

TOWN BOARD MEETING AGENDA
September 7, 2016

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

Patriot Day Ceremony will be held on September 11th at 6:00 pm at the Abele Memorial Park. This marks the 15th anniversary of 9-11

Clifton Park-Halfmoon Public Library: Board of Trustees Notice of Election on September 15, 2016 from 7:00 am until 9:00 pm at the library to approve the budget and election of Trustees

Workshop: September 15 at 7:00 pm to discuss the recommendations of the Zoning Review Committee and the Business and Economic Development Committee for amending the zoning within the Town of Halfmoon

The Annual Fall Festival will be held in the Town Park September 17th from 1:00 pm to 5:00 pm

Boot Scootin for the Cause, Saturday September 17th with Kevin Richards at the Mechanicville Elks, 300 Park Ave. from 6-19 pm. Live For Life/Hope For All

Fall Cleanup at the Town of Halfmoon Transfer Station dates: September 20, 23, 24, 27, 30 and October 1st. This service is FREE (some restrictions apply) to Halfmoon residents. Please pick up your FREE permit sticker at the Town Clerk's Office.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm.

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm.

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: October 17th & December 19th

Resident Relations Committee: March 30th at 7:00 pm

Business & Economic Development Committee: February 18th at 7:00 pm

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Jeremy Connors (Town Board Member): (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

Amanda Smith (Recreation Director): (1) Liaison to Halfmoon Celebrations Committee

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS – month of August

1. **Senior Express** **Total # Riders – 373** **Total # Meals – 664**
2. **Town Justice Wormuth**
Total # Cases – 261 **Total Fees Submitted to the Supervisor - \$28,858**
3. **Town Justice Suchocki**
Total # Cases – 219 **Total Fees Submitted to the Supervisor - \$30,198.50**

4. Building

Total # Permits – 135 Total Fees Submitted to the Supervisor - \$23,847

5. Fire

Total # Permits – 19 Total Fees Submitted to the Supervisor - \$1,425

6. Safety Inspections

Total # Permits – 25 Total Fees Submitted to the Supervisor - \$2,120

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) month of August

Planning Department, Water, Town Clerk, Animal Control, Receiver of Taxes, Grant Department, Highway Department

CORRESPONDENCE

- 1. Received** from the Town Planning Board Resolutions approved at the August 22nd meeting: Approval of a Sign Application for the Howland Park PDD, Tourtise Drive and for Plant Road PDD (Orchard Pointe), Plant Road, for a Change of Use/Tenant Application for Fredette's Autobody, 12 Firehouse Road, Approval of an amendment to Site Plan Application for the Spare Lots Office Building, 411 Route 146, renewal of an addition to Site Plan Application for the Education Center at Halfmoon Heights MHP, Cemetery Road and for Approval of a Site Plan Application for Parcland Estates PDD (Carol Jean Estates), Cemetery Road
- 2. Received** from the Colonie Landfill, the draft EIS and Engineering Report for the Proposed Area 7 Development for the Town of Colonie Landfill for review in the Town Clerk's Office during the public comment period.
- 3. Received** from NYS Office of Real Property Tax Services established a final State equalization rate of 58.50 for the Town of Halfmoon.
- 4. Received** from the Clifton Park-Halfmoon Public Library: Board of Trustees Notice of Election on September 15, 2016 from 7:00 am until 9:00 pm at the library to approve the budget and election of Trustees
- 5. Received** from Ellen Keegan of Books for Troops. They no longer will be accepting books at the Halfmoon Town Hall. They recently moved to 688 Route 9 in Latham just north of Bella Napoli. If you have books to donate or monetary donations for postage to ship books to the troops you can submit it to 152 Oak Brook Commons, Clifton Park. It will be greatly appreciated. She is very grateful to all who have supported and made Books for Troops so successful in the past 6 years.

6. **Received** from Supervisor Tollisen a copy of the letter he sent to the members of the Zoning Review Committee and the Business and Economic Development Committee extending his appreciation for the time, effort and hard work in reviewing and making recommendations to amend the Zoning within the Town of Halfmoon. Discussion of the recommendations will be at the workshop on September 15 at 7:00 pm in the main meeting room of the Town Hall.

7. **Received** from some of the Halfmoon Seniors, a thank you card to the Town of Halfmoon for the wonderful picnic on August 18th.

8. **Received** from Harold & Pat Stata, a letter thanking John Pingelski and the Highway Department for a job well done on the paving of Domenica Drive and Hogans Lane.

NEW BUSINESS

1. **Resolution** to approve and order paid all vouchers #

2. **Resolution** to approve minutes of Town Board Meeting of August 17, 2016 as presented.

3. **Resolution** that the Town Board extends the contract with the Town of Clifton Park for Animal Control coverage on a case by case coverage basis for 1 year until August 31, 2017, and authorize the Supervisor to sign said Agreement on behalf of the Town.

4. **Resolution** to authorize the Supervisor to grant an easement to the Saratoga County Sewer District #1 for an emergency access road on to property for emergency access to the Hudson River Road plant and to execute any necessary documents to grant the easement subject to the review and approval of the town attorney.

5. **Resolution** to appoint John Christopher, Denise Sidoti, and Dominick Mantello as part-time Senior Van Chauffeurs at Grade 3 Base Pay at \$15.10/hr. effective immediately per completion of pre-employment testing.

6. **Resolution** to appoint Adam Higgins to the MEO position for the Highway Department at Grade 5 Base Pay at \$18.55/hr. effective immediately per completion of pre-employment testing.

7. **Resolution** to authorize the Supervisor to send letter to New York State Department of Environmental Conservation and related parties expressing

concerns about expansion of Landfill in the Town of Colonie and the impacts/effects on Town of Halfmoon residents.

8. **Resolution** to authorize the Supervisor to present Jennie Dahoda with a Proclamation in honor of and in celebration of her 100th Birthday.

9. **Resolution** to authorize Parks Department to act as temporary Code Enforcement Officers for purposes of enforcing Town of Halfmoon sign ordinance pertaining to the placement of political signs thru Election Day.

10. **Resolution** to authorize the Supervisor to block Harris Road for traffic between Stage Run and the entrance of the Town Hall Complex prior to the Patriot Day Ceremony on September 11th at 6:00 pm at the Abele Memorial Park to allow Emergency Responders to make procession to the ceremony.

11. **Resolution** that the Town Board authorizes the Supervisor to solicit construction bids for the connector trail from the Champlain Canal to the Town's Lighthouse Park, to be received by 1:00 pm on September 19, 2016, at which time the sealed bids received shall be publicly opened and read aloud.

12. **Resolution** that the Town Board congratulates the Halfmoon Historical Society on their new addition of the Tool Shed to the Historical Society, further preserving our town's rich history in our farming roots.

13. **Resolution** to authorize the Supervisor to block Meyer Road from house numbers 119-135 for traffic prior to and during the Outhouse Race supporting CAPTAIN on October 22 from 10 -6 pm.

14. **Resolution**, that the Town Board hereby authorizes the Town Supervisor to send letters to the firms on the designated LDSA Regional Consultant list for NYSDOT Region 1 to provide construction inspection service for the Sitterly Road Pavement Preservation Project, said services to include but not be limited to on-site construction inspection and oversight to ensure the quality of construction and conformity with the final plans and specifications, and preparation of as-built plans. Those qualified firms interested must submit five copies of Expression of Interest (EOI) to the Town of Halfmoon Town Clerk no later than 1:00 PM on Friday, September 9, 2016.

15. **Resolution** that the Town Board authorizes the purchase of the sander from T & T Body King and waive the purchasing policy set forth in section VII (H) of the Town of Halfmoon Employee Manual based upon the fact that only two companies had the necessary equipment and were able to provide a written quote and further authorizes the Town Supervisor to execute the documentation necessary to purchase the sander.

16. **Resolution** that the Town Board authorizes the Supervisor to send a letter to formally engage in negotiations and enter into contract discussions with the Saratoga County Water Authority to secure second source of water for residents of the Town of Halfmoon.

17. **Resolution** that the Town Board waives the tent permit and park use fees for the Kayaking 4 Meso Event at the Lighthouse Park on Saturday, September 10th.

18. **Resolution** that the Town Board authorizes the Director of Parks and Properties to purchase trees and plantings as needed for the Town Parks and Properties from the Special Fund designated from Rec Fees in the not to exceed amount of \$3,000.

19. **Resolution** that the Town Board authorizes the Supervisor to send a letter to National Grid urging them to be more cooperative with the Town of Halfmoon solar energy project and requesting National Grid to finalize installation and completion of the project.

20. **Resolution** that the Town Board authorizes posting of new position for part time transfer station/highway department employee to work less than 20 hours per week.

21. **Resolution** that the Town Board authorizes the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations.

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

