

TOWN BOARD MEETING AGENDA
July 18, 2018

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call (518) 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Town of Halfmoon Farmer’s Market every Wednesday until mid-September from 3:00-6:00 PM by the Gazebo

Community Day, Friday July 27 at 6-8 in the Town Park with a Movie to follow

Purple Heart Ceremony – August 7th at 9:00 am at the Halfmoon Veteran’s Memorial Park in the Town Park

Lobster Bake for the Sons of the American Legion Squadron #1450, 275 Grooms Road on August 11th from 12 – 6. Pre-Sale tickets only, call (518) 371-4463

Water Fun Day at St. Luke’s on the Hill, 40 McBride Road from 10am -2pm. Water games, hamburgers, hot dogs etc. and it’s all FREE!

End of Summer Bash in Town Park with Music & Fireworks – August 24th

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: No meetings until September 25th

Open Space & Trails Committee: April 16, June 18, Aug 20, Oct 15, and Dec. 17, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee, (4) Chair of Safety Committee

John Wasielewski (Town Board Member); (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Chair of Committee on Resident Relations, (4) Co-Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Co-Chair of Business and Economic Development (2) Animal Control (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Committee on Not for Profit Organizations; (3) Co-Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives, (3) Co-Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. **Building Permits – 75 Total Fees Submitted to the Supervisor - \$18,487**
2. **Fire Inspections - 37 Total Fees Submitted to the Supervisor - \$2,530**

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Town clerk, Animal Control

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the July 9, 2018 meeting: Approval of Sign Application for Lincoln Mattress & Rug Company, St. John's Plaza, 1683 Route 9, Approval for Change of Use/Tenant & Sign Applications for Roots Barber Company, Town Center Plaza, 1603 Route 9, for Darn

Good Yarn, Inc. 11A Solar Drive, for Freezing Spot, Plaza 222, 222 Guideboard Road, for Daphne Jordan for Senate, Crescent Commons, 1471 Route 9, and for GT Toyz, LLC, 1516 Route 9, and Denial for Site Plan Application for Power's Irish Pub/Giffy's Bar-B-Q, 130 Meyer Road.

2. **Received** from the Clifton Park –Halfmoon Fire District #1 their Annual Financial Report from their Independent Auditor for the fiscal year ended December 31, 2017.

3. **Received** from the Halfmoon Fire District #1 (Hillcrest) their Annual Financial Report from their Independent Auditor for the fiscal year ended December 31, 2017.

OLD BUSINESS

1. **Resolution** that the Town Board addresses the Betts Farm PDD that was TABLED from the May 16, 2018 Town Board meeting.

2. **Resolution** that the Town Board addresses the Mott Orchard PDD that was TABLED from the June 6, 2018 Town Board meeting.

NEW BUSINESS

1. **Resolution** that the Town Board approves the minutes of Town Board Meeting of July 3, 2018 as presented.

2. **Resolution** that the Town Board appoint Michael Ziobrowski as permanent Planning Board member to fill a term to expire on 12/31/2023.

3. **Resolution** that the Town Board waive the 30 day waiting period for Sparx Fine Chinese Cuisine, Inc. application for a NY State Liquor License.

4. **Resolution** that the Town Board authorizes the Supervisor to enter into an Agreement with Hach to renew the Service Agreement pursuant to which Hach will provide regularly scheduled preventative maintenance and calibrations, phone support, software updates and maintenance for the Water Treatment Facility and to authorize the Supervisor to execute any documents to enter into the Agreement, subject to the review and approval of the Town Attorney.

5. **Resolution** that the Town Board hereby modifies the Town of Halfmoon Employee Manual §VI(D) relating to Administrative and Compensatory time to permit employees to accumulate up to eighty (80) hours at any given time and limiting the number of hours that can be carried over at the employees anniversary

date to eighty (80) hours of Administrative, Compensatory, and Vacation combined, subject to the review and approval of the Town Attorney.

6. **Resolution** that the Town Board hereby authorizes the Supervisor to enter into an agreement with Central Station Band to perform a public concert in the Town Park on August 24, 2018 and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

7. **Resolution** that the Town Board approves the Comptroller's Report for the month of June 2018, as presented.

8. **Resolution** that the Town Board authorizes the Comptroller to make the attached Creations of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$4,314.62
	Subsidiary: 25-4-2189		
	Home & Community Services		\$4,314.62
Credit:	Appropriations	25-960	\$4,314.62
	Subsidiary: 25-5-1440.40		
	Engineering Contractors Inspections		\$4,314.62

Information Only: The above was derived from the following breakdown of charges to be paid on July 19, 2018 Abstract for engineering and related fees.

NAME	AMOUNT
Howland	\$4,314.62
Total	\$4,314.62

A resolution is necessary to create appropriations within the Special Revenue Fund from Recreation Fees in the amount of \$75,000, per resolution no. 242-2018 for the railroad pedestrian crossing, this is part of a larger multi-use trail project, this Waterfront Connection Project connects the trail to the Lighthouse Park.

DEBIT:	Appropriated Fund Balance	25-599	\$75,000
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CREDIT:	Appropriations	25-960	\$75,000
	Subsidiary: 25-5-9950.90		\$75,000
	Transfer to Capital Projects		

A resolution is necessary to increase appropriations in the Miscellaneous Capital Projects Fund for the construction of a railroad pedestrian crossing. The additional funds for this Waterfront Connection Project will come from Recreation Fees within the Special Revenue Fund in the amount of \$75,000, per resolution no. 242-2018.

DEBIT:	Estimated Revenues	35-510	\$75,000
	Subsidiary: 35-4-5031		\$75,000
	Interfund Transfers		

CREDIT:	Appropriations	35-960	\$75,000
	Subsidiary: 35-5-7150.21		\$75,000
	Cul & Rec – Trails		

A resolution is necessary to create the budgetary accounts for HVAC work to be completed in the Town Hall using General Fund Capital Reserve monies per resolution 328-2017 and 373-2017 in the not to exceed amount of \$160,000.

DEBIT:	Appropriated Reserves	10-511	\$160,000
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CREDIT:	Appropriations	10-960	\$160,000
	Subsidiary: 10-5-1620.21		\$160,000
	Buildings-Equipment-Capital Outlay		

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

