

TOWN BOARD MEETING AGENDA
November 4, 2015

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

**PROCLAMATION: CELEBRATIONS COMMITTEE HONORING: PAUL
HOTALING**

PUBLIC HEARING: 2016 TOWN OF HALFMOON PRELIMINARY BUDGET

PUBLIC HEARING: REPEALING PARKING ORDINANCE

COMMUNITY EVENTS:

Coats- for –Kids – Donation Box for Coats will be in Town Hall Foyer for the month of October by the Hudson Champlain Region of Porsche Club of America

Transfer Station Public Workshop: November 12th at 7:00 PM in the A. James Bold Meeting Room

Halfmoon Movie Night: November 13th at 7:00 PM at Town Hall. All are invited

Hillcrest Fire Hall, 145 Pruyn Hill Road will be hosting a Fellowship Event, “THE DASH” a poem by Linda Ellis Thursday November 19th at 7:00 PM

Mini Used Book Sale on Friday, Nov. 20th from 10am – 4pm at the Clifton Park-Halfmoon Library

St. Luke’s of the Hill Church, 40 McBride Road will be hosting TEEN OPEN MIC on Saturday, November 21 at 7:00 PM

Halfmoon Historical Society – Veteran Presentation - 100 years of American Conflicts – November 24th at 7:00 PM at the Halfmoon Town Hall Foyer

Toys for Tots Commercial Vehicle Convoy to hit Route 146 & 9 on November 29. This is a joint effort with the Saratoga County Sheriff’s Department and the Clifton Park-Halfmoon Emergency Corps

Annual Holiday Memories Tree Memorial & Holiday Ceremony on Saturday December 5th at 6:30 pm at the Abele Memorial Park

Southern Saratoga County Toys for Tots program that is being sponsored by the Clifton Park-Halfmoon Ambulance Corps, Inc., and the Saratoga County Sheriff's Office. Donation box is in Town Hall Foyer for donations of unwrapped toys

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm.

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm.

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: February 9th, April 20th, May 18th, July 20th, September 21, & November 16th.

Resident Relations Committee:

Business & Economic Development Committee:

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, Infrastructure (Water, Highway, Building & Maintenance), (2) Co-Chair of Character Counts, (3) Chair on Committee on Baseball/Athletic Organizations, (4) Chair of Personnel Committee, (5) Co-Chair of Zoning Review Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police);(3) Chair of Committee on Resident Relations, (4)Co- Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Co- Liaison to Zoning Board

Jeremy Connors (Town Board Member): (1)Zoning Board Liaison 2) Co-Liaison Planning Board; (2) Co-Chair of Zoning Review Committee (3)Chair of Animal Control Committee (4) Chair of Committee on Not for Profit Organizations; (5) Co-Chair of Character Counts

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, 2) Chair of Committee on Historical Archives

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS – month of October

1. Town Justice Wormuth

Total # Cases – 411 Total Fees Submitted to the Supervisor - \$17,016

2. Town Justice Suchocki

Total # Cases – 238 Total Fees Submitted to the Supervisor - \$26,284

3. Senior Express

Total # Riders - 364 Total # Meals - 627

4. Building

Total # Permits – 118 Total Fees Submitted to the Supervisor - \$18,040

5. Fire

Total # Permits – 43 Total Fees Submitted to the Supervisor - \$900

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approving the following: Change of Use/Tenant Application for Booking Plus, 1471 Route 9 (Crescent Commons), for North Park Tae Kwon Do, 1673 Route 9 (HealthPlex), and for Liberty Mutual, 28 Corporate Drive, and for Approval of a Minor Subdivision for the Lands of John White, 22 Church Hill Road

2. Received from Halfmoon – Waterford Fire District #1, their Notice of Annual Election for the position of Commissioners which will take place on December 8, 2015 between 6:00am- 9:00pm at the fire station located at 315 Middletown Road to elect (1) one Fire Commissioner, for a five-year term to commence January 1, 2016 and end December 31, 2020.

3. Received from Clifton Park – Halfmoon Fire District #1 their 2016 Adopted Budget Summary.

4. Received from the US Army Corps of Engineers, a copy of a letter sent to Scott Earl regarding their review of the Joint Application Form dated September 15, 2015 of the proposal on the site located along the north side of Route 146.

5. **Received** from the US Army Corps of Engineers, a copy of a letter sent to William R. Mischler regarding their review of the Joint Application Form dated October 8, 2015 of the proposal to facilitate the retaining wall at 18 Oregon Trail.
6. **Received** from the NYS Department of Transportation, an acknowledgement of receiving our Speed Limit Reduction Request for Route 146. They will study this matter as their workload permits and will advise us of the results of the study.
7. **Received** from the West Crescent Fire District their 2016 Budget Summary that was approved by the Board of Fire Commissioner's on October 20th, 2015 and their Financial Report for the year ended December 31, 2014.
8. **Received** from the Halfmoon-Waterford Fire District No. 1 their 2016 Adopted Budget.
9. **Received** from the NYS DOT, their response to our request for a restudy for a speed limit reduction now that the traffic light has been installed on Route 146 at the intersection of Sheldon Hills & Vosburgh Road. They recommend enforcement of the existing speed limit rather than a further reduction and are notifying the NYS Police & Saratoga County Sheriff of their findings.

NEW BUSINESS

1. **Resolution** to approve and order paid all vouchers #2267-2376
2. **Resolution** to approve minutes of Town Board Meeting of October 21, 2015 as presented.
3. **Resolution** that the Town Board authorizes the Supervisor to enter into a agreement with Capital District Physicians Health Plan (CDPHP) for employee health plan, effective December 1, 2015 - November 30, 2016 and authorize the Supervisor to execute said agreement and sign any necessary documentation, subject to the review and approval of the Town Attorney.
4. **Resolution** that the Town Board authorizes the Supervisor to sign the Inter Municipal Agreement with Saratoga County Department of Public Works for Salt and Fuel usage effective for the winter of 2015-2016 and beyond. The agreement shall remain in effect for one (1) year of the contract date.
5. **Resolution** that the Town Board authorizes the Supervisor to sign the Department of Motor Vehicle Carrier Applications for the Recreation Department Bus.
6. **Resolution** that the Town Board authorizes the Supervisor to sign the Article 19-A Bus Driver Applications for drivers for the Town of Halfmoon Recreation bus.

7. **Resolution** that the Town Board honors Mr. Roland Balch's for his years of service in the European Theatre in WWII. He is being honored at Temple Baptist on Veterans Day, November 11, 2015.

8. **Resolution** that the town Baord accept for Road Dedication, David Lane and Detention Area #3 in Cardin Acres, Phase II, as all of the standards as set by the Town of Halfmoon Roadway Dedication Procedure have been satisfied, subject to the review and final approval of the Town Highway Superintendent for the road improvements and the Town Attorney for the deed descriptions, closing papers, title insurance, letters of credit and all related or required documents, said documents to be executed by Town Attorney.

The Town shall not issue certificates of occupancy or maintain, plow or otherwise care for the roads until proof of recording of all necessary documents with the County Clerk's office are received.

9. **Resolution** that the Town Board accepts for Road Dedication, the final portion of Elena Court, in Swatling Falls, Phase III, PDD as all of the standards as set by the Town of Halfmoon Roadway Dedication Procedure have been satisfied, subject to the review and final approval of the Town Highway Superintendent for the road improvements and the Town Attorney for the Deed descriptions, closing papers, title insurance, letters of credit and all related or required documents, said documents to be executed by Town Attorney.

The Town shall not issue certificates of occupancy or maintain, plow or otherwise care for the roads until proof of recording of all necessary documents with the County Clerk's office are received.

10. **Resolution** that the Town Board authorizes submitting to Auctions International the old senior bus 2006 Dodge Minivan that was replaced.

11. **Resolution** that the Town Board authorizes the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations.

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$23,576.18
	Subsidiary: 25-4-2189 Home &		
	Community Services	\$23,576.18	

Credit:	Appropriations	25-960	\$23,576.18
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Subsidiary: 25-5-1440.40 Engineering
Contractors Inspections \$23,576.18

Information Only: The above was derived from the following breakdown of charges to be paid on the November Abstract for engineering and related fees

NAME	AMOUNT
Abele Subdivision –Boyack RD	\$773.00
Betts Farm	\$365.00
Cardin Acres – Hodoroski	\$480.75
Creek View Estates	\$50.00
Howland	\$1,654.10
Liebeich Lane Flex Space #3	\$2,177.50
Paar Estates	\$1,790.00
Pleasant Valley Estates Plant Rd	\$12,770.08
Stephenson Ridge	\$1,592.00
Swatling Falls	\$1,326.25
Warren Tire	\$597.50
TOTAL	\$23,576.18

Transfers between Appropriations

From Account	To Account	Amount	Reason
10-5-7140.40 Recreation- Contractual	10-5-7140.20 Recreation- Equipment	\$4,455	Transfer within own budget to cover purchase of bus
10-5-1310.40 Auditing and Accounting	10-5-7510.40 Historian- Contractual	\$10	To cover expenses thru end
10-5-1310.40 Auditing and Accounting	10-5-1410.40 Town Clerk- Contractual	\$390	To cover expenses thru end
10-5-9010.80 Benefits- Retirement	10-5-8160.40 Transfer Station- Contractual	\$21,500	To cover expenses thru end

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

