

**TOWN BOARD MEETING AGENDA**  
**July 3, 2018**

**TOWN BOARD WORKSHOP – Board Room – 6:30 pm**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**COMMUNITY EVENTS:**

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

Town of Halfmoon Farmer’s Market every Wednesday until mid-September from 3:00-6:00 PM by the Gazebo

End of Summer Bash in Town Park with Music & Fireworks – August 24th

Mosquito Dunks: It is that time of year again! The Town of Halfmoon is offering Mosquito Dunks FREE of charge to residents. Please stop by at the Town Clerk’s Office to fill out a short application and pick yours up today!

**TOWN MEETINGS:**

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4<sup>th</sup> Tuesday in May

Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: April 16, June 18, Aug 20, Oct 15, and Dec. 17, the 3<sup>rd</sup> Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

**REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee, (4) Chair of Safety Committee

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Chair of Committee on Resident Relations, (4) Co-Liaison to Planning Board

**Daphne Jordan (Town Board Member):** (1) Co-Chair of Business and Economic Development (2) Animal Control (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

**Jeremy Connors (Town Board Member):** (1) Co- Liaison to Planning Board; (2) Chair of Committee on Not for Profit Organizations; (3) Co-Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives, (3) Co-Chair of Committee on Resident Relations

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

**PUBLIC COMMENT (for discussion of agenda topics)**

**DEPARTMENT REPORTS –**

- |    |                       |  |                     |
|----|-----------------------|--|---------------------|
| 1. | Senior Express        | Total # Riders – 411                     | Total # Meals – 677 |
| 2. | Town Justice Suchocki |  |                     |
|    | Total # Cases – 246   | Total Fees Submitted to the Supervisor - | \$32,594            |
| 3. | Town Justice Fodera   |  |                     |
|    | Total # Cases – 213   | Total Fees Submitted to the Supervisor - | \$26,297            |

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Building & Planning, Receiver of Taxes**

**CORRESPONDENCE**

1. **Received** from the Town Planning Board Resolutions approved at the June 25, 2018 meeting: Approval of a Sign Application for Secure-It Self-Storage, 443 Route 146, for a Change of Use/Tenant Application for Adam's Express Inc., 3 Liebich Lane, for Relocation of a Telecommunications Tower, Related Ground Equipment & Existing Antenna (T-Mobile), 1525 Crescent Road, for Co-Location of Telecommunications Equipment for Verizon Wireless, 1525 Crescent Road, for Site Plan Approval for the 25 Route 146 Duplex and for Curvy Girl's Food Truck & Catering, 1541 Route 9, (Lindsay's Country Store), for Preliminary Subdivision Approval of the proposed Pinebrook Hills Residential Planned Development District, Farm to Market Road, for a Minor Subdivision for the Gier Lot Line Adjustment, 10 Sunny Hill Court, and for the 412 Halfmoon Flex Park in the

Parkford Planned Development District (PDD), 421 Route 146, for a Minor Subdivision & Lot Line Adjustment for the McBride Irrevocable Trust & St. Luke's Episcopal Church, 12 McBride Road & 40 McBride Road, and Regarding a Negative Recommendation for the Betts Farm Residential Planned Development District, Betts Lane & Hayner Road.

2. **Received** from the Department of Public Utilities, notification that the water rate for May 1, 2018 to April 30, 2019 will be \$2.06783 per thousand gallons. This rate will be used for the August and November 2018 and February and May 2019 water bills.

### **OLD BUSINESS**

1. **Resolution** that the Town Board addresses the Betts Farm PDD that was TABLED from the May 16, 2018 Town Board meeting.

2. **Resolution** that the Town Board addresses the Mott Orchard PDD that was TABLED from the June 6, 2018 Town Board meeting.

### **NEW BUSINESS**

1. **Resolution** to approve minutes of Town Board Meeting of June 20, 2018 as presented.

2. **Resolution** that the Town Board approves the Comptroller's Report for the month of May 2018, as presented.

3. **Resolution** that the Town Board authorizes the Town Attorney to execute any documents associated with transfer of the water line constructed and currently owned by the Environmental Protection Agency that is utilized to transport potable water to the towns of Waterford and Halfmoon to the Town of Halfmoon.

4. **Resolution** that the Town Board authorizes the renewal of the Mobile Home Park License for the 2018-2019 licensing year, per the inspection and approval of the Coordinator of Building, Planning and Development as follows: D&R Village MHP and West Crescent MHP.

5. **Resolution** to authorize the implementation, and funding in the first instance of the State Multi-Modal Program-aid and State administered federal program-aid for eligible costs for the Farm to Market and Route 9 Intersection Improvements, and appropriating funds from the Highway Fund in the sum of \$250,000.00 to be reimbursed and authorize the Supervisor of the Town of Halfmoon to execute all necessary Agreements, Certifications or Reimbursement Requests for Federal aid and/or Multi-Modal Program Funding on behalf of the

Town of Halfmoon with NYSDOT in connection with the advancement or approval of the Project, per the review and approval of the Town Attorney.

6. **Resolution** that the Town Board hereby authorizes the Building, Planning and Development Coordinator to execute Certificates of Occupancy, Building Permits, and/or Certificates of Compliance pursuant to Title 19 of Chapter XXXII of the Division of Code Enforcement and Administration.

7. **Resolution** that the Town Board of the Town of Halfmoon hereby congratulates Kevin Huerter for all of his achievements and recognizes him as a person who demonstrates the value of hard work, determination and effort.

8. **Resolution** that the Town Board hereby authorizes the Supervisor to enter into a Memorandum of Understanding with the Hudson River Valley Greenway to receive ten thousand dollars (\$10,000.00) pursuant to Grant 18-08-03-S to be utilized to conserve and protect the Vosburgh Road Preserve and to create a rustic trail network, and execute any documents necessary to complete the project, subject to the review and approval of the Town Attorney.

9. **Resolution** to authorize the Comptroller to make the attached Creations of Appropriations.

A resolution is necessary to create appropriations within the Special Revenue Fund from Recreation Fees in the amount of \$7,263.63 per resolution #223-2018, June 20, 2018 for Marco Clay from Northern Nurseries, Inc. for ballfields at the Town Park.

DEBIT:	Appropriated Fund Balance	25-599	\$7,263.63
CREDIT:	Appropriations	25-960	\$7,263.63
	Subsidiary: Parks-Improvements		
	25-5-7110.21		\$7,263.63

A resolution is necessary to create the project budgetary accounts within the Miscellaneous Capital Projects Fund for the Champlain Canal Trail from Upper Newtown Road to State Routes 4 & 32 (Empire State Trail). The funds for this Trail Project will come from a NYS Hudson River Valley Greenway grant in the full amount. The General Fund will advance the money for the project and will be reimbursed as grant funds are received.

DEBIT:	Estimated Revenues	35-510	\$2,470,000
	Subsidiary: Cul & Rec Cap Proj-Grant		
	35-4-3897.00		\$2,470,000
CREDIT:	Appropriations	35-960	\$2,470,000
	Subsidiary: Cul & Rec-Champlain Canal Trail-North Segment		
	(Empire State Trail)		
	35-5-7150.29		\$2,470,000

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**

