

**TOWN BOARD MEETING AGENDA**  
May 15, 2019

**TOWN BOARD WORKSHOP – Board Room – 6:30 pm**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**PUBLIC HEARING: 421 FLEX PARK-AMENDMENT TO THE PARKFORD PDD**

**COMMUNITY EVENTS:**

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

**Annual Memorial Day Ceremony at the American Legion 275 Grooms Road Monday May 27<sup>th</sup> 11 am**

The American Red Cross will hold a Blood Drive on Thursday, May 30, 2019 at the Town Hall, in the A. James Bold Room from 1 pm to 6 pm. Although all blood types are needed, The American Red Cross is issuing a critical shortage appeal for Type O blood donations. Scheduling a blood donation may be made by going to [RedCrossBlood.org](http://RedCrossBlood.org) , or by using the Red Cross Blood Donor App.

Water Main Flushing will be taking place from April 22<sup>nd</sup> through May 31<sup>st</sup>, 2019 during the hours of 8:00AM to 4:00PM Monday through Friday. Residents may experience discolored water and low pressure, and are advised to check water before doing laundry.

Scentral Bark Dog Park 1 year Anniversary Celebration, June 1, 2019 from 11am to 2pm. There will be a free rabies vaccination clinic for dogs for Saratoga County Residents, and a low cost microchipping event, as well as demonstrations and the First Annual Halfmoon Paws to Celebrate Dog Show. There will be food and fun for the whole family!

A Public Workshop to discuss revised Zoning and Code Amendments has been scheduled for June 5, 2019 at 6:00 p.m. in the A. James Bold Room.

Annual Life Song Dash (f/k/a Daffodil Dash) will be held on June 8<sup>th</sup> in the Town Park supporting those with differing abilities.

Ribbon Cutting for the Halfmoon Farmer’s Market will take place on Wednesday June 19<sup>th</sup> at 3 P.M. in the Gazebo.

**Saratoga County Presents : The Year of the Senior Celebration! June 26, 2019 at the Canfield Casino, Congress Park in Saratoga Springs. More Information Coming Soon!**

**Mosquito Dunks: It is that time of year again! The Town of Halfmoon is offering Mosquito Dunks FREE of charge to residents. Please stop by at the Town Clerk's Office to fill out a short application and pick yours up today!**

**TOWN MEETINGS:**

**Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm**

**Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:15 pm. Pre-meeting at 7:00 pm**

**Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm. Pre-meeting at 6:00 pm**

**Board of Assessment Review: 4<sup>th</sup> Tuesday in May**

**Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm**

**Halfmoon Historical Society: Last Tuesday of month at 7:00 pm**

**Trails & Open Space Committee: 4/15, 6/17, 8/19, 10/21, and 12/16, the 3<sup>rd</sup> Monday except Feb due to holiday.**

**Resident Relations Committee: TBD**

**Business & Economic Development Committee: Wednesday May 22, 2019 Breakfast from 8 am to 10 am.**

**REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Liaison to Planning Board

**Jeremy Connors (Town Board Member):** (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

**Eric Catricala (Town Board Member):** (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

**Karen Pingelski (Receiver of Taxes):** Chair of Committee on Resident Relations

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

**PUBLIC COMMENT (for discussion of agenda topics)**

**DEPARTMENT REPORTS –**

1. **Building Permits**                      **Total Fees Submitted to Supervisor - \$20,994.00**  
**Total # Permits - 64**
2. **Fire Inspections**                      **Total Fees Submitted to Supervisor - \$ 3,550.00**  
**Total # Inspections**
3. **Town Justice Fodera**                      **Total Fees Submitted to Supervisor - \$31,767.00**  
**Total # Cases – 220**
4. **Town Justice Suchocki**                      **Total Fees Submitted to Supervisor - \$26,602.00**  
**Total # Cases – 172**

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) Building/Code Department, Planning Department**

**CORRESPONDENCE**

1. **Received** from the Halfmoon Diner Inc., 231 Grooms Road, Halfmoon, notification of intent to renew their Liquor License.
2. **Received** from the Shenendehowa Central School District, their 2019-2020 Budget Newsletter as presented. Available for review in the Town Clerk’s Office.
3. **Received** from the NYS Department of State, their notification that Local Law #4-2019; Adopting Section 18 of NYS Public Officers Law has been filed with the State on April 16, 2019.
4. **Received** from the NY Power Authority notification of Intent to File an Application for New License and Request for Designation as Non-Federal Representative regarding Crescent Hydroelectric Project, FERC No. 4678

5. **Received** from the NY Power Authority notification of Intent to File an Application for New License and Request for Designation as Non-Federal Representative regarding Vischer Ferry Hydroelectric Project, FERC No. 4679

6. **Received** from the Halfmoon-Waterford Fire District, Certificate of the Results of the Canvass of the Ballots Cast regarding the Bond Vote; showing the following:

Total Number of Ballots Cast	956
Number of YES Votes	494
Number of NO Votes	461
Number of Votes Discarded	1
Number of Affidavit Ballots	6

7. **Received** from the Clifton Park-Halfmoon Public Library, their Annual Report for 2018 as presented.

8. **Received** from the Saratoga County Public Health Services, their 2018 Annual Report as presented.

9. **Received** from NYMIR, their publication for Spring 2019 as presented.

10. **Received** from the NYS Department of State, their notification that Local Law #5-2019; regarding the Halfmoon Healthcare Campus Amendment 2019 has been filed with the State on April 24, 2019.

11. **Received** from Kevin B. Getnick, his letter of resignation from the Town Ethics Committee effective May 8, 2019.

## OLD BUSINESS

1. **Resolution** to award the bid for the Baseball Field #2 Irrigation to low bidder, Rainbow Sprinklers, 18 Fonda Road, Cohoes, NY 12047, for \$35,000.00, per the review and approval of the Town Attorney.

## NEW BUSINESS

1. **Resolution** to approve minutes of Town Board Meeting of May 1, 2019 as presented.

2. **Resolution** that The Town Board approves the Supervisor of Buildings & Grounds to place a 2004 Ford F350 Pickup with Plow on Auctions International that is no longer needed by The Town of Halfmoon.
3. **Resolution** Resolution that the Town Board hereby approves the lateral transfer of Seren Lambertsen from Highway MEO to Building Maintenance Mechanic effective May 25, 2019, to remain at his current Grade 5 and Step 9.
4. **Resolution** authorizing the Supervisor to execute any documents required to reflect the acquisition of Electronic Transaction Systems, the payment processing service currently utilized by the Town, by Elavon, subject to the review and approval of the Town Attorney.
5. **Resolution** that the Town Board appoints Jeffrey Ryan as a Laborer in the Highway Department, Grade 2 Base \$17.59/hr. per successful completion of all pre-employment testing.
6. **Resolution** that the Town Board appoints Christopher Hebert as a MEO in the Highway Department, Grade 5 Base \$21.03/hr. per completion of all pre-employment testing.
7. **Resolution** that the Town Board appoints William Fortney as a MEO in the Highway Department, Grade 5 Base \$21.03/hr. per successful completion of all pre-employment testing.
8. **Resolution** that the Town Board hereby authorizes the Supervisor to enter into an agreement with the Mechanicville Central School District to provide buses with qualified drivers to transport seniors from 287 Lower Newtown Road to the Canfield Casino in Saratoga Springs on June 26, 2019, and authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.
9. **Resolution** that the Town Board hereby schedules a Public Hearing for the June 5, 2019, Town Board meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss authorizing an amendment to the Code of the Town of Halfmoon to amend §165-76 of the Local Laws of the Town of Halfmoon to modify the sentencing options for violations of the Town Local Laws.
10. **Resolution** that the Town Board hereby appoints Tracy L. Bullett, Esq. as a member of the Ethics Board.

11. **Resolution** that the Town Board recognizes May 19-25, 2019 as the 45<sup>th</sup> Annual National EMS Week, created by Gerald Ford to celebrate EMS Practitioners and the important work they do in our nation's communities and to honor the dedication of those who provide the day-to-day lifesaving services.

12. **Resolution** that the Town Board authorizing Weston & Sampson to proceed with design and construction in the not to exceed amount of \$51,300.00 for the Emergency Services Memorial, said monies to come from the Recreation Fees located in the Special Revenue Fund, and to authorize the Supervisor to sign all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.

13. **Resolution** that the Town Board approves the Comptroller's Report for the month of April 2019 as presented.

14. **Resolution** that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$540
	Subsidiary: 25-4-2189		
	Home & Community Services	\$540	
Credit:	Appropriations	25-960	\$540
	Subsidiary: 25-5-1440.40		
	Engineering Contractors Inspections	\$540	

Information Only: The above was derived from the following breakdown of charges to be paid on May 23, 2019 Abstract for engineering and related fees.

NAME	AMOUNT
Betts Farm	\$360.00
Paar Estates of Halfmoon	\$180.00
Total	\$540.00

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**

