

The December 19, 2018 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Daphne V. Jordan, Councilwoman
Jeremy W. Connors, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Winter Carnival – January 26th at Halfmoon Town Hall from 2-5:00pm with Fireworks, Mac & Cheese Cook-off, Live Music, Ice Sculpture Demonstration, Bonfire and much more for the kids!

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: Feb. 19, April 15, June 17, Aug. 19, Oct. 21, and Dec. 16th, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee, (4) Chair of Safety Committee

I would just like to congratulate Councilwoman Jordan. We have done a lot together and we appreciate all of your hard work and I wish you all of the best!

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire

Department, Police); (3) Co-Chair of Committee on Resident Relations, (4) Co-Liaison to Planning Board

I would also like to thank Senator Elect Jordan; I like the sound of that! Thank you for the time that you spent and for all that you have done for the people and the businesses in the Town of Halfmoon, thank you!

Daphne Jordan (Town Board Member): (1) Co-Chair of Business and Economic Development (2) Animal Control (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

I have my letter of resignation to hand in at the meeting tonight that I would like to read:

Dear Supervisor Tollisen and Town Board Colleagues:

It is with mixed emotions that I resign as Town of Halfmoon Councilwoman effective 12/31/18 at 11:59 pm.

As you know, I will be serving as Senator for the 43rd District of New York beginning January 1, 2019. It is indeed an honor for me and I am very excited to represent Halfmoon, the 43rd District and New York State in this new capacity.

On the other hand, it is with sadness that I leave my elected position on the Halfmoon Town Board. It has been an honor and a privilege to serve the Town with Supervisor Kevin Tollisen, Deputy Supervisor Paul Hotaling and Councilmen Jeremy Connors and John Wasielewski. I carry with me the pride that I was a part of the team that helped to make a better Halfmoon in the past five years. Halfmoon is now open and transparent in regard with all Town business, financially strong, is about to have a second water source, continues to provide residents with new sources of recreation, honors its veterans as a Purple Heart Town complete with a newly built Veterans Memorial, cares for its Seniors with transportation and a first rate Senior Center, has community celebrations reminiscent of those in Hallmark movies that are well attended and create a closeness in community among residents, continues to grow responsibly and is a sought out community to live in. As first time Chairman of the Business and Economic Development Committee, I am proud to say that we let it be known that Halfmoon is “open for business” and so they are coming to Town

As liaison to the Trails and Open Space Committee, I have enjoyed working with the passionate members of the Committee who are great stewards of the land ensuring that residents will someday have trails connecting our neighborhoods together, to the Town Park, to the Champlain Canal Trail, along McDonalds Creek to Swatling Falls and to the Zim Smith Trail. In addition, the Trails Committee continues to address that Halfmoon retains open space and in the past year presented its initiative of creating the Vosburgh Preserve which the Town is implementing.

It is an exciting time in Halfmoon as there are many more projects in the pipeline for our Town. I will be sorry to miss being a close part of it, but I will continue to serve Halfmoon from a different perch and will do all I can to be of assistance. My heart and my home are in Halfmoon and so I am never really far away.

I thank my colleagues and all elected officials in Halfmoon, the Town employees who work hard every day and the residents who put their faith in me, for working with me on behalf of our wonderful Town.

Councilwoman Jordan handed in her Letter of Resignation

Supervisor Tollisen: Begrudgingly, we will accept.

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Committee on Not for Profit Organizations; (3) Co-Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

To add to my colleagues, Daphne it has been an honor to serve with you on the Town Board. I know that the first time that we ran for office was eventful; it was a lot of fun. Serving with you on the Business & Economic Development Committee was great; to see the speed in which that committee got going was amazing. I know, from the bottom of my heart that my friend, my colleague, you will do wonderful things for the 43rd District and in Halfmoon as well. I can't wait to see you on the floor.

Councilwoman Jordan: Thank you.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives, (3) Co-Chair of Committee on Resident Relations

I have no report this evening.

Lyn Murphy, Esq., (Town Attorney) I have no report this evening.

Cathy Drobny, Esq. (Town Attorney) I have no report this evening.

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the December 10, 2018 meeting: Sign Application for Advanced Auto Parts, 1695 Route 9, for a Change of Use/Tenant Application for FEDEX, 1549 Route 9 (WalMart), for a Change of Use/Tenant & Sign Application for Ted's Fish Fry, 1663 Route 9, and for a Commercial Site Plan for the Lissmac Corporation, Route 146.

Received & Filed

2. **Received** from the US Army Corps of Engineers, a copy of the letter sent to Ivan Zdrahal from Halfmoon Holdings, LLC for the Pinebrook

Received & Filed

3. **Received** from the NYS DOT the results of the traffic light study that the Town of Halfmoon requested for the Route 146 & Parkford Drive. They have done previous studies of this area and updated their information by collecting current volume counts, observing the flow of traffic during peak travel periods, measuring sight distance and a collision diagram from 3 years of DMV accident data and have concluded that a signal is not warranted

Received & Filed

4. **Received** from the Saratoga County Water Authority, notification of the public hearing on December 20th, 2018 at the Board of Supervisor's meeting room, Bldg. 1, 40 McMaster Street, Ballston Spa for the SCWA's proposal to increase water rates by 1.5%.

Received & Filed

5. **Received** from Gale Hayner, her letter stating that she is retiring from the Town of Halfmoon after 31 years. She will be missed!

Received & Filed

6. **Received** from the Halfmoon – Waterford Fire District #1, the Certificate of the Results of Canvass of the Election held on December 11th, 2018 electing John D'Alessandro to a five (5) year term as Fire Commissioner for the period of January 01, 2019 to December 31, 2023.

Received & Filed

7. **Received** from the Halfmoon Fire District #1 (Hillcrest), the Certificate of the Results of Canvass of the Election held on December 11th, 2018 electing James McBride to a five (5) year term as Fire Commissioner for the period of January 01, 2019 to December 31, 2023, and also electing Donald M. Carola to a four (4) year term as Fire Commissioner for the period of January 01, 2019 to December 31, 2022.

Received & Filed

8. **Received** from the Clifton Park - Halfmoon Fire District #1, the Certificate of the Results of Canvass of the Election held on December 11th, 2018 electing James Ryan to a five (5) year term as Fire Commissioner for the period of January 01, 2019 to December 31, 2023, and also electing Thomas Meehan to a three (3) year term as Fire Commissioner for the period of January 01, 2019 to December 31, 2021.

Received & Filed

9. **Received** from the West Crescent Fire, the Certificate of the Results of Canvass of the Election held on December 11th, 2018 electing Steven Meyers to a five (5) year term as Fire Commissioner for the period of January 01, 2019 to December 31, 2023.

Received & Filed

NEW BUSINESS

RESOLUTION NO. 377-2018

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of August 15, 2018 as presented.

RESOLUTION NO. 378-2018

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board that the Town Board authorizes the Supervisor to sign the credit card authorization and contract with Dave & Buster's for the Winter Camp Program, per the review and approval of the Town Attorney.

RESOLUTION NO. 379-2018

Offered by Councilman Wasielewski, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Town Supervisor to execute an easement granting the Town of Halfmoon access to property owned by Graybar Electric Company, Inc. for utility purposes and to terminate the current easement

due to the relocation of utilities consistent with the approved site plan, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 380-2018

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board hereby adopts the 2019 salary grids for salaried, hourly and part time employees, subject to the review and approval of the Town Attorney.

Councilman Hotaling: There was a lot of work and time that went into this. Kudo's to the Town Supervisor and the Comptroller's Office. It was much needed.

RESOLUTION NO. 381-2018

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board honors Gale Hayner for her 31 years of service to the Town of Halfmoon.

Supervisor Tollisen: I will note that Gale was in attendance for our annual holiday Christmas lunch today and we did make a big deal out of her retirement. We gave her a cake, retirement flowers and a card. If you look on Facebook, we have a nice picture of all of the employees with Gale for her retirement.

RESOLUTION NO. 382-2018

Offered by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

WHEREAS, the Town Board is cognizant of the importance of creating recreational opportunities for residents to safely enjoy, and

WHEREAS, the Town Board has authorized and received monies from the County of Saratoga and the Hudson River Valley Greenway for the Vosburgh Road Preserve; and

WHEREAS, additional funds in the amount of \$10,000.00 are needed to complete the Preserve;

NOW, BE IT THEREFORE RESOLVED, that the Town Board hereby approves the expenditure in the not to exceed amount of \$10,000.00 for the Vosburgh Road Preserve, said monies to come from the Recreation Fees located in the Special Revenue Fund, and to authorize the Supervisor to sign and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 383-2018

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board that the Town Board of the Town of Halfmoon hereby honors the YMCA on its 25th Anniversary and thanks them for their service and dedication to our community.

Supervisor Tollisen: There will be dedication ceremony that the Board is invited to.

RESOLUTION NO. 384-2018

Offered by Councilwoman Jordan, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Comptroller to execute any documents associated with the grant funds awarded to Saratoga County Water Authority from the New York State Environmental Facilities for the water connection between the Water Authority and the Town of Halfmoon necessary to obtain Halfmoon's portion of the grant monies received and to provide the Water Authority the documentation required to receive reimbursement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 385-2018

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board of the Town of Halfmoon hereby honors and thanks Lindsey's Country Store & Sweet Shoppe for thirty years of serving our community by providing sweet creations, unique hostess gifts, custom baskets, gifts, greeting cards, and so many other wonderful items and for always greeting our community with a warm smile.

Supervisor Tollisen: This is kind of bittersweet for us all as Lindsay's is closing its doors. They have been a tremendous economic boost to our community and a tremendous business partner in the Town of Halfmoon. We want to congratulate them and at the same time, offer them our thanks for their service to the Town of Halfmoon and the surrounding communities.

RESOLUTION NO. 386-2018

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the Comptrollers Report for the month of November, 2018 as presented.

RESOLUTION NO. 387-2018

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Comptroller to make the attached Creations of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project.

This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$1,330.53
	Subsidiary: 25-4-2189		
	Home & Community Services		\$1,330.53
Credit:	Appropriations	25-960	\$1,330.53
	Subsidiary: 25-5-1440.40		
	Engineering Contractors Inspections		\$1,330.53

Information Only: The above was derived from the following breakdown of charges to be paid on December 20, 2018 Abstract for engineering and related fees.

NAME	AMOUNT
Giffy’s Bar B Cue	\$85.00
Howland PDD	\$18.53
Lawrence Circle Site Plan	\$547.00
Lissmac NYS Route 146	\$680.00
Total	\$1,330.53

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control for 2018 expenses including those paid after January 1, 2019.

Debit:	Estimated Revenues	25-510	\$40,000.00
	Subsidiary: 25-4-2189 Home &		
	Community Services		\$40,000.00
Credit:	Appropriations	25-960	\$40,000.00
	Subsidiary: 25-5-1440.40 Engineering		
	Contractors Inspections		\$40,000.00

A resolution is needed to create the following budget amendment of appropriations and revenues in the Highway Fund for CHIPS (Consolidated Highway Improvement Program), PAVE NY and Extreme Winter Recovery (EWR).

Debit:	Estimated Revenues	20-510	\$26,910.40
	Subsidiary: 20-4-3501 State Aid		
	CHIPS		\$26,910.40
Credit:	Appropriations	20-960	\$26,910.40
	Subsidiary: 20-5-5112.22 Improvements		
	Capital Outlay CHIPS		\$26,910.40

A resolution is necessary to create appropriations within the Special Revenue fund from Recreation Fees in the not to exceed amount of \$10,000 per resolution passed December 19, 2018 for the Vosburgh Road Preserve trail. The Town received a \$10,000 grant from Hudson River Valley Greenway for this project which requires a \$10,000 local match.

DEBIT:	Appropriated Fund Balance	25-599	\$10,000
CREDIT:	Appropriations	25-960	\$10,000

Subsidiary: 25-5-1440.40
Engineering Fees

\$10,000

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

Supervisor Tollisen: Again, Daphne, I would like to extend our thanks for your work on this Board. You have done a number of great things and we are going to miss you but we know that you are very close to us, you live in Halfmoon, you are going to be our Senator and we look forward to that. So congratulations and best wishes to you!

Senator Elect Jordan: Thank you!

There being no further business to discuss or resolve, on a motion by Councilwoman Jordan and seconded by Councilman Wasielewski, the meeting was adjourned at 7:12 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk