

TOWN BOARD MEETING AGENDA
March 4, 2015

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: CELEBRATIONS COMMITTEE ON THEIR 2015 SCHEDULE

PUBLIC HEARING: ZONING ENFORCEMENT OFFICER

COMMUNITY EVENTS:

Celebrations Committee announced their 1st concert of the year: Neil Diamond Impersonator on March 12th at the Senior Center from 6:30 – 9:00 pm.

Easter Eggstravangza at Town Hall on Saturday, March 21st from 1:00 – 3:00 pm

Vintage Dress Presentation at Town Hall on March 25th at 7:00 pm. This presentation will tell the story of the 4 generations of the “Ladies Who Wore the Dresses” that are currently on display in Town Hall and some secrets of the makings of these beautiful dresses.

Yellow Ribbon Day in the State of New York, to remember all of our Troops - April 9th – Celebration at Town Hall at 11:00 am

The 9th Annual Canal Clean Sweep: Saturday April 18th at Crescent Park from 10am – 11am. In recognition of Earth Day 2015. Meet at the bottom of Terminal Road. Gloves and trash bags will be supplied.

A Night Out For JP Honsinger Fundraiser on Friday May 1st @ 6:00 at the Hilton Garden Inn RSVP Kathleen Angolini at (518) 369-7744

LifeSong will be holding their 3rd Annual Daffodil Dash on June 6th at the Halfmoon Town Park – more details to follow

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm.

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm.

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm
Zoning Review Committee: 3rd Thursday of month – February 19th at 7:00 pm
Open Space & Trails Committee: February 9th, April 20th, May 18th, July 20th,
September 21, & November 16th.
Resident Relations Committee:
Business & Economic Development Committee: February 26th at 7:30 pm

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, Infrastructure (Water, Highway, Building & Maintenance), (2) Co-Chair of Character Counts, (3) Chair on Committee on Baseball/Athletic Organizations, (4) Chair of Personnel Committee, (5) Co-Chair of Zoning Review Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police);(3) Chair of Committee on Resident Relations, (4)Co- Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Co- Liaison to Zoning Board

Jeremy Connors (Town Board Member): (1)Zoning Board Liaison 2) Co-Liaison Planning Board; (2) Co-Chair of Zoning Review Committee (3)Chair of Animal Control Committee (4) Chair of Committee on Not for Profit Organizations; (5) Co-Chair of Character Counts

Lynda Bryan (Town Clerk) (1) Chair of Senior Programs, 2) Chair of Committee on Historical Archives

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS – month of February

1. **Town Justice Wormuth**

Total # Cases – 222 Total Fees Submitted to the Supervisor - \$28,882

2. **Town Justice Suchocki**

Total # Cases – 478 Total Fees Submitted to the Supervisor - \$27,876

3. **Senior Express**

Total # Riders – 264 Total # Meals - 403

4. **Town Clerk**

Total Fees Submitted to the Supervisor - \$4,801.19

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approving the following: Sign Application for American Para Professional Systems Inc., 1673 Route 9 (Healthplex), for a change of Tenant for Local Loyals Inc., 1471 Route 9 (Crescent Commons), for a Change of Tenant and Sign Application for Bliss Nails and Spa, 1509 Route 9, (Glennpeter Plaza), for a Seasonal Change of Use at Lowe's Home Improvement, 476 Route 146.

2. **Received** from Hoss's Tavern & Marina LLC, 32 Clamsteam Road, their revised Notice to Municipality for their On-Premises Liquor License to include "Disc Jockey" to type of music as listed on item #14

3. **Received** from Supervisor Kevin Tollisen, a Press Release announcing the Bond Refunding of the 2004 Water Bonds and 2008 Public Improvement Bonds, estimated savings to the Town of Halfmoon to be over \$600,000, or 4.5% of the refunded bonds.

4. **Received** from US Army Corps of Engineers, a copy of the letter sent to Thomas J. Samascott of Malta Land Company, LLC,. The letter authorizes Tra-Tom Development to discharge fill material in wetlands and streams, with mitigation, to facilitate the construction of Plant Road Estates.

5. **Received** from Irene Brown, a letter asking for consideration to her requests for her property when the pending subdivision (Linden Village) goes in on Dunsbach Road.

6. **Received** from Time Warner Cable, a copy of a letter that is going out to their customers that describe the changes to take effect in their April 2015 statement with the decrease for you CableCard service. Current monthly charge is \$2.50 and new monthly charge is going to be \$1.25.

7. **Received** from Jack Henry, a copy of the letter he sent to NYS DOT after the denial he received for a speed limit reduction on Ponderosa Drive.

8. **Received** from Monika Sideris, a beautiful thank you letter to all of the employees working for the Senior Express. She used their services for 6 months while she was sick and will not forget them and the excellent service she received.

OLD BUSINESS

1. **RESOLUTION** to award Bid Spec. #1-2015, Premium Ultra Low Sulfur Diesel Fuels and Unleaded Regular Gasoline received and opened February 18th, to G.A. Bove & Sons, Inc., 76 Railroad Street, Mechanicville, NY, at bid markup from JOC low posting in plus amount of .1800 per gallon, per review and approval of the Highway Committee.

2. Public Hearing for the Road Dedication Procedure that was tabled from the February 18, 2015 meeting.

NEW BUSINESS

1. **Resolution** to approve and order paid all vouchers #

2. **Resolution** to approve minutes of Town Board Meeting of February 18, 2015, as presented.

3. **Resolution** that the Town Board approves hiring Bryce Appraisal in Latham to do an appraisal of the real property known as 183 Harris Road, SBL #279.-3-5 in the not to exceed amount of \$250.00.

4. **Resolution** that the Town Board amends resolution #80-2015 regarding the not to exceed amount for the Barton & Logudice Contract with the Town of Halfmoon from \$25,000 to \$20,000.

5. **Resolution** that the Town Board changes the Fee Schedule for Baseball/Soccer Field Reservations for Tournaments to \$200/day per field and Camps/Clinics to \$200/day per field. Scheduling shall be on the following basis:

- No camps or clinics shall be permitted on the Town Park fields during the summer recreation program running from the last week of June through the first week in August.
- Tournaments shall only be permitted over a four day period lasting from Thursday through Sunday.

6. **Resolution** that the Town Board increase the Recreation Department petty cash fund to \$750.00 to offset amount necessary for last minute adjustments and authorize finance office to cut checks in advance of board approval for children who have signed up for trips In the Summer Recreation Program to facilitate payment to the trip site, effective May 1st and to authorize the finance office to cut checks in

advance of board approval to provide lunch for campers during the Summer Recreation Program.

7. **Resolution** that the Town Board appoints Haylie Sullivan as part-time clerk instead of seasonal part-time clerk at the current rate of pay, \$12.69/hr.

8. **Resolution** to enter into agreement with Dianne Mincher to provide services relating to publishing quarterly newsletter for the Town of Halfmoon with quarterly fee paid of \$450 plus 15% of sales ads to be paid out of funds created from sales of advertising for newsletter, and authorize the Supervisor to sign said Agreement, subject to review and approval of the Town Attorney.

9. **Resolution** to enter into agreement with Deborah Lucarelli to provide services relating to publishing quarterly newsletter for the Town of Halfmoon with quarterly fee paid of \$250 plus 15% of sales ads to be paid out of funds created from sales of advertising for newsletter, and authorize the Supervisor to sign said Agreement, subject to review and approval of the Town Attorney.

10. **Resolution** to enter into Agreement with Digital X-Press for printing services for Town quarterly newsletter, and authorize the Supervisor to sign said Agreement, subject to the review and approval of the Town Attorney.

11. **Resolution** to appoint Lindsay Zepko, Part Time Planner, to be paid at rate of \$25 per hour retroactive to January 1, 2015, and rescinding that portion of the organizational agenda whereby Ms. Zepko would be independent contractor.

12. **Resolution** that the Town Board authorizes submitting to Auctions International, a 2004 Swenson Spreader from the Parks Department that is no longer needed by the Town of Halfmoon.

13. **Resolution** that the Town of Halfmoon authorizes establishing and collecting fees associated with storm water management reviews as noted:

2015 Stormwater Review Fee Schedule

Soil Disturbance Permit Fees:

Residential Subdivisions:

Minor Subdivision (4 lots or less): \$400 flat fee

Major Subdivision (5 lots or more): \$800 flat fee or \$50/lot, whichever is greater

Non-Residential/Commercial: \$100/disturbed acre

Stormwater Pollution Prevention Plan (SWPPP) Acceptance Form: \$100

Stormwater Notice of Intent/Notice of Termination: \$200 (total fee)

14. **Resolution** that the Town Board accepts the Supervisor's Report for the month of December 2014, as presented.

15. **Resolution** that the Town Board authorizes the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations.

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN