: Buildings-Equipment-Capital Outlay		
		10-5-1620.21	\$91,403.80

Town Attorney Murphy: I would like to the Board to consider passing a resolution:

RESOLUTION NO. 82-2020

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the Supervisor to enter into an agreement with CHA to provide the scope of services as detailed in their June 25, 2019 letter as it relates to the Cary Road and Smith Road realignment and in the

not to exceed amount of \$88,000, subject to the review and approval of the Town Attorney.

Task 1	Surveying and Mapping	\$24,000.00
Task 2	SEQR	\$ 2,000.00
Task 3	Schematic Design Plans	\$ 8,000.00
Task 4	Construction Documents	\$27,000.00
Task 5	SWPPP	\$ 8,000.00
Task 7	Construction Phase Services	\$18,000.00

Supervisor Tollisen: At the pre-meeting there was a discussion regarding this and it was in a not to exceed amount and we would actually like that to be broken down in allocation form so that if services are not needed they can be taken off.

PUBLIC COMMENT (for discussion of non-agenda items)

Darlene McGraw, Saratoga Springs: I have been in contact with a group of individuals that have been wondering what exactly is going on behind Snyder's because they have noticed that there is a clearing there and they were concerned. I will take any information that I can back to them. I also want to say thank you to the Town of Halfmoon, the Town of Clifton Park and NYS DOT for working together on getting Sitterly Road a little safer than what it is now.

Supervisor Tollisen: With respect to what we consider the Clifton Park Hotel that is located in the towns of Halfmoon and Clifton Park. On the Halfmoon side, I am going to defer to our Director of Planning but I believe that the Clifton Park side some buildings are being demolished and I do not know of any other activity on the Town of Halfmoon side regarding any new development.

Rich Harris: I have spoken with the owner of the property and she has an interest in not tearing down the Clifton Park Hotel but demolishing the two adjacent buildings that are in the Town of Halfmoon. I have asked her to consult with the State Offices of Historic Preservation before she applies to the town for demolition permits. So as of right now, she has no permission from the town to demolish the buildings that are in Halfmoon. She is doing some clearing of brush and trees on the Halfmoon side. She is not permitted to do so in excess of one acre without a permit. She has indicated with her engineers that she doesn't plan to do more than an acre and is aware that she needs to apply for a permit. The town line as the Supervisor said goes right through the building. A portion of the property to the north has been cleared and is in the Town of Clifton Park and a building has been demolished in the Town of Clifton Park and my understanding is that she obtained proper permits from Clifton Park to do that. As far as the Town of Halfmoon, no permits for construction or demolition have been issued and clearing only at this point.

Darlene McGraw: What do you guys think is going to go there?

Supervisor Tollisen: We are not going to speculate anything that is not before the board. Thank you.

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilman Hotaling, the meeting was adjourned at 7:31 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk