

TOWN BOARD MEETING AGENDA
September 2, 2015

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

TOWN BOARD RECOGNITION: ZONING REVIEW COMMITTEE

**PUBLIC INFORMATION MEETING: RESIDENTIAL COLLECTION DISTRICT
FOR SOLID WASTE AND SINGLE STREAM RECYCLABLES**

COMMUNITY EVENTS:

Patriot Day Ceremony will be held on September 11th at 6:30 pm at the Abele Memorial Park.

Good Karma 5K Walk/Run September 12th - 9:30 AM at Halfmoon Town Park for All India Movement for Seva, Inc.

Fall Cleanup at the Town of Halfmoon Transfer Station dates: September 15, 18, 19, 22, 25, & 26. This service is FREE (some restrictions apply) to Halfmoon residents. Please pick up your FREE permit sticker at the Town Clerk's Office.

Clifton Park-Halfmoon Library will be holding an election at the library at 475 Moe Road on September 7th from 7am until 9pm for the budget and the election of Trustees.

Fall Festival in the Town Park September 19th from 1:00 PM – 5:00 PM

Great American Pet Fest & Home Show – Saturday September 26th from 10am to 3pm at Shen Methodist Church Grounds, Route 146

Nick's 5K Run – 2015 Fight to be Held in honor of Kendra Sisco on September 27th at the Clifton Commons. Registration

First Annual Fundraiser "Family Fun Day" through the Leukemia & Lymphoma Society for Blood Cancer Awareness Month on September 27, 2015 12-5pm at the Grecian Gardens

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of the month at 7:00 pm except May 7th at 2:00pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm.
Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm.
Board of Assessment Review: 4th Tuesday in May
Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm
Halfmoon Historical Society: Last Tuesday of month at 7:00 pm
Open Space & Trails Committee: February 9th, April 20th, May 18th, July 20th,
September 21, & November 16th.
Resident Relations Committee:
Business & Economic Development Committee: Conference Room
Public Workshops: September 2nd at 6:00 pm and September 10th at 7:00pm in the
A. James Bold Meeting Room

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, Infrastructure (Water, Highway, Building & Maintenance), (2) Co-Chair of Character Counts, (3) Chair on Committee on Baseball/Athletic Organizations, (4) Chair of Personnel Committee, (5) Co-Chair of Zoning Review Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police);(3) Chair of Committee on Resident Relations, (4)Co- Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Co- Liaison to Zoning Board

Jeremy Connors (Town Board Member): (1)Zoning Board Liaison 2) Co-Liaison Planning Board; (2) Co-Chair of Zoning Review Committee (3)Chair of Animal Control Committee (4) Chair of Committee on Not for Profit Organizations; (5) Co-Chair of Character Counts

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, 2) Chair of Committee on Historical Archives

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS – month of August

1. Senior Express

Total # Riders – 299 Total # Meals - 633

2. Town Justice Wormuth

Total # Cases – 221 Total Fees Submitted to the Supervisor - \$27,012

3. Town Justice Suchoski

Total # Cases – 214 Total Fees Submitted to the Supervisor - \$26,196

4. Building

Total # Permits – 115 Total Fees Submitted to the Supervisor - \$23,690

5. Fire

Total # Permits – 16 Total Fees Submitted to the Supervisor - \$1,200

6. Safety Inspections

Total Inspections – 34 Total Fees Submitted to the Supervisor - \$1,680

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approving the following: Change of Use/Tenant for Elevate Cycles Inc., 215 Guideboard Road in Country Dollar Plaza/Salty's Plaza; Site Plan approval for 421 Halfmoon Flex Park in the Parkford Planned Development District, 421 Route 146.

2. Received from Richard Harris, AICP, Director of Planning/Zoning Enforcement Officer, a letter to the Hayner Family in response to their letter dated August 7, 2015 regarding the proposed Betts Family Farm Planned Development District by Abele Builders, Inc.

3. Received the following email from Patrick Festa, 53 Hampton Circle stating his strong opposition to the closing of the Town transfer station:

4. Received from John Wojtowicz his letter of resignation as part-time Parks Laborer effective immediately.

5. Received notice from the Town Supervisor that the Town of Halfmoon will hold a Patriot Day Ceremony on September 11th at 6:30pm at the Abele Memorial Park. Harris Road will be blocked for traffic between Stage Run and the entrance of the Town Hall Complex prior to the ceremony to allow Emergency Responders to make procession to the ceremony.

6. **Received** from the Clifton Park-Halfmoon Library a notice of election at the library at 475 Moe Road on September 7th from 7am until 9pm for the budget and the election of Trustees
7. **Received** from the NYS Department of Environmental Conservation notification that a Mine Permit has been issued to Linda Kakulski, President of CP Landmark Ltd. for the HM Mine Site on US Route 9 North of Route 146, Halfmoon and expiration date of August 20, 2020.
8. **Received** a copy of the letter from the Department of the Army US Army Corps of Engineers to Dr. Gerald Bilinski about the inspection they completed of the project site located on the south side of Route 146 in the Town of Halfmoon.

NEW BUSINESS

1. **Resolution** to approve and order paid all vouchers #1814 - 1933
2. **Resolution** to approve minutes of Town Board Meeting of August 19, 2015 as presented.
3. **Resolution** that the Town Board approves the Supervisor's Report for the month of July, 2015 as presented.
4. **Resolution** that the Town Board authorizes scheduling a public hearing for September 16, 2015 at 7 pm, or as soon thereafter as its agenda allows, to consider using the Water Capital Reserve Fund for Water Hydraulic Model Update, replacement of 2 Water Department vehicles, HVAC equipment replacement at the Water Treatment Plant and an emergency bypass connection for Brookwood Road/Hudson River Road for a total cost not to exceed \$200,000.
5. **Resolution** that the Town Board appoint Lyn Murphy as full time Town Attorney at 30 hours per week, effective October 1, 2015 and to be paid an annual salary of \$150,000, prorated to end of year.
6. **Resolution** that the Town Board authorizes the renewal of Mobile Home Park license for the 2015-2016 licensing year per the inspection and approval of the Director of Code Enforcement for Vosburgh Mobile Home Park.
7. **Resolution** that the Town Board honors Jenny Dahoda, a lifelong Halfmoon resident with a resolution on her 99th birthday.
8. **Resolution** that the Town Board authorizes letting bids for the Brookview Court Culvert Replacement to be opened Monday October 5, 2015 at 1:00pm

10. Resolution to authorize the Town Board to approve an extra work authorization for HMA Contracting Corporation for the Champlain Canal Trail Extension project in the amount not to exceed \$65,499.00 per the review and approval of the Town Attorney. This increase is due changing the scope of work to install a permanent culvert from a temporary one.

12. Resolution that the Town Board authorizes the Supervisor to execute any and all necessary agreements, certifications, and reimbursement requests with the New York State Department of Transportation for the Sitterly Road Pavement Preservation project, PIN # 1759.86.

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Credit:	Appropriations	25-960	\$10,482.40
	Subsidiary:	25-5-1440.40 Engineering	
		Contractors Inspections	\$10,482.40

NAME	AMOUNT
Plant Road PDD	\$10,482.40
Total	\$10,482.40

Transfers between Appropriations

From Account	To Account	Amount	Reason
30-5-9710.71 Debt Service-Interest	30-5-9710.61 Debt Service-Principal	\$9,700	Transfer of appropriations needed for 2015 Bond refunding
20-5-5140.10 Miscellaneous-Personal Services	20-5-5130.40 Machinery-Contractual	\$25,000	To cover expenses thru year end
10-5-9710.70 Debt Service-Interest	10-5-1950.40 Assessment on Property	\$2,500	To cover expenses thru year end

The following creation of appropriations is needed in the General Fund based on money received for newsletter advertising to date. This creation is for the quarterly distribution of the Halfmoon Navigator.

DEBIT:	Estimated Revenues	10-510	\$4,100
	Subsidiary: Other, Misc-Newsletter		
	10-4-2770.10 - \$4,100		

CREDIT:	Appropriations	10-960	\$4,100
	Subsidiary: Public Information & Serv		
	10-5-1480.40 - \$4,100		

A resolution is necessary to setup the capital project for the Sitterly Road pavement preservation design phase. This project will be funded by federal, state and highway fund monies. This funding will include milling the existing travel lanes, shoulders and replacing with a two inch asphalt overlay.

DEBIT:	Estimated Revenues	35-510	\$60,000
	Subsidiary:		
	35-4-4589.00	Transportation Federal Grant - \$48,000	
	35-4-3589.00	Transportation State Grant - \$9,000	
	35-4-5031.00	Interfund Transfer \$3,000	

CREDIT: Appropriations 35-960 \$60,000
 Subsidiary: Highway Improvements
 35-5-5112.21 - \$60,000

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN