

**TOWN BOARD MEETING AGENDA**  
June 5, 2019

**TOWN BOARD WORKSHOP – Board Room – 6:30 pm**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**PUBLIC WORKSHOP: ZONING AND CODE AMENDMENTS AT 6:00 P.M.**

**COMMUNITY EVENTS:**

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

Annual Life Song Dash (f/k/a Daffodil Dash) will be held on June 8<sup>th</sup> at 8:30 a.m. in the Town Park supporting those with differing abilities.

Bowl to End Epilepsy Fundraiser on June 10<sup>th</sup>, at Spare Time in Latham.

Ribbon cutting for the Halfmoon Farmer’s Market will take place on Wednesday June 19<sup>th</sup> at 3 p.m. in the Gazebo.

Saratoga County Presents : The Year of the Senior Celebration! June 26, 2019 at the Canfield Casino, Congress Park in Saratoga Springs. More Information Coming Soon!

Summer Concert & Family Movie Night, Join us for “Music in the Park” on June 28, 2019, at 6:30 p.m. with Tony’s Polka Band & Movie to follow.

Free Rabies Clinic offered by Saratoga County Animal Shelter on July 2<sup>nd</sup>, September 17, and November 12, located at 4H Training Center, 556 Middleline Road, Ballston Lake, NY 12019 - Cats from 6 p.m. to 7 p.m. & Dogs from 7 p.m. to 8 p.m.

Saratoga County Fair will be held from July 23<sup>rd</sup> to July 28<sup>th</sup>, located at the Saratoga Fair Grounds. Signs are to be placed throughout the town with more details.

Join us July 26<sup>th</sup>, for our “Community Night & Family Movie Night” at the Halfmoon Town Park, Bounce House, crafts and many other kid friendly activities. Check out our website for more details: [www.townofhalfmoon.org](http://www.townofhalfmoon.org)

Join us August 23<sup>rd</sup> for our “End of Summer Bash: at the Halfmoon Town Park for a concert and fireworks! Check out our website for more details:  
[www.townofhalfmoon.org](http://www.townofhalfmoon.org)

**Mosquito Dunks:** It is that time of year again! The Town of Halfmoon is offering Mosquito Dunks FREE of charge to residents. Please stop by at the Town Clerk’s Office to fill out a short application and pick yours up today!

#### **TOWN MEETINGS:**

**Town Board Meetings:** 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

**Zoning Board of Appeals:** 1<sup>st</sup> Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

**Planning Board Meeting:** 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

**Board of Assessment Review:** 4<sup>th</sup> Tuesday in May

**Senior Center Business Meeting:** 1<sup>st</sup> Wednesday of month at 1:00 pm

**Halfmoon Historical Society:** Last Tuesday of month at 7:00 pm

**Trails & Open Space Committee:** 6/17, 8/19, 10/21, and 12/16, the 3<sup>rd</sup> Monday except Feb due to holiday.

**Resident Relations Committee:** TBD

**Business & Economic Development Committee:** TBD

#### **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Liaison to Planning Board

**Jeremy Connors (Town Board Member):** (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

**Eric Catricala (Town Board Member):** (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives



Minor Subdivision of the Lands (Lot-Line Adjustment) for Urbanski & Sala, 85 & 87 Pruy Hill Road, and Lussier, 30 & 32 Dunsbach Road.

2. **Received** from the Town Planning Board Resolutions approved at the May 28, 2019 meeting: A Change of Use/Tenant Application for Unique Outfitters, 6 Enterprise Avenue, Sump Pump Geeks, 1604 Route 9, A Change of Use Tenant & Sign Application for Kaplan Ear, Nose & Throat, 1524 Route 9, A. Johnson Plumbing & Heating, 1466 Route 9, For Lot 2 Subdivision Shops of Halfmoon, 1707 Route 9, A Manupella/Belkevich Minor Subdivision, 130 Canal Road, A Co-Location of Telecommunications Equipment for Dish Network, 13 Solar Drive.
3. **Received** from the Prevention Council's 2018 Annual Report
4. **Received** Halfmoon-Waterford Fire District #1 Annual Financial Statement for year ending December 31, 2018.
5. **Received** from State of New York Department of Taxation and Finance Office of Real Property Tax Services the Certificate of Final Railroad Ceiling.
6. **Received** from Clifton Park & Halfmoon Emergency Corp, Inc a "Letter of Appreciation" Business & Economic Breakfast.

## OLD BUSINESS

1. **Resolution** that the Town Board of the Town of Halfmoon hereby awards the bid for General Construction for the Crescent Park car-top boat launch to Peter Luizzi & Brothers Contracting, Inc and awards the bid for Dock Construction to The Dock Doctors, LLC, in accordance with the recommendation of Barton & Loguidice and authorizes the Supervisor to execute any and all necessary documents to proceed with this project, subject to the review and approval of the Town Attorney.
2. **Resolution** that the Town Board hereby schedules a Public Hearing for the June 19, 2019, Town Board meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss authorizing an amendment to the Code of the Town of Halfmoon to amend §165-76 of the Local Laws of the Town of Halfmoon to modify the sentencing options for violations of the Town Local Laws.

## NEW BUSINESS

1. **Resolution** to approve minutes of Town Board Meeting of May 15, 2019 as presented.

2. **Resolution** that the Town Board authorizes the renewal of the Mobile Home Park License for the 2019-2020 licensing year, per the inspection and approval of the Director of Code Enforcement as follows: Gregoire MHP, MRK/Crescent Gardens MHP, Arrowhead MHP,
3. **Resolution** that the Town Board authorizes the Supervisor to enter into an Agreement with Bryan Haslun, Wildlife Biologist, USDA/APHIS/Wildlife Services to remove geese from the Crescent Park and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.
4. **Resolution** that the Town Board authorizes the Supervisor to execute any documents necessary to provide financial support in the amount of \$200.00 to the Historic Hudson –Hoosic Rivers Partnership pursuant to Article 42 of the New York State Environmental Conservation Law, said monies to come from the Special Recreation Facilities portion of the General Fund, subject to the review and approval of the Town Attorney.
5. **Resolution** that the Superintendent of Highways has determined that a 2008 Ford F-350 pick-up truck and a 2016 Ford F-350 pick-up truck owned by the Town of Halfmoon are vehicles that should be sold or otherwise disposed of as they are no longer of use to the Town
6. **Resolution** that the Town Board authorizes payment in the not to exceed amount of \$1,500.00 to Integrated Valuations Real Estate Appraisers & Consultants, representing one half of the cost to convert the 2017 appraisal of the Walmart Retail Outlet to a trial ready appraisal and the addition of the 2018 year to be utilized to defend an Article 7 property tax lawsuit, and to authorize the Supervisor to execute any documentation necessary to conduct the audit, per the review and approval of the Town Attorney. The balance of the cost shall be paid by the Shenendehowa School District.
7. **Resolution** that the Town Board authorizes the Supervisor to execute any documents necessary to apply for the annual Highway Work Permit for Non-Utility Work from the New York State Department of Transportation, subject to the review and approval of the Town Attorney.
8. **Resoluton** that the Town Board authorizes the Supervisor to execute the Professional Service Contract for General Control Systems Integration Service (GCS) for the labor and supervision to maintain the Water Treatment Plant Control System, per the review and approval of the Town Attorney.

9. **Resolution** that the Town Board appoints Kelly Catricala, Dana Cunniff, Mark Delaney, and Kate Jeanson to the Halfmoon Citizens Association Board of Directors.

10. **Resolution** that the Town Board authorizes a cash advance from the Consolidated Water District to the Champlain Canal Water Main Extension Capital Project up to the amount of \$300,000 to be repaid upon receipt of proceeds from the sale of bonds for the project.

11.. **Resolution** that the Town Board authorizes the Supervisor to execute any documents associated with the request for two hundred thousand dollars from the Recreational Trails Program (RTP), said funds to be utilized to contribute towards the costs associated with design and construction of the Erie Canal Towpath Link trail to close the existing gap in the Town's Erie Canal Trail System, subject to the review and approval of the Town Attorney. The program provides reimbursement of up to 80% of project related costs.

12.. **Resolution** that the Town Board authorizes the Supervisor to execute any documents associated with the request for five hundred thousand dollars from the Local Waterfront Revitalization Program (LWRP), said funds to be utilized to contribute towards the costs associated with the design of the Crescent Road Bike and Pedestrian Extension to improve non-motorized trail connections, subject to the review and approval of the Town Attorney. The program provides reimbursement of up to 75% of project related costs.

13. **Resolution** that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$580.00
	Subsidiary: 25-4-2189		
	Home & Community Services		\$580.00
Credit:	Appropriations	25-960	\$580.00
	Subsidiary: 25-5-1440.40		
	Engineering Contractors Inspections		\$580.00

Information Only: The above was derived from the following breakdown of charges to be paid on June 6, 2019 Abstract for engineering and related fees.

NAME	AMOUNT
Halfmoon Healthcare Campus	\$180.00
33 Deer Run Hollow	\$400.00
Total	\$580.00

A resolution is needed to create the project budgetary accounts within the Capital Projects Fund for the Champlain Canal Water Main Extension which will provide a loop in the existing water transportation system to better enable the Town to deliver potable water to residents and offer alternative ways to transport water in the case of an emergency.

DEBIT:      Estimated Revenues      35-510      \$3,500,000  
                 Subsidiary: Serial Bonds  
   35-4-5710.00      \$3,500,000

CREDIT:    Appropriations                    35-960      \$3,500,000  
                 Subsidiary:  
                 Transmission & Distribution-Champlain Canal Water Main Extension  
   35-5-8340.24      \$3,500,000

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**

