

**The August 21, 2019 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:**

Kevin J. Tollisen, Supervisor  
Paul L. Hotaling, Councilman  
Jeremy W. Connors, Councilman  
Eric A. Catricala, Councilman  
Lyn A. Murphy, Town Attorney  
Lynda A. Bryan, Town Clerk

John P. Wasielewski, Councilman - Excused  
Cathy L. Drobny, Deputy Town Attorney - Excused

## **PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

### **HALFMOON HEROS – ART HUNSINGER**

**Supervisor Tollisen:** Tonight we honor Art Hunsinger as a Halfmoon Hero. The Halfmoon Hero award is presented to someone who exhibits volunteerism, service to the community and goes above and beyond. Individuals nominate who they feel is a Halfmoon Hero. The one that we are honoring tonight, I can see no better person to receive it. Art is someone who always goes above and beyond for everybody with a very large heart and would give you the shirt off his back.

Art was presented with a framed certificate that Supervisor Tollisen read:

Arthur Hunsinger is hereby honored as a Halfmoon Hero by the Town Board of the Town of Halfmoon for his outstanding service and dedication to the community. Art has been actively involved in the Town of Halfmoon and surrounding communities having served in the volunteer fire services as a member of the Clifton Park-Halfmoon Fire Department for thirty-five (35) years and on the Saratoga County Fire Advisory Board. Art selflessly donates his time and talents to many Town events such as the 911 Patriot Day Ceremony and Veterans Day Ceremony held each year. Art has an avid love for his community and sense of honor and duty to put others first and make Halfmoon the best it can be for everyone. The Town Board of the Town of Halfmoon hereby establishes this 21st day of August 2019 as a day set aside to honor Arthur Hunsinger as a “Halfmoon Hero”, and hereby holds Arthur Hunsinger as a citizen worthy of the highest esteem.

### **RESOLUTION NO. 290-2019**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala

**RESOLVED**, that the Town Board of the Town of Halfmoon honors Arthur Hunsinger and acknowledges the service that he has provided to the community and thank him for his endless service.

### **COMMUNITY EVENTS:**

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

Halfmoon Farmer's Market, every Wednesday through September 25, 2019 from 3-6 p.m. The Farmer's Market is located at the corner of Route 236 and Harris Road at the Gazebo.

American Red Cross Blood Drive on August 23, 2019 from 1 p.m. to 6 p.m. at the Halfmoon Town Hall.

"End of Summer Bash" August 23<sup>rd</sup> at the Halfmoon Town Park from 6 p.m. to 9 p.m. Concert with Dos Amigos and Fireworks to follow. Check out our website for more details [www.townofhalfmoon.org](http://www.townofhalfmoon.org)

Hazardous Waste Day is on Saturday, September 7, 2019 @ 22 Ray Road, from 8 a.m. to 2 p.m. (Must Register by September 3<sup>rd</sup>) Register online at [www.cliftonpark.org](http://www.cliftonpark.org) or call (518) 371-6651 for more information).

The Town of Halfmoon 17<sup>th</sup> Annual Patriot Day Ceremony, Wednesday September 11, 2019 at the Abele Memorial Park, Harris Road. Military and Emergency Services Members will be participating. Please go to [www.townofhalfmoon.org](http://www.townofhalfmoon.org) for further information.

2019 Fall Clean Up Dates: September 17, 20, 21, 24, 27, and 28. Halfmoon Residents can obtain the required Transfer Station Permit at the Town Clerk's Office. For further information, please go to [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

Bounce Back to School – Halfmoon Recreation in conjunction with the Southern Saratoga YMCA will be hosting a kid friendly event on Sept 21<sup>st</sup> from 6 p.m. – 9 p.m. for grades 1-7 at the YMCA. Reservations requested.

Harvest Fest Saturday September 28, 2019 from 12 pm to 4 pm at the Halfmoon Town Park. New addition this year: Take out Chicken BBQ from 4 pm to 6 pm Tickets may be purchased in advance.

#### **TOWN MEETINGS:**

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm.

Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4<sup>th</sup> Tuesday in May

Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of September at 7:00 pm

Open Space & Trails Committee: 8/19, 10/21, and 12/16, the 3<sup>rd</sup> Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

**PUBLIC COMMENT (for discussion of agenda topics)**

#### **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

"End of Summer Bash" August 23<sup>rd</sup> at the Halfmoon Town Park from 6 p.m. to 9 p.m. Concert with Dos Amigos and Fireworks to follow

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police, (3) Co-Liaison to Planning Board

Excused

**Jeremy Connors (Town Board Member):** (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

The Baseball League is going to host a Wood Bat League and the information is on their website and on Facebook. So if you have a youngster who is interested go to the website & they will be happy to accommodate.

**Eric Catricala (Town Board Member):** (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

The Trails and Open Space Committee met this week. All projects seem to be moving forward. Also this week in Ballston Spa, Saratoga County honors a deceased veteran every month. This month Edwin Faulkner, United States Marine Corps and a Town of Halfmoon Assessor for 30 years was honored. It was a very nice service.

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

I would like to say thank you to the Saratoga County Board of Supervisors. It truly was a beautiful ceremony honoring Mr. Faulkner.

It is amazing what the Erie Canal did for the town. The canal could move goods from Buffalo to NYC. This opened up a whole new world to farmers as they would line their wagons up for ½ mile to load and unload goods. Stores, Taverns and Hotels opened to service the Canaler's. Brickyards, Foundry's, Grist & Saw Mills expanded as they had a much larger audience to which they could market their goods. The community grew until 1913 when the Erie Canal was abandoned.

Please take some time to Town Hall and look at the new display in the foyer of Halfmoon during the Erie Canal days. A picture speaks a thousand words and there are many pictures depicting another time when we bustling!

**Karen Pingelski (Receiver of Taxes):** (1) Chair of Committee on Residents Relations

**Lyn Murphy, Esq., (Town Attorney)** I have no report this evening

**Cathy Drobny, Esq. (Town Attorney)** Excused

**Supervisor Tollisen,** we send Ms. Drobny our condolences in the passing of her mother.

**PUBLIC COMMENT (for discussion of agenda topics)** No one came forward

**Supervisor Tollisen:** Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Animal Control, Highway Department, Building & Planning**

**CORRESPONDENCE**

1. **Received** from the Town Planning Board Resolutions approved at the August 12, 2019 meeting: Change of Use/Tenant Application for Glennpeter Jewelry, 1503 Route 9, and for Chiron Massage, 3 Cemetery Road, for the Yarsz Subdivision, 72 Smith Road and for an addition to Site Plan Request for Lissmac, 17 Route 146.

***Received & Filed***

2. **Received** from the family of Gertrude Puce, a thank you card for the kindness and assistance given to her Mom for her transportation needs by the Senior Express before her passing.

***Received & Filed***

3. **Received** from Rodney Smallwood his notice of resignation from the Highway Department effective August 25, 2019

***Received & Filed***

4. **Received** from the NYS Dept. of Taxation & Finance, Office of Real Property Tax Services notification that they have established a final State equalization rate of 57.25 for the Town of Halfmoon.

***Received & Filed***

5. **Received** from the NYS Dept. of Taxation & Finance, Office of Real Property Tax Services notification of their 2019 Final Telecommunications Ceilings

***Received & Filed***

6. **Received** from the Town Zoning Board of Appeals Resolutions approved at the August 5, 2019 meeting: Area Variances, 19 Old Route 146 Office Building, 19 Old Route 146, and for Barnum Single Family Home, Tabor Road.

***Received & Filed***

7. **Received** from the NYS Dept. of State, notification of their filing of Local Law # 7-2019 for amending Town Code for sentencing on July 25, 2019.

***Received & Filed***

8. **Received** from the NYS Dept. of State, notification of their filing of Local Law # 8-2019 for Zoning & Planning amendments on July 31, 2019.

***Received & Filed***

9. **Received** from Beverly McBride, her letter of resignation as part time Court Clerk effective August 22, 2019.

***Received & Filed***

10. **Received** from Brian Knowles, his letter of resignation as a member of the Trails and Open Space Committee.

***Received & Filed***

**NEW BUSINESS**

**RESOLUTION NO. 291-2019**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala

**RESOLVED**, that the Town Board approves the minutes of Town Board Meeting of August 7, 2019 as presented.

**RESOLUTION NO. 292-2019**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala

**RESOLVED**, that the Town Board hereby appoints Denise Sidoti as a full time Chauffer at Grade 3 Step 1 \$18.39/hr. effective immediately.

**Supervisor Tollisen:** Denise is here tonight and she is a great employee for the town. Welcome to full time! The seniors love you and we appreciate you treating them so well so continue to do the great job that you do!

**RESOLUTION NO. 293-2019**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala

**RESOLVED**, that the Town Board authorizes the Supervisor to enter into an Intermunicipal Agreement with Saratoga County for the maintenance of the parking lot and restroom facility located at 231 Cary Road and to authorize the Supervisor to execute any documents necessary to enter into the Agreement, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 294-2019**

**Offered** by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala

**WHEREAS**, the Town Board authorized spending Water Fund Capital Reserves to rehabilitate the Owl Creek Culvert by resolution 143-2018 on April 18, 2018; and

**WHEREAS**, the Town of Halfmoon is accepting sealed bids until 1:00 pm on September 25, 2019, for the rehabilitation of the Owl Creek Culvert in accordance with the bid package available at the Town Clerk's Office in the Town of Halfmoon; and

**WHEREAS**, the bids will be publicly opened and read aloud at or around 1:00 pm on September 25, 2019;

**NOW BE IT THEREFORE RESOLVED**, that that the Town Board authorizes the Supervisor to solicit bids for the rehabilitation of the Owl Creek Culvert, to be received by 1:00 pm on September 25, 2019, the sealed bids received shall be publicly opened and read aloud at or around 1:00 pm the same day.

**RESOLUTION NO. 295-2019**

**Offered** by Councilman Connors, seconded by Councilman Catricala Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala

**RESOLVED**, that the Town Board authorizes the Supervisor to enter into an Agreement with Fyfes & Drumms of Olde Saratoga to furnish an 18<sup>th</sup> Century-styled musical entertainment on September 28, 2019, or any rescheduled date, in the not to exceed amount of six hundred seventy five dollars (\$675.00), and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

#### **RESOLUTION NO. 296-2019**

**Offered** by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala

**RESOLVED**, that the Town Board appoints David Maxfield as a member of the Zoning Board of Appeals to fill a term to expire on December 31, 2021.

#### **RESOLUTION NO. 297-2019**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala

**RESOLVED**, that the Town Board hereby approves extending the Kensington at Halfmoon Phase II Planned Development District for an additional one year period, to commence development by September 21, 2020.

#### **RESOLUTION NO. 298-2019**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala

**RESOLVED**, that the Town Board authorizes the renewal of the Mobile Home Park License for the 2019-2020 licensing year, per the inspection and approval of the Coordinator of Building, Planning & Development as follows: Hollner MHP, Smith Road.

#### **RESOLUTION NO. 299-2019**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala

**RESOLVED**, that the Town Board authorizes the Town Supervisor to utilize the bid dated March 6, 2019, Specification – 2019-02H submitted to the Town of Malta by Kubricky Construction Corp. which details the cost of providing emergency services including all equipment, materials, labor, supplies, etc. for the amounts listed in the above referenced bid. These services will be utilized to assist in fixing the sink spot on 35 Fairway Drive, at the earliest possible date, specifically to provide access to the directional drillers, on site drillers and site restoration at an estimated amount of \$90,000, subject to the review and approval of the Town Attorney.

#### **RESOLUTION NO. 300-2019**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala

**WHEREAS**, the Town Board of the Town of Halfmoon is cognizant of their obligation to be fiscally responsible when determining appropriate expenditure of Town funds; and

**WHEREAS**, the Highway Superintendent has attempted to secure three written quotes to complete the directional drilling necessary to complete the required repairs at or around 35 Fairway Drive to insure that the road is safe for public use; and

**WHEREAS**, the Highway Superintendent was able to secure two written quotes for the directional drilling required; and

**WHEREAS**, Bellamy Construction is estimating that the directional drilling will cost \$80,000.00, which is the lowest quote received;

**WHEREAS**, the Highway Superintendent has sufficient funds in his budget to conduct this repair;

**NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Town Board hereby authorizes the Highway Superintendent to enter into a contract with Bellamy Construction to complete the directional drilling necessary to repair Fairway Drive and to execute the documentation necessary to complete the project.

2. That the purchasing policy as set forth in section VII(H) of the Town of Halfmoon Employee Manual shall be waived based upon the fact that only two companies were able to provide a written quote.

3. That this Resolution shall take effect immediately.

DATED: August 21, 2019

LYNDA BRYAN, TOWN CLERK  
TOWN OF HALFMOON

**RESOLUTION NO. 301-2019**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala

**RESOLVED**, that the Town Board appoints David Milkiewicz to be permanent Senior Code Enforcement Officer, effective immediately to be paid at current salary as he has successfully completed his Civil Service Exam.

**Supervisor Tollisen:** Congratulations, Mr. Milkiewicz

**RESOLUTION NO. 302-2019**

**Offered** by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala

**RESOLVED**, that the Town Board approves the Comptroller's Report for the month of July 2019 as presented.

**RESOLUTION NO. 303-2019**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala

**RESOLVED**, that the Town Board hereby establishes the following as standard work days for Town Councilman Eric Catricala and will report the following days worked to the New York State and Local Employee's Retirement System based on the time keeping system records or the record of activities maintained and submitted by those officials to the clerk of this body.

## **RESOLUTION NO. 304-2019**

**Offered** by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Connors, & Catricala  
Abstain: Hotaling

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to enter into an agreement with Adam Ross Cut Stone Co, Inc. to provide three granite monuments and one granite plaza inlay at a cost of \$59,950.00, the provision of which requires special and/or technical skills and expertise, and authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

### **POLL OF THE BOARD**

<b>Councilman Catricala</b>	<b>Aye</b>
<b>Councilman Connors</b>	<b>Aye</b>
<b>Councilman Hotaling</b>	<b>Abstain</b>
<b>Supervisor Tollisen</b>	<b>Aye</b>

## **RESOLUTION NO. 305-2019**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala

**RESOLVED**, that the Town Board of the Town of Halfmoon appreciates the work done daily by The Chamber of Southern Saratoga County for our community and hereby recognizes them as the official Chamber for the Town of Halfmoon.

**Supervisor Tollisen:** Our President of Southern Saratoga County Chamber of Commerce Pete Bardunias is here this evening. We want to recognize the Chamber of Southern Saratoga County as the official chamber for the Town of Halfmoon. We appreciate the hard work and dedication that you put into serving the Halfmoon community every single day. You do dynamic work and you have brought a lot of businesses and attraction to our town. We want to publically recognize and thank you for all that you have done for the Town of Halfmoon. Thank you very much!

**Pete Bardunias:** I appreciate this. It is quite an honor.

**Supervisor Tollisen:** I know that Friday is going to be a busy day as well with some potential new businesses that are interested in coming into the Town of Halfmoon which is something that the chamber has brought here. Again, we appreciate our partnership with you and the chamber for all that you do.

### **PUBLIC COMMENT (for discussion of non-agenda items) No one came forward**

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilman Hotaling, the meeting was adjourned at 7:18 pm.

**Respectfully Submitted,**

**Lynda A. Bryan, Town Clerk**