

TOWN BOARD MEETING AGENDA
June 20, 2018

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Town of Halfmoon Farmer’s Market every Wednesday until mid-September from 3:00-6:00 PM by the Gazebo

Family Movie Night in Town Park – Friday, June 22nd at dusk, complete with popcorn!

End of Summer Bash in Town Park with Music & Fireworks – August 24th

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: April 16, June 18, Aug 20, Oct 15, and Dec. 17, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee, (4) Chair of Safety Committee

John Wasielewski (Town Board Member); (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Chair of Committee on Resident Relations, (4) Co-Liaison to Planning Board

Daphne Jordan (Town Board Member); (1) Co-Chair of Business and Economic Development (2) Animal Control (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Jeremy Connors (Town Board Member); (1) Co- Liaison to Planning Board; (2) Chair of Committee on Not for Profit Organizations; (3) Co-Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Lynda Bryan (Town Clerk); (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives, (3) Co-Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. **Senior Express** **Total # Riders – 438** **Total # Meals - 664**

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) Planning Department, Animal Control

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the June 11, 2018 meeting: Site Plan & Special Use Permit approval for St. Luke’s Episcopal Church, 40 McBride Road.
2. **Received** from the US Army Corps of Engineers, a copy of a response letter to Bruce Tanski about the property for Halfmoon Self-Storage stating that the work may be authorized under the Department of Army general permit #39 and is valid until March 18, 2022.
3. **Received** from the Coordinator of Building, Planning & Development, the Building Department’s hours for Inspections to be Monday through Friday 7:30 am - Noon for ALL inspections, and Noon - 3:00 pm for Concrete-Related Inspections ONLY (Footings, Foundations & Backfills).
4. **Received** from Thomas A. Ruchlicki, his letter of resignation from the Town Planning Board effective June 1, 2018.

5. **Received** from Lori Millea, the Halfmoon resident who had the winning name for the Scentral Bark Dog Park, a thank you card for the one year permit to the park and her bag of goodies.

OLD BUSINESS

1. **Resolution** that the Town Board addresses the Halfmoon Self-Storage PDD that was TABLED from the May 16, 2018 Town Board meeting

2. **Resolution** that the Town Board addresses the Mott Farm PDD that was TABLED from the June 6, 2018 Town Board meeting

3. **Resolution** that the Town Board addresses the Betts Farm PDD that was TABLED from the May 16, 2018 Town Board meeting

NEW BUSINESS

1. **Resolution** that the Town Board approves the minutes of Town Board Meeting of June 6, 2018 as presented.

2. **Resolution** that the Town Board hereby acknowledges and accepts \$2,000,000.00 from the State and Municipal (SAM) Facilities Grant to be utilized to design and construct a community center for the Town of Halfmoon, subject to the review and approval of the Town Attorney.

3. **Resolution** that the Town Board authorizes the Supervisor to execute any documents associated with the request for \$10,000.00 for a Saratoga County Trails Grant program, said funds to be utilized to contribute towards the costs associated with the Vosburgh Preserve, and to utilize the monies received from the Hudson River Valley Greenway together with in kind services to meet the matching requirements of the County Trails Grant, subject to the review and approval of the Town Attorney.

4. **Resolution** that the Town Board authorizes the Town Supervisor to enter into an Agreement with the Puppet People for a Puppet Show for the Town of Halfmoon summer camp program on July 25, 2018, at a cost of \$300.00, subject to the review and approval of the Town Attorney.

5. **Resolution** that the Town Board authorizes the Director of Parks to list an old metal bleacher frame on Auctions International as the town no longer has use for it.

6. **Resolution** that the Town Board recognizes and honors Francine Montgomery on her 90th birthday.

7. **Resolution** that the Town Board hereby increase the amount to be paid to Greenman-Pederson, Inc. Engineering and Construction Services for the Sitterly Road Pavement Preservation Project from the not to exceed amount of one hundred thousand dollars (\$100,000.00) to a not to exceed amount of one hundred forty one thousand (\$141,000) representing the increase of forty-one thousand for the construction and inspection/support with the additional signal project at Sitterly and Route 9, and to authorize the Supervisor to execute any necessary documentation associated with their services on this project. The local share of the increase is two thousand fifty dollars (\$2,050.00).

8. **Resolution** that the Town Board authorizes the Supervisor to sign Change Order #2 for the Sitterly Road Pavement Preservation Project as recommended by Greenman-Petersen for the expenditure of \$137,640.80, 80% of said monies to come from the Federal Government, 15% of said monies to come from the New York State Department of Transportation and 5% of said monies to come from the Highway fund, and authorizes the Supervisor to sign any and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.

9. **Resolution** that the Town Board authorizes the renewal of the Mobile Home Park License for the 2018-2019 licensing year, per the inspection and approval of the Coordinator of Building, Planning and Development as follows: Gregoire MHP, Springbrook Commons, Midway Village, Crescent Gardens, Arrowhead MHP, and Halfmoon Heights.

10. **Resolution** that the Town Board authorizes the Town to re-new membership with Saratoga Economic Development Corporation for the 2018 – 2019 annual membership investment amount of \$1,061.00

11. **Resolution** that the Town Board authorizes the Town of Halfmoon, hereby establishes the following as standard work days for the Town Supervisor Kevin J. Tollisen, Town Council Jeremy Connors, Town Justice Katherine Suchocki and Clerk to the Justice Christine Phillips, and will report the following days worked to the New York State and Local Employee's Retirement System based on the time keeping system records or the record of activities maintained and submitted by those officials to the clerk of this body.

12. **Resolution** that the Town Board authorizes the Comptroller to make the attached creation of appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a

regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$2,355.00
	Subsidiary: 25-4-2189		
	Home & Community Services		\$2,355.00
Credit:	Appropriations	25-960	\$2,355.00
	Subsidiary: 25-5-1440.40		
	Engineering Contractors Inspections		\$2,355.00

Information Only: The above was derived from the following breakdown of charges to be paid on June 21, 2018 Abstract for engineering and related fees.

NAME	AMOUNT
Betts Farm	\$170.00
Cardin Acres	\$570.00
Church of Christ	\$340.00
Kensington at Halfmoon	\$170.00
McDonald's 1487 Rt9	\$510.00
Paris Site Plan	\$340.00
Victor's Farm SWPPP	\$255.00
Total	\$2,355.00

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

