

The February 3, 2021 meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room at the Town Hall with the following members present:

Kevin J. Tollisen, Supervisor-Present  
Paul L. Hotaling, Councilman-Present  
John P. Wasielewski, Councilman-Microsoft Team  
Jeremy W. Connors, Councilman-Microsoft Team  
Eric A. Catricala, Councilman-Microsoft Team  
Lyn A. Murphy, Town Attorney-Microsoft Team  
Cathy L. Drobny, Deputy Town Attorney-Microsoft Team  
Lynda A. Bryan, Town Clerk-Present

## **PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

### **COMMUNITY EVENTS:**

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

Spring Cleanup Dates for Town Residents: April 13, 16, 17, 20, 23, and 24. Tues. 8am- Noon, Fri. Noon-5pm and Sat. 8am-3pm. Fees are as follows: \$5 per car load, \$10 per truck or van load, \$10 per trailer load, U-Haul type vehicles will be charged accordingly and regular household garbage will be charged the normal rate. Transfer Station Sticker Needed. Call the Town Clerk’s Office at (518) 371-7410.

### **TOWN MEETINGS:**

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00pm. Pre-meeting at 6:30pm

Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:00 pm. Pre-meeting at 6:45pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00 pm. Pre-meeting at 6:15pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

### **PUBLIC COMMENT (for discussion of agenda topics)**

## **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

I have no report this evening, Mr. Supervisor.

**John Wasielewski (Town Board Member):** (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

I have no report this evening, Mr. Supervisor.

**Jeremy Connors (Town Board Member):** (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

I have no report this evening, Mr. Supervisor.

**Eric Catricala:** (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

I have no report this evening, Mr. Supervisor.

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

I have no report this evening, Mr. Supervisor.

**Karen Pingelski (Receiver of Taxes):** (1) Chair of Committee on Residents Relations

**Lyn Murphy, Esq., (Town Attorney):** I have no report this evening, Mr. Supervisor.

**Cathy Drobny, Esq. (Town Attorney):** I have no report this evening, Mr. Supervisor.

**PUBLIC COMMENT (for discussion of agenda topics)** No one came forward

**Supervisor Tollisen:** Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

#### **DEPARTMENT REPORTS –**

1.     **Senior Express**           **Total # Riders - 232**                           **Total # Meals – 120**
2.     **Town Clerk**           **Total Fees Submitted to the Supervisor - \$5,644.76**
3.     **Building**  
         **Total # Permits – 50**           **Total Fees Submitted to the Supervisor -\$17,722.50**
4.     **Fire Inspections**  
         **Total # Inspections – 40**   **Total Fees Submitted to the Supervisor -\$4,345.00**

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office)** Grant Department

#### **CORRESPONDENCE**

1.     **Received** from the Town Planning Board Resolutions approved at the January 11, 2021 meeting:  
*Received & Filed*

2.     **Received** from Momentive Performance Materials, Inc., a Public Notice announcing a two-year plan to phase out basics chemical production at its site located at 260 Hudson River Road, Waterford. The public meeting is scheduled for Monday, February 23, 2021 at 6:00 pm, via a virtual platform. More information is available at [www.momentivetoday.com](http://www.momentivetoday.com)  
*Received & Filed*

3. **Received** from Kathleen Masucci, a thank you letter to the Supervisor thanking the Highway Department for their help in resolving her driveway issues.  
***Received & Filed***

4. **Received** from NYS Parks, Recreation and Historic Preservation, a letter to Supervisor Tollisen that the proposed Church Hill Historic District: Terminal Road and Church Hill Road is included in a historic district that will be considered by the NYS Board of Historic Preservation at its next meeting on March 11, 2021, for nomination to the National and State Registers of Historic Places.  
***Received & Filed***

5. **Received** from the State of New York Public Service Commission, the minutes to the session that was held in the City of Albany on January 21, 2021 to examine the Safety of Electric Transmission and Distribution Systems and the 2015 Compliance Report on Stray Voltage Testing and Inspection as required by the Electric Safety Standards.  
***Received & Filed***

## **NEW BUSINESS**

### **RESOLUTION NO. 62-2021**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by Town Clerk Bryan**

**RESOLVED**, that the Town Board approves the minutes of Town Board Meeting of January 20 2021 as presented.

### **RESOLUTION NO. 63-2021**

**Offered** by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board authorizes the Supervisor to renew a Professional Service Contract for General Control Systems Integration Service (GCS) for the labor and supervision to maintain the Water Treatment Plant Control System, in the not to exceed amount of \$9,950.00, per the review and approval of the Town Attorney.

**Resolution Introduced by Director of Water Tironi**

### **RESOLUTION NO. 64-2021**

**Offered** by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board authorizes the Highway Department to purchase a 2021 Morbark Eager Beaver off of Sourcewell contract #8204 in the not to exceed amount of \$99,641.20 from Morbark and to authorize the Highway Superintendent to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

**Resolution Introduced by Superintendent Bryans**

## **RESOLUTION NO. 65-2021**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**WHEREAS**, the Town Board of the Town of Halfmoon is cognizant of their obligation to be fiscally responsible when determining the appropriate disposition of equipment that is no longer of use to the Town; and

**WHEREAS**, the Town has consistently sought an effective way to insure that obsolete equipment is disposed of in a manner that garners the most return on the original investment made to obtain the equipment; and

**WHEREAS**, the Highway Superintendent has determined that a 2009 Morbark 18 Wood Chipper serial #4S8SZ19168W051487 currently owned by the Town of Halfmoon is equipment that should be sold or otherwise disposed of as it is no longer of use to the Town; and

**WHEREAS**, the Town has an Agreement with Auctions International to place equipment that is no longer of use to the Town out for bid; and

**WHEREAS**, the Highway Superintendent has the training and experience to determine what items should be placed on the Auction website and what items should be otherwise disposed; and

**WHEREAS**, the Town Clerk is hereby authorized to remove the equipment from the Town's Asset Inventory list and insurance coverage;

### **NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Highway Superintendent may dispose of a 2009 Morbark 18 Wood Chipper serial #4S8SZ19168W051487 by placing it on Auctions International.

2. That the Town Clerk shall update both the Town's Asset Inventory list and insurance coverage

3. That this Resolution shall take effect immediately.

DATED: February 3, 2021

LYNDA BRYAN TOWN CLERK  
TOWN OF HALFMOON

## **RESOLUTION NO. 66-2021**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board authorizes the Town of Halfmoon, hereby establishes the following as standard work days for the Superintendent of Highway William Byrans, Jr and Deputy Highway Superintendent Michael Hickok and will report the following days worked to the New York State and Local Employee's Retirement System based on the time keeping system records or the record of activities maintained and submitted by those officials to the clerk of this body.

**Resolution Introduced by Comptroller Hatter**

**RESOLUTION NO. 67-2021**

**Offered** by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to enter into an agreement with CHA to provide the professional services for previously assigned projects and tasks as assigned by the Town of Halfmoon and hereby authorizes the Supervisor to execute any documents necessary to effectuate the project, subject to the review and approval of the Town Attorney.

**Resolution Introduced by Town**

**RESOLUTION NO. 68-2021**

**Offered** by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board re-appoints JoAnn Ellison to the Board of Assessment Review for the term of September 30, 2020 through September 30, 2025.

**Resolution Introduced by Town Assessor Zarelli**

**Supervisor Tollisen:**

**PUBLIC COMMENT (for discussion of non-agenda items) No one came forward**

There being no further business to discuss or resolve, on a motion by Councilman Hotaling and seconded by Councilman Catricala, the meeting was adjourned at 7:27 pm.

**Respectfully Submitted,**

**Lynda A. Bryan, Town Clerk**