

**TOWN BOARD MEETING AGENDA**  
April 3, 2019

**TOWN BOARD WORKSHOP – Board Room – 6:30 pm**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**PROCLAMATION: V.F.W. POST #1498**

**PRESENTATION: JASON KEMPER, DIRECTOR OF PLANNING FOR SARATOGA COUNTY UPDATE OF THE ZIM SMITH TRAIL**

**PRESENTATION: 421 FLEX PARK / PARKFORD PDD AMENDMENT**

**PUBLIC HEARING: AMENDMENTS TO EASTPOINTE HOMES PDD (FORMERLY WOODLOCH)**

**PUBLIC HEARING: N.Y. STATE PUBLIC OFFICERS LAW**

**BID OPENING: FUEL BIDS.**

**COMMUNITY EVENTS:**

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

Annual Clam Chowder dinner at St. Luke’s on the Hill, 40 McBride Road on Friday, April 5th, from 4:30 to 6:30 pm. Chowder, bread/butter, dessert and beverage are included with eat-in dinners for \$6.00. Take-out is also available.

2019 Summer Camp Program Resident registration dates are April 6th & May 4 from 9am-Noon and April 9th & 16th from 6pm-8pm. All registrations are held at the Halfmoon Town Hall.

Yellow Ribbon Day will be held on Tuesday April 9<sup>th</sup> at 11:00 am at the Halfmoon Town Hall. This year’s donations are being requested for the Blue Star Mother’s Freedom Boxes to be sent to the troops: Microwave mac & cheese, snack packs, granola bars, hard candy, beef jerky & trail mix.

Senior Center Spring Bazar-Saturday, April 13, 2019 from 9:00am to 2:00pm at the Senior Center. Please come out and support our seniors with their spring

fundraiser. They will have many different crafts, Grandma's Treasures, Quilting, and Baked Goods.

Easter Eggstravaganza will be held Saturday, April 13, 2019 from 12:00 pm to 4:00 pm at the Halfmoon Town Hall. An Easter Egg Hunt will follow from 4:00 pm to 4:30 pm behind the Town Hall.

St. Luke's on the Hill Community Easter Egg Hunt & Puppet Show on Saturday, April 13<sup>th</sup> from 11:30 a.m. to 1p.m.

Two Towns – One Book a program of the Friends of Clifton Park –Halfmoon Library event, Foster Care and Adoption Today, Tuesday, April 16, 2019, 6:30pm

14th Annual Canal Clean Sweep: April 27<sup>th</sup> Meet at Crescent Park by Stewart's at 10 a.m.

2019 Spring Clean-up Dates: April 23<sup>rd</sup>, 26<sup>th</sup>, 27<sup>th</sup>, 30<sup>th</sup>, May 3<sup>rd</sup>, and May 4<sup>th</sup> at the Transfer Station. Residents may obtain their 2019 Transfer Station Sticker at the Town Clerk's Office.

2019 Paper shredding day is May 4<sup>th</sup> from 9:00 am-11: am at the Transfer Station. This is a free service; canned goods for food pantry are appreciated.

The Southern Saratoga YMCA in Partnership with the Town of Halfmoon will hold a Cinco De Mayo Celebration May 5<sup>th</sup>, 2019 from 12:00 pm to 2:00 pm at the Southern Saratoga YMCA, 1 Wall Street, Clifton Park, NY 12065. This family event will feature bounce houses, food, music, family games and more!

#### **TOWN MEETINGS:**

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4<sup>th</sup> Tuesday in May

Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Trails & Open Space Committee: 4/15, 6/17, 8/19, 10/21, and 12/16, the 3<sup>rd</sup> Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: Thursday May 9<sup>th</sup> at 8:00 am

#### **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Liaison to Planning Board

**Jeremy Connors (Town Board Member):** (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

**Eric Catricala (Town Board Member):** (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

**Karen Pingelski (Receiver of Taxes):** Chair of Committee on Resident Relations

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

**PUBLIC COMMENT (for discussion of agenda topics)**

**DEPARTMENT REPORTS –**

- |    |                                              |                                                      |
|----|----------------------------------------------|------------------------------------------------------|
| 1. | Town Clerk                                   | Total Fees Submitted to the Supervisor - \$8,677.51  |
| 2. | Town Justice Suchocki<br>Total # Cases – 230 | Total Fees Submitted to the Supervisor - \$30,093.50 |
| 3. | Town Justice Fodera<br>Total # Cases – 253   | Total Fees Submitted to the Supervisor - \$38,352.00 |
| 4. | Building Permits<br>Total # Permits – 64     | Total Fees Submitted to the Supervisor - \$16,152.75 |
| 5. | Fire Inspections<br>Total # Inspections – 43 | Total Fees Submitted to the Supervisor - \$ 2,560.00 |

6. Senior Express - Total # Meals -755 Total # Riders - 548

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) Animal Control, Park’s Department, Receiver of Taxes, Water Department, Town Clerk’s Department, Building / Code Department, Planning Department**

### **CORRESPONDENCE**

1. **Received** from the Town Planning Board Resolutions approved at the March 25, 2019 meeting: Change of Use/Tenant for Seasonal outside use at Walmart, 1549 Route 9, Change of Use/Tenant & Sign applications for Daily Nails & Spa, 1471 Route 9, Change of Use/Tenant and Sign application for American Promotional Events, (Walmart), 1549 Route 9, Minor Subdivision for Synergy Park, Synergy Park Drive, Minor Subdivision for Milczarek Minor Subdivision, 12 English Road, Site Plan for Route 9 Self-Storage, 1751 Route 9.
2. **Received** from the NYS Agriculture & Markets, their Dog Control Officer Inspector Report completed on 3/09/2018. Our Dog Control Officer services were rated “Satisfactory”.
- 3 **Received** from the NYS Department of Taxation and Finance, the Notice of Tentative Special Franchise Full Values for the 2019 assessment roll.
4. **Received** from the Planning Department, the MS4 Annual Report which is available for review in the Planning Department from April 3th-May 3th-2019.
5. **Received** from NYSEG Gas and Electric Internal Emergency Contact List dated March 2019.

### **NEW BUSINESS**

1. **Resolution** to approve minutes of Town Board Meeting of March 20, 2019 as presented.
2. **Resolution** that the Town Board hereby waives the requirement of providing a certificate of insurance naming the Town of Halfmoon as an additional insured for not-for profit organizations participating in the June 1, 2019, celebration of the opening of the Scentral Bark Dog Park which has provided a friendly, safe place for dogs to play for the past year and will continue to do so for many years to come, subject to the review and approval of the Town Attorney

3. **Resolution** that the Town Board appoints Jay J. Trombley as a part time Court Officer at Grade 6 Base Pay \$20.11/hr effective May 1, 2019, per successful completion of all pre- employment testing.
4. **Resolution** that the Town Board of the Town of Halfmoon recognizes and thanks the Clifton Park-Halfmoon Public Library for their 50 years of service to our community.
5. **Resolution** that the Town Board hereby approves the increase of \$6,595.77.00 to Prime Highway Contractors, LLC, for the Sitterly Road Pavement Preservation project, and authorizes the Supervisor to sign any and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney
6. **Resolution** that the Town Board approves the April 2019 Water Report for usage as submitted by the Director of Water.
7. **Resolution** that the Town Board hereby waives all fees associated with the demolition of the building located at 1436 Crescent Vischer Ferry Road / 19 Firehouse Road, SBL 284.2-3-38 currently owned by the West Crescent Fire District, subject to the review and approval of the Town Attorney.
- 8 **Resolution** that the Town Board authorizes the Highway Department to purchase a 2019 LeeBoy L250T Asphalt Distributer per the NJPA/Sourcwell Contract #052417WTL for \$16,003.00 from Stephenson Equipment, Inc. approved in the 2019 Budget and to authorize the Highway Superintendent to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.
- 9 **Resolution** that the Town Board recognizes the month of April as “Donate Life Month” in the Town of Halfmoon.
- 10 **Resolution** that the Town Board recognizes April 9, 2019 to be “Yellow Ribbon Day” in the Town of Halfmoon.
- 11 **Resolution** that the Town Board hereby appoints Chuck Lucia and Brenden Neilsen as Alternate Planning Board members pursuant to Chapter 22 of the Local Laws of the Town of Halfmoon, to be paid \$469.00, prorated, in December so long as they attend 50% of the remaining meetings of the Halfmoon Planning Board.
12. **Resolution** that the Town Board authorizes the Supervisor to enter into a Service Agreement with Spectrum to provide service for the newly constructed pump station located at 231 Cary Road and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**