

TOWN BOARD MEETING AGENDA  
February 18, 2015

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

BID OPENING: TRUCK DIESEL FUEL and UNLEADED REGULAR GASOLINE

PUBLIC HEARING: HALFMOON HEATHCARE CAMPUS

PUBLIC HEARING: AMENDING the ROAD DEDICATION PROCEDURE

COMMUNITY EVENTS:

Celebrations Committee announced their 1<sup>st</sup> concert of the year: Neil Diamond Impersonator on March 12<sup>th</sup> at the Senior Center from 6:30 – 9:00 pm.

Easter Eggstravangza at Town Hall on Saturday, March 21<sup>st</sup> from 1:00 – 3:00 pm

Yellow Ribbon Day in the State of New York, to remember all of our Troops - April 9<sup>th</sup> – Celebration at Town Hall at 11:00 am

The 9<sup>th</sup> Annual Canal Clean Sweep: Saturday April 18<sup>th</sup> at Crescent Park from 10am – 11am. In recognition of Earth Day 2015. Meet at the bottom of Terminal Road. Gloves and trash bags will be supplied.

A Night Out For JP Honsinger Fundraiser on Friday May 1<sup>st</sup> @ 6:00 at the Hilton Garden Inn RSVP Kathleen Angolini at (518) 369-7744

LifeSong will be holding their 3<sup>rd</sup> Annual Daffodil Dash on June 6<sup>th</sup> at the Halfmoon Town Park – more details to follow

TOWN MEETINGS:

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm except May 7<sup>th</sup> at 2:00pm

Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:00 pm.

Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm.

Board of Assessment Review: 4<sup>th</sup> Tuesday in May

Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Zoning Review Committee: 3<sup>rd</sup> Thursday of month – February 19<sup>th</sup> at 7:00 pm

Open Space & Trails Committee: February 9<sup>th</sup>, April 20<sup>th</sup>, May 18<sup>th</sup>, July 20<sup>th</sup>,  
September 21, & November 16<sup>th</sup>.

Resident Relations Committee:

Business & Economic Development Committee: February 26<sup>th</sup> at 7:30 pm

## REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, Infrastructure (Water, Highway, Building & Maintenance), (2) Co-Chair of Character Counts, (3) Chair on Committee on Baseball/Athletic Organizations, (4) Chair of Personnel Committee, (5) Co-Chair of Zoning Review Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police);(3) Chair of Committee on Resident Relations, (4)Co- Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Co- Liaison to Zoning Board

Jeremy Connors (Town Board Member): (1)Zoning Board Liaison 2) Co-Liaison Planning Board; (2) Co-Chair of Zoning Review Committee (3)Chair of Animal Control Committee (4) Chair of Committee on Not for Profit Organizations; (5) Co-Chair of Character Counts

Lynda Bryan (Town Clerk) 1) Chair of Senior Programs, 2) Chair of Committee on Historical Archives

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

## PUBLIC COMMENT (for discussion of agenda topics)

### DEPARTMENT REPORTS – month of January

- |    |                |   |                     |
|----|----------------|---|---------------------|
| 1. | Senior Express | Total # Riders – 279                                | Total # Meals – 470 |
| 2. | Town Clerk     | Total Fees Submitted to the Supervisor - \$6,572.59 |                     |

## CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approving the following: Change of Tenant Application for The Superior Group, 21 Corporate Drive, Change of Tenant for the Stereo Workshop, 215 Guideboard Road, for an Addition to Site Plan Application for the NYSEG Telecommunications Facility, 6 Werner Road, Regarding Site Plan Approval Renewal for Lot #4 –Falcon Trace of Halfmoon Planned Development District, 181 Route 236 and for Approval of a Minor Subdivision for Lands of Joseph N. & Terry A. Bedard, Harris Road.
2. Received from Mr. Keith Manz from the Department of Transportation, a letter in response to our request on January 28, 2015 for a speed reduction study to be performed on Ponderosa Drive. It states that a reduction of the existing 30 mph speed limit is not warranted at this time.
3. Received from the Town Highway Superintendent, the dates for the Transfer Station Spring Cleanup for 2015 as follows: April 21, 24, 25, 28, May 1, 2.
4. Received from the US Army Corps of Engineers, a copy of the letter sent to Peter Belmonte of Homeland Properties, LLC about the site at the end of Princeton Road. Based on their observation, the site has been determined to contain jurisdictional waters of the United States. This determination regarding the delineation shall be considered valid for a period of five years.

## OLD BUSINESS

## NEW BUSINESS

1. Resolution to approve and order paid all vouchers #263 - 379
2. Resolution to approve minutes of Town Board Meeting of February 4, 2015 as presented.
3. Resolution to accept proposal from Adirondack Trust Insurance for the Town insurance coverage from carrier New York Municipal Insurance Reciprocal, for all coverage (Property, General Liability, Auto, Public Officials, etc.) in the total amount of \$118,597.29 for the renewal period March 1, 2015 through March 1, 2016, subject to review and approval of the Town Attorney.
4. Resolution that the Town Board approve the Refunding Bond Resolution for refinancing the 2004 Water Bonds and 2008 Public Improvement Serial Bonds for the Town. The budgetary cost savings over the term would be approximately \$600,000, saving the Town almost 5% in the repayment.
5. Resolution that the Town Board authorizes the Supervisor to enter into an agreement with Mazzotta, Sherwood & Vagianelis, P.C. for bond counsel services

related to refunding of 2004 Water Bonds and 2008 Public Improvement Serial Bonds for the Town, subject to the review and approval of the Town Attorney.

6. Resolution to appoint Paul Marlow as permanent full time Planning/Storm Water Management Technician, effective immediately to be paid current salary, Grade 7, Step 1, as he has acquired civil service status.

7. Resolution that the Town Board authorizes the Town Supervisor to execute any documents necessary to effectuate the transfer from First Niagara Benefits Consulting to Group Insurance Agency dba HANYS Benefit Services.

8. Resolution to authorize letting bids for the construction of the Champlain Canal Trail improvements to be opened March 9, 2015 at 3 pm.

9. Resolution that the Town Board authorize the Town Supervisor to sign the 2015 proposal for professional services with Barton & Loguidice, D.P.C. to assist the Town with funding administrative support and assistance, in the not to exceed amount of \$25,000, per the review and approval of the Town Attorney.

10. Resolution that the Town Board approves sending a speed study request for reducing the current 40 mph speed limit on Cemetery Road to the Department of Transportation

11. Resolution that the Town Board schedule a public hearing to adopt a Zoning Enforcement Officer into the Town's current procedure for March 4, 2015 at 7:00 pm or as soon as the agenda allows.

12. Resolution to schedule a public workshop for March 3, 2015 at 7 pm in the A. James Bold meeting room to discuss Amending the Road Dedication Procedure,

13. Resolution to accept for Road Dedication, Back Spin Drive, Fairway Meadows, Phase III, as all of the standards as set by the Town of Halfmoon Roadway Dedication Procedure have been satisfied, subject to the review and final approval of the Town Highway Superintendent for the road improvements and the Town Attorney for the Deed descriptions, closing papers, title insurance, letters of credit and all related required documents, said documents to executed by Town Attorney, and further the Town shall not issue certificates of occupancy or maintain, plow or otherwise care for the roads until proof of recording of all necessary documents with the County Clerk's office are received.

14. Resolution to enter into an agreement with Fiscal Advisors & Marketing, Inc. as financial advisors to the Town of Halfmoon for bond refinancing subject to the review and approval of the Town Attorney, and further to authorize the Town Supervisor to sign said agreement.

15. Resolution to authorize the Town Board to waive the Planning Board application fees related to the subdivision and special use permit for lands at the Mechanicville Industrial Park, Elizabeth Street Extension and Industrial Park Road, owned by the City of Mechanicville.

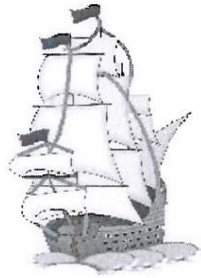
16. Resolution to authorize the Supervisor to make the attached Transfer between Appropriations.

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**

Supervisor  
Kevin Tollisen

Town Board  
Paul Hotaling  
John Wasielewski  
Daphne Jordan  
Jeremy W. Connors



# TOWN of HALFMOON

2 HALFMOON TOWN PLAZA  
HALFMOON, NY 12065  
COUNTY OF SARATOGA

(518) 371-7410 Ext. 2200 · Fax (518) 371-0936

DATE: February 18, 2015

TO: Town Board  
Town of Halfmoon

FROM: Kevin J. Tollisen  
Supervisor

SUBJECT: Creation of Appropriations and Transfer of Appropriations

## Transfers between Appropriations 2014

From Account	To Account	Amount	Reason
10-5-1410.10 Town Clerk- Personal Services	10-5-5132.40 Garage- Contractual	\$40	To cover expenses thru year end
10-5-1410.10 Town Clerk- Personal Services	10-5-8160.40 Garage- Contractual	\$50	To cover expenses thru year end