

The February 20, 2019 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

APPOINTMENT: TOWN BOARD MEMBER ERIC CATRICALA

RESOLUTION NO. 89-2019

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board appoints Eric A. Catricala to fill the term of the vacated Town Board position that terminates on December 31, 2019.

POLL BOARD:

Councilman Connors	AYE
Councilman Wasielewski	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

Supervisor Tollisen: Motion passes congratulations Mr. Catricala! I will ask you to please come up and be sworn in and sign the Oath Book.

Supervisor Tollisen: I would just like to say with respect to the Town Board appointment that there were a number of very impressive applicants who submitted applications and interviewed with the Town Board. It was not an easy decision and welcome aboard Eric, I know that you will do a great job.

With respect to the other individuals who applied for the Town Board seat, my office has reached out to each one of them to let them know of the Town Board’s decision and also let them know that with their impressive resume and their desire to work and volunteer for the town, we have offered to meet with each one of them because we have places for all of them. We have different committees that they can serve on and we are hoping that that will happen. I know that a majority of them have already scheduled appointments with my office for next week. I look forward to working with all of those who have interviewed and thank them all for applying for this position.

PROCLAMATION: HONORING EDWARD TREMBLAY FOR HIS YEARS 40 YEARS OF SERVICE IN THE WEST CRESCENT FIRE DEPARTMENT

Supervisor Tollisen: We have a special resolution tonight for someone special amongst our midst. We do this from time to time at the Town Board meetings. It’s one of the fun things that we do. Tonight we are here to honor a certain individual who is a very good man who does a lot behind the scenes and mostly without anyone knowing what he’s doing. He is a tremendous individual that I have a lot of respect for and tonight the Town Board is very honored to honor you Ed Tremblay for your

40years of service with the West crescent Fire District. I would like to read the following resolution:

**TOWN OF HALFMOON
TOWN BOARD RESOLUTION**

WHEREAS, it has come to the attention of the Town Board of the Town of Halfmoon that Ed Tremblay is celebrating his fortieth (40th) year of service with the West Crescent Fire District dedicating his time and efforts to our community; and

WHEREAS, the Board wishes to recognize and express gratitude to Ed who, on a daily basis, demonstrates extraordinary dedication to the safety and wellbeing of our community together with a willingness to put the needs of the community first, at times risking his personal safety to protect others; and

WHEREAS, Ed has held all positions in the Fire District from Lieutenant to Chief of the Department, and has also served as the Saratoga County Fire Coordinator since 1998 where he continues to serve our community as the Fire Coordinator and the Deputy Director of Emergency Services; and

WHEREAS, the Halfmoon community, and the communities around us benefit greatly from Ed's choice to provide such exemplary service to our community and from his sense of humor and wit; and

WHEREAS, such service is truly the lifeblood of our community and our Town and deserves to be recognized;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Town Board of the Town of Halfmoon hereby recognizes and commends Ed Tremblay for his forty (40) years of dedicated service with the West Crescent Fire District AND the entire community.
2. That the Town Board proclaims Ed Tremblay an outstanding citizen of the Town of Halfmoon, worthy of the highest esteem and praise.
3. That a copy of this Resolution be presented to Ed Tremblay for all of his extraordinary achievements and lifetime of service.

DATED: February 20, 2019

KEVIN J. TOLLISEN, SUPERVISOR
TOWN OF HALFMOON

RESOLUTION NO. 90-2019

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala

RESOLVED, that the Town Board honors Edward Tremblay for his 40 years of dedicated service in the West Crescent Fire Company and to the entire community.

PUBLIC HEARING: AMENDING TOWN CODE FOR MAINTENANCE OF FIRE ALARM SYSTEMS

Supervisor Tollisen asked if anyone wanted the public hearing notice read. Hearing from no one he opened the public hearing:

OPENED: 7:13 pm

Supervisor Tollisen asked the Town Attorney to give a short summary of the amendment

Attorney Murphy: As many of you will recall, and Ed I know that you will because you have been here long enough, a long time ago, the Town of Halfmoon had a local law that penalized someone who had a fire alarm system that was broken and continued to give repeated false alarms and never got it fixed. So we are fixing the fact that that was mistakenly taken out of our local laws when we switched to E-Code. You can thank John Cooper for being in my ear constantly to get this done. The Board members have been very supportive in helping me review the language because it may surprise you but I am not as professional when it comes to responding to false alarms. The local law also requires that the people who own the buildings leave contact information for individuals who will be required to go to the scene to help you guys in case there is any issue with regards to getting into the building and accessing whatever you need and not break down doors etc. That is the summary of the local law.

Supervisor Tollisen asked if there were any questions or comments of the Board

Councilman Connors: I just have one thing to add to that. Being a former Fire Chief and a neighbor to West crescent, millions of dollars of equipment go out on the road for these false alarms. Every minute and hour that they are on the road can cause an incident. This is definitely a huge step to alleviate that issue and that is a complement to the Building and Code Department for recognizing that.

Supervisor Tollisen asked if there were any questions or comments of the public. No one came forward so he closed the public hearing.

CLOSED: 7:15 pm

RESOLUTION NO. 92-2019

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala

RESOLVED, that the Town Board approves the amending the Code of the Town of Halfmoon to protect the health, safety and general welfare of the people by regulating the maintenance of fire alarm systems.

Supervisor Tollisen asked that the Transfer Station Garbage Bids be opened

BID OPENING: TRANSFER STATION GARBAGE

2 Sealed Bids were submitted and publicly opened

WHEELABRATOR HUDSON FALLS, LLC.

HOUSEHOLD GARBAGE	at price of \$68.00 per TON
CONSTRUCTION & DEMOLITION MATERIAL	at price of \$ N/A per TON
VEHICLE TIRES	at price of \$150.00 (car) per TON
	at price of \$150.00 (truck) per TON
HOURLY RATE TRUCK DRIVE	at price of \$ N/A per hour
EMPTY 30 YARD DUMPSTER RENTAL	at price of \$ N/A per day used

COUNTY WASTE & RECYCLING SERVICE, INC.

HOUSEHOLD GARBAGE	at price of \$70.00 per TON
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CONSTRUCTION & DEMOLITION MATERIAL	at price of \$70.00 per TON
VEHICLE TIRES	at price of \$100.00 (car) per TON
	at price of \$100.00(truck) per TON
HOURLY RATE TRUCK DRIVE	at price of \$250.00 per hour
EMPTY 30 YARD DUMPSTER RENTAL	at price of \$20.00 per day used

Supervisor Tollisen asked that the Highway Department Uniform Bids be opened

BID OPENING: HIGHWAY UNIFORMS

1 Sealed Bid was submitted and publicly opened

FULL TIME EMPLOYEES:

UNIFIRST

11Long/Short Sleeve Shirts	.15
11 Long/Short Sleeve Polo	.24
11Cotton Denim Jeans	.418 (Name Brand)
Alternate Choice	.30

PART TIME EMPLOYEES:

5 Long/Short Sleeve Shirts	.15
5 Long/Short Sleeve Polo	.24
5 Cotton Denim Jeans	.418 (Name Brand)
Alternate Choice	.30

ADD ALTERNATES:

1) 3 x 5 Rugs	\$3.00
2) 3 x 10 Rugs	\$4.59
3) Scraper Mats	\$3.00

Supervisor Tollisen stated that the bids for Transfer Station Garbage & Uniforms be forwarded to the Highway Superintendent for review and will take action at the next Town Board meeting.

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

YMCA Old Fashioned Gym Games on February 23rd at the YMCA 1 Wall Street
Call 371-2139 ext. 5550 for more details

Chicken Parmesan Fundraising Dinner on Friday March 1st from 5:30 – 7:30 at the Senior Center, to benefit the Character Counts Program, helping send children to Summer Camp. Adults \$10.00 and children (under 10) \$8.00

Yellow Ribbon Day will be held on Tuesday April 9th at 11:00 am at the Halfmoon Town Hall. This year's donations are requested for the Blue Star Mother's Freedom Boxes to be sent to the troops: Microwave mac & cheese, snack packs, granola bars, hard candy, beef jerky & trail mix.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Trails & Open Space Committee: 2/19, 4/15, 6/17, 8/19, 10/21, and 12/16, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

Winter Rec Program has started with 42 kids attending and they are having a great time. They were ice skating and bowling today.

Chicken Parmesan Fundraising Dinner on Friday March 1st from 5:30 – 7:30 at the Senior Center, to benefit the Character Counts Program, helping send children to Summer Camp. Last year we supported 42 families to be able to send their children to the summer recreation program and 100 baskets of food for Thanksgiving! Please come and join us and help support this great program.

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police), (3) Co-Liaison to Planning Board

I have nothing this evening, Mr. Supervisor

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

In regards to Youth sports, be aware that baseball signups are happening so if you have a youngster who wants to play baseball, go to their website and sign up.

Eric Catricala: (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

The Halfmoon Historical Society will be holding their monthly meeting on February 26th at 7:00 pm. Guest speaker will be Thea Hotaling, owner of the Brookwood Manor, the home that was originally built by Thomas & Elizabeth Peebles. She will talk about The Peebles Family History starting in the 1600's and include them coming to the United States in their own boat, the Widow Peebles Tavern and all of the famous people who have stayed at the tavern through the years including Alexander Hamilton, James Madison & George Washington!

Karen Pingelski (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney)

I would ask that the Town Board pass a resolution to amend resolution #5-2018. That was a Change Order to the Sitterly Road Preservation Project. At that point, they believed that the final costs of the project would be \$160,100.65. Good news, it is less than that, so I would ask that the resolution be amended for Change Order #3 so that the amount be listed as \$147,170.72 with a saving to the town of \$12,929.93.

RESOLUTION NO. 92-2019

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala

RESOLVED, that the Town Board amends Resolution #5-2018 and approves Change Order #3 for the Sitterly Road Preservation Project decreasing the cost of the project from \$160,100.65 to \$147,170.72 with a saving to the town of \$12,929.93.

Cathy Drobny, Esq. (Town Attorney)

Supervisor Tollisen: I wanted to mention that those to the left of me and myself all went to the Association of Towns training School in NYC and attended a number of good meetings and brought back many positive things for the town.

Second thing; we have discussed the 2018 end of year budget and what we are projecting is that it looks like the town's General Fund will have a surplus of \$750,000. The Water Fund will also have a rather large surplus and the Highway Fund will have about an \$180,000 surplus. What that means is basically our expenditures were less than our revenues, which is always a positive thing.

When I started in office 5 years ago, the General Fund, fund balance was about \$70,000 and now that number is about \$4,000,000, so overall the town is financially improving and making some great strides. You see that we are doing some different things in town like the Splash Pad, the Dog Park, the Veterans Memorial; we have laid miles and miles of water lines and provided more infrastructure. All of those things were either paid for by grants or by cash and NO public borrowing. The town is on a great path! I will get more details on the state of the town in the next couple of months when 2018 is finally closed. You may be wondering why it is not closed when 2018 is over, but we are still waiting for last minute bills that need to be paid. We need to pay those before we can finalize the budget for 2018.

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Animal Control, Town Clerk, Recreation Department

CORRESPONDENCE

1. Received from the Town Planning Board, Resolutions from the February 11, 2019 meeting approving the following: Change of Use/Tenant for seasonal, outside use at the Home Depot, 4 Halfmoon Crossing, for Kinetic Towing, 211 Fellows Road; for Moon Skin & Foot Spa, 1581 Route 9; and for Twin Bridges Waste & Recycling, 1626 Route 9; Renewal of the Site Plan Approval for the 207 Route 146 Office Building; 207 Route 146, for Site Plan Renewal for the Halfmoon Village PDD, 2 Beach Road; A minor Subdivision for AutoZone, Shops of Halfmoon, 1701 Route 9.
Received & Filed

2. Received from the Zoning Board of Appeals of the Town of Colonie, notification of a public hearing on February 7th at 7:00 pm to hear comments about the application filed by Verizon Wireless requesting approval to construct a wireless service facility in the Town of Colonie.
Received & Filed

3. Received from Vigilant Hose Company No. 2, a thank you letter to the Halfmoon Town Board for attending their 125th Anniversary Ceremony signed by Captain Albeiro "Albie" Gonzalez.
Received & Filed

NEW BUSINESS

RESOLUTION NO. 93-2019

Offered by Councilman Hotaling, seconded by Councilman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors
Abstain: Catricala

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of February 6, 2019 as presented.

RESOLUTION NO. 94-2019

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala

RESOLVED, that the Town Board hereby authorizes the Supervisor to enter into an agreement with Saratoga County to provide \$641.00 per month over a twenty three month period for a total amount not to exceed \$14,743 upon submission to the County by the Town a voucher that documents that the Town provided approximately 50 units of transportation per month to seniors over 60 to medical appointments or senior events and authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

Supervisor Tollisen: Let me explain this. Over the past several years, the town has been fortunate to have received a number of different grants from the Saratoga

Office for the Aging. People know that we have vans and busses that are available for our seniors and those rides are available at no cost. We have been replacing the fleet as we go and have been fortunate over the years that the County has been able to pay for 75% reimbursement of those vans. The State has changed the rules so now we have to purchase the vehicle and they will reimburse us a monthly amount once we certify that they are being used for senior purposes. So while we spent money on purchasing a brand new van, at the end of the day, the town will get reimbursed about \$15,000. All in all, it's a very good program.

Councilman Hotaling: I just want to make a comment on that. Some of these vans have between 160,000 and 180,000 miles on them and we do get our monies out of them. The Highway Garage does a great job with the maintenance on them and we have great staff that drives the seniors to their appointments and delivering them hot meals.

RESOLUTION NO. 95-2019

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala

RESOLVED, that the Town Board hereby authorizes the Town Supervisor to enter into a revocable License for Facilities Use with the Shenendehowa Central School District for the Summer Recreation Swim Lesson Program beginning July 1, 2019 and ending July 19, 2019 in the not to exceed amount of \$3,000.00 and to authorize the Supervisor to execute any necessary documentation associated with the License, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 96-2019

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala

RESOLVED, that the Town Board authorizes the Supervisor to enter into an Agreement with the Tri-City Valley Cats for tickets for a baseball game on or about August 1, 2019, to include food vouchers and Premium Camp Day tickets in the not to exceed amount of one thousand five hundred dollars (\$1,500.00) and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 97-2019

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala

RESOLVED, that the Town Board acknowledges that the required audit was conducted by the Comptroller's Office in compliance with Section 2019-a of the Uniform Justice Court Act for the Justice Court records for the fiscal year ending December 31, 2018.

RESOLUTION NO. 98-2019

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Catricala
Abstain: Connors

WHEREAS, the Town Board of the Town of Halfmoon is cognizant of their obligation to be fiscally responsible when determining appropriate expenditure of Town funds; and

WHEREAS, the Town has consistently sought a cost effective way to insure that vehicles owned by the Town are maintained and stored in the most efficient manor while ensuring that the vehicles are secure from tampering/vandalism; and

WHEREAS, it has been determined that it would be beneficial to install LED lights for security purposes in the parking lot where the fleet of vehicles for the senior dispatch are now being stored; and

WHEREAS, it was crucial that the lights be installed immediately upon the relocation of the vehicles when it was determined that the lack of lighting was creating a security risk; and

WHEREAS, the purchasing policy as set forth in section VII (H) of the Town of Halfmoon Employee Manual permits purchases without verbal quotes when there is an emergency where time is a crucial factor with Town Board authorization.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS;

1. That Town Board authorization is hereby granted for the payment of \$6,832.73 to Koval Electrical Contracting for the labor and materials for the emergency installation of the LED lights.

2. That this resolution shall take effect immediately.

DATED: February 20, 2019

LYNDA BRYAN, TOWN CLERK
TOWN OF HALFMOON

Councilman Wasielewski: They are working very well and a great addition to Town Hall.

RESOLUTION NO. 99-2019

**PROPOSED ACTION: CRESCENT PARK BOAT LAUNCH
RESOLUTION DECLARING THE INTENT OF THE TOWN OF HALFMOON
TO ACT AS LEAD AGENCY**

WHEREAS, the Town of Halfmoon (Town) is proposing the Crescent Park Car-Top Boat Launch (Project) on land currently owned by the NYS Canal Corporation, located in the Town of Halfmoon, Saratoga County, New York; and

WHEREAS, the Project will include landscaping, signage and accessibility improvements to the existing gravel lot located off of Terminal Road in the Town of Halfmoon, including the installation of a floating car-top boat launch; and

WHEREAS, the Project has been classified as a "Type I Action" as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.6; and

WHEREAS, it is the intent of the Town of Halfmoon's Town Board to assume the role of "Lead Agency" for purposes of conducting a SEQRA assessment of the Project; and

WHEREAS, Part I of a Full Environmental Assessment Form (FEAF) has been completed, reviewed by the Town of Halfmoon's Town Board, and will be circulated to all Involved and Interested Agencies for purposes of establishing the Town of Halfmoon's Town Board as "Lead Agency" in accordance with 6 NYCRR Part 617.6.

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED, that the Supervisor of the Town of Halfmoon hereby is authorized to sign Part I of the Full Environmental Assessment Form (page 13); and it is further

RESOLVED AND DETERMINED, that the Town Board directs Barton & Loguidice, D.P.C. to circulate said Part I of the Full Environmental Assessment Form to the attached list of

“Interested and Involved Agencies” under cover of a “Notice of Intent to Establish Lead Agency” letter for purposes of establishing Lead Agency status under SEQRA; and it is further

RESOLVED, that the Supervisor of the Town of Halfmoon and Town Board, together with the Town of Halfmoon Attorney and Barton & Loguidice, D.P.C., are hereby authorized to take all actions, serve all notices, and complete all documents required to give full force and effect to this determination.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Supervisor Kevin Tollisen	Voted Yes
Deputy Supervisor Paul Hotaling	Voted Yes
Councilmember John Wasielewski	Voted Yes
Councilmember Jeremy Connors	Voted Yes
Councilmember Eric Catricala	Voted Yes

The foregoing resolution was thereupon declared duly adopted.
Dated: February 20, 2019

I hereby certify that this resolution was adopted on February 20, 2019 and is recorded in the Meeting Minutes of the Town of Halfmoon’s Town Board.

Town Clerk

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward
There being no further business to discuss or resolve, on a motion by Councilman Wasielewski and seconded by Councilman Hotaling, the meeting was adjourned at 7:31 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk