

TOWN BOARD MEETING AGENDA
April 17, 2019

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: HALFMOON HEALTHCARE

BID OPENING: BASEBALL FIELD #2- IRRIGATION

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Water Main Flushing will be taking place from April 22nd through May 31st, 2019 during the hours of 8:00AM to 4:00PM Monday through Friday. Residents may experience discolored water and low pressure, and are advised to check water before doing laundry.

2019 Spring Clean-up Dates: April 23rd, 26th, 27th, 30th, May 3rd, and May 4th at the Transfer Station. Residents may obtain their 2019 Transfer Station Sticker at the Town Clerk’s Office.

The West Crescent Fire District, Open House and FASNY Recruit NY Event, April 27th & 28th, 1440 Crescent Road, Clifton Park from 10:00a.m to 2:00 p.m. There will be Demonstrations, Child Seat Check, and Food and Drinks will be served at the Station.

14th Annual Canal Clean Sweep: April 27th. Meet at Crescent Park by Stewart’s at 10 a.m.

Sons of the American Legion Squadron 1450, 275 Grooms Road, Halfmoon, is holding a Breakfast Buffet Sunday, April 28, 2019 from 8:00am to 11:30am. Adults \$8.00 and Children (under 12) \$3.00. Buffet Includes: Scrambled Eggs, Pancakes, Bacon, Ham, Sausage, Home fries, Toast, Coffee, and Orange Juice.

2019 Paper shredding day is May 4th from 9:00 am-11:00 am at the Transfer Station. This is a free service; canned goods for food pantry are appreciated.

The Southern Saratoga YMCA in Partnership with the Town of Halfmoon will hold a Cinco De Mayo Celebration May 5th, 2019 from 12:00 pm to 2:00 pm at the Southern Saratoga YMCA, 1 Wall Street, Clifton Park, NY 12065. This family event will feature bounce houses, food, music, family games and more!

Scentral Bark Dog Park 1 year Anniversary Celebration, June 1, 2019 from 11am to 2pm. There will be a free rabies vaccination clinic for dogs for Saratoga County Residents, and a low cost microchipping event, as well as demonstrations and the First Annual Halfmoon Paws to Celebrate Dog Show. There will be food and fun for the whole family!

The Southern Saratoga YMCA will be holding the 2019 Kids Triathlon on Sunday, May 5, 2019. Registration may be done in advance at www.zippyreg.com. Registration closes on Thursday, May 2, 2019 at 10:00 am. Call 518-371-2139 for further information.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Trails & Open Space Committee: 4/15, 6/17, 8/19, 10/21, and 12/16, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: Thursday May 9th at 8:00 am

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Liaison to Planning Board

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Eric Catricala (Town Board Member): (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Karen Pingelski (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) Highway Department, Animal Control

CORRESPONDENCE

1. **Received** from the Town Planning Board, Resolutions approved at the April 8, 2019 meeting: (1) Preliminary Subdivision Approval for the Betts Farm Residential PDD, (2) Sign Application for Billie’s Barber Shop, 4 Old Route 146, Halfmoon; (3) Sign Application for Dunkin Donuts, 325 Route 146, Halfmoon; (4) Approval of the Co-Location of Telecommunications Equipment for T-Mobile, 15 Route 236 (Woods Plaza), Halfmoon; (5) Positive Recommendation for the proposed 421 Halfmoon Flex Park-Amendment to the Parkford PDD, 421 Route 146, Halfmoon; (6) Approval for the Final Subdivision of the Pinebrook Hills Residential, PPD, Farm to Market Road, Halfmoon.

2. **Received** from Tyler R. Coughlin, his Letter of Resignation from the Town of Halfmoon Highway Department, with last day of employment being April 16, 2019.

3. **Received** from Amsure, a copy of the Governmental Insurance Disclosure Statement filed for the 2018 calendar year as presented.

4. **Received** from NYSEG a letter regarding the Upper Mechanicville Hydroelectric Project (FERC No.2934-028) Final License Application in which NYSEG proposes to continue the fundamental operation of the Project and to provide resource protection, mitigation, and enhancement measures based on the results of the studies conducted and ongoing consultation with interested agencies and parties.

5. **Received** from New York State Department of Environmental Conservation, a copy of the DEC mining permit and permit sign issued to Dan Boghosian, regarding the Halfmoon Clay Bank.

6. **Received** from U.S. Army Corps of Engineers, a copy of a letter to Clifton Park Supervisor Phil Barrett, regarding the improvement project along Sitterly Road intersections in the Towns of Clifton Park and Halfmoon, their review of the project indicating that an individual permit is not required. This verification is valid until March 18, 2022.

OLD BUSINESS

1. **Resolution** that the Town Board and the Superintendent of Highways award Bid. #3-2019, for the period of May 1, 2019 to April 30, 2019; Premium Ultra Low Sulfur Diesel Fuel and Unleaded Regular Gasoline, and Kerosene (Diesel/Kerosene Blend) received and opened April 3, 2019, to low bidder, G.A. Bove & Sons, Inc., 76 Railroad Street, Mechanicville, NY, at bid markup from JOC low posting in plus amount of .1200 per gallon.

2. **The Town Board** addresses the Eastpointe Homes-Amendment to the Inglewood PDD.

3. **The Town Board** address the 421 Flex Park-Parkford PDD Amendment

NEW BUSINESS

1. **Resolution** to approve minutes of Town Board Meeting of April 3, 2019 as presented.

2. **Resolution** that the Town Board hereby establishes itself as Lead Agency and declares a Negative Declaration, pursuant to SEQRA for the proposed Crescent Park Car-Top Boat Launch Project, and authorizes the Town Supervisor to execute any necessary documentation to remain in compliance with SEQRA , subject to the review and approval of the Town Attorney.

3. **Resolution** that the Town Board authorizes the Town Supervisor to advertise for a request for bids for construction of the Crescent Park Car-Top Boat Launch Project. Responses can be submitted to the Town Clerk's Office by Friday May 10, 2019 at 2:00 p.m. at which time the Bids will be opened.
4. **Resolution** that the Town Board authorizes the Town Supervisor to execute all necessary agreements, certifications or reimbursement requests with NYSDOT for State Aid and/or Bridge NY funding in connection with the approval of the South Main Street Culvert Project, subject to the review and approval of the Town Attorney.
5. **Resolution** that the Town Board approves the Comptroller's Report for the month of December 2018 as presented.
6. **Resolution** that the Town Board approves the Comptroller's Report for the month of January 2019 as presented.
7. **Resolution** that the Town Board authorizes the Town Supervisor to execute any documents associated with the Old Champlain Canal Water Main Extension and to proceed with the project which will provide a loop in the existing water transportation system to better enable the Town to provide potable water to our residents, and provide alternative ways to transport water in the case of an emergency in the not to exceed amount of 3.5 million dollars, subject to the review and approval of the Town Attorney.
8. **Resolution** that the Town Board acknowledging that any modification to the Water System Assessment schedule in §160-53 of the Town Code of the Town of Halfmoon shall apply to section C of the Northern FGEIS which references the Water System Assessment schedule.
9. **Resolution** that the Town Board hereby appoints Paul Drezelo to the Trails and Open Space Committee.
10. **Resolution** that the Town Board authorizes the Town Supervisor to hire Mazzotta & Vagianelis, P.C. for legal services relating to bond counsel services in connection with the 2019 water improvement project bond issuance and to authorize the Town Supervisor to execute any documents necessary to effectuate the representation, subject to the review and approval of the Town Attorney.
11. **Resolution** that the Town Board authorizes Troy & Banks, Inc. to provide consulting services for energy procurement and related matters and to request competitive bids for the best possible prices for electric and gas at no cost to the Town, and authorizes the Town Supervisor to execute any documents necessary to complete this process, subject to the review and approval of the Town Attorney.

12. **Resolution** that the Town Board hereby appoints Tracy L. Bullett, Esq. as an alternate to the Ethics Board.

13. **Resolution** that the Town Board hereby authorizes the Town Supervisor to enter into an agreement with C.T. Male Associates to provide architectural/preliminary design services for the Highway Garage improvements and the Town Highway Facility in accordance with their letter proposal dated January 3, 2019, at a cost that shall not exceed seventeen thousand seven hundred dollars (\$17,700.00), and hereby authorizes the Town Supervisor to execute said agreement and any other documents necessary to complete the preliminary design, subject to the review and approval of the Town Attorney.

14. **Resolution** that the Town Board hereby removes the seasonal limitation for Gary Rogers and authorizes him to continue as a part time highway MEO, Grade 5, Base pay, \$18.93 per hour.

15. **Resolution** authorizing the Town Supervisor to accept a maintenance easement on tax map parcel 284.-3-13 (140 Beach Road) thereby permitting the Town of Halfmoon to have access to perform necessary maintenance/replacement of infrastructure to ensure the proper functioning of the Town's drainage corridors, subject to the review and approval of the Town Attorney.

16. **Resolution** that the Town Board authorizes the Supervisor of Buildings & Grounds to solicit bids for the irrigation system on Baseball Field #2 to be opened on May 1st at 2:00 pm or as soon as the agenda allows, per the review and approval of the Town Attorney.

17. **Resolution** that the Town Board authorizes the Town Supervisor to sign the School Bus Agreement with Shenendehowa Central School District for the transportation of the students in the 2019 Summer Rec Program, per the review and approval of the Town Attorney.

18. **Resolution** that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$5,400
	Subsidiary: 25-4-2189		
	Home & Community Services	\$5,400	

Credit: Appropriations 25-960 \$5,400
 Subsidiary: 25-5-1440.40
 Engineering Contractors Inspections \$5,400

Information Only: The above was derived from the following breakdown of charges to be paid on April 25, 2019 Abstract for engineering and related fees.

NAME	AMOUNT
Betts Farm PDD	\$2,520.00
Creek View Estates	\$1,080.00
Hoffman Car Wash	\$900.00
Route 9 Storage	\$360.00
Tabor Road Flex & Truck Terminal	\$180.00
Woodloch Residential	\$360.00
Total	\$5,400.00

PUBLIC COMMENT (for discussion of non-agenda items)

THE NEXT TOWN BOARD MEETING WILL BE HELD ON MAY 1, 2019, IN THE JAMES A. BOLD ROOM AT 2:00 P.M. IN HONOR OF OUR SENIORS.

ADJOURN

