

**TOWN BOARD MEETING AGENDA**  
**January 20, 2016**

**TOWN BOARD WORKSHOP – Board Room – 6:30 pm**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**COMMUNITY EVENTS:**

**Two Towns-One Book Kickoff Event for the Community Read selection of THE MARTIAN, Saturday January 30<sup>th</sup> at 2:00pm at the library with Lester Gerhardt, coordinator of Space Week, celebrating the 30<sup>th</sup> anniversary of man landing on the moon.**

**Clifton Park – Halfmoon Library Used Book Sale will take place Jan. 22, 23, 24.**

**Halfmoon Historical Society – Presentation of newly found pictures of the making of the Thaddeus Kosciusko Bridge in 1958-59 just in time for Thaddeus's 270<sup>th</sup> Birthday. Learn more about this Revolutionary War Hero and the amazing way we came into possession of these wonderful pictures on January 26<sup>th</sup> at 7:00 pm at the Society Building.**

**Clifton Park-Halfmoon Public Library Robot Demonstration & The Martian Movie Sunday, March 6, 2016 @ 1 PM**

**TOWN MEETINGS:**

**Town Board Meetings: 1<sup>st</sup> & 3rd Wednesday of month at 7:00 pm except May 7<sup>th</sup> at 2:00pm**

**Zoning Board of Appeals: 1st Monday of month at 7:00 pm.**

**Planning Board Meeting: 2<sup>nd</sup> & 4th Monday of month at 7:00 pm.**

**Board of Assessment Review: 4th Tuesday in May**

**Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm**

**Halfmoon Historical Society: Last Tuesday of month at 7:00 pm**

**Open Space & Trails Committee: February 9<sup>th</sup>, April 20<sup>th</sup>, May 18<sup>th</sup>, July 20<sup>th</sup>, September 21, & November 16<sup>th</sup>.**

**Resident Relations Committee: January 13, 2016**

**Business & Economic Development Committee:**

**REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee**

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

**Daphne Jordan (Town Board Member):** (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

**Jeremy Connors (Town Board Member):** (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

**Amanda Smith (Recreation Director):** (1) Liaison to Halfmoon Celebrations Committee

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

## **PUBLIC COMMENT (for discussion of agenda topics)**

### **DEPARTMENT REPORTS – month of December**

1. **Town Clerk**                      **Total Fees Submitted to the Supervisor - \$5,160.25**

### **CORRESPONDENCE**

1. **Received** from the Town Planning Board Resolutions from the January 11, 2016 meeting approving the following: Sign Application for Aqua Science, 215 Guideboard Road (Country Dollar Plaza), Change of Use/Tenant Application for Troy Ambulance Service, DBA Empire Ambulance Service, 9 Corporate Drive and for Seaway Diving & Salvage Company, Inc., 10 Guideboard Road, Change of Use/Tenant and Sign Applications for Tony Mangino Pre-Owned, 1660 Route 9, for a Minor Subdivision for the 421 Halfmoon Flex Park in the Parkford PDD, 421 Route 146, and for the Lands of Tanski Commercial, Route 146, for Minor Subdivision (Lot Line Adjustment) Approvals for the Lands of Charles Hoffman, 382 & 384 Farm to Market Road, for the Rolling Hills Water Tower Site, Lot 11816 & 18 Ridgewood Drive and for the Lands of Baker Lot #1, 88 Fellows Road, for an Addition to Site Plan and Sign Application for Tony Mangino Mitsubishi, 1658

Route 9, for Commercial Site Plan & Minor Subdivision Approval for Liebich Lane Flex Building, 3 Liebich Lane, and for an Amendment to Site Plan Application for the 421 Halfmoon Flex Park in the Parkford PDD, 421 Route 146.

2. **Received** from the Capital District YMCA, a thank you card to the Town of Halfmoon and Supervisor for their support for the 2015 Annual Campaign.
3. **Received** from US Army Corps of Engineers a copy of a letter to John G. Higgins, 31 Cary Road. The Army Corps had requested information necessary to properly evaluate their application and have not yet received it.

## **OLD BUSINESS**

## **NEW BUSINESS**

1. **Resolution** to approve and order paid all vouchers #
2. **Resolution** to approve minutes of the Organizational Meeting and the Town Board Meeting of January 6, 2016 as presented.
3. **Resolution** to that the Town Board authorizes the Supervisor to sign the contract with Shenendehowa to use their pool for swimming lessons for the Summer Rec Program starting June 27<sup>th</sup> through July 15<sup>th</sup>, 2016, per the review and approval of the Town Attorney.
4. **Resolution** to amend resolution # 31-2016 that the Town Board authorizes the Supervisor and Town Clerk to sign the Lease of School Bus Agreements with Shenendehowa Central School District for the Transportation of students in the Recreation Department's 2016 Winter Ski Program not camp program, per the review and approval of the Town Attorney.
5. **Resolution** to amend resolution # 32-2016 for the Supervisor to sign the contract for Tri-City ValleyCats for the Recreation Department's 2016 Summer Camp Program, per the review and approval of the Town Attorney and omits the amount as the number of campers has yet to be determined.
6. **Resolution** the Town Board authorizes the Town Supervisor to apply for TIP funding for Beyond Pavement Preservation in the amount of \$500,000 with a local match commitment towards a complete reconstruction of two intersections which are located at Sitterly Road/Crossings Blvd, and Sitterly Road /Woodin Road, with sidewalks.

7. **Resolution** that the Town Board authorizes the Supervisor to sign the contract with Dave & Buster's for the Halfmoon Summer Camp on July 28, 2016, per the review and approval of the Town Attorney.
8. **Resolution** that the Town Board authorizes the Town Supervisor to submit a letter of support for the application for funding under the 2016-2021 Capital District Transportation Committee Solicitation submitted by the Saratoga County Planning Department to extend the Zim Smith Trail from Coons Crossing to Elizabeth Street Extension.
9. **Resolution** that the Town Board enter into a 2016 service agreement for 1 year with North East Fire Protection for yearly fire sprinkler system inspection of Town Hall, Highway Garage, Parks Dept. Building and Parks (Recreation) Clubhouse and Water Treatment Plant at a cost of \$1,250.00, per review and approval by the Town Attorney.
10. **Resolution** that the Town Board enter into a 2016 service agreement for 1 year with FS&S for yearly inspection of Fire Alarm and FM200 system at Town Hall at a cost of \$2,327.80, per review and approval by the Town Attorney.
11. **Resolution** that the Town Board enter into a 2016 service agreement for 1 year with Alarm & Suppression, Inc. for the fire alarm inspection at the Highway Department, Justice Building, Park Maintenance, Recreation Clubhouse and the Halfmoon Senior Center in the amount of \$2,425.00 and the monitoring at the same locations including the Halfmoon Town Hall and Water Treatment Plant in the amount of \$2,352.00, per the review and approval by the Town Attorney.
12. **Resolution** that the Town Board enter into a 2016 service agreement for 1 year with Midstate Heating and Cooling, 15 Hudson Avenue, Mechanicville for heating and cooling at Town Hall, Highway Dept., Water Treatment Plant, Senior Center, Justice Building, Town park and the Historical Building in the not to exceed amount of \$15,700.00, per review and approval by the Town Attorney.
13. **Resolution** that the Town Board authorize the Supervisor to sign an agreement with Pettenelli & Associates for construction of a Spray Park in the Town Park in the not to exceed amount of \$50,000 and to execute any necessary documents necessary, per the review and approval of the Town Attorney.
14. **Resolution** that the Town Board of the Town of Halfmoon establish the following as standard work days for Town Attorney Lyn Murphy and will report the following days worked to the New York State and Local Employee's Retirement System based on the time keeping system records or the record of activities maintained and submitted by this official to the clerk of this body.

15. **Resolution** that the Town of Halfmoon desires to host and accommodate the Memorial Wall and therefore commits to provide a space of two hundred twenty (220) by sixty-five (65) feet, including a level base for the Memorial and an appropriate space for visitors and ceremonies regarding the Memorial, and will coordinate the necessary police and fire services to facilitate a safe, honorable, place for the Memorial.

16. **Resolution** that the Town Supervisor may execute the documentation necessary to enter into the Fuel Card Services program contract PS65802, also referred to as the State of New York Fuel Card Contract, per the review and approval of the Town Attorney.

17. **Resolution** to authorize the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations.

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**

