

The August 03, 2022 meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman - Excused
Jeremy W. Connors, Councilman
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

The **"BUY A BRICK"** program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

SPLASH PAD OPEN: The Splash Pad in the Town Park is open for the season between the hours of 10pm – 7pm.

FARMER'S MARKET: Every Wednesday from 3-6 in the Abele Park. Come visit our local farms, crafters, and vendors that will be on hand every week.

CHAMPLAIN CANAL TRAIL WALK & PICNIC IN THE PARK: Saturday, August 20th from 10:30 – Noon (Rain date August 21st) Arrive at Lighthouse Park by 10:30am for shuttle to Upper Newtown Trail Head and walk begins at 11:00am. Lunch provided at the Lighthouse Park. Walk approx. 1.97 miles, carts available. Register in the Recreation Office or online at halfmoonny.myrec.com

2022 RABIES CLINICS: August 23, October 8. At the 4-H Training Center 556 Middle line Road, Ballston Spa. Cats 5:30-6:30, Dogs 6:30-7:30
Vaccinations are FREE.

CONCERT IN THE PARK with CRUISE IN: Friday, August 19th at the Stage in Town Park from 6:30 – 9:00 PM. Bring your chair and enjoy a concert under the stars!

SUSAN B. ANTHONY: Come and meet Susan B. Anthony on Thursday, September 8th at 6:00pm in the Foyer of Town Hall. In 1878 Susan submitted a proposed amendment to the Congress and 42 years later in 1920, it became the 19th Amendment to the U.S. Constitution. Come and listen to her story!

PAPER SHREDDING DAY: Saturday, September 17th from 9:30am to 11:30am at the Highway Department located at 322 Route 146. This is a FREE service to Town Residents, but you are encouraged to bring canned items for donation to a local food pantry with a maximum of 3 bags/boxes to be shredded. Registration not required.

FALL CLEANUP: Fall Cleanup is limited to Halfmoon Residents and no contractors. A required Transfer Station sticker can be obtained at the Town Clerk's Office. Dates: September 20, 23, 24, 27, 30 and October 1st.

Times: Tuesday 8am-12pm, Friday 12pm-5pm, Saturday 8am-3pm

Fees: Car Load \$5.00, Truck/Van Load \$10.00, Trailer/UHaul, Priced accordingly. Regular household garbage, charged normal rate

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00 pm. Pre-meeting at 6:15 pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

Trails and Open Space Committee: 9/19, and 11/21/22, at 7:00 pm in the Town Hall.

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY – (Can be viewed at the Town Clerk’s Office) Receiver of Taxes, Animal Control, Highway Department

Kevin J. Tollisen (Town Supervisor)

Recently, a resident filed a letter to the editor with the Times Union that it was time for the Town to update its Comprehensive Plan. Just so the record is clear, the Town has continued to update its zoning and work on its long term plan.

To give a brief summary, in 2017, after a 4+ year analysis by two committees (one comprised of residents and one from the local business community) who met multiple times, a number of updated zoning recommendations were developed. The analysis by the committees included a review of the Comprehensive Plan, the existing town-wide zoning, development trends and patterns in and around town and common concerns of residents and businesses that had been raised related to development in the Town. Since that time, many of the recommendations were adopted by the Town Board and incorporated into the Town Code through zoning amendments and revisions to the development process.

Since that effort, which constituted a sort-of abridged version of a Comp Plan update, additional zoning changes have been made in successive years in 2019 and 2022. The Town is also meeting with its engineers to discuss a more comprehensive revamping of the Plan which includes our current plan, the changes from our Business and Resident Committees, and successive updates by the Town Board. As we continue to move the Town forward, public participation is critical to our future. More details will be forthcoming, but be assured the Town Board is planning for our Town’s future years so we continue to be a community that people love, desire and want to live here. Low taxes, great services, investing in our future and planning are key to our continued success.

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

I would like to thank the Summer Recreation staff for the great job that they did this season for our kids. Summer Rec ends this Friday and it was a great year! Thank you.

John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and Related Services

Excused

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

Our Halfmoon Mariners 14U has tryouts Tuesday August 9th on Field 1 from 6:30pm-8:30. So, if you child wishes to play on the 14U team here's the opportunity for them to tryout! Also congratulations goes out to the 2022 Halfmoon Mariners Cooperstown Team (12U)!!! These boys placed in the Sweet 16 of 84 teams at Cooperstown Dreams Park this week. 24 home runs within 7 games!! What an amazing feat! Great job to all involved, way to go representing Halfmoon! Saratoga County has an initiative with the "Roll With Us" Program. The Fire Departments are looking to bolster their ranks and asking for volunteers. You can visit our local Fire Departments; Halfmoon- Waterford, Hillcrest, West Crescent and Clifton Park-Halfmoon and see if you may be interested in becoming a firefighter.

Eric Catricala: (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

I have no report this evening.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Thank you. Yesterday morning we had two dedication ceremonies for the new Historic Markers in Halfmoon. The first was to celebrate the Church Hill Road area being placed on the State and National Historic Registers. This Halfmoon's first historic district! John Szemansco was a very gracious host allowing us to take a tour of his Erie Canal Era home called Oakcliff. It is now a Bed & Breakfast with breath taking views of the Mohawk River. Next, we went to Bill Betts home to have a ribbon cutting for the Betts Farm. 5 generations of Betts have lived and worked this farm since 1856! So, as you travel through Halfmoon and see a marker, take a moment to read it. You will be looking at an amazing piece of Town History!

Supervisor Tollisen: Thank you to our Town Clerk and Historian for a great job on the Historic Marker dedications yesterday. The first was for the Church Hill Historic District, which is the only Historic District in Halfmoon! A special thanks to the residents who did a tremendous amount of work to get the recognition it so deserves, a true labor of love. The next dedication was at the Betts Farm. 5 generation of Betts have owned and still operate this family farm since 1856! Thank you to everyone who joined us in recognizing Halfmoon's rich history!

Dana Cunniff (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney) I have no report this evening.

Cathy Drobny, Esq. (Town Attorney) I have no report this evening.

PUBLIC COMMENT (for discussion of agenda topics)

Mike Morand, Arlington Heights: In Correspondence #2, where is the speed study request for?

Supervisor Tollisen: The study is for Route 9 and Stone Quarry. The letter states that they will update their 2016 study to determine if there have been any changes in the conditions that may warrant a traffic signal or a reduction of the posted

speed. I personally sent a letter along with the request. When their study is complete, they will notify us with their conclusions.

Mike Morand: Ok, thank you.

DEPARTMENT REPORTS –

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) Receiver of Taxes, Animal Control, Highway Department, Water Department

CORRESPONDENCE

1. Received from residents from Arlington Heights (Ginny Charbonneau, Maurice Lynch, Raymond Stanek, Sharon Levitas, Ned Levitas, Diane Kielb, Patricia Louis, Maurice Lynch, Philip Schiesswohl, Edward Dewhurst (3), Sharon Curley, Nancy and Bill Bragin, Donna Meyers (2), Aroop K. Roy, their concerns about the Tribley Residential PDD.
Received & Filed
2. Received from NYS Department of Transportation, a response to the Town of Halfmoon’s speed study and traffic light study request. They state that they will initiate updates to the 2016 studies to determine if there have been any changes in the conditions that may warrant a traffic signal or a reduction of the posted speed limit. When their studies are complete, they will respond with their conclusions.
Received & Filed
3. Received from Kevin and Linda Kowalchuk, a letter about their concerns for the Dawson Senior Center.
Received & Filed
4. Received from the Federal Energy Regulatory Commission, a Notice of Availability of Environmental Assessment for the City of Watervliet, Project No. 2955-011. To view documents go to <http://www.ferc.gov> using the “eLibrary” link.
Received & Filed
5. Received from Ronald & Judith Stamp, a letter with their concerns about the One Four Six Marketplace PDD.
Received & Filed

NEW BUSINESS

RESOLUTION NO. 249-2022

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala
Resolution Introduced by Town Clerk Bryan

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of July 20, 2022, as presented.

RESOLUTION NO. 250-2022

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala
Resolution Introduced by Coordinator of Building, Planning and Development Harris

RESOLVED, that the Town Board authorizes the renewal of the Mobile Home Park License for the 2022-2023 licensing year, per the inspection and approval of the Coordinator of Building, Planning, and Development as follows: Halfmoon Height's Mobile Home Park, Hanson's Halfmoon Mobile Home Community and Crescent City Mobile Home Park.

RESOLUTION NO. 251-2022

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala
Resolution Introduced by Director of Water Tironi

RESOLVED, that the Town Board authorizes the Water Department to purchase a 2022 Chevy Silverado Pickup per Franklin County bid #22-0125-1 in the not to exceed amount of \$44,362.50 and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 252-2022

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala
Resolution Introduced by Superintendent of Highways Bryans

RESOLVED, that the Town Board authorizes the Town Supervisor to enter into an agreement with Evolution Paving to pave approximately 1,446 linear feet of an 8' wide trail starting on Beach Road in the not to exceed amount of \$14,330.00 utilizing the Saratoga County bid specification #20-PWPR-28R, and to authorize the Town Supervisor to execute any documentation necessary to effectuate the project, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 253-2022

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala
Resolution Introduced by Superintendent of Highways Bryans

RESOLVED, that the Town Board hereby authorizes amending resolution #203-2021 that authorized the Supervisor to enter into an agreement with the National Grid to replace existing street lights owned by the Town with light emitting diode street lights at a conversion cost of \$6,637.46 minus a rebate of \$4,635.00 for a total cost to the Town of \$2002.46 to amend the conversion cost to \$4,333.25 and amend the reimbursement amount to \$4,585.00 resulting in a project savings with the Town receiving \$251.75 instead of having to pay funds to National Grid and hereby authorizes the Supervisor to execute any documents necessary to effectuate the project, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 254-2022

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala
Resolution Introduced by Superintendent of Highways Bryans

RESOLVED, that the Town Board hereby amends resolution #227-2022 which authorized the Highway Department to enter into an Agreement with Precision

Trenchless, LLC. for CIPP lining and CCTV of 54' LF of 12" pipe, on Clamsteam Road in the not to exceed amount of \$4,214.12 utilizing the Onondaga County Contract #0000004284 by amending the size of the piping to 18" which increases the cost to \$10,820.24, and to authorize the Highway Superintendent to execute any documentation necessary to effectuate the work detailed in the Agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 255-2022

**Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala
Resolution Introduced by Supervisor of Buildings and Grounds Maiello**

WHEREAS, the Town Board of the Town of Halfmoon is cognizant of their obligation to be fiscally responsible when determining appropriate expenditure of Town funds; and

WHEREAS, the Town has consistently sought a cost effective way to insure that the properties owned by the Town are maintained and operated in the most efficient manner; and

WHEREAS, an emergency occurred requiring the replacement of the air conditioning/heating system in the A. James Bold room which is essential for the operation of Town business; and

WHEREAS, Midstate Heating & Cooling installed the existing systems within the Town facilities and has unique knowledge, technical skills, training and expertise regarding our existing systems and how the modifications will impact those systems; and

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Town Supervisor may execute the documentation necessary to effectuate the purchase and installation of the air conditioning/heating system in the A. James Bold room in the not to exceed amount of \$38,400.00.
2. That the purchasing policy as set forth in section VII(H) of the Town of Halfmoon Employee Manual shall be waived due to the unique knowledge, technical skills, training and expertise regarding our existing systems and how the modifications will impact those systems together with the emergency nature of the replacement.
3. That this Resolution shall take effect immediately.

DATED: August 3, 2022

LYNDA BRYAN, TOWN CLERK
TOWN OF HALFMOON

RESOLUTION NO. 256-2022

**Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala
Resolution Introduced by Comptroller Hatter**

RESOLVED, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Revenues	25-980	\$23,937.50
	Subsidiary: Home & Community Services		
		25-4-2189.00	\$23,937.50
CREDIT:	Appropriations	25-960	\$23,937.50
	Subsidiary: Engineering Contractors Inspections		
		25-5-1440.40	\$23,937.50

Information Only: The above was derived from the following breakdown of charges to be paid on August 4, 2022, Abstract for engineering and related fees.

NAME	AMOUNT
Betts Farm	\$23,937.50
Total	\$23,937.50

A resolution is necessary to create/amend the project budgetary accounts to adjust revenue sources for the pump modifications at the Town's Water Treatment Plant created on February 3, 2022.

Create budgetary accounts from Town of Halfmoon General Fund:

DEBIT:	Revenue	10-980	\$500,000
	Subsidiary: Federal Aid, Other		
		10-4-4089.00	\$500,000
CREDIT:	Appropriations	10-960	\$500,000
	Subsidiary: Transfer to Capital Projects		
		10-5-9950.90	\$500,000

Amend budgetary accounts from Town of Halfmoon Water Fund:

DEBIT:	Appropriations	30-960	\$500,000
	Subsidiary: Transfer to Capital Projects		
		30-5-9950.90	\$500,000
CREDIT:	Unappropriated Fund Balance	30-911	\$500,000

PUBLIC COMMENT (for discussion of non-agenda items)

Mike Morand, Arlington Heights:

- Thank you for all for what you do for the Town. I, too used to play ball here in the 1970's.
- Mike is asking for a speed study to see if a speed limit reduction is warranted on Farm to Market Road from 45 mph to 30 mph.
- Would like to request sheriff patrols more often.
- Would like to see signage on Farm to Market Road stating local deliveries only as large trucks use the road as a cut through from Route 146 to Stillwater and Schaghticoke.

Supervisor Tollisen: The Town Board can pass a resolution requesting DOT to perform a study of the road and see if a speed reduction is warranted.

RESOLUTION NO. 257-2022

**Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala
Resolution Introduced by Councilman Connors**

RESOLVED, that the Town Board approves sending a request for a traffic study for Farm to Market Road, currently at 45 mph, to the Saratoga County Department of Public Works to see if a speed reduction or additional signage is warranted.

Darlene McGraw, 4 North Pointe:

- Thank you to the Highway Department for helping her when her bike broke down as she was traveling on Prun Hill Road
- Wanted to thank the Highway Department for the signs
- Wanted to thank the Town for their quick response to her FOIL request about the Town's policies about those with disabilities and updates.
- She suggested the Town do an outreach to speak with people in the community who cannot attend these meeting to see what their issues are.

Town Attorney Murphy: Everything is posted on the Bulletin Board and on the Website.

Supervisor Tollisen: Thank you. Anyone who cannot physically attend meetings, can certainly do so by joining Microsoft Team Meetings. We also send out the Navigator three times a year that lets our residents know what is going on in Town. Our Director of Recreation post all activities on our Website and Facebook. If anyone needs assistance or has any questions, they can call my office at any time.

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilman Catricala, the meeting was adjourned at 7:27 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk